City of South Lyon, MI
Schedule of Fees
Adopted
Fiscal Year 2017-2018
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Water and Wastewater Utility Fees  
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Including Plumbing, Mechanical  
And Electrical  
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Department of Public Works Fees -  
Rental and Cost Recovery  
14

Police Department Fees  
15

Fire Department Fees  
16
## City Clerk/City Treasurer Department

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Sufficient Funds/Returned Check</td>
<td>$25.00</td>
</tr>
<tr>
<td>Notary Service</td>
<td></td>
</tr>
<tr>
<td>City Resident</td>
<td>No Charge</td>
</tr>
<tr>
<td>Non-Resident</td>
<td>$5.00</td>
</tr>
<tr>
<td>Snow Removal from paved Sidewalks or ice</td>
<td>$87.00 per Hour</td>
</tr>
<tr>
<td>Melting per Chp. 82 of the City Code</td>
<td></td>
</tr>
<tr>
<td>Weed and Grass mowing</td>
<td>Actual cost for Contractor for cutting + $25 administrative fee</td>
</tr>
<tr>
<td>Peddler and Solicitor Permit</td>
<td></td>
</tr>
<tr>
<td>1 week permit</td>
<td>$25 + $10 background check fee per person</td>
</tr>
<tr>
<td>8 days to 6 months</td>
<td>$50 + $10 background check fee per person</td>
</tr>
<tr>
<td>Annual</td>
<td>$100 + $10 background check fee per person</td>
</tr>
<tr>
<td>Garage Sale Permit</td>
<td>$5.00</td>
</tr>
<tr>
<td>McHattie Park Gazebo or Volunteer Park</td>
<td></td>
</tr>
<tr>
<td>Picnic Shelter Use Deposit—Refundable</td>
<td></td>
</tr>
<tr>
<td>after inspection of the park</td>
<td></td>
</tr>
<tr>
<td>25-50 people</td>
<td>$25</td>
</tr>
<tr>
<td>50-100 people</td>
<td>$50</td>
</tr>
<tr>
<td>101 or more people</td>
<td>$100</td>
</tr>
<tr>
<td>Sale of Fireworks Permit</td>
<td>$25 for each location</td>
</tr>
<tr>
<td>Service</td>
<td>Fee</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>Buying/Receiving Gold, Silver, gems</td>
<td>$50 application fee</td>
</tr>
<tr>
<td>Parcel Combination Application Fee</td>
<td>$50</td>
</tr>
<tr>
<td>Parcel Split/Combination Application fee</td>
<td></td>
</tr>
<tr>
<td>First</td>
<td>$100</td>
</tr>
<tr>
<td>Each Additional</td>
<td>$50.00</td>
</tr>
<tr>
<td>Carnival or Circus</td>
<td></td>
</tr>
<tr>
<td>Amusement Park/Circus</td>
<td></td>
</tr>
<tr>
<td>10 Concessions or less</td>
<td>$200</td>
</tr>
<tr>
<td>10-19 Concessions</td>
<td>$300</td>
</tr>
<tr>
<td>20 or more Concessions</td>
<td>$400</td>
</tr>
<tr>
<td>Carnival</td>
<td></td>
</tr>
<tr>
<td>10 Concessions or less</td>
<td>$100</td>
</tr>
<tr>
<td>10-19 Concessions</td>
<td>$150</td>
</tr>
<tr>
<td>20 or more Concessions</td>
<td>$200</td>
</tr>
</tbody>
</table>

**Freedom of Information Act Requests**
Cemetery

Sale of Graves

Resident $550
Non-Resident $1,000

Infant (under 1 year of age)
Resident $200
Non-Resident $350

Grave Open/Close Fees

Weekdays before 2 pm

Adult Resident $500
Adult Non-Resident $800
Child Resident $350
Child Non-Resident $450
Infant Resident $250
Infant Non-Resident $350

Saturday or Weekday after 2pm

Adult Resident $600
Adult Non-Resident $900
Child Resident $450
Child Non-Resident $550
Infant Resident $350
Infant Non-Resident $450

Monument Foundations

Precast Concrete Sizes Offered

20 x 60 $130
20 x 54 $110
20 x 36 $85
20 x 42 $100
20 x 48 $110
Vet Base—4 Hole $60
All Government Markers $100
All other sizes will be quoted individually.

