

**Regular City Council Meeting  
October 14, 2013  
Agenda**

**7:30 p.m.      Call to Order  
Pledge of Allegiance  
Roll Call  
Minutes – September 23, 2013  
Monthly Bills  
Approval of Agenda  
Public Comment:**

**I.      Old Business**

1. Knolls of South Lyon – Second Reading

**II.     New Business**

1. Winter Emergency Parking Ordinance Amendment – First Reading
2. Resolution for Lake Street Road Project
3. Trick or Treat Hours
4. Donation of Burial Plot
5. Personnel Policy Revision

**III.    Manager’s Report**

**IV.    Council Comments**

6. Closed Session in accordance with the Open Meetings Act Section 8c for the purpose of collective bargaining negotiations/strategy.

**V.     Open Session**

7. Agreement with the Police Officers Labor Council (P.O.L.C.)

**VI.    Adjournment**

CITY OF SOUTH LYON  
REGULAR CITY COUNCIL MEETING  
September 23, 2013

Mayor Wallace called the meeting to order at 7:30 p.m.

Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace

Council Members: Kivell, Kopkowski, Kramer, Rzyzi, Wedell, Dixon  
City Manager Murphy, City Attorney Wilhelm, Chief Kennedy,  
Chief Collins, Department Head Martin and Deputy  
Clerk/Treasurer Deaton

AGENDA

City Manager Murphy stated he would like to add an item #6 as road closure.

CM 9-1-13 MOTION TO APPROVE AGENDA AS AMENDED

Motion by Wedell, supported by Kivell

Motion to approve agenda as amended

VOTE: MOTION CARRIED UNANIMOUSLY

MINUTES

Councilman Kramer stated on page 4 in the last paragraph the word property should be party.

CM 9-2-13 MOTION TO APPROVE MINUTES AS AMENDED

Motion by Kivell, supported by Kramer

Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

goes back to the Planning Commission for the final site plan review. He stated you can keep this process moving and let the Planning Commission deal with the conditions Council would like to see addressed. Councilman Kramer stated if there are conditions Council would like to see placed, it can be discussed after the first reading. City Attorney Wilhelm stated he will be providing Council with the proposed language to address the factors that are identified in the planned development zoning. He further stated whether to approve or deny, you need to relate to factors in our Zoning Ordinance. In addition in the site plan approval process, you can deny, but need to state reasons why, and if approving you can place conditions in the motion. Councilman Wedell stated the first and second reading is just for the rezoning, not approving the current plans. City Attorney Wilhelm stated if you rezone the property, you cannot deviate from the plans that are approved. Councilman Kivell stated it is important for Council to discuss all concerns whether they are large concerns or incidentals. Councilman Kramer stated he wants to be clear that you do not have to impose conditions on the first reading. City Attorney Wilhelm stated no, you can impose conditions in the second reading and site plan review.

Discussion was held regarding the concerns of Council, such as drainage, setbacks, size of homes, and the need for more than one entrance. Councilman Rzyzi stated his concern is for the safety of the residents, and he asked Chief Collins if he could clarify his concerns for only one entrance. Chief Collins stated he is very much in favor of having two access points open to the public. He stated if one entrance is blocked, the residents have no way to leave, the morning peak traffic, school busses and patrol patterns are all reasons he is in favor of a second entrance. He further stated according to our zoning ordinance, the second access point is a requirement. Councilman Rzyzi stated the plan only has one access point which is contradictory to what Chief Collins is suggesting. He further stated for the safety of our residents he has to agree with the Chief that there should be two access points.

Councilmember Kopkowski stated that her concerns are the entrances, drainage, the tree survey, wetlands and she would like to see the designs of the homes and she doesn't want 89 Wellingtons in this development.

#### CM 9-3-13 MOTION TO APPROVE FIRST READING OF KNOLLS OF SOUTH LYON DEVELOPMENT

Motion by Kramer, supported by Wedell to approve the first reading of Ordinance No 10-13 to amend the Official Zoning Map of the City of South Lyon rezoning property from the R-2 District (single family residential) to the PD District (planned development) subject to approval of a Preliminary (Stage I) Planned Development Site Plan for Knolls of South Lyon at second reading.

VOTE:

MOTION CARRIED UNANIMOUSLY

City Manager Murphy stated it is time to renew our liability insurance with the Michigan Municipal Risk Management Authority. He stated this year there is a slight decrease in cost of \$672.00.

CM 9-5-13 MOTION TO APPROVE RENEWAL AGREEMENT FOR MMRMA

Motion by Kopkowski, supported by Kivell

Motion to approve the agreement with the MMRMA in the amount of \$112,734.00

VOTE: MOTION CARRIED UNANIMOUSLY

3. Homecoming Parade

Mayor Wallace stated there has been a change in the route. Niki Keene stated she is an art teacher for the South Lyon Schools, and also the Junior Class Advisor. She stated they just found out two weeks ago the parade route had to change because the owners of the land they used previously leased out the property and the people they leased it to are not willing to let the school use their property. She stated they are now asking Council to approve the parade to go east on Eleven Mile to the next subdivision then back to the parking lot. Mayor Wallace stated it is unfortunate we cannot have the parade the way they did in previous years going through the downtown area. Ms. Keene stated she would like to approach Council next year to move the parade route through the downtown area. Mayor Wallace asked if they could let the residents know of the change in the route.

CM 9-6-13 MOTION TO APPROVE HOMECOMING PARADE ROUTE

Motion by Kramer, supported by Wedell

Resolved That Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permit to conduct the South Lyon High School Homecoming Parade on September 27, 2013 between 4:00 p.m. and 5:00 p.m. and the related street closures:

Eleven Mile Road between Pontiac Trail and Martindale Road, Eagle Heights Drive from Eleven Mile Road to Brick Lane, Brick Lane from Eagle Heights Drive to Stoney Drive, Stoney Drive from Brick Lane to Eagle Heights Drive.

And that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend, and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE: MOTION CARRIED UNANIMOUSLY

4. Sale of Fire Department Vehicle

night at 7:30p.m. to Monday morning at 6:00a.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

#### MANAGERS REPORT

City Manager Murphy stated he would like to thank Lori Mosier for all her hard work. He stated he would like to remind everyone that Pumpkinfest is this weekend, and they are looking for volunteers. He also stated the last Movie in the Park is the 27<sup>th</sup> of this month and they will be showing the movie Cars. City Manager Murphy stated he will be bringing information to Council at the next meeting regarding the change in the Snow Ordinance. He discussed the need for updating the personal policy and asked if any Council members would like to be involved.

#### COUNCIL COMMENTS

Councilman Kivell stated he attended the Pumpkinfest meeting and they still need volunteers and explained if interested, people can go online to their website and see what positions they need filled. He further stated Kim Thompson of the Chamber of Commerce has added our movies in the park to their brochure.

Councilman Rzyzi stated he would also like to let everyone know Pumpkinfest is in need of volunteers, and stated he will be volunteering as well.

Councilman Kramer stated he is also volunteering and if anyone else is interested you will get a very nice t shirt as well as some free tickets for some of the events. He stated he would be interested in receiving his Council packet by email as opposed the hardcopy. City Manager Murphy stated he will be happy to email the packets to him.

Councilmember Dixson stated she is looking forward to Pumpkinfest.

Mayor Wallace stated 50 Amp Fuse will be playing Saturday night at Pumpkinfest and they were actually the warm up band for Jimmy Buffet at Comerica Park. He further stated the reason Pumpkinfest is being held in September is because that is the only weekend the band was available. Mayor Wallace stated the Friday before the next meeting will be the 300<sup>th</sup> football game.

#### ADJOURNMENT

Motion by Kopkowski, supported by Kramer

Motion to adjourn the meeting at 8:50 p.m.

