



## CITY OF SOUTH LYON

335 S. Warren Street ■ South Lyon, Michigan 48178

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[www.southlyonmi.org](http://www.southlyonmi.org)

### SIGN PERMIT APPLICATION

Date: \_\_\_\_\_ Property Tax #: \_\_\_\_\_

#### Applicant

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Signature: \_\_\_\_\_

#### Property Owner

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Signature: \_\_\_\_\_

Construction Address: \_\_\_\_\_

New Sign: \_\_\_\_\_ Sign relocation: \_\_\_\_\_ Sign Repair/Replace: \_\_\_\_\_

Type of Sign:  Pole/Pylon  Ground  Marquee  Wall  Other

Size: \_\_\_\_\_ Square feet Per Face      Number of Faces: \_\_\_\_\_

Height of Sign: \_\_\_\_\_ Total Area of Sign: \_\_\_\_\_ PROJECT COST: \_\_\_\_\_

Electrical: Does the sign require electrical wiring or component:  Yes  No

\*\*If yes, an electrical permit is required

Installer of Sign: \_\_\_\_\_ Contractor License #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Phone: \_\_\_\_\_

## SIGN PERMIT APPLICATION

*Please provide the following:*

**City of South Lyon Code of Ordinances, Chapter 70 Signs, Section 70-10b.**

**Application:** Applications to erect, construct, maintain, use, display, alter, convert, repair a sign shall be made upon forms provided by the City and shall contain the following information:

1. Two drawings of the plans which include all measurements, materials, and color with:
  - a. Specifications and methods of construction and attachment to building or ground
  - b. Location of buildings, structures, and property lines
  - c. Copy of stress sheets and calculations, if deemed necessary by the Building Official, showing the structure as designed for dead load and wind pressure in accordance with regulations
2. Electrical permit (if applicable)
3. Copy of insurance policy
4. Fees