$100

**Water and Waste Water Department**

Water per 1,000 gallons

Sewer per 1,000 gallons of water used

- **Effective Date of Adoption**
  - July 1, 2017: $4.05
  - July 1, 2018: $4.28

Water Tap-In per unit Factor: $2,800

Sewer Tap-in per unit factor: $4,200

Water & Sewer Inspection: $30.00

Unit Factors based on factors as assigned by the Oakland County Drain Commissioner.

Inspection of Sanitary Sewer/Storm Drains on Private Property

- 6” Diameter: $12 + $6 each additional 50 feet
- 8” Diameter: $14 + $7 each additional 50 feet
- 12” Diameter: $18 + $9 each additional 50 feet
- 18” Diameter: $30 + $15 each additional 50 feet
- Over 18” Diameter: $40 + $20 each additional 50 feet

Manhole/Catch Basins: $5.00

Fire Sprinkler System

- 3/4” Water Distribution Pipe: $5.00
- 1” Water Distribution Pipe: $10.00
- 1 1/4” Water Distribution Pipe: $15.00
- 1 1/2” Water Distribution Pipe: $20.00
- 2” Water Distribution Pipe: $25.00
- Over 2” Water Distribution Pipe: $30.00

Water Service (Main to Structure) Min 1”:

$10

Adopted 10/24/16
Septic Tank Disconnect $20
Water Shut-off/Turn-on (Per Trip)
  Regular Business Hours $40
  After regular Business Hours $10 per 1,000 gallons
Purchase of Water for Commercial purpose
(pool filling, hydro-mulch etc.)

**Solid Waste/Recycling Fees**

Solid Waste/Recycling/Compost
  Single Family $34.38
  Hampton Square Condominiums $30.03
  Colonial Acres $30.03
  Quail Run $30.03
  Evergreen Condominiums $30.03
  Lafayette Woods Condominiums $30.03
  Hickory Pointe Condominiums $30.03
  Village at Eagle Heights $30.03
  Lexington Condominiums $30.03
Planning & Zoning/Building Department Fees

Many Planning and Zoning Applications are subject to review by expert consultants. Applicants are responsible for any additional fees invoiced to the City by its Consultants in conjunction with applicant meetings, review and application. The City of South Lyon may require a deposit prior to reviewing applications. The amount is to be determined by the City Manager per the City Code Chapter 2 Sections 301-302. If you would like to have an estimate of your application review cost please submit a copy of the Request for Estimated Fees form.

Zoning Verification Letter 100
Zoning Board of Appeals Application $450
Rezoning Application
  Single Family $500 + 5 per acre or fraction
  Multiple Family $500 + $15 per acre or fraction
  Commercial, Office or Industrial $500 + $20 per acre or fraction
Special Use/Conditional Use Application $500 + $15 per acre
Site Plan Reviews:
  Single Family $450 plus $4 per lot or condo unit
  Multiple Family or Mobile Home Park $500 plus $5 per unit
  Commercial or office development $700 plus $50 per acre
  Industrial/institutional development $500 plus $25 per acre
  Planned Unit Development or Mixed $600 per review plus $5 per unit/ residential
  Use Development lot or $50 per acre for non-residential + $75
  Special land uses admin fee
  $300 in addition to applicable site plan review fee above, plus $550 for review of any
  traffic impact study

Adopted 10/24/16
Site plan Revisions Review (for each submission of a revised site plan or final site plan resubmitted within 90 days of receipt of review)

Sign permits $150.00

Subdivision (plat) Review
- Tentative Plat $350 plus $4 per lot
- Final Preliminary Plat $250 plus $4 per lot
- Final Plat Review $200 plus $2 per lot
- Land Division/Lot Split Review $325 plus $30 per resulting lot

