

**CITY OF SOUTH LYON  
REGULAR CITY COUNCIL MEETING  
JULY 9, 2012**

Mayor Wallace called the meeting to order at 7:30 p.m.  
Mayor Wallace led those present in the Pledge of Allegiance to the Flag

**PRESENT:** Mayor Wallace  
Council Members: Dixon, Kivell, Kopkowski, Rzyzi, and Wedell  
City Manager Murphy  
City Clerk/Treasurer Zemke  
City Attorney Wilhelm  
Department Heads: Collins, Kennedy, and Martin  
**ABSENT:** Councilman Kramer

CM 7-1-12 – EXCUSE ABSENCE

Motion by Kivell, supported by Kopkowski

To excuse the absence of Councilman Kramer

**VOTE:** MOTION CARRIED UNANIMOUSLY

**APPROVAL OF MINUTES:**

Councilman Kivell commented that the minutes are becoming more and more generic. They are the official recording and should be more thorough.

**CM 7-2-12 – APPROVAL OF MINUTES- JUNE 25, 2012**

Motion by Kopkowski, supported by Dixon

To approve the minutes of the June 25, 2012 Regular Council meeting as written

**VOTE:** MOTION CARRIED UNANIMOUSLY

**APPROVAL OF MONTHLY BILLS:**

Discussion was held on various bills.

**CM 7-3-12 – APPROVAL OF MONTHLY BILLS**

Motion by Wedell, supported by Kivell

To approve the monthly bills as presented

**VOTE:** MOTION CARRIED UNANIMOUSLY

**APPROVAL OF AGENDA:**

City Manager Murphy stated that Tim McClorey is present to present us with some grant monies. This can be done during public comment.

**CM 7-4-12 APPROVAL OF AGENDA**

Motion by Kivell, supported by Kopkowski

To approve the agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

**PUBLIC COMMENT:**

1. Acceptance of Donation

Mr. Tim McClorey stated that the City is part of the Michigan Municipal Risk Management Authority. He discussed the asset Distribution Program. He stated that the check he has to present is a direct result of the City Manager and his staff and a security program that they applied for. He presented a check in the amount of \$7,500 which is 50% of the project cost. He further stated that they give away \$750,000 per year and if you can come up with new and innovative ways to keep your losses down, they are more than happy to award these grants.

**CM 7-5-12 – ACCEPTANCE OF GRANT**

Motion by Kivell, supported by Dixon

To accept the grant from MMRMA

VOTE: MOTION CARRIED UNANIMOUSLY

Mr. Carl Richards stated that on behalf of the community he would like to welcome our new City Attorney and we all look forward to working with him.

Mr. Richards discussed the great car show downtown and hopes that everyone can attend the next one.

**OLD BUSINESS:**

1. Second Reading – Amendment to Housing Ordinance

Mavor Wallace stated that this amendment deals with the spending of funds for Washington Manor by the Housing Commission. The first reading was held at the last meeting, and there are no proposed changes.

**CM 7-6-12 - SECOND READING – AMENDMENT TO HOUSING ORDINANCE**

Motion by Kopkowski, supported by Wedell

That this be the second reading of an amendment to Chapter 34, Article IV, Section 34-87 and adding 34-88 through 34-91 (see attached amendment as part of these minutes)

VOTE: MOTION CARRIED UNANIMOUSLY

**NEW BUSINESS:**

1. Water softener for Washington Manor

Mayor Wallace stated that this is for our Washington Manor housing and funds would come through HUD and tenant rent

Mr. Randy Clark, President of the Housing Commission stated that the recommendation of the management company that we have hired to manage the 15 unit housing project is that we purchase a new water softener system for the complex. We are asking Council to approve the purchase and waive the bidding process. The management company did receive three quotes, but it does exceed the sealed bid requirement. The recommendation is to go with the bid from Michigan Pure Water Service. They were the lowest price on the four-year supply of salt although not the low bid on the system. Mr. Clark further stated that he has also brought copies of the proposed Housing Commission budget.

Discussion was held on the waiver of the bid process and the inactivity of the Housing Commission in recent years. Further discussion was held on the need to replace the water softener system.

Mayor Wallace requested to abstain from voting on this issue due to his employment with Michigan Pure Water.

**CM 7-7-12 – ABSTENTION**

Motion by Wedell, supported by Kopkowski

To allow Mayor Wallace to abstain from voting due to his employment

VOTE:

**MOTION CARRIED UNANIMOUSLY**

The question was asked where the four years of salt will be stored. Mr. Clark stated that there is a storage facility within the main office area of the facility.

Councilman Kivell requested a copy of the minutes from the special meeting where the Housing Commission discussed the purchase.

**CM 7-8-12 – WAIVER OF BIDDING PROCESS**

Motion by Kivell, supported by Dixon

To waive the bid process due to time constraints

VOTE:

**MOTION CARRIED UNANIMOUSLY**

**CM 7-9-12 – APPROVAL OF PURCHASE – WASHINGTON MANOR**

Motion by Dixon, supported by Kopkowski

To approve the quote from Michigan Pure Water Service of South Lyon in the amount of \$6,798 for the purchase of water softener system and 4 year supply of salt

VOTE:

**MOTION CARRIED UNANIMOUSLY**

**2. First Reading – Amendment to the Fence Ordinance**

City Manager Murphy stated that this is based on a recommendation of our Building Official Andy Gereck to add a wider variety of fence materials. This will allow vinyl, resin and composite materials.

