



## MEETING MINUTES - MARCH 8, 2018

- I. **Call to order:** 8:30 am
- II. **Approval of the Agenda:** Dereck motioned to approve, supported by Abe. Motion passed unanimously.
- III. **Roll Call:** Present: Dereck Mashburn, Gene Carroll, Abe Ayoub, Marsha Calus, Annie Buchtrup, Tim Davids. Absent: Lynne Ladner (on leave), Mark Childs.
- IV. **Approval of the February 15, 2018 DDA Board Meeting minutes.** Dereck motioned to approve, supported by Marsha. Motion passed unanimously.
- V. **Citizen Comments:** None.
- VI. **New Business:**
  - A. DDA Board Vacancies: Approve Annie Buchtrup as new DDA member. Motion by Dereck, supported by Marsha. Motion approved unanimously.
  - B. Mark Childs application accepted. Waiting for approval from City Council.
  - C. February 15 nomination of Marsha for board secretary. Motion by Abe, supported by Dereck. Motion approved unanimously.
  - D. Farmer's Market:
    1. Reviewed market manager report. 2017 expenses and 2018 projected expenses were reviewed.
    2. Board agreed to finalize budget after determination of market location during Pumpkin Fest. This determination has major affect on level of sponsor and vendor participation. Dereck and Bob are to meet with Holly to review optional locations.
    3. Market Manager contract. Motion by Abe, supported by Dereck to approve contract. Motion passed unanimously.
    4. Market Manager invoices. Motion by Marsha, supported by Abe to approve the January invoice. Motion passed unanimously. Table the February invoice until the April meeting.
    5. Pumpkin Fest market location. March 12 meeting with executive committee (Holly).
  - E. Ladies Night: Agreed to plan for November 2018 and May 2019 (no money available to coordinate until after budget approval).
  - F. DDA. Economic Development Activity. Tabled discussion.
- VII. **Old Business:**
  - A. DDA Bylaws. Strike language as discussed in February 15<sup>th</sup> board meeting and have an edited version for final formal read next meeting.
- VIII. **Other items:** None.
- IX. **Board Member Comments:** None.
- X. **Adjournment:** Motion by Abe, supported by Marsha to adjourn 9:50 am.