Variances
- Dimensional $300
- Use variance (if allowed) $400

Zoning Verification Letter $100

Zoning Board of Appeals Application $450

Rezoning Application
- Single Family $500 + 5 per acre or fraction
- Multiple Family $500 + $15 per acre or fraction
- Commercial, Office or Industrial $500 + $20 per acre or fraction

Special Use/Conditional Use Application $500 + $15 per acre

All Construction Plan Review Fee Schedule Unless Otherwise Listed

<table>
<thead>
<tr>
<th>Size</th>
<th>One Trade</th>
<th>Two Trades</th>
<th>Three Trades</th>
<th>Four Trades</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 60,000 Cu. Ft.</td>
<td>$325</td>
<td>$407</td>
<td>$488</td>
<td>$650</td>
</tr>
<tr>
<td>60,001 to 80,000 Cu. Ft.</td>
<td>$400</td>
<td>$500</td>
<td>$600</td>
<td>$800</td>
</tr>
<tr>
<td>80,001 to 100,000 Cu. Ft.</td>
<td>$510</td>
<td>$637.50</td>
<td>$765</td>
<td>$1,020</td>
</tr>
<tr>
<td>100,001 to 150,000 Cu. Ft.</td>
<td>$585</td>
<td>$731.25</td>
<td>$877.50</td>
<td>$1,170</td>
</tr>
<tr>
<td>150,001—200,000 Cu. Ft.</td>
<td>$665</td>
<td>$831.25</td>
<td>$997.50</td>
<td>$1,330</td>
</tr>
</tbody>
</table>
| 200,000 + Cu. Ft.         | $784 + $8 per 10,000 Cu. Ft. One Trade x 1.25 One Trade x 1.5 One Trade x 2.0

Adopted 10/24/16
## Construction Building Plan Review
- **One and Two Single Family Dwellings**
  - Up to 3,000 sq. ft. (incl. basement): $450
  - Over 3,000 sq. ft. (incl. basement): $.15 per additional sq. ft.

## Hood & Duct Plan Review
- $300

## Spray Booth Plan Review
- $250

## Miscellaneous Plan Review
- $125 (per hour/one hour min.)

## In-Ground Pool Plan Review
- $450

## Above-Ground Pool Plan Review
- $100 (per pool)

## Residential Decks
- $54

## Construction Observation Cost

<table>
<thead>
<tr>
<th>Range</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0—$25,000</td>
<td>$0</td>
</tr>
<tr>
<td>$25,001—$100,000</td>
<td>$2,500 + 7% of amount of $25,000</td>
</tr>
<tr>
<td>$100,001—$250,000</td>
<td>$7,000 + 5% of amount over $100,000</td>
</tr>
<tr>
<td>Over $250,000</td>
<td>$14,500 + 4% of amount over $250,000</td>
</tr>
</tbody>
</table>

## Building Permits
- One inspection included with cost of permit
- ICC chart will be used to determine cost of construction
  - $0—$1,000: $75
  - Each additional $1,000 or fraction over $1,000: $15 per $1,000 or fraction thereof

## Certificate of Occupancy Fee
- 5% of the building permit fee
- $35

## Additional/Reinspection Fee
- $45 per hour or fraction min. $90

## Special/Overtime Inspection
- $50

## New Business Inspection
- Double permit fee
Zoning permit for structures not requiring a permit

$50

Signs

Temporary (maximum 30 days) $20
Permanent

Demolition

Demolition permits may be issued only after applicant certifies that all utilities have been notified and disconnected

$50 + $.05 per sq. ft.

