

**City of South Lyon
Downtown Development Authority
Regular Meeting Minutes
September 11, 2014**

The meeting was called to order by Chairperson Gerdom at 8:32 a.m.

Roll Call: Holly Gerdom, Vice Chair
Gene Carroll
Tracey Hill
Bill Jarratt
Marilyn Smith
Cheryl Wickham
Lynne Ladner, City Manager

Absent: Susan Stowe

Also Present: Kristen Delaney, City of South Lyon

MOTION TO APPROVE AGENDA

To approve DDA Agenda for September 11, 2014.

Motion by Ladner, supported by Smith.

To approve the Agenda as presented for September 11, 2014.

VOTE

MOTION CARRIED UNANIMOUSLY

Wickham stated that the minutes should be corrected to note that there are 5, not 4 Lake Street Cruise-In events.

APPROVAL OF MINUTES AS AMENDED

Motion by Wickham, supported by Carroll.

To approve the Minutes as amended for August 14, 2014.

VOTE

MOTION CARRIED UNANIMOUSLY

Jarratt arrived at 8:46 am

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

There was a discussion about the financial documents as presented. Ladner explained how tax increment financing worked and reviewed the reports with Hill.

NEW BUSINESS

1) Post-Construction Clean Up Downtown

Smith discussed some recommendations for necessary clean up after construction. She stated that she would like to see the fire department use fire hoses to clean off the sidewalks. She stated that there were still some road construction signs on the side of the road that needed to be picked up. Carroll asked about the placement of a speed limit sign near Diane's Dollhouse. Ladner stated that placement of these signs was the responsibility of Oakland County.

This led to a discussion about downtown projects that needed to be completed. Ladner stated that she had some Eagle Scouts in need of a project. After some discussion, it was decided that they might best be used in the parks, but that the DDA should come up with a list of projects for future Eagle Scout projects.

2) Dumpster Enclosure/Relocation

Delaney stated that she was still getting quotes and will put this topic on a future agenda.

OLD BUSINESS

1) Wells Street Parking Lot – Landscaped Island Maintenance & Plantings

Ladner asked if this might be an Eagle Scout project. Gerdom responded that Pumpkinfest had offered to assist with plantings in the Wells Street Parking Lot.

2) Committee Updates:

a. Design None.

b. Marketing & Promotions None.

i. Ladies Night Out 2015 None.

I i. Downtown Trick-or-Treat 2014 – Road Closure None.

iii. Other 2015 Events – i.e. Blues, Brews & Brats None.

c. Farmers Market None.

TABLED ITEMS

None.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

Motion by Carroll, supported by Wickham.

To adjourn the September 11 2014 board meeting at 9:48 a.m.

VOTE

MOTION CARRIED UNANIMOUSLY

Holly Gerdom, Chairperson

Kristen Delaney, Recording Secretary

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