September 2013 Payroll Report								
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Administration</b>								
Badarak, A.	17.6900	160.00	3.00	\$ 2,830.40	\$ 80.67		\$ 2,911.07	
Deaton, L.				\$ 4,538.48			\$ 4,538.48	
Lundy, P.	10.0000	76.00		\$ 760.00	\$ -		\$ 760.00	
Mosier, L.				\$ 4,222.88			\$ 4,222.88	
Murphy, D.				\$ 6,952.26			\$ 6,952.26	
Nelson, M.	12.5000	58.00		\$ 725.00			\$ 725.00	
Nogle, D.				\$ 2,692.32			\$ 2,692.32	
Parzuchowski, S.	15.8100	160.00	2.00	\$ 2,529.60	\$ 47.43		\$ 2,577.03	
Schulz, P.	17.0000	48.00		\$ 816.00			\$ 816.00	
<b>TOTAL: Administration</b>		<b>502.00</b>	<b>5.00</b>	<b>\$ 26,066.94</b>	<b>\$ 128.10</b>	<b>\$ -</b>	<b>\$ 26,195.04</b>	
<b>Cemetery</b>								
Brannun, L.	10.9400	63.00		\$ 689.22			\$ 689.22	
Jedinak, J.	10.9400	70.00		\$ 765.80			\$ 765.80	
Kimberly, B.	10.9400	72.00		\$ 787.68			\$ 787.68	
McLean, W.	10.9400	62.00		\$ 678.28			\$ 678.28	
Wedesky, J. W.	10.9400	11.00		\$ 120.34			\$ 120.34	
Williamson, N.	11.6300	74.00		\$ 860.62			\$ 860.62	
<b>TOTAL: Cemetery</b>		<b>352.00</b>	<b>0.00</b>	<b>\$ 3,901.94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,901.94</b>	
<b>Police</b>								
Baaki, D.	33.0295	164.00	12.00	\$ 5,416.84	\$ 601.79		\$ 6,018.63	
Baker, A.	30.7398	160.00	20.50	\$ 4,918.37	\$ 955.60		\$ 5,873.96	
Baker, J.	33.0295	168.00	8.50	\$ 5,548.96	\$ 425.42		\$ 5,974.37	
Barbour, R.	30.7398	168.00	2.50	\$ 5,164.29	\$ 116.36		\$ 5,280.64	
Brooks, T.	30.7398	160.00	14.50	\$ 4,918.37	\$ 675.91		\$ 5,594.28	
Collins, L.				\$ 6,717.48			\$ 6,717.48	
Dowdell, E.	10.0000	102.00		\$ 1,020.00			\$ 1,020.00	
Faught, C.	33.0295	160.00	35.50	\$ 5,284.72	\$ 1,776.74		\$ 7,061.46	
Forgacs, M.	15.8900	11.00		\$ 174.79			\$ 174.79	
Hoydic, S.	33.0295	168.00		\$ 5,548.96	\$ -		\$ 5,548.96	
Krettlin, F.	15.8900	12.00		\$ 190.68			\$ 190.68	
Laraway, P.	15.8900	12.00		\$ 190.68			\$ 190.68	
Raap, T.	30.7398	160.00	26.00	\$ 4,918.37	\$ 1,210.10		\$ 6,128.47	
Regentik, C.	17.6900	160.00		\$ 2,830.40			\$ 2,830.40	
Sederland, C.	30.7398	168.00	3.50	\$ 5,164.29	\$ 163.15		\$ 5,327.44	
Sovik, C.	35.1817	160.00	20.50	\$ 5,629.07	\$ 1,093.67		\$ 6,722.74	
Sroufe, T.	30.7398	160.00		\$ 4,918.37	\$ -		\$ 4,918.37	
Stevens, T.	30.7398	168.00	5.00	\$ 5,164.29	\$ 231.99		\$ 5,396.28	
Tomanek, J.	30.7398	160.00	13.50	\$ 4,918.37	\$ 629.29		\$ 5,547.66	
Walton, T.	30.7398	168.00	1.00	\$ 5,164.29	\$ 46.54		\$ 5,210.84	
Wilcox, W.	11.3300	22.00		\$ 249.26			\$ 249.26	
Wilcox, W.	15.8900	11.00		\$ 174.79			\$ 174.79	
Wittrock, M.	30.7398	160.00	37.00	\$ 4,918.37	\$ 1,716.73		\$ 6,635.09	
<b>Total: Police</b>		<b>2782.00</b>	<b>200.00</b>	<b>\$ 89,143.98</b>	<b>\$ 9,643.28</b>	<b>\$ -</b>	<b>\$ 98,787.23</b>	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Fire</b>								
Achatz, R.	13.0000	21.50		\$ 279.50			\$ 279.50	
Armstrong, C.	16.0000	63.25		\$ 1,012.00			\$ 1,012.00	
Bromley, E.	10.0000	64.25		\$ 642.50			\$ 642.50	
Carlington, R.	14.0000	36.25		\$ 507.50			\$ 507.50	
Demeniuk, C.	10.0000	20.25		\$ 202.50			\$ 202.50	
Esper, T.	10.0000	57.50		\$ 575.00			\$ 575.00	
Gearns-Hazlett, J.	15.0000	18.00		\$ 270.00			\$ 270.00	
Glenn, J.	14.0000	43.50		\$ 609.00			\$ 609.00	
Glenn, R.	10.0000	42.25		\$ 422.50			\$ 422.50	
Hammon, D.	20.0000	42.25		\$ 845.00			\$ 845.00	
Johnston, C.	18.0000			\$ -			\$ -	
Johnston, D.	16.0000	115.25		\$ 1,844.00			\$ 1,844.00	
Kennedy, M.				\$ 2,076.92			\$ 2,076.92	
Kernohan, D.	10.0000	33.50		\$ 335.00			\$ 335.00	
LaCroix, L.	10.0000	38.25		\$ 382.50			\$ 382.50	
Lynn, C.	14.0000	14.50		\$ 203.00			\$ 203.00	
McGillen, T.	15.0000	12.25		\$ 183.75			\$ 183.75	
Moynihan, B.	16.0000	57.25		\$ 916.00			\$ 916.00	
Noechel, J.	18.0000	50.75		\$ 913.50			\$ 913.50	
Shekell, J.	18.0000	39.25		\$ 706.50			\$ 706.50	
Shippe, S.	14.0000	20.00		\$ 280.00			\$ 280.00	
Stanisz, D.	13.0000	8.75		\$ 113.75			\$ 113.75	
Ulrich, C.	15.0000	22.50		\$ 337.50			\$ 337.50	
Vernier, V.	10.0000	79.75		\$ 797.50			\$ 797.50	
Weir, M.	19.0000	60.25		\$ 1,144.75			\$ 1,144.75	
Wilson, T.	16.0000	25.75		\$ 412.00			\$ 412.00	
<b>Total: Fire</b>		<b>987.00</b>		<b>\$ 16,012.17</b>		<b>\$ -</b>	<b>\$ 16,012.17</b>	
<b>D.P.W.</b>								
Archey, Je.	22.3700	160.00	28.50	\$ 3,579.20	\$ 967.01	\$ 390.00	\$ 4,936.21	On Call Pay
Brock, R.	24.2800	160.00	11.00	\$ 3,884.80	\$ 407.00		\$ 4,291.80	
Buers, D.	22.7500	160.00		\$ 3,640.00	\$ -	\$ 1,000.00	\$ 4,640.00	Longevity
Cavitt, R.	20.7700	160.00		\$ 3,323.20	\$ -	\$ 800.00	\$ 4,123.20	Longevity
Dentai, F.	14.9600	80.00		\$ 1,196.80		\$ -	\$ 1,196.80	
Jamison, M.	17.6900	160.00		\$ 2,830.40	\$ -		\$ 2,830.40	
Kaska, C.	20.7700	160.00	18.00	\$ 3,323.20	\$ 572.40	\$ 270.00	\$ 4,165.60	On Call Pay
Moritz, M.	20.7700	136.00	6.00	\$ 2,824.72	\$ 189.12	\$ 30.00	\$ 3,043.84	On Call Pay
Paver, V.	20.7700	160.00	21.00	\$ 3,323.20	\$ 662.13		\$ 3,985.33	
Piasecki, T.	17.2600	160.00	12.00	\$ 2,761.60	\$ 310.68	\$ 150.00	\$ 3,222.28	On Call Pay
<b>Total: D.P.W.</b>		<b>1496.00</b>	<b>96.50</b>	<b>\$ 30,687.12</b>	<b>\$ 3,108.34</b>	<b>\$ 2,640.00</b>	<b>\$ 36,435.46</b>	
<b>W.&amp;W.W.</b>								
Archey, Ju.	17.6900	160		\$ 2,830.40			\$ 2,830.40	
Beason, R.	24.2200	160	12.50	\$ 3,875.20	\$ 462.25	\$ 220.00	\$ 4,557.45	On Call Pay
Bridson, D.	24.6200	160	5.00	\$ 3,939.20	\$ 188.25	\$ 1,210.00	\$ 5,337.45	Longevity, On Call P
Ciaramitaro, J.	23.8200	160		\$ 3,811.20	\$ -	\$ 800.00	\$ 4,611.20	Longevity
Gehringer, D.	24.2200	160	1.50	\$ 3,875.20	\$ 54.17	\$ 40.00	\$ 3,969.37	On Call Pay
Kelly, M.	20.7700	160		\$ 3,323.20			\$ 3,323.20	
Martin, R.				\$ 6,278.60			\$ 6,278.60	
Miller, D.	27.7300	160	8.50	\$ 4,436.80	\$ 359.72	\$ 210.00	\$ 5,006.52	On Call Pay
Popravsky, P.	19.6200	160		\$ 3,139.20	\$ -		\$ 3,139.20	
Randall, A.	25.3200	160	9.00	\$ 4,051.20	\$ 347.04	\$ 250.00	\$ 4,648.24	On Call Pay
<b>Total: W.&amp;W.W.</b>		<b>1440.00</b>	<b>36.50</b>	<b>\$ 39,560.20</b>	<b>\$ 1,411.43</b>	<b>\$ 2,730.00</b>	<b>\$ 43,701.63</b>	
<b>Grand Total</b>		<b>7,559.00</b>	<b>338.00</b>	<b>\$ 205,372.35</b>	<b>\$ 14,291.14</b>	<b>\$ 5,370.00</b>	<b>\$ 225,033.46</b>	

# Check Register Report

CHECKS WRITTEN SINCE 09/09/13

Date: 10/10/2013

Time: 10:39 am

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The City of South Lyon

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>							
61985	09/12/2013	Printed		3317	ADP, INC.	PAYROLL PROCESSING FEES	418.01
61986	09/12/2013	Printed		5310	ARBOR SPRINGS WATER CO., INC.	WATER GALLONS	39.25
61987	09/12/2013	Printed		4234	AVAYA*, INC.	WTR. DEPT. PHONE SYSTEM 1/4 ST	226.26
61988	09/12/2013	Printed		0035	BOOTH PATTERSON	MTT CASES	750.50
61989	09/12/2013	Printed		0998	CONSUMERS ENERGY	RENTAL HOUSE GAS BILL	74.06
61990	09/12/2013	Printed		0584	DTE ENERGY	ELECTRIC BILL	850.95
61991	09/12/2013	Printed		0317	DTE ENERGY	ELECTRIC SERVICE	28,879.99
61992	09/12/2013	Printed		0084	DUNCAN DISPOSAL SYSTEMS, LLC	DUMPSTERS&RECYCLING SEPT 2013	42,501.48
61993	09/12/2013	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	RX FEES	8,303.45
61994	09/12/2013	Printed		3662	FIRE SERVICE MANAGEMENT	TURN OUT GEAR REPAIR	188.50
61995	09/12/2013	Printed		0135	JOHN'S SANITATION	FARMERS MKT PORTA JOHN	85.00
61996	09/12/2013	Printed		3853	KOORSEN FIRE & SAFETY	SCBA AIR COMPRESSOR REPAIR	1,400.00
61997	09/12/2013	Printed		0966	KROPF MECHANICAL SERVICE CO.	AC RECHARGE	586.92
61998	09/12/2013	Printed		5703	AARON LACOMBE	FARMERS MRKT ENTERTAINMENT 9/7	75.00
61999	09/12/2013	Printed		5706	LAFONTAINE AUTOMOTIVE GROUP	2014 JEEP PATRIOT	16,709.00
62000	09/12/2013	Printed		1509	MARTIN'S DO IT BEST	MISC SUPPLIES	447.35
62001	09/12/2013	Printed		0662	MICHIGAN STATE FIREMEN'S ASSOC	COMPANY OFFICER BOOKS	158.00
62002	09/12/2013	Printed		5627	MARY NOVROCKI	MRKT MASTER, COFFEE	216.00
62003	09/12/2013	Printed		0218	PARKSIDE CLEANERS	RUG CLEANING	43.00
62004	09/12/2013	Printed		0943	PLUMBERS SERVICE	CABLED SANITARY LINE-324 LYN	297.00
62005	09/12/2013	Printed		1199	PNC BANK	VISA PAYMENT	40.05
62006	09/12/2013	Printed		4008	ROBERTSON SOUTH LYON LLC	BUILDING BOND REFUNDS	1,500.00
62007	09/12/2013	Printed		5554	SALEM-SOUTH LYON DISTRICT	TAX DISBURSMENT	34,101.77
62008	09/12/2013	Printed		3009	SCHINDLER ELEVATOR CORP.	ELEVATOR MAINTENANCE	932.31
62009	09/12/2013	Printed		3966	SOUTH LYON AUTO MAINTENANCE	PD VEH. OIL CHANGES	98.95
62010	09/12/2013	Printed		0461	SOUTH LYON COMMUNITY SCHOOLS	TAX DISBURSMENT, SCHOOL DEBT	389,109.02
62011	09/12/2013	Printed		3456	SWANK MOTION PICTURES	PIRATES MOVIE- MOVIE IN THE PK	271.00
62012	09/12/2013	Printed		1465	TERMINEX PROCESSING CENTER	PEST CONTROL	54.00
62013	09/12/2013	Printed		3653	TOSHIBA BUSINESS SOLUTIONS	STAPLES FOR COPIER	130.00
62014	09/12/2013	Printed		5707	USBANK A TFS PROGRAM	TOSHIBA COPIER	150.85
62015	09/12/2013	Printed		3822	LINDSEY WEBSTER	COUNCIL RECORDING	50.00
62016	09/12/2013	Printed		3984	WOW! BUSINESS	PHONE AND CABLE BILL	183.65
62017	09/12/2013	Printed		0059	CITY OF NOVI TREASURER	DISPATCH FEES	26,855.00
62018	09/12/2013	Printed		0859	LLOYD COLLINS	PETTY CASH REIMBURSEMENT	36.11
62019	09/12/2013	Printed		9778	LEXISNEXIS	AUGUST CONTRACT FEE	30.00
62020	09/12/2013	Printed		7935	KELLY SMITH	9/14/13 WEDDING FEES	100.00
62021	09/19/2013	Printed		5718	ADVANCED DISPOSAL	OTAX	707.70
62022	09/19/2013	Printed		5726	RICHARD BISHOP	OTAX	299.97
62023	09/19/2013	Printed		3602	BLUE CROSS BLUE SHIELD OF MICH	BCBS PREMIUM	36,174.39
62024	09/19/2013	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION	432.65
62025	09/19/2013	Printed		1752	CCO MORTGAGE	OTAX	2,727.74
62026	09/19/2013	Printed		5717	ERVINE OR PATRICIA CHOATE	OTAX	6.06
62027	09/19/2013	Printed		9815	CITI MORTGAGE	OTAX	4,342.27
62028	09/19/2013	Printed		3442	CMC TELECOM, INC.	PHONE BILL	1,423.32
62029	09/19/2013	Printed		5729	COLONIAL SAVINGS	OTAX	12.78
62030	09/19/2013	Printed		0283	CORRIGAN OIL CO.	GAS&DIESEL AUGUST 2013 STMNT	7,340.67
62031	09/19/2013	Printed		5714	DAYNA'S CAKES	120TH ANNIVERSARY CAKE	85.00
62032	09/19/2013	Printed		5720	DEARBORN FEDERAL	OTAX	30.84
62033	09/19/2013	Printed		5723	DIRECT TV	OTAX	11.64
62034	09/19/2013	Printed		0584	DTE ENERGY	ELECTRIC BILL	590.97