Permit Cancellation

35% of permit fee

Permit reactivation for abandoned permits—only after review to ensure nothing in submitted plans have changed

35% of permit fee

Contractor License Registration

$20

Cash bond for new construction

$500

Replacement Residential Heating/HVAC

$80 (inc. 2 insp. )

Replace Water Heater (gas or electric)

$80

### Plumbing Permits

Application Fee—including one inspection

$30

Mobile Home Park Site

$5 each

Fixtures, floor drains, special drains, water connected appliances

$5 each

Stacks (soil, waste, vent & conductor)

$3 each

Sewage ejectors, sumps

$5 each

Sub-soil drains

$5 each

Water Service

less than 2” $5
2” to 6” $25
over 6” $50
Sewers (Sanitary, storm or combined)
  Less than 6” $5
  6” or over $25
Manholes, Catch Basins $5
Watering Distributing Pipe system
  3/4” Pipe $5
  1” Pipe $10
  1 1/4” Pipe $15
  1 1/2” Pipe 420
  2” Pipe $25
  Over 2” Pipe $30
Reduced Pressure Zone back flow preventer $5
Special/safety Inspection $45
Additonal/Re-Inspection $35
Permit Cancelation 35% of permit fee
Final Inspection fee $55
Contractor License Registration $15

**Mechanical Permits**

Application Fee $30
Residential Heating System (New Building) $50
Gas/Oil Burning Equipment $30
New and/or Conversion Units Residential $30
Boiler
  Water Heater $5
  Flue/Vent Damper $5
Solid Fuel Equipment (includes chimney) $30
Gas Burning Fireplace (includes chimney) $30
Chimney, Factory buildt installed separately $25
Solar (set of 3 panels—includes piping) $20
Gas Piping—each opening—new installation $5
Air conditioning (includes split systems) $30
Heat Pumps; Complete Residential $30
Bath & Kitchen exhaust $5

Tanks
  Above Ground $20
  LP Tank Connection
  Underground $25
  LP tank connection

Humidifiers $10

Piping $.05/ft. minimum $25
Duct $.05/ft. minimum $25

Heat Pumps, Commercial (pipe not included) $20

Air Handlers/Heat wheels
  under 10,000 CFM $20
  over 10,000 CFM $60

Commercial Hoods $15
Heat Recover Units $10
VAV boxes $10
Unit Ventilators $10
Unit Heaters (Terminal Units) $15

Fire Suppression $ .75 per head—min $20

Evaporator Coils $30
Refrigeration (split system) $30
Chiller $30
Cooling Towers $30
Compressor $30
Special/Safety Inspection $35
Additional/Re-inspection $45
Permit Cancellation 35\% of permit fee
Final Inspection Fee $55
Contractor License Registration $15

**Electrical Permits**

Application Fee $30

**Service**

- 2 thru 200 amp $20
- over 200 amp thru 600 amp $25
- over 600 amp thru 800 amp $30
- over 800 amp thru 1200 amp $35
- over 1200 amp GFI only $40

**Circuits** $5

- Light Fixtures—per 25 $6
- Dishwasher $5
- Furnace—unit heater $5
- Electrical Heating Units (baseboard) $4
- Power Outlets 240 V (ranges, dryers, etc.) $7
- Feeders—Bus ducts etc—per 50 feet $6

**Mobile Home Park Site** $6

**Recreations Vehicle Park Site** $4

- Units up to 20 KVA & HP $6
- Units 21 to 50 KVA & HP $10
- Units 51 KVA & HP and over $12
- Fire Alarms—up to 10 devices $50
- Fire Alarms 11-20 devices $100
- Fire Alarms over 20 devices $5 each
- Energy Retrofit—Temp Control $45
- Conduit only or grounding only $45
<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signs</td>
<td></td>
</tr>
<tr>
<td>Unit</td>
<td>$10</td>
</tr>
<tr>
<td>Letter</td>
<td>$15</td>
</tr>
<tr>
<td>Neon—each 25 feet</td>
<td>$20</td>
</tr>
<tr>
<td>Special/Safety Inspection</td>
<td>$45</td>
</tr>
<tr>
<td>Additional/Re-inspection</td>
<td>$35</td>
</tr>
<tr>
<td>Smoke Detector (each)</td>
<td>$5</td>
</tr>
<tr>
<td>Low Voltage</td>
<td>$5</td>
</tr>
<tr>
<td>Permit Cancelation</td>
<td>35% of permit fee</td>
</tr>
<tr>
<td>Final Inspection Fee</td>
<td>$55</td>
</tr>
<tr>
<td>Contractor License Registration</td>
<td>$15</td>
</tr>
</tbody>
</table>