**CM 7-10-12 - FIRST READING – AMENDMENT TO FENCE ORDINANCE**

Motion by Kivell, supported by Wedell

To approve first reading of the amendments to City of South Lyon Ordinance, Chapter 18, Article IV, Section 18-133 "Construction material" as presented (see attached amendment as part of these minutes)

VOTE: MOTION CARRIED UNANIMOUSLY

**3. First Reading – Donation Box Ordinance**

City Manager Murphy stated that some time ago, he and the City Clerk went out to look at something and noticed the large number of donation boxes appearing in the various parking lots. He asked our City Planner to come up with an ordinance to address this issue.

The question was asked what would this do to the existing boxes. It was stated that all boxes would have to adhere to this ordinance.

Councilman Ryzvi asked how many boxes this would affect. City Manager Murphy stated that it would be approximately 20-25.

Discussion was held on enforcement

Discussion was held on the validity of some of the organizations. Discussion was held on having good information on the different organizations.

The question was asked if this would be something that they would have to come to the City for a permit. Discussion was held on showing proof of being a legitimate organization. Attorney Wilhelm stated that he would work on some additional language for the second reading.

**CM 7-11-12 - FIRST READING – DONATION BOX ORDINANCE**

Motion by Kivell, supported by Wedell

To approve first reading of the amendments to City of South Lyon Ordinance, Chapter 102, Section 102-113 "Donation Boxes" as presented (see attached amendment as part of these minutes)

VOTE: MOTION CARRIED UNANIMOUSLY

**4. Phone System for Police and Fire Departments**

Chief Collins stated that it has been approximately two years that we have been experiencing problems. The last two times that we needed service, the technician indicated that the system needed replacement. We took a chance for about a year and prior to the budget workshop he had Lt. Sharp go out for bid and we were fortunate to receive a bid for approximately \$10,000. However, we did receive bids recently that came in over that amount. Between the Police Department and Fire Department budgets, we can cover that amount

Chief Kennedy stated that this is a bare bones phone system.

Councilman Ryzvi thanked Chief Collins and Chief Kennedy for their diligence as well as Lt. Sharp. He asked about any down time. Chief Collins stated that they should be able to install the system within a day and should not experience much down time. He further stated that we are also fortunate that our dispatch lines are located in Novi and should not be affected

**CM 7-12-12 – APPROVAL OF PURCHASE – TELEPHONE SYSTEM**

Motion by Ryzvi. supported by Dixon

To approve the purchase of a telephone system for the Fire Department and Police Department, from the low bidder SunTel Services, at a cost of \$13,040.38.

Mavor Wallace asked if there is a need for a 10% contingency. Chief Collins stated that he thinks they will stick to that price.

VOTE: MOTION CARRIED UNANIMOUSLY

**5. Repairs to Well #4**

Superintendent Martin stated that we are continuing with on-going maintenance of our well system. Well #4 was installed approximately in 1963. We are proposing to clean and video the well to show the integrity of the casing. Peerless Midwest has done all of our work, and he is asking that Council approve the repair work at this point.

Councilman Ryzvi stated that it would be better in his opinion to approve it for \$10,000 rather than a range. Superintendent Martin stated that it will depend on the acid washing.

**CM 7-13-12 – WAIVER OF BID PROCESS**

Motion by Kivell. supported by Kopkowski

To waive the bidding process due to the proprietary nature

VOTE: MOTION CARRIED UNANIMOUSLY

**CM 7-14-12 – CLEANING OF WELL #4**

Motion by Wedell. supported by Dixon

To approve cleaning of Well #4 by Peerless Midwest in an amount not to exceed \$15,000

VOTE: MOTION CARRIED UNANIMOUSLY

**MANAGER'S REPORT:**

City Manager Murphy stated that on Friday our computers went out which is why Council did not receive a Manager's Report.

City Manager Murphy stated that he did plan on putting the Manager's review on the next Council agenda and asked that Council return the reviews to him prior to the next meeting.

**COUNCIL COMMENTS:**

Councilman Kivell asked when the City Planner issue will be on the agenda. City Manager Murphy stated that he is hoping to get in on the next agenda. They are working on an agreement between the two companies.

Councilman Wedell stated that he appreciated the thank-you notes included in the packet.

Mayor Wallace stated that he had to make a 911 call recently and it went through to the State Police, but this time they did do things much more efficiently.

Mayor Wallace apologized to our TV audience for the fact that we did not have a technician to run the cameras.

Mayor Wallace welcomed Tim Wilhelm, our new City Attorney.

Mayor Wallace stated that a highly respected member of our community passed recently. Mr. Richard Villerot. Our deepest regrets to his family.

Mayor Wallace stated that on July 14<sup>th</sup> Brown's is going to be having a car show. In the past he has had 200-300 cars and is expecting 200+ this year. It should be a great event.

**ADJOURNMENT:**

**CM 7-15-12 ADJOURNMENT**

Motion by Kopkowski, supported by Kivell

To adjourn meeting at 8:22 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

 10/20/12  
Ted M. Wallace  
Mayor

Julie C. Zemke  
City Clerk/Treasurer