Check Register Report

CHECKS WRITTEN SINCE 09/09/13

Date: 10/10/2013

Time: 10:39 am

Page: 2

The City of South Lyon

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>							
62035	09/19/2013	Printed		5719	DTE ENERGY	OTAX	328.88
62036	09/19/2013	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	ADMIN FEE-MEDICAL WRAP	2,014.01
62037	09/19/2013	Printed		1899	FIFTH THIRD BANK^	OTAX	3,825.45
62038	09/19/2013	Printed		2200	FLAGSTAR	OTAX	6,661.33
62039	09/19/2013	Printed		0974	FLAGSTAR BANK	OTAX	9,702.36
62040	09/19/2013	Printed		5728	JOSHUA GAUTHIER	OTAX	327.24
62041	09/19/2013	Printed		5715	GREEN TREE OUT SOURCING	OTAX	2,795.12
62042	09/19/2013	Printed		5725	GUARDIAN MORGAGE	OTAX	45.30
62043	09/19/2013	Printed		5727	STEVEN OR MICHELLE GUERRIERO	OTAX	299.97
62044	09/19/2013	Printed		5716	HOMESELECT SETTLEMENT SOLUTION	OTAX	8,599.03
62045	09/19/2013	Printed		0557	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTION	227.25
62046	09/19/2013	Printed		3955	JOHNSON, ROSATI, SCHULTZ & ATTY FEES		9,175.40
62047	09/19/2013	Printed		3702	MICHAEL KENNEDY	CONFERENCE REIMBURSEMENT	400.00
62048	09/19/2013	Printed		5703	AARON LACOMBE	9/14 FARMERS MRKT ENTERTAINMNT	75.00
62049	09/19/2013	Printed		3460	LEXISNEXIS OCCUPATIONAL	DRUG SCREEN- NEW EMPLOYEE	40.50
62050	09/19/2013	Printed		5721	PATRICK MCCURRY	OTAX	9.11
62051	09/19/2013	Printed		6607	MICHIGAN GOVERNMENT FINANCE	ADV CASH MGMT CLASS-L.D.&L.M.	300.00
62052	09/19/2013	Printed		3121	MICHIGAN MUNICIPAL TREASURER'S	TREASURERS INSTITUTE	325.00
62053	09/19/2013	Printed		1165	MICHIGAN RURAL WATER ASSOC.	2013/2014 ANNUAL MEMBERSHIP DU	434.00
62054	09/19/2013	Printed		0470	MISDU	PAYROLL DEDUCTION	322.07
62055	09/19/2013	Printed		5294	DAVID M. MURPHY	CAR ALLOWANCE	350.00
62056	09/19/2013	Printed		5627	MARY NOVROCKI	MARKET MASTER, COFFEE	171.00
62057	09/19/2013	Printed		3004	OBSERVER & ECCENTRIC NEWSPAPER	PUBLICATION FEES	681.18
62058	09/19/2013	Printed		1946	OCWEN LOAN SERVICING	OTAX	2,239.71
62059	09/19/2013	Printed		5364	PEOPLE'S EXPRESS	MONTHLY CONTRACT	5,584.00
62060	09/19/2013	Printed		0462	PETER'S TRUE VALUE HARDWARE	AUGUST 2013 STATEMENT	1,416.79
62061	09/19/2013	Printed		1555	PITNEY BOWES	POSTAGE FOR MAIL METER	1,239.00
62062	09/19/2013	Printed		3946	PITNEY BOWES*	TERM RENTAL CHARGES	1,542.00
62063	09/19/2013	Printed		0216	PLANTE & MORAN	AUDITING	12,535.00
62064	09/19/2013	Printed		3712	PNC MORTGAGE	OTAX	2,823.20
62065	09/19/2013	Printed		9065	PROVIDENCE OCCUPATIONAL	NEW HIRE PHYSICAL	288.00
62066	09/19/2013	Printed		2507	R.R.R.A.S.O.C.	HAZ. WASTE DAY	22.00
62067	09/19/2013	Printed		4008	ROBERTSON SOUTH LYON LLC	BUILDING BOND REFUND#B12094	1,000.00
62068	09/19/2013	Printed		5554	SALEM-SOUTH LYON DISTRICT	TAX DISBURSMENT	152,329.49
62069	09/19/2013	Printed		5722	NANCY WAGNER, THOMAS SEITER	OTAX	6.32
62070	09/19/2013	Printed		7935	KELLY SMITH	WEDDING FEES	100.00
62071	09/19/2013	Printed		0461	SOUTH LYON COMMUNITY SCHOOLS	TAX DISBURSMENTS	1,459,975.02
62072	09/19/2013	Printed		5724	SOUTH LYON RESALE	OTAX	38.80
62073	09/19/2013	Printed		3110	STATE OF MICHIGAN,	RENEW WW LICENSE-D.BRIDSON	95.00
62074	09/19/2013	Printed		3653	TOSHIBA BUSINESS SOLUTIONS	STAPLES FOR COPY ROOM MACHINE	125.87
62075	09/19/2013	Printed		3924	ULTRA UNLIMITED SERVICES, INC.	ORDINANCE MOWING	84.00
62076	09/19/2013	Printed		5730	UNITED BANK & TRUST	OTAX	25.81
62077	09/19/2013	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTION	2,955.00
62078	09/19/2013	Printed		7939	VALERIE VERNIER	EMT-B APPLICATION REIMB	70.00
62079	09/19/2013	Printed		3984	WOW! BUSINESS	CABLE BILL	171.79
62080	09/20/2013	Printed		0584	DTE ENERGY	ELECTRIC BILL	1,491.37
62082	09/26/2013	Printed		3317	ADP, INC.	PAYROLL PROCESSING FEE	495.00
62083	09/26/2013	Printed		5310	ARBOR SPRINGS WATER CO., INC.	SPRING WATER	17.25
62084	09/26/2013	Printed		4234	AVAYA*, INC.	DPW PHONE SYSTEM	18.51