**Department of Public Works, Water and Waste Water**

The City of South Lyon utilizes the annual published MDOT rates for equipment cost recovery and rental. Manpower rates are based upon current collective bargaining agreements in force at time services are rendered.

**Right of Way Construction Permit**

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Driveways</td>
<td>$35</td>
</tr>
<tr>
<td>Commercial driveways</td>
<td>$100</td>
</tr>
<tr>
<td>Any aerial cable/wire installation or</td>
<td>$100</td>
</tr>
<tr>
<td>maintenance including street light mainte-</td>
<td></td>
</tr>
<tr>
<td>nance</td>
<td></td>
</tr>
<tr>
<td>Bore, jack and tunnel (auxiliary underground</td>
<td>$150</td>
</tr>
<tr>
<td>maintenance or installation</td>
<td></td>
</tr>
<tr>
<td>Pavement cutting for any purpose</td>
<td>$250</td>
</tr>
<tr>
<td>Annual blanket utility right-of-way</td>
<td>$2,500</td>
</tr>
</tbody>
</table>

Annual permit payable once a year and the fee may replace or be used for an unlimited number of permit fees in a given year for ROW construction permits. An annual permittee must submit monthly application to City detailing all planned work prior to commencing.
<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Handicapped Parking Violations</td>
<td>$100</td>
</tr>
<tr>
<td>Paid within 7 days</td>
<td>$125</td>
</tr>
<tr>
<td>after 7 days</td>
<td></td>
</tr>
<tr>
<td>Other Parking Violations</td>
<td>$10</td>
</tr>
<tr>
<td>Paid within 7 days</td>
<td>$20</td>
</tr>
<tr>
<td>after 7 days</td>
<td></td>
</tr>
<tr>
<td>Emergency Cost Recovery</td>
<td></td>
</tr>
<tr>
<td>FOIA</td>
<td></td>
</tr>
<tr>
<td>See City policy on Website</td>
<td></td>
</tr>
<tr>
<td>Liquor License Investigation</td>
<td>$500</td>
</tr>
<tr>
<td>Liquor License Add or Change existing license</td>
<td>$100</td>
</tr>
<tr>
<td>Registration of Precious Metals Dealer</td>
<td>$50</td>
</tr>
<tr>
<td>Gem/Gold/Jewelry Dealer Application</td>
<td>$10</td>
</tr>
<tr>
<td>Solicitor/Peddler License Application</td>
<td></td>
</tr>
<tr>
<td>PBT</td>
<td>$2</td>
</tr>
<tr>
<td>Resident</td>
<td>$7</td>
</tr>
<tr>
<td>Non-Resident</td>
<td></td>
</tr>
<tr>
<td>Fingerprints</td>
<td>Fees set by State of Michigan or Free</td>
</tr>
<tr>
<td>Resident</td>
<td>$25 plus any State or Federal Fees</td>
</tr>
<tr>
<td>Non-Resident</td>
<td></td>
</tr>
<tr>
<td>Local Records Check—with Letter</td>
<td></td>
</tr>
<tr>
<td>Resident</td>
<td>$1</td>
</tr>
<tr>
<td>Non-Resident</td>
<td>$5</td>
</tr>
<tr>
<td>Parking Lot Permit</td>
<td>$25</td>
</tr>
</tbody>
</table>
Fire Department

These items may not be subject to FOIA as they must be requested from a third party.

National Fire Incident Reporting System  $10 per incident number
Environmental Assessment (NFIRS Reports & Fire Marshall Division Reports  $20 per address
Miscellaneous Copies  May be subject to City FOIA policy.