

**City of South Lyon  
Downtown Development Authority Board Meeting**

**May 10, 2018, Thursday, 8:30 a.m. at South Lyon City Hall, 335 S. Warren St.**

**AGENDA**

- I. Call to Order**
- II. Approval of the Agenda**
- III. Roll Call**
- IV. Approval of the March 8 and April 12 DDA Board Meetings Minutes**
- V. Citizen Comments**
- VI. New Business:**
  - A. DDA Board Meeting Time Change: Discussion & Action
  - B. Farmers Market Manager Report
    - 1. 2018 Season Opening Update: Vendors, Sponsors, etc
    - 2. Farmer's Market Parking Lot Expansion Update
    - 3. Purchase of a Shed for On-site, to Replace Trailer (DPW)
    - 4. Approval of Market Manager Invoice for 52 Hrs, April (Market Start-Up)
  - C. Brotoberfest, October Event (Friday Night)
    - A. Reimbursement Approval for Domain Name
    - B. Event Description & Concept Approval (Noted on 4/26 w/ DDA Projects List)
  - D. 2018 Downtown & City-wide Events Calendar (4/26 Promo & Mktg. Committee Mtg.)
  - E. DDA - Economic Development Activity Update:
    - 1. Enforcement of Maintenance Ordinance: Update
    - 2. Buildings for Sale/Lease, Business Recruitment & Business Activity Update
    - 3. Downtown Business & Property Owners Meetings (Always last Thurs.), Next Mtg. 5/31
- VII. Old Business:**
  - A. DDA Budget Discussion & Approval for FY 2018/19
  - B. DDA Board Vacancy (1)
  - C. May 11 Ladies Night Out (Private Group of Businesses) w/o DDA or City
- VIII. Goals & Objectives Continued Discussion:**
  - A. Strengths & Weaknesses
- IX. Other Items:**
- X. Board Member Comments**
- XI. Adjournment**

Next Board Meeting is Thursday, June 14, 2018

*The DDA Board meets on the 2nd Thursday of the month at 8:30 a.m. at South Lyon City Hall, 335 S. Warren.  
All Board Meetings shall end no later than 10:30 a.m.*

**Board Members**

|                             |  |                |
|-----------------------------|--|----------------|
| Gene Carroll, Chair         | <a href="mailto:gcarroll@neumannsmith.com">gcarroll@neumannsmith.com</a>         | (248) 352-8310 |
| Dereck Mashburn, Vice Chair | <a href="mailto:dereck.mashburn@gmail.com">dereck.mashburn@gmail.com</a>         | (586) 713-2389 |
| Jennifer Dunigan, Treasurer | <a href="mailto:TheChristmashouse1@gmail.com">TheChristmashouse1@gmail.com</a>   | (248) 921-4140 |
| Marsha Calus, Secretary     | <a href="mailto:marsha@exquisitekitchens.net">marsha@exquisitekitchens.net</a>   | (248) 704-9624 |
| Abe Ayoub                   | <a href="mailto:soldabe@comcast.net">soldabe@comcast.net</a>                     | (248) 939-6432 |
| Mark Childs                 | <a href="mailto:mark@southlyoncycle.com">mark@southlyoncycle.com</a>             | (248) 437-0500 |
| Anne Buchtrup               | <a href="mailto:thelemtreesouthlyon@gmail.com">thelemtreesouthlyon@gmail.com</a> | (989) 400-9748 |

\_\_\_\_\_, City Manager

**Economic Development/DDA Director**

Robert Donohue

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