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BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>							
62085	09/26/2013	Printed		4708	BANK OF AMERICA, NA	OTAX	137.63
62086	09/26/2013	Printed		3835	BRICCO EXCAVATING CO.,LLC	DWRF PAY #8	282,508.97
62087	09/26/2013	Printed		5264	BUSCH'S	SUPPLIES	40.65
62088	09/26/2013	Printed		0059	CITY OF NOVI TREASURER	BLDG INSPECTION FEES	8,928.19
62089	09/26/2013	Printed		5732	COMPLETE TITLE SERVICES	OTAX 80-21-18-451-007	12.46
62090	09/26/2013	Printed		0998	CONSUMERS ENERGY	GAS BILL	73.43
62091	09/26/2013	Printed		3755	BEVERLY DIXSON	MONTHLY COUNCIL PAY	180.00
62092	09/26/2013	Printed		0584	DTE ENERGY	ELECTRIC BILL	32.82
62093	09/26/2013	Printed		0317	DTE ENERGY	STREET LIGHTS	8,509.01
62094	09/26/2013	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	RX CLAIMS	3,491.13
62095	09/26/2013	Printed		3220	GORNO FORD	2 PD FORD SEDANS 2014	47,119.00
62096	09/26/2013	Printed		5735	RDAINE KIRCHHOFF	OTAX 80-21-29-129-002	8.60
62097	09/26/2013	Printed		5737	DAVID OR CONNIE KIRISTO	OTAX 80-21-29-227-063	13.02
62098	09/26/2013	Printed		2586	GLENN KIVELL	MONTHLY COUNCIL PAY	180.00
62099	09/26/2013	Printed		1756	ERIN KOPKOWSKI	MONTHLY COUNCIL PAY	180.00
62100	09/26/2013	Printed		3398	MICHAEL KRAMER	MONTHLY COUNCIL PAY	180.00
62101	09/26/2013	Printed		0138	LAKELAND PRINTING	PHYLLIS BUSINESS CARDS	54.00
62102	09/26/2013	Printed		3520	METLIFE - GROUP BENEFITS	DENTAL INSURANCE	4,928.45
62103	09/26/2013	Printed		5627	MARY NOVROCKI	MARKET MASTER& COFFEE	194.00
62104	09/26/2013	Printed		2641	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS AUG. 2013	392.50
62105	09/26/2013	Printed		3228	OFFICE EXPRESS	STORAGE BOX	30.99
62106	09/26/2013	Printed		0218	PARKSIDE CLEANERS	RUG CLEANING	43.00
62107	09/26/2013	Printed		0943	PLUMBERS SERVICE	CABLED SANITARY LINE-379 STANF	1,269.00
62108	09/26/2013	Printed		9065	PROVIDENCE OCCUPATIONAL	PRE-EMPLOYMENT PHYSICAL	129.00
62109	09/26/2013	Printed		5736	ADAM OR STACY REED	OTAX 80-21-20-251-107	8.49
62110	09/26/2013	Printed		3804	RICOH USA, INC.	COPIER MAINT & IMAGE CHANGE	246.24
62111	09/26/2013	Printed		5734	RITE AID	OTAX 80-21-17-351-001	61.62
62112	09/26/2013	Printed		0213	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINTENANCE AUG	367.97
62113	09/26/2013	Printed		3756	JOSEPH RYZYI	MONTHLY COUNCIL PAY	180.00
62114	09/26/2013	Printed		7935	KELLY SMITH	WEDDING 9/28	100.00
62115	09/26/2013	Printed		5733	DAVID OR LINDA SPURGESS	OTAX 80-21-19-328-007	12.78
62116	09/26/2013	Printed		1732	STANDARD INSURANCE COMPANY	LIFE & DISABILITY INSURANCE	2,384.81
62117	09/26/2013	Printed		3456	SWANK MOTION PICTURES	MOVIES IN THE PARK	601.00
62118	09/26/2013	Printed		3675	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT	1,675.22
62119	09/26/2013	Printed		5552	US BANK	FROM DDA	3,642.50
62120	09/26/2013	Printed		0589	JOSEPH VELTRI	REIMB. FOR HEALTH INSURANCE	435.12
62121	09/26/2013	Printed		1552	TEDD WALLACE	MONTHLY COUNCIL PAY	320.00
62122	09/26/2013	Printed		3822	LINDSEY WEBSTER	COUNCIL MEETING RECORDING	50.00
62123	09/26/2013	Printed		1378	HARVEY WEDELL	MONTHLY COUNCIL PAY	180.00
62124	09/26/2013	Printed		5731	WINDSTREAM	PHONE BILL	1,544.68
62125	09/26/2013	Printed		0998	CONSUMERS ENERGY	GAS SERVICE	40.51
62126	09/26/2013	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	1,126.19
62127	09/26/2013	Printed		2746	FINGERLE LUMBER CO.	LUMBER FOR FREIGHT HOUSE	658.76
62128	09/26/2013	Printed		1991	INTERNATIONAL CODE COUNCIL INC	CARBONLESS BUILDING PERMITS	182.26
62130	09/27/2013	Printed		0584	DTE ENERGY	ELECTRIC BILL	852.12
62131	09/30/2013	Printed		2562	POSTMASTER	OCT. WATER BILL MAILING	1,081.74
62132	10/03/2013	Printed		0561	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTIONS	556.50
62133	10/03/2013	Printed		5742	AMERICAN BOTTLING CO.	OTAX 80-99-00-400-340	218.90
62134	10/03/2013	Printed		5374	AT&T MOBILITY	PHONE BILL	544.71
62135	10/03/2013	Printed		5765	RANDY BIZER	FARMERS MARKET ENTERT.	75.00
62136	10/03/2013	Printed		5743	WILLIAM BURTON	OTAX 80-21-30-252-013	7.20
62137	10/03/2013	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION	432.65
62138	10/03/2013	Printed		0058	CITY OF SOUTH LYON	WATER BILL	309.36
62139	10/03/2013	Printed		0058	CITY OF SOUTH LYON	WATER BILL	396.05
62140	10/03/2013	Printed		3727	COACTIVE SYSTEMS COMPANY	SERVICES RENDERED	242.50
62141	10/03/2013	Printed		2182	COLONIAL ACRES DEV. CO.	OTAX, MULT.	577.37

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BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>							
62142	10/03/2013	Printed		0998	CONSUMERS ENERGY	GAS BILL	648.12
62143	10/03/2013	Printed		5744	ROBERT CORBETT	STAX 80-21-20-251-113	2,943.86
62144	10/03/2013	Printed		0584	DTE ENERGY	ELECTRIC BILL	1,591.47
62145	10/03/2013	Printed		5741	ENVOY MORTGAGE	OTAX 80-21-31-206-036	1,464.89
62146	10/03/2013	Printed		5745	DAVID OR ROBIN EVANCOE	OTAX 80-21-29-227-005	13.99
62147	10/03/2013	Printed		5747	MARIE GALLEY	OTAX 80-21-20-251-091	8.61
62148	10/03/2013	Printed		5748	REBECCA OR DAVID GOSS	OTAX 80-21-20-361-002	6.48
62149	10/03/2013	Printed		5749	MAXINE HARDEN	OTAX 80-21-19-401-004	7.54
62150	10/03/2013	Printed		1597	MARK & JULIANNE HENZI	OTAX 80-21-29-379-009	10.90
62151	10/03/2013	Printed		1135	BARBARA HERZOG	OTAX 80-21-31-276-038	5.85
62152	10/03/2013	Printed		5750	MONAVEE OR JOE HOSKINS	OTAX 80-21-31-276-031	6.54
62153	10/03/2013	Printed		0135	JOHN'S SANITATION	FARMERS MARKET PORTA JOHN	85.00
62154	10/03/2013	Printed		2995	PAUL & FAY KANE	OTAX 80-21-20-301-059	7.55
62155	10/03/2013	Printed		5751	SANG OR YOUNG KIL	OTAX-MULTIPLE	26.71
62156	10/03/2013	Printed		5740	KEN OR PATRICIA LACROSS	OTAX 80-21-20-201-030	1,090.62
62157	10/03/2013	Printed		5752	MARK OR STACY MALIK	OTAX 80-21-20-251-102	8.76
62158	10/03/2013	Printed		3787	MICHIGAN ASSOC OF FIREFIGHTERS	PAYROLL DEDUCTION	592.62
62159	10/03/2013	Printed		0470	MISDU	PAYROLL DEDUCTION	322.07
62160	10/03/2013	Printed		5753	KYLE MORGAN	OTAX 80-21-18-452-017	11.43
62161	10/03/2013	Printed		5754	DONALD MORTENSEN	OTAX 80-21-30-201-003	7.81
62162	10/03/2013	Printed		0967	DAVID MURRAY	MECHANICAL INSPECTOR'S PAY	1,153.65
62163	10/03/2013	Printed		5755	WENDY NELSEN	OTAX 80-21-19-228-005	7.13
62164	10/03/2013	Printed		5627	MARY NOVROCKI	MARKET MASTER FEE, SUPPLIES	307.92
62165	10/03/2013	Printed		5756	MICHAEL OR JANICE PATTON	OTAX 80-21-30-377-018	13.92
62166	10/03/2013	Printed		5757	JOHN OR KRISTEN PEFFER	OTAX 80-21-18-477-013	12.70
62167	10/03/2013	Printed		3585	RICHARD PERRY	OTAX 21-29-377-050	9.51
62168	10/03/2013	Printed		5758	MARIA PITCHER	OTAX 80-21-20-201-059	8.30
62169	10/03/2013	Printed		5739	PITNEY BOWES OTAX	OTAX 80-90-00-200-140	238.85
62170	10/03/2013	Printed		5759	JAMES OR SANDRA POGUE	OTAX 80-21-30-376-030	13.72
62171	10/03/2013	Printed		5141	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTION	582.80
62172	10/03/2013	Printed		0559	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION	232.50
62173	10/03/2013	Printed		5760	CARLY POMANN	OTAX 80-21-29-102-010	5.68
62174	10/03/2013	Printed		5761	DONALD RIFFENBURG	OTAX 80-21-19-407-001	6.56
62175	10/03/2013	Printed		4008	ROBERTSON SOUTH LYON LLC	BUILDING BOND REFUND	500.00
62176	10/03/2013	Printed		5762	LISA RUTKOSKI	OTAX 80-21-29-227-002	13.01
62177	10/03/2013	Printed		5763	JOHN SIMS	OTAX 80-21-19-455-009	6.69
62178	10/03/2013	Printed		5746	SOUTH LYON FITNESS	OTAX 80-99-00-010-043	8.38
62179	10/03/2013	Printed		5764	IOAN STANULET	OTAX 80-21-29-227-072	11.86
62180	10/03/2013	Printed		1465	TERMINEX PROCESSING CENTER	PEST CONTROL	54.00
62181	10/03/2013	Printed		5552	US BANK	BONDS	14,000.00
62182	10/03/2013	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTION	2,975.00
62183	10/03/2013	Printed		5738	CHALMER OR JUDITH WEST	OTAX 80-21-31-206-046	2,325.94
62184	10/03/2013	Printed		3984	WOW! BUSINESS	CABLE BILL	32.97
62185	10/03/2013	Printed		3834	BRANDON ZIRKLE	ELECTRICAL INSPECTORS PAY	1,063.52
62186	10/03/2013	Printed		2677	MERS	10 & 15 YEAR PROJECTION STUDY	500.00
62187	10/03/2013	Printed		0216	PLANTE & MORAN	2013 AUDIT SERVICES	49,815.00
62188	10/10/2013	Printed		0375	ALLIE BROTHERS UNIFORMS	UNIFORM HAT	74.95
62189	10/10/2013	Printed		5310	ARBOR SPRINGS WATER CO., INC.	SPRING WATER	29.25
62190	10/10/2013	Printed		0035	BOOTH PATTERSON	MTT	247.00
62191	10/10/2013	Printed		3935	CIB PLANNING	PLANNING CONSULTANT FEES	3,906.25
62192	10/10/2013	Printed		0058	CITY OF SOUTH LYON	WATER BILL	362.46
62193	10/10/2013	Printed		5766	MARK CROUCH	SIDING LABOR	600.00
62194	10/10/2013	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	363.95
62195	10/10/2013	Printed		0317	DTE ENERGY	ELECTRIC SERVICE	26,204.16
62196	10/10/2013	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	RX FEES	2,592.60
62197	10/10/2013	Printed		1509	MARTIN'S DO IT BEST	SEPT 2013 STATEMENT	780.63

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BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>							
62198	10/10/2013	Printed		5183	OAKLAND COUNTY TREASURERS	ELECTION BALLOT PROGRAMMING	1,420.75
62199	10/10/2013	Printed		0218	PARKSIDE CLEANERS	RUG CLEANING	43.00
62200	10/10/2013	Printed		0747	PAYETTE SALES & SERVICE, INC.	SEAT BELT REPLACEMENT LADDER 1	630.93
62201	10/10/2013	Printed		0462	PETER'S TRUE VALUE HARDWARE	SEPT. 2013 STATEMENT	734.87
62202	10/10/2013	Printed		8896	MARK G. POPRAVSKY	SPRINKLER SYSTEM MAINTENANCE	245.95
62203	10/10/2013	Printed		9065	PROVIDENCE OCCUPATIONAL	EMPLOYEE DRUG SCREENING	57.00
62204	10/10/2013	Printed		3691	START RESCUE	FIRE TRAINING FEES	760.00
62205	10/10/2013	Printed		3992	T & M ASPHALT PAVING, INC	STREET IMP. FINAL	2,000.00
62206	10/10/2013	Printed		5731	WINDSTREAM	PHONE BILL	1,739.74
62207	10/10/2013	Printed		3984	WOW! BUSINESS	INTERNET SERVICE	191.15

