

City of South Lyon
Regular City Council Meeting
February 25, 2019

Mayor Pelchat called the meeting to order at 7:30 p.m.
Mayor Pelchat led those present in the Pledge of Allegiance.

Present: Mayor Pelchat, Councilmembers Kennedy, Kivell, Parisien, Richards and Walton
Also Present: City Manager Zelenak, Attorney Wilhelm, Chief Vogel and Clerk/Treasurer Deaton
Absent: Councilmember Kurtzweil
Mayor Pelchat stated Councilmember Kurtzweil had mentioned to him she would be absent from this meeting.

CM 2-1-19 MOTION TO EXCUSE ABSENCE

Motion by Walton, supported by Richards
Motion to excuse absence of Councilmember Kurtzweil

VOTE: MOTION CARRIED UNANIMOUSLY

MINUTES

Councilmember Kennedy stated on the bottom of page 1, the dates 2019 should be changed to 2018, and the words originally stated should be removed. Councilmember Kennedy stated on page 2, it should the words “we are honoring Doug Baaki” should be added. He then thanked Clerk Deaton for scanning the document from Bob Donohue regarding the events and update of things happening downtown. Councilmember Kivell stated on page 8, it should state “Councilmember Kivell stated he would like to congratulate the 3 officers that have ascended, Chief Sovik, Sgt. Baaki and Lt. Wittrock.” He further stated on page 9, the word safest should be added between the word top and 5.

CM 2-2-19 MOTION TO APPROVE MINUTES

Motion by Parisien, supported by Kennedy
Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

CM 2-3-19 MOTION TO APPROVE AGENDA

Motion by Walton, supported by Parisien
Motion to approve the agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

1. MERS -resolution establishing authorized signatories for MERS contracts
Resolution authorizing City Manager and the bookkeeper as signatories for MERS

2. Update signers for city credit card policy
Resolution to update signers on the City Credit Card Policy, adding Chief Sovik and adding City Manager Zelenak
3. Re-appointments of board and commission members
 - a. Steven Mosier, Planning Commission, term expires: March 2022
 - b. Keith Bradley, Planning Commission, term expires March 2022
 - c. John Ward, Zoning Board of Appeals, term expires March 2022
 - d. Steve Mosier, Zoning Board of Appeals, term expires March 2022
 - e. Linda Ross, Historical Commission, term expires March 2022
 - f. Bob Martin, Historical Commission, term expires March 2022
 - g. Denise Semion, Parks & Recreation, term expires March 2022
 - h. Dianne Beagle, Parks & Recreation, term expires March 2022
 - i. Jodi VanDuinen, Parks & Recreation, term expires March 2022
 - j. Jennifer Dunigan, DDA, term expires March 2023
 - k. Derek Mashburn, DDA, term expires March 2023
 - l. Ken Michalik, Cultural Arts Commission, term expires March 2022
4. Appointment to Cultural Arts Commission
 - a. Bridgett McDowell and Joseph Matuzak, term expires March 2022
5. Mayor's appointment of Tanya Nevitt to DDA Board
 - a. Tanya Nevitt, DDA, term expires March 2023

CM 2-4-19 MOTION TO APPROVE ALL ITEMS UNDER CONSENT AGENDA

Motion by Walton, supported by Richards

Motion to approve all items under consent agenda

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT- None

DISCUSSION- Downtown

Robert Donohue the DDA & Economic Development Director stated he gave Council some information regarding historic preservation for Council to review, it will be discussed at a future meeting. He further stated he is winding up the DDA budget discussions as was recommended by the DDA. He is still working with a couple women's apparel shops, as well as a wood working store. Mr. Donohue stated he is working with the Michigan Downtown Association regarding the economic development programs that we need downtown and across the City. Mr. Donohue stated they are working on CoolYule as well. He stated he and Paul are working on an event calendar that will be on the website and as a separate piece. Councilmember Parisien asked since Glazy Days is moving to Kings Plaza, will there be another business in that space at the coffee house. Mr. Donohue stated they moved because they needed more space, they will be tripling their space and they hope to open 20-30 days. He further stated it appears as an expansion of the coffee shop, the wine bar will be approved in the future. They are redoing their designs and drawings, but those plans are moving forward, but it will be brought back to Council for final approval.

NEW BUSINESS

1. New phone systems for Waste Water/DPW Departments

City Manager Zelenak stated they have been looking for different quotes for new phone systems for the Waste Water and DPW. The current systems are out of date and they can no longer be supported. Evelyn Lawrence of the water department stated the current phone system is approximately 20 years old some of the buttons aren't working and the displays are going on the phones. She stated the phones can no longer be supported. She further stated they no longer have replacement parts as well. Ms. Lawrence stated the contracts for Water and DPW are both up. She stated CTI actually came to the offices, showed them the equipment that will work with our current system. She spoke with the City of Burton that use CTI and they are very happy with their service, they have one person they deal with and they have had no problems. Montrose Township also uses CTI and they are very happy with their service as well. She further stated they also had the best pricing. Councilmember Kennedy stated he had spent some time with Ron Beason and Evelyn regarding their research on this, and he thanked them for their due diligence. He further stated one of the vendors didn't even want to come out to the site. He further stated they were able to negotiate a better cost from CTI than what they originally proposed. He further stated he is happy the contract involves training for the new system as well. Discussion was held regarding the possibility of having music playing when people are on hold. Councilmember Kivell stated if music is going to be played, he hopes we make sure the clarity is good. Councilmember Kivell asked if there is any concern on the section that states it allows them to assign or sell the lease. Attorney Wilhelm stated this agreement may not be sold or assigned to another party without written permission from CTI. He further stated CTI is the service part of this, and NEC is the financing company. Councilmember Walton stated she likes having the music playing when you are on hold, and she agrees sometimes the sound isn't the best. She suggested we use that time to utilize that time to promote our town businesses or events. Ms. Lawrence stated she will discuss that with them.

