

DRAFT

Special Meeting  
Downtown Development Authority  
June 5, 2008

Present: Joe Repanshek, Dawn Tenpenny, Rod Cook, Gretchen Phillips, Don Beck and Gray Fagin.  
Absent: Randy Clark, Barb Herzog and Vicki Serra  
Also present: Kristen Cunningham, Director of Community & Economic Development and Tamra Ward  
Director of the South Lyon Area Chamber of Commerce

Phillips called the meeting to order at 9:04 a.m.

1. Maintenance Contract for the DDA District- Cunningham noted that there were 3 bids.
  - a. J&G Landscaping- \$7,759.25
  - b. Owens Landscaping- \$12,900
  - c. Brien's Services- \$13,217

J&G was obviously the low bid.

**Motion to accept J&G Landscaping bid of \$7,759.25**

**Motion by Tenpenny**

**Second by Beck**

**Motion carried unanimously**

2. Summer Sizzle- Ward noted that she was leaving the Chamber for other job opportunities but that she had made a commitment to follow through with the Summer Sizzle. She noted that she has Mitch Ryder and the Steel Wheels to perform and that the production costs were large. She had originally intended to have a beer tent to offset costs, but that her Board was not very enthusiastic about the idea, so she has made an arrangement with the Hotel and can hopefully get a sponsor through Budweiser to help with the production costs. The date is August 23, 2008. Ward noted that she would like to close Lafayette north to Detroit and have the stage set up at the south end of Lafayette and Lake. She is still working on a stage and will need a road closure approved by the City and the County. She noted that there was a total cost of \$12,500. Ward noted that she had most of the costs covered but was still in need of about \$1,500. Cunningham noted that the DDA had budgeted for the Downtown Saturday Night Concert and some of that money could be shifted to this event. Ward noted that the Downtown Saturday Night would not likely be happening this year anyway. Cunningham noted that there was approximately \$2,500 in that line item. Repanshek asked about liability. Cook noted that the DDA would not be responsible, as it was City property.

**Motion to approve expenditure to support the Summer Sizzle up to \$2,000.**

**Motion by Fagin**

**Second by Beck**

**Motion carried unanimously.**

Phillips noted she was sad to see Ward go.

**Motion to Adjourn**

**Motion by Repanshek**

**Second by Beck**

**Motion carried unanimously**

Meeting was adjourned at 9:50 a.m.

Respectfully Submitted,

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Randy Clark, Chair

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Kristen Cunningham, Rec. Sec.