**Total Checks: 221** **Checks Total (excluding void checks): 2,807,369.73**

**Total Payments: 221** **Bank Total (excluding void checks): 2,807,369.73**

**Total Payments: 221** **Grand Total (excluding void checks): 2,807,369.73**

INVOICE APPROVAL LIST BY FUND  
CHECKS TO BE APPROVED 10/14/13

Date: 10/10/2013  
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Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND								
Dept:								
		101-000.000-035.000	ENGINEERIN	HUBBELL, ROTH, & CLARK, INC. OAKLAND 40 REZONING R2 TO R3	0		10/14/2013	121.98
		101-000.000-035.000	ENGINEERIN	HUBBELL, ROTH, & CLARK, INC. SITE PLAN	0		10/14/2013	3,313.95
								3,435.93
Total								
Dept: ADMINISTRATION								
		101-200.000-727.000	OFFICE SUP	OFFICE EXPRESS LABEL, MAIL, LSR	0		10/14/2013	80.97
		101-200.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. VILLAGE AT EAGLE HTS. UTILITY	0		10/14/2013	365.94
		101-200.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. GENERAL ENGINEERING SERVICES	0		10/14/2013	243.96
		101-200.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. COLONIAL ACRES HYDRANT ACCEPT.	0		10/14/2013	853.86
		101-200.000-802.000	ONGOING RE	TECH RESOURCES, INC. SERVICES RENDERED	0		10/14/2013	75.00
		101-200.000-802.000	ONGOING RE	TECH RESOURCES, INC. INSTALL NEW PROVIDER	0		10/14/2013	75.00
		101-200.000-802.000	ONGOING RE	TECH RESOURCES, INC. REMOTE BACKUP OCT. 2013	0		10/14/2013	69.95
		101-200.000-802.000	ONGOING RE	TECH RESOURCES, INC. SVC APPOINTMENT	0		10/14/2013	245.00
		101-200.000-802.000	ONGOING RE	MUNICODE ANNUAL BILLING	0		10/14/2013	650.00
		101-200.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS, RECYCLING OCT.	0		10/14/2013	56.86
		101-200.000-818.000	ELECTIONS	PRINTING SYSTEMS SINGLE AV APPLICATION	0		10/14/2013	61.55
		101-200.000-880.000	COMMUNITY	SOUTH LYON AREA RECREATION 2013-2014 CONTRIBUTION	0		10/14/2013	32,157.50
		101-200.000-931.000	BUILDING M	GRAINGER LIGHT BULBS	0		10/14/2013	263.36
								35,198.95
Total ADMINISTRATION								
Dept: CEMETERY								
		101-276.000-740.000	OPERATING	BADER & SONS CO. BELT FOR TRACTOR #5	0		10/14/2013	25.30
		101-276.000-740.000	OPERATING	BADER & SONS CO. TRACTOR #4 REPAIRED	0		10/14/2013	497.78
		101-276.000-740.000	OPERATING	PARKSIDE CLEANERS UNIFORM HATS	0		10/14/2013	53.40
		101-276.000-740.000	OPERATING	BADER & SONS CO. MISC TRACTOR PARTS	0		10/14/2013	48.19
		101-276.000-740.000	OPERATING	BADER & SONS CO. PARTS FOR TRACTOR #4	0		10/14/2013	323.80
		101-276.000-740.000	OPERATING	BADER & SONS CO. V-BELT FOR TRACTOR 1	0		10/14/2013	60.42
		101-276.000-740.000	OPERATING	BADER & SONS CO. CARBURETOR FOR TRACTOR 2	0		10/14/2013	118.35
		101-276.000-740.000	OPERATING	BADER & SONS CO. BELT FOR TRACTOR 5 & GREASE	0		10/14/2013	25.45
		101-276.000-802.000	ONGOING RE	JOHN'S SANITATION PORTA JOHN IN CEMETERY	0		10/14/2013	75.00
		101-276.000-802.000	ONGOING RE	JOHN'S SANITATION PORTA JOHN IN CEMETARY	0		10/14/2013	75.00
		101-276.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS, RECYCLING OCT.	0		10/14/2013	74.33
		101-276.000-930.000	REPAIR MAI	SOUTH LYON FENCE & SUPPLY FENCE REPAIR PARTS	0		10/14/2013	207.90
								1,584.92
Total CEMETERY								
Dept: POLICE								
		101-300.000-727.000	OFFICE SUP	OFFICE EXPRESS PAPER	0		10/14/2013	11.98
		101-300.000-727.000	OFFICE SUP	OFFICE EXPRESS TONER	0		10/14/2013	90.99
		101-300.000-727.000	OFFICE SUP	OFFICE EXPRESS PAPER, BINDER	0		10/14/2013	55.36
		101-300.000-727.000	OFFICE SUP	LAKELAND PRINTING DB CASE FILE ENV., OT FORMS	0		10/14/2013	535.25

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Fund: GENERAL FUND							
Dept: POLICE							
	101-300.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		10/14/2013	19.16
			OFFICE SUPPLIES				
	101-300.000-740.000	OPERATING	SIRCHIE FINGER PRINT LAB	0		10/14/2013	109.50
			DUQUENOIS REAGENT/MARIJUANA				
	101-300.000-740.000	OPERATING	INTEGRATED ID SYSTEMS, INC.	0		10/14/2013	90.29
			ID BADGES				
	101-300.000-740.000	OPERATING	GALL'S INC.	0		10/14/2013	73.44
			NON MARRING WEDGES				
	101-300.000-801.000	PROFESSION	TECH RESOURCES, INC.	0		10/14/2013	75.00
			TOSHIBA TECH ASSISTANCE				
	101-300.000-801.000	PROFESSION	TECH RESOURCES, INC.	0		10/14/2013	37.50
			FIX MICH.GOV AND STATE WEBSITE				
	101-300.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		10/14/2013	37.17
			DUMPSTERS, RECYCLING OCT.				
	101-300.000-820.000	COMPUTER	TECH RESOURCES, INC.	0		10/14/2013	1,162.94
			REPLACE PC SQUAD ROOM				
	101-300.000-820.000	COMPUTER	TECH RESOURCES, INC.	0		10/14/2013	2,415.88
			REPLACE SQD R, CLERICAL COMP.S				
	101-300.000-853.000	TELEPHONE	SUNTEL SERVICES	0		10/14/2013	298.20
			TECH ASSISTANCE				
	101-300.000-863.000	VEHICLE MA	NORM'S TOTAL AUTOMOTIVE SERVIC	0		10/14/2013	215.00
			TOWING & TIRE REPLACE PD201				
	101-300.000-863.000	VEHICLE MA	SHARE CORP.	0		10/14/2013	44.58
			MECHANIC'S SUPPLIES				
	101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		10/14/2013	38.70
			TIRE TOOLS				
	101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		10/14/2013	118.99
			BATTERY FOR PD201				
	101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		10/14/2013	15.70
			MECHANIC'S TOOLS				
	101-300.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC.	0		10/14/2013	32.73
			MECHANICS SUPPLIES				
	101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		10/14/2013	10.99
			HEADLIGHT BULBS PD 202				
	101-300.000-863.000	VEHICLE MA	CRUISERS, INC.	0		10/14/2013	20.00
			TAILLIGHT FLASHER PD 222				
	101-300.000-958.100	WITNESS FE	SYDNEY CARR	0		10/14/2013	8.00
			MILEAGE AND FEES				
	101-300.000-958.100	WITNESS FE	KYLE DOTY	0		10/14/2013	8.00
			MILEAGE AND WITNESS FEES				
	101-300.000-958.100	WITNESS FE	MELISSA GARCIA	0		10/14/2013	8.00
			MILEAGE AND WITNESS				
	101-300.000-958.100	WITNESS FE	SHELBY NAKON	0		10/14/2013	9.00
			MILEAGE AND WITNESS				
	101-300.000-958.100	WITNESS FE	MEGAN SPALLER	0		10/14/2013	9.00
			MILEAGE AND WITNESS FEES				
	101-300.000-977.000	EQUIPMENT	CYNERGY PRODUCTS	0		10/14/2013	807.30
			LED EMERGENCY LIGHTS INSTALL				
	101-300.000-978.000	CAPITOL EQ	CYNERGY PRODUCTS	0		10/14/2013	1,934.00
			PROVIDE&INSTALL EMERGENCY EQUI				
Total POLICE							8,292.65
Dept: FIRE							
	101-335.000-721.000	UNIFORMS &	DETROIT SHIELDS	0		10/14/2013	160.00
			SGT AND FF SHIELDS				
	101-335.000-721.000	UNIFORMS &	APOLLO FIRE EQUIPMENT CO.	0		10/14/2013	9,930.00
			TURN-OUT GEAR 5 SETS				
	101-335.000-721.000	UNIFORMS &	ALLIE BROTHERS UNIFORMS	0		10/14/2013	177.80
			UNIFORM PANTS/SHIRTS				
	101-335.000-721.000	UNIFORMS &	NORTH EASTERN UNIFORMS	0		10/14/2013	1,442.45
			UNIFORM JACKETS				
	101-335.000-721.000	UNIFORMS &	WITMER PUBLIC SAFETY GROUP	0		10/14/2013	153.97
			HELMET, GEAR CLEANER				
	101-335.000-721.000	UNIFORMS &	W4 SIGNS	0		10/14/2013	36.00
			HELMET NAMES				
	101-335.000-721.000	UNIFORMS &	APOLLO FIRE EQUIPMENT CO.	0		10/14/2013	73.86
			GLOVES, SHIPPING				
	101-335.000-721.000	UNIFORMS &	KENSINGTON VALLEY VARSITY	0		10/14/2013	120.00
			EMBROIDERED FLAGS & MALTESE				
	101-335.000-721.000	UNIFORMS &	WITMER PUBLIC SAFETY GROUP	0		10/14/2013	71.98
			FLIPDOWN SHIELD				