CM 2-5-19 MOTION TO APPROVE PURCHASE OF PHONE SYSTEM

Motion by Kennedy, supported by Walton

Motion to approve the purchase of the replacement phone system for the Waste Water and DPW of the recommended solution from CTI Technologies

VOTE: MOTION CARRIED UNANIMOUSLY

BUDGET- None

MANAGER'S REPORT

City Manager Zelenak stated the Board of Ethics has put together a finding of facts and will be presented to Council at the next Council meeting.

City Manager Zelenak stated the advertisement for the DPW/Water Sewer Director is on the MML website as well as the American Public Works Association and he is gathering resumes and will be conducting interviews and will keep Council up to date on that process.

City Manager Zelenak stated we will have a water sewer rate analysis in order to plan for our future capital improvement plan, as well as a new PASER study. He stated this will be included in the 2019-2020 budget.

City Manager Zelenak stated he wants to thank all our employees who assisted in cleaning our roads, parks and municipal buildings during the last several weeks of weather. It shows the employees dedication to the City.

He stated we will be moving forward with a budget work session for the Week of March 19th and we will be contacting Council to set a date.

Mr. Zelenak stated we are preparing a request for proposals to move forward with the sale of the 318 W Lake Street building. He then thanked Evelyn for all her work on investigating the new phone system. Councilmember Richards asked what was happening with 501 McMunn. City Manager Zelenak stated we will be bringing that to Council for discussion at a budget meeting.

PUBLIC COMMENT-

Josie Kearns of 329 Lyon Blvd. and the Cultural Arts Commission stated they got the grant they applied for. She stated they are waiting for the numbers to hear the amount they will be getting. She then thanked City Manager Zelenak, Bob Donohue and Mayor Pelchat for their assistance as well.

COUNCIL COMMENTS

Councilmember Kennedy stated The Salem-South Lyon District Library has a number of interesting events taking place over the next two weeks, such as tomorrow, Tuesday February 26, at 7:00pm there will be a Retirement 101 session conducted by John Hogan from Comerica Bank. He'll be providing answers to your retirement questions as well as recommendations for a successful retirement strategy. On Friday, March 1 the Area Agency on Aging will be conducting individual sessions to help folks with their Medicare and Medicaid questions, including ways to obtain additional help as needed, he further stated on Wednesday, March 6 there will be several sessions designed to help folks with their genealogy search efforts. Contact the library to register for the Genealogy and Medicare sessions. Finally, on March 4-10, the Friends of the South Lyon Library will be conducting their half-off book sale so stop down and pick up some bargains. And as always, be sure to take your newspapers and other papers and drop them off at the collection bins in the parking lot.

Councilmember Richards stated there are barrels on Dixboro Road and it appears some work maybe going on, at least some tree cutting, and it is all good.

Councilmember Richards stated the house at 401 W Liberty, across the street from his is under major construction, by the new property owner, it had sat vacant for years. He then stated the new duplexes on McHattie Street are coming along nicely. Councilmember Richards stated there are no downed limbs down all the west side of Liberty street and around Hagadorn. This is has been a concern for him for years. He then thanked DPW and Normar, whatever the cost was, it was worth it for safety.

Councilmember Richards stated he wanted to send his prayers and condolences to the family of Ulys Parton, he was a retired DPW employee, and he lived on McMunn Street, and he was retired about 20 years. His historical knowledge helped the group many times, and he was there when they found the time capsule. Councilmember Richards stated the American Legion gave a sizable donation to the family of Daniel Hall, who is the MST employee that died a few weeks ago during an accident at the pickle house. He stated he likes to let everyone know we are moving forward with small things, as well as improving the status quo of our whole community.

Councilmember Parisien stated she wanted to thank everyone that is volunteering to be on our boards and commissions.

Councilmember Walton stated some other communities do water softening at the wastewater level, and she was asked to look into that.

Mayor Pelchat stated he wanted to thank all of the volunteers that are being appointed and reappointed as well. He then thanked the DPW for all their hard work with the snow plowing.

ADJOURNMENT

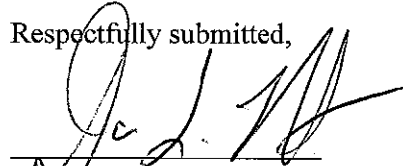
CM 2-6-19 MOTION TO ADJOURN

Motion by Walton, supported by Kennedy

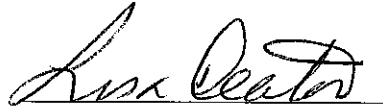
Motion to adjourn meeting at 8:00 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted,



Mayor Dan Pelchat



City Clerk Lisa Deaton