

**City of South Lyon
Downtown Development Authority
Regular Meeting Minutes
March 13, 2014**

The meeting was called to order by Chairperson Fagin at 8:47 a.m.

Roll Call: Gary Fagin, Chair
Holly Gerdom, Vice-Chair
Bill Jarratt
Marilyn Smith
Susan Stowe
Cheryl Wickham
(1) Vacancy

Absent: Rod Cook, Interim City Manager
Gene Carroll

Also Present: Kristen Delaney, City of South Lyon
Mayor Tedd Wallace

MOTION TO APPROVE AGENDA AS PRESENTED

Motion by Gerdom, supported by Jarratt.

To approve the Agenda as presented for March 13, 2014.

VOTE MOTION CARRIED UNANIMOUSLY

APPROVAL OF MINUTES AS PRESENTED

Motion by Wickham, supported by Gerdom.

To approve the Minutes as presented for February 13, 2014.

VOTE MOTION CARRIED UNANIMOUSLY

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None.

NEW BUSINESS

None.

OLD BUSINESS

1. Committee Updates:

- a. Design: There was a discussion of the Pontiac Trail paving project. Mayor Wallace stated that he was in favor of paving both sides of Pontiac Trail, rather than just one lane as proposed. He stated that he had spoken with Chairperson Fagin and that he is also in favor of the DDA installing the stamped concrete crosswalks.

Jarratt asked if the DDA had a say in the color of the concrete, as well as the design/pattern. Delaney answered yes, the DDA just needs to coordinate with HRC.

A general discussion about the downtown followed.

The board also discussed the purchase of a second set of light pole banners. They reviewed a number of choices and all board members present preferred the “community pride” banners from Kalamazoo Banners.

MOTION TO APPROVE THE PURCHASE OF LIGHT POLE BANNERS

Motion by Smith, supported by Wickham.

To approve Delaney to purchase new “community pride” light pole banners in an amount not to exceed \$2,000.

VOTE

MOTION CARRIED UNANIMOUSLY

There was discussion about the maintenance “punchlist” included in the packet. This list was devised by the Design Committee a couple years ago.

- b. Marketing & Promotions: Stowe said that they would like to pick a date for late summer/early fall. She is trying to find volunteers to help organize.
- c. Farmers Market: Delaney gave a brief update of planning for the 2014 Farmers Market.

TABLED ITEMS

None.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

Motion by Gerdom, supported by Stowe.

To adjourn the February 13, 2014 DDA board meeting at 9:41 a.m.

VOTE

MOTION CARRIED UNANIMOUSLY

Gary Fagin, Chairperson

Kristen Delaney, Recording Secretary

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