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			Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND								
	Dept: FIRE							
	101-335.000-727.000		OFFICE SUP	QUILL CORPORATION	0		10/14/2013	44.97
				BINDERS, SHEET PROTECTORS				
	101-335.000-727.000		OFFICE SUP	QUILL CORPORATION	0		10/14/2013	36.03
				NAPKINS, FORKS, AND PLATES				
	101-335.000-740.000		OPERATING	AMERICAN AWARDS & ENGRAVING	0		10/14/2013	18.00
				GEAR NAME PLATES				
	101-335.000-740.000		OPERATING	PROVIDENCE OCCUPATIONAL	0		10/14/2013	663.00
				NEW HIRE&RETURN TO WORK EVAL				
	101-335.000-740.000		OPERATING	PETER'S TRUE VALUE HARDWARE	0		10/14/2013	15.96
				BOTTLED WATER				
	101-335.000-740.000		OPERATING	PETER'S TRUE VALUE HARDWARE	0		10/14/2013	49.96
				LIGHT BULB, TRASH BAG, MOTO				
	101-335.000-740.000		OPERATING	PETER'S TRUE VALUE HARDWARE	0		10/14/2013	39.99
				PLYWOOD				
	101-335.000-802.000		ONGOING RE	CYNERGY PRODUCTS	0		10/14/2013	345.00
				MAINTENANCE TO RADIO				
	101-335.000-802.000		ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		10/14/2013	37.16
				DUMPSTERS, RECYCLING OCT.				
	101-335.000-851.000		RADIO MAIN	CYNERGY PRODUCTS	0		10/14/2013	323.95
				PORTABLE RADIO REPAIR				
	101-335.000-851.000		RADIO MAIN	UNITED COMMUNICATIONS CORP.	0		10/14/2013	196.34
				MINITOR PARTS, REPAIR, BATTERY				
	101-335.000-860.000		GAS & OIL	HARRIS OIL CORPORATION	0		10/14/2013	160.27
				OIL				
	101-335.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS	0		10/14/2013	35.96
				PARTS FOR FD CAR 1 & DPW CHIPP				
	101-335.000-863.000		VEHICLE MA	HINES PARK FORD, INC.	0		10/14/2013	145.98
				AXLE SEALS CAR 1				
	101-335.000-863.000		VEHICLE MA	O'REILLY AUTO PARTS	0		10/14/2013	128.43
				BALL JOINT PRESS KIT				
	101-335.000-863.000		VEHICLE MA	SHARE CORP.	0		10/14/2013	26.75
				MECHANIC'S SUPPLIES				
	101-335.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS	0		10/14/2013	23.21
				TIRE TOOLS				
	101-335.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS	0		10/14/2013	9.41
				MECHANIC'S TOOLS				
	101-335.000-863.000		VEHICLE MA	HALT FIRE INC.	0		10/14/2013	77.00
				LADDER 1 VALVE REPLACEMENT				
	101-335.000-863.000		VEHICLE MA	LAWSON PRODUCTS, INC.	0		10/14/2013	157.08
				MECHANICS SUPPLIES				
	101-335.000-863.000		VEHICLE MA	AW DIRECT, INC.	0		10/14/2013	231.19
				FLOOD LIGHTS FOR LADDER 1				
	101-335.000-863.000		VEHICLE MA	PRIORITY ONE EMERGENCY	0		10/14/2013	39.96
				SINGLE BRACKETS				
	101-335.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS	0		10/14/2013	15.58
				WIPER BLADES & MISC SUPPLIES				
	101-335.000-863.000		VEHICLE MA	CRUISERS, INC.	0		10/14/2013	27.44
				LIGHT LENS LADDER 1				
	101-335.000-863.000		VEHICLE MA	LAWSON PRODUCTS, INC.	0		10/14/2013	112.91
				MECHANIC'S SUPPLIES				
	101-335.000-930.000		REPAIR MAI	APOLLO FIRE EQUIPMENT CO.	0		10/14/2013	150.87
				CHAIN SHARPENED				
	101-335.000-930.000		REPAIR MAI	DOUGLASS SAFETY SYSTEMS LLC	0		10/14/2013	123.24
				SCBA REPAIR				
	101-335.000-930.000		REPAIR MAI	APOLLO FIRE APPARATUS REPAIR	0		10/14/2013	499.64
				CHAIN SAW REPAIR				
	101-335.000-930.000		REPAIR MAI	CUMMINS BRIDGEWAY, LLC	0		10/14/2013	378.65
				GENERATOR MAINTNANCE				
	101-335.000-931.000		BUILDING M	BECKWAY DOOR	0		10/14/2013	1,325.00
				ENTRY DOOR REPLACEMENT				
	101-335.000-931.000		BUILDING M	GVC PAINTING CO., INC.	0		10/14/2013	1,080.00
				RESTROOM AND DOOR PAINTING				
	101-335.000-957.000		EDUCATION	EMERGENT HEALTH PARTNERS	0		10/14/2013	1,890.00
				EMT-B CLASS/ BACKGROUND FEE				
	101-335.000-957.000		EDUCATION	CONCORD EMS	0		10/14/2013	150.00
				FIRST AID, CPR, AED DVD				
	101-335.000-957.000		EDUCATION	ACROSS THE STREET PRODUCTIONS	0		10/14/2013	400.00
				HAZARD ZONE CONFERENCE				
	101-335.000-977.000		EQUIPMENT	ARGUS-HAZCO	0		10/14/2013	761.37
				HYDROGEN CYANIDE MONITOR				

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Fund: GENERAL FUND						
Dept: FIRE						
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC COMBITUBE, BANDAGES, GLOVES	0		10/14/2013	536.36
101-335.000-977.000	EQUIPMENT	WITMER PUBLIC SAFETY GROUP RESCUE TOOL, HOTSTICK, DVD	0		10/14/2013	360.97
101-335.000-978.000	CAPITOL EQ	PRIORITY ONE EMERGENCY WARNING EQUIPMENT-NEW PATRIOT	0		10/14/2013	282.98
101-335.000-978.000	CAPITOL EQ	HIGHLANDER GRAPHICS GRAPHICS FOR NEW VEHICLE	0		10/14/2013	656.00
Total FIRE						23,722.67
Dept: DEPT. OF PUBLIC WORKS						
101-440.000-721.000	UNIFORMS &	PARKSIDE CLEANERS UNIFORM HATS	0		10/14/2013	559.00
101-440.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		10/14/2013	67.68
101-440.000-740.000	OPERATING	ADVANCE AUTO PARTS PARTS FOR PD CAR 1 & DPW CHIPP	0		10/14/2013	30.79
101-440.000-740.000	OPERATING	BADER & SONS CO. MOWER BLADES	0		10/14/2013	82.98
101-440.000-740.000	OPERATING	INTERSTATE BILLING SERVICE INC ENGINE GASKETS FOR CHIPPER	0		10/14/2013	135.35
101-440.000-740.000	OPERATING	JACK DOHENY SUPPLIES INC. HOSE CLAMPS	0		10/14/2013	25.16
101-440.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO CYLINDER RENTAL	0		10/14/2013	79.05
101-440.000-740.000	OPERATING	LAWSON PRODUCTS, INC. CABINET FOR WELDING SUPPLIES	0		10/14/2013	129.44
101-440.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO WELDING SUPPLIES	0		10/14/2013	188.86
101-440.000-740.000	OPERATING	ADVANCE AUTO PARTS WIPER BLADES & MISC SUPPLIES	0		10/14/2013	9.99
101-440.000-740.000	OPERATING	STONE DEPOT MULCH FOR PARKING LOTS	0		10/14/2013	290.00
101-440.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY GLOVES, SAFETY & PAPER SUPPLIE	0		10/14/2013	189.30
101-440.000-740.000	OPERATING	COMMERCE RADIATOR, INC. NEW RADIATOR FOR CHIPPER	0		10/14/2013	585.00
101-440.000-740.000	OPERATING	BLUETARP FINANCIAL, INC. 20 TON AIR LIFT JACK	0		10/14/2013	175.77
101-440.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS, RECYCLING OCT.	0		10/14/2013	116.81
101-440.000-820.000	COMPUTER	TECH RESOURCES, INC. INTERNET CONNECTION TESTED	0		10/14/2013	112.50
101-440.000-860.000	GAS & OIL	HARRIS OIL CORPORATION OIL	0		10/14/2013	320.55
101-440.000-860.000	GAS & OIL	CORRIGAN OIL CO. GAS, DIESEL & TOWING SEPT. STMT	0		10/14/2013	1,436.83
101-440.000-863.000	VEHICLE MA	GREEN OAK TIRE, INC. TIRES FOR T-12	0		10/14/2013	1,545.50
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS BALL JOINT PRESS KIT	0		10/14/2013	342.50
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS ANTIFREEZE	0		10/14/2013	63.96
101-440.000-863.000	VEHICLE MA	TIRE WHOLESALERS COMPANY, INC. TIRES FOR T4	0		10/14/2013	1,047.90
101-440.000-863.000	VEHICLE MA	BADER & SONS CO. FLEX MOWER DECK PARTS	0		10/14/2013	663.99
101-440.000-863.000	VEHICLE MA	SHARE CORP. MECHANIC'S SUPPLIES	0		10/14/2013	71.33
101-440.000-863.000	VEHICLE MA	BADER & SONS CO. FUEL TANK FOR ZTURN MOWER	0		10/14/2013	249.76
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS BELT FOR T-5	0		10/14/2013	23.73
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS ALTERNATOR & BATTERY FOR T-5	0		10/14/2013	285.51
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS TIRE TOOLS	0		10/14/2013	61.90
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MECHANIC'S TOOLS	0		10/14/2013	25.10
101-440.000-863.000	VEHICLE MA	BLUETARP FINANCIAL, INC. FLOOR JACK	0		10/14/2013	68.29

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Fund: GENERAL FUND						
Dept: DEPT. OF PUBLIC WORKS						
101-440.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC. MECHANICS SUPPLIES	0		10/14/2013	52.37
101-440.000-863.000	VEHICLE MA	HINES PARK FORD, INC. ALTERNATOR & PCM REPLACED T5	0		10/14/2013	1,232.43
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS FILTERS&TIRE PRESSURE SENSORS	0		10/14/2013	11.20
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS WIPER BLADES & MISC SUPPLIES	0		10/14/2013	104.64
101-440.000-863.000	VEHICLE MA	BLUETARP FINANCIAL, INC. 20 TON AIR LIFT JACK	0		10/14/2013	175.76
101-440.000-863.000	VEHICLE MA	MID AMERICAN AEL LED LIGHTS LADDER 1	0		10/14/2013	250.00
101-440.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC. MECHANIC'S SUPPLIES	0		10/14/2013	301.08
101-440.000-863.000	VEHICLE MA	CORRIGAN OIL CO. GAS,DIESEL&TOWING SEPT. STMT	0		10/14/2013	87.00
101-440.000-863.000	VEHICLE MA	AW DIRECT, INC. POLYMER UNDERBODY TOOLBOX T4	0		10/14/2013	263.95
101-440.000-923.000	STREET LIG	STANDARD ELECTRIC COMPANY SUPPLIES 4 STREETLIGHT REPAIR	0		10/14/2013	397.17
101-440.000-931.000	BUILDING M	BECKWAY DOOR POLE BARN DOOR REPAIRED	0		10/14/2013	152.00
101-440.000-935.000	NPDES PHAS	HUBBELL, ROTH, & CLARK, INC. 2013/2014 STORM WATER PERMIT	0		10/14/2013	2,221.97
101-440.000-974.000	LAND IMPRO	HORNET CONCRETE CO. INC. CONCRETE FOR SIDEWALK REPAIR	0		10/14/2013	213.75
101-440.000-974.000	LAND IMPRO	HORNET CONCRETE CO. INC. CONCRETE FOR SIDEWALK REPAIR	0		10/14/2013	236.50
101-440.000-974.000	LAND IMPRO	TERRY SWEENEY & COMPANY TIE BAR FOR SIDEWALK REPAIR	0		10/14/2013	19.20
Total DEPT. OF PUBLIC WORKS						14,703.55
Dept: PARKS AND RECREATION						
101-690.000-740.000	OPERATING	GRAINGER TRASH CAN LINERS	0		10/14/2013	125.14
101-690.000-740.000	OPERATING	ZERO WASTE USA, INC. PET WASTE BAGS	0		10/14/2013	195.75
101-690.000-801.000	PROFESSION	JOHN'S SANITATION PORTA JOHNS IN PARKS	0		10/14/2013	360.00
101-690.000-801.000	PROFESSION	JOHN'S SANITATION PORTA JOHNS IN PARKS	0		10/14/2013	360.00
101-690.000-930.000	REPAIR MAI	STONE DEPOT CRUSHED CONCRETE FOR ERROSION	0		10/14/2013	180.00
101-690.000-930.000	REPAIR MAI	NORTH END ELECTRIC COMPANY FOUNTAIN PUMP REPAIRED	0		10/14/2013	573.40
Total PARKS AND RECREATION						1,794.29
Dept: HISTORICAL DEPOT						
101-732.000-931.000	BUILDING M	GRAINGER TRASH CAN LINERS	0		10/14/2013	143.00
101-732.000-931.000	BUILDING M	STONE DEPOT MULCH	0		10/14/2013	54.00
Total HISTORICAL DEPOT						197.00
Fund Total						88,929.96
Fund: MAJOR STREETS						
Dept: TRAFFIC SERVICES						
202-474.000-740.000	OPERATING	HUNT SIGN CO., LTD NO PARKING SIGNS	0		10/14/2013	62.40
202-474.000-740.000	OPERATING	GRAINGER TRAFFIC CONES	0		10/14/2013	167.20
202-474.000-740.000	OPERATING	HUNT SIGN CO., LTD NO PARKING SIGN	0		10/14/2013	67.25
Total TRAFFIC SERVICES						296.85
Dept: SNOW PLOWING						
202-478.000-740.000	OPERATING	WINTER EQUIPMENT CO. INC. PLOW BLADE EDGES & MARKERS	0		10/14/2013	522.94

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Fund: MAJOR STREETS						
Dept: SNOW PLOWING						
						-----
						Total SNOW PLOWING 522.94
Dept: STORM SEWER 202-491.000-740.000	OPERATING	EJ USA, INC. STORM DRAIN GRATE	0		10/14/2013	115.41
202-491.000-740.000	OPERATING	WIXOM BLOCK & SUPPLY CO., INC. CEMENT FOR CATCH BASIN REPAIR	0		10/14/2013	270.00
						-----
						Total STORM SEWER 385.41
						-----
						Fund Total 1,205.20
Fund: LOCAL STREETS						
Dept: TRAFFIC SERVICES						
203-474.000-740.000	OPERATING	HUNT SIGN CO., LTD NO PARKING SIGNS	0		10/14/2013	62.40
203-474.000-740.000	OPERATING	HUNT SIGN CO., LTD STREET NAME SIGNS	0		10/14/2013	103.25
						-----
						Total TRAFFIC SERVICES 165.65
Dept: SNOW PLOWING						
203-478.000-740.000	OPERATING	WINTER EQUIPMENT CO. INC. PLOW BLADE EDGES & MARKERS	0		10/14/2013	348.62
						-----
						Total SNOW PLOWING 348.62
Dept: STORM SEWER						
203-491.000-740.000	OPERATING	WIXOM BLOCK & SUPPLY CO., INC. MANHOLE BLOCK	0		10/14/2013	62.73
203-491.000-740.000	OPERATING	HORNET CONCRETE CO. INC. CONCRETE FOR CATCH BASIN REPAIR	0		10/14/2013	189.00
						-----
						Total STORM SEWER 251.73
						-----
						Fund Total 766.00
Fund: CAPITAL IMPROVEMENTS						
Dept: CONSTRUCTION						
401-451.000-801.110		HUBBELL, ROTH, & CLARK, INC. LAKE STREET REHAB	0		10/14/2013	895.14
401-451.000-802.300	CONSTR. CO	HUBBELL, ROTH, & CLARK, INC. POLICE/FIRE PARKING LOT REHAB	0		10/14/2013	4,297.22
						-----
						Total CONSTRUCTION 5,192.36
						-----
						Fund Total 5,192.36
Fund: WATER & SEWER						
Dept: WATER/SEWER CONSTRUCTION						
592-452.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. WTR SYSTM UPGRADES DWRP	0		10/14/2013	29,798.87
						-----
						Total WATER/SEWER CONSTRUCTION 29,798.87
Dept: WATER / REPAIR						
592-540.000-740.000	OPERATING	STONE DEPOT TOPSOIL	0		10/14/2013	21.00
592-540.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. GIS SUPPORT	0		10/14/2013	145.38
592-540.000-930.000	REPAIR MAI	K & R PLUMBING LINE CABLED/FLUSHED	0		10/14/2013	185.00
						-----
						Total WATER / REPAIR 351.38
Dept: SEWER / REPAIR						
592-550.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. GIS SUPPORT	0		10/14/2013	145.37
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE CABLED SANITARY LINE-414 ADA	0		10/14/2013	153.00
592-550.000-930.000	REPAIR MAI	ETNA SUPPLY SEWER LINE REPAIR PARTS	0		10/14/2013	519.63
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE CABLED SANITARY LINE-440 WHIPP	0		10/14/2013	310.50

INVOICE APPROVAL LIST BY FUND  
CHECKS TO BE APPROVED 10/14/13

Date: 10/10/2013  
Time: 9:16am  
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The City of South Lyon

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER Dept: SEWER / REPAIR 592-550.000-956.000	MISCELLANE	JACK DOHENY SUPPLIES INC. VACTOR HOSE & HOSE ENDS	0		10/14/2013	595.00
				Total SEWER / REPAIR		1,723.50
Dept: REFUSE COLLECTION 592-555.000-818.100	REFUSE COL	DUNCAN DISPOSAL SYSTEMS, LLC OCTOBER STATEMENT	0		10/14/2013	40,264.03
				Total REFUSE COLLECTION		40,264.03
Dept: WATER 592-556.000-721.000	UNIFORMS &	PARKSIDE CLEANERS UNIFORM HATS	0		10/14/2013	235.00
592-556.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		10/14/2013	28.27
592-556.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		10/14/2013	20.79
592-556.000-740.000	OPERATING	PARAGON LABORATORIES, INC. WATER ANALYSIS	0		10/14/2013	620.00
592-556.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO CYLINDER RENTAL	0		10/14/2013	26.35
592-556.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY FIRST AID&PAPER SUPPLIES, GLOV	0		10/14/2013	82.71
592-556.000-740.000	OPERATING	PVS MOLWOOD CHEMICALS FLUORIDE	0		10/14/2013	3,406.28
592-556.000-740.000	OPERATING	PARAGON LABORATORIES, INC. WATER ANALYSIS	0		10/14/2013	181.50
592-556.000-740.000	OPERATING	ELHORN ENGINEERING COMPANY PHOSPHATE	0		10/14/2013	2,612.00
592-556.000-802.000	ONGOING RE	BADGER METER INC. ANNUAL SOFTWARE SERVICE RENEWAL	0		10/14/2013	494.52
592-556.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS, RECYCLING OCT.	0		10/14/2013	47.80
592-556.000-860.000	GAS & OIL	HARRIS OIL CORPORATION OIL	0		10/14/2013	160.28
592-556.000-860.000	GAS & OIL	CORRIGAN OIL CO. GAS,DIESEL&TOWING SEPT. STMT	0		10/14/2013	6,686.63
592-556.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS BALL JOINT PRESS KIT	0		10/14/2013	128.43
592-556.000-863.000	VEHICLE MA	SHARE CORP. MECHANIC'S SUPPLIES	0		10/14/2013	26.75
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS TIRE TOOLS	0		10/14/2013	23.21
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MECHANIC'S TOOLS	0		10/14/2013	9.41
592-556.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC. MECHANICS SUPPLIES	0		10/14/2013	19.65
592-556.000-863.000	VEHICLE MA	TIRE WHOLESALERS COMPANY, INC. TIRES FOR W-3	0		10/14/2013	698.60
592-556.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS FILTERS&TIRE PRESSURE SENSORS	0		10/14/2013	100.78
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS WIPER BLADES & MISC SUPPLIES	0		10/14/2013	39.24
592-556.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC. MECHANIC'S SUPPLIES	0		10/14/2013	112.91
				Total WATER		15,761.11
Dept: WASTEWATER 592-557.000-721.000	UNIFORMS &	PARKSIDE CLEANERS UNIFORM HATS	0		10/14/2013	235.00
592-557.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		10/14/2013	28.26
592-557.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		10/14/2013	20.78
592-557.000-740.000	OPERATING	BRIGHTON ANALYTICAL, INC. WW ANALYSIS	0		10/14/2013	41.25
592-557.000-740.000	OPERATING	PARAGON LABORATORIES, INC. WW ANALYSIS	0		10/14/2013	180.00
592-557.000-740.000	OPERATING	COUGAR SALES & RENTAL, INC. REPAIR TRASH PUMP DISCHARGE	0		10/14/2013	60.00
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC LAB SUPPLIES	0		10/14/2013	95.53

INVOICE APPROVAL LIST BY FUND  
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The City of South Lyon

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER Dept: WASTEWATER 592-557.000-740.000	OPERATING	LAWSON PRODUCTS, INC. CABINET FOR WELDING SUPPLIES	0		10/14/2013	43.15
592-557.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO WELDING SUPPLIES	0		10/14/2013	62.96
592-557.000-740.000	OPERATING	GRAINGER FUSES & HOSE NOZZLES	0		10/14/2013	324.90
592-557.000-740.000	OPERATING	GRAINGER HOSE NOZZLE	0		10/14/2013	97.56
592-557.000-740.000	OPERATING	PARAGON LABORATORIES, INC. WW ANALYSIS	0		10/14/2013	180.00
592-557.000-740.000	OPERATING	BADER & SONS CO. BELT FOR TRACTOR 5 & GREASE	0		10/14/2013	21.49
592-557.000-740.000	OPERATING	BRIGHTON ANALYTICAL, INC. WW ANALYSIS	0		10/14/2013	41.25
592-557.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY FIRST AID&PAPER SUPPLIES, GLOV	0		10/14/2013	82.71
592-557.000-740.000	OPERATING	GRAINGER CABLE & TIE DOWNS	0		10/14/2013	170.28
592-557.000-740.000	OPERATING	O'REILLY AUTO PARTS FILTER & OIL FOR LEAF VAC	0		10/14/2013	11.48
592-557.000-740.000	OPERATING	ALLIED WASTE SERVICES #241 PLANT SCREENING REMOVAL	0		10/14/2013	551.71
592-557.000-740.000	OPERATING	GENERAL CHEMICAL ALUMINUM SULFATE	0		10/14/2013	5,318.58
592-557.000-740.000	OPERATING	ARBOR SPRINGS WATER CO., INC. LAB SUPPLIES	0		10/14/2013	15.75
592-557.000-802.000	ONGOING RE	HACH COMPANY LDO2 PROBE/METER SVC/MAINT.	0		10/14/2013	628.00
592-557.000-802.000	ONGOING RE	BADGER METER INC. ANNUAL SOFTWARE SERVICE RENEWAL	0		10/14/2013	494.52
592-557.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS, RECYCLING OCT.	0		10/14/2013	47.79
592-557.000-931.000	BUILDING M	HERITAGE-CRYSTAL CLEAN, LLC OIL SEPARATORS CLEANED	0		10/14/2013	1,569.00
592-557.000-931.000	BUILDING M	KENNEDY INDUSTRIES INC. REPLACEMENT VALVES FOR C TRACE	0		10/14/2013	3,316.00
592-557.000-957.000	EDUCATION	STATE OF MICHIGAN, RENEW WW LICENSE-R. BEASON	0		10/14/2013	95.00
Total WASTEWATER						13,732.95
Fund Total						101,631.84
Grand Total						197,725.36

THE ABOVE CHECKS HAVE BEEN APPROVED FOR PAYMENT.

Tedd M. Wallace, Mayor

Lisa Deaton, City Clerk/Treasurer

REVENUE REPORT  
FINANCIAL REPORT FOR SEPT 2013

City of South Lyon

For the Period: 7/1/2013 to 9/30/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000.000							
402.000 REAL PROPERTY TAX	3,297,159.00	3,297,159.00	444,655.11	248,233.21	0.00	2,852,503.89	13.5
423.000 SOUTH LYON WOODS TAX	930.00	930.00	631.00	78.50	0.00	299.00	67.8
444.000 PAYMENT IN LIEU OF TAXES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
446.000 PENALTIES AND INTEREST	28,000.00	28,000.00	0.00	0.00	0.00	28,000.00	0.0
451.000 BUILDING PERMITS	56,000.00	56,000.00	24,825.90	5,013.00	0.00	31,174.10	44.3
452.000 HEATING & PLUMB. REFG. PERMIT	0.00	0.00	7,402.00	1,659.00	0.00	-7,402.00	0.0
453.000 ELECTRICAL PERMITS	0.00	0.00	5,651.00	1,181.00	0.00	-5,651.00	0.0
454.000 LICENSES & BUSINESS MISC.	0.00	0.00	1,120.00	340.00	0.00	-1,120.00	0.0
570.000 STATE SHARED REV.	897,000.00	897,000.00	152,666.80	147,774.00	0.00	744,333.20	17.0
600.000 BOARD OF APPEALS	0.00	0.00	400.00	200.00	0.00	-400.00	0.0
630.000 ADMIN FEE PROPERTY TAX	93,600.00	93,600.00	12,679.51	7,417.07	0.00	80,920.49	13.5
634.000 GRAVE OPENINGS & FOUNDATIONS	30,000.00	30,000.00	6,715.00	2,080.00	0.00	23,285.00	22.4
642.000 POLICE	0.00	0.00	4,075.85	2,303.88	0.00	-4,075.85	0.0
661.000 PARKING VIOLATION	5,600.00	5,600.00	410.00	100.00	0.00	5,190.00	7.3
662.000 LOCAL COURT FINES	19,500.00	19,500.00	3,111.13	1,515.26	0.00	16,388.87	16.0
664.000 INTEREST	9,500.00	9,500.00	829.79	194.55	0.00	8,670.21	8.7
664.200 PARK AND REC. INTEREST	0.00	0.00	82.12	27.08	0.00	-82.12	0.0
666.000 INTEREST-EQUALIZ. & CONTINGENCY	0.00	0.00	97.60	32.18	0.00	-97.60	0.0
668.200 RENTS AND ROYALTIES-CABLE	90,000.00	90,000.00	35,143.17	1,100.00	0.00	54,856.83	39.0
668.300 LEASE--ANTENNA	46,000.00	46,000.00	12,440.70	4,164.34	0.00	33,559.30	27.0
668.400 RENTAL PROPERTIES	9,000.00	9,000.00	2,197.32	732.44	0.00	6,802.68	24.4
669.209 CONTRIBUTION-PERPETUAL CARE	97,200.00	97,200.00	0.00	0.00	0.00	97,200.00	0.0
698.000 MISCELLANEOUS	210,000.00	210,000.00	25,268.28	7,661.35	0.00	184,731.72	12.0
698.800 GRANT MONIES-POLICE DEPT.	15,428.00	15,428.00	0.00	0.00	0.00	15,428.00	0.0
699.000 TRANSFERS IN	25,878.00	25,878.00	0.00	0.00	0.00	25,878.00	0.0
Dept: 000.000	4,933,795.00	4,933,795.00	740,402.28	431,806.86	0.00	4,193,392.72	15.0
Revenues	4,933,795.00	4,933,795.00	740,402.28	431,806.86	0.00	4,193,392.72	15.0

**EXPENDITURE REPORT**  
**FINANCIAL REPORT FOR SEPT 2013**

City of South Lyon

For the Period: 7/1/2013 to 9/30/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
<b>Expenditures</b>							
ADMINISTRATION	1,014,095.00	1,014,095.00	282,958.34	75,512.22	0.00	731,136.66	27.9
CEMETERY	97,200.00	97,200.00	19,447.66	5,914.32	0.00	77,752.34	20.0
SENIOR TRANSPORTATION	67,007.00	67,007.00	11,168.00	5,584.00	0.00	55,839.00	16.7
POLICE	2,349,242.00	2,349,242.00	525,714.66	204,339.59	0.00	1,823,527.34	22.4
FIRE	492,905.00	492,905.00	120,580.07	62,202.65	0.00	372,324.93	24.5
AMBULANCE	2,575.00	2,575.00	68.40	28.80	0.00	2,506.60	2.7
DEPT. OF PUBLIC WORKS	634,075.00	634,075.00	165,054.01	48,966.69	0.00	469,020.99	26.0
PARKS AND RECREATION	126,475.00	126,475.00	31,254.00	12,111.20	0.00	95,221.00	24.7
HISTORICAL DEPOT	29,800.00	29,800.00	4,144.11	2,594.87	0.00	25,655.89	13.9
CULTURAL ARTS	6,501.00	6,501.00	0.00	0.00	0.00	6,501.00	0.0
<b>Expenditures</b>	<b>4,819,875.00</b>	<b>4,819,875.00</b>	<b>1,160,389.25</b>	<b>417,254.34</b>	<b>0.00</b>	<b>3,659,485.75</b>	<b>24.1</b>

EXPENDITURE REPORT  
FINANCIAL REPORT FOR SEPT 2013

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City of South Lyon

For the Period: 7/1/2013 to 9/30/2013

Original Bud.    Amended Bud.    YTD Actual    CURR MTH    Encumb. YTD    UnencBal    % Bud

Fund: 202 - MAJOR STREETS

Expenditures

ACCOUNTANT	3,200.00	3,200.00	0.00	0.00	0.00	3,200.00	0.0
STREET-ROUTINE MAINT.	604,960.00	604,960.00	22,115.92	6,405.77	0.00	582,844.08	3.7
TRAFFIC SERVICES	14,600.00	14,600.00	1,880.29	508.59	0.00	12,719.71	12.9
SNOW PLOWING	78,550.00	78,550.00	302.36	0.00	0.00	78,247.64	0.4
SNOW REMOVAL	3,700.00	3,700.00	75.71	0.00	0.00	3,624.29	2.0
TRANSFER BETWEEN FUNDS	89,000.00	89,000.00	0.00	0.00	0.00	89,000.00	0.0
STORM SEWER	7,400.00	7,400.00	1,669.56	587.49	0.00	5,730.44	22.6

Expenditures

801,410.00    801,410.00    26,043.84    7,501.85    0.00    775,366.16    3.2

Fund: 203 - LOCAL STREETS

Expenditures

ACCOUNTANT	3,200.00	3,200.00	0.00	0.00	0.00	3,200.00	0.0
STREET-ROUTINE MAINT.	154,770.00	154,770.00	17,806.94	6,334.85	0.00	136,963.06	11.5
TRAFFIC SERVICES	8,200.00	8,200.00	628.81	140.62	0.00	7,571.19	7.7
SNOW PLOWING	74,350.00	74,350.00	182.20	0.00	0.00	74,167.80	0.2
STORM SEWER	13,600.00	13,600.00	1,469.09	659.49	0.00	12,130.91	10.8

Expenditures

254,120.00    254,120.00    20,087.04    7,134.96    0.00    234,032.96    7.9

**EXPENDITURE REPORT**  
**FINANCIAL REPORT FOR SEPT 2013**

City of South Lyon

For the Period: 7/1/2013 to 9/30/2013

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund: 592 - WATER & SEWER

Expenditures

WATER/SEWER CONSTRUCTION	1,647,000.00	1,647,000.00	540,258.44	322,711.33	0.00	1,106,741.56	32.8
WATER / REPAIR	148,000.00	148,000.00	24,077.37	4,378.27	0.00	123,922.63	16.3
SEWER / REPAIR	122,000.00	122,000.00	14,251.20	5,160.43	0.00	107,748.80	11.7
REFUSE COLLECTION	481,000.00	481,000.00	120,765.86	40,283.56	0.00	360,234.14	25.1
WATER	897,795.00	897,795.00	417,127.36	95,808.89	0.00	480,667.64	46.5
WASTEWATER	1,144,920.00	1,144,920.00	397,726.77	130,254.49	0.00	747,193.23	34.7
Expenditures	4,440,715.00	4,440,715.00	1,514,207.00	598,596.97	0.00	2,926,508.00	34.1

# AGENDA NOTE

Old Business: Item #1

**MEETING DATE:** October 14, 2013

**PERSON PLACING ITEM ON AGENDA:** City Attorney, Planning Consultant

**AGENDA TOPIC:** Request for rezoning to PD Planned Development District, Ordinance 2<sup>nd</sup> reading, and approval of preliminary (stage I) planned development site plan for Knolls of South Lyon

## EXPLANATION OF TOPIC:

The Applicant Oakland 40, LLC, and its authorized agent and contract purchaser, Paul Elkow, submitted an application to rezone Parcel No. 80-21-20-176-002 located at the north end of Mill Street, immediately north of Kestrel Ridge Drive, approximately 39.39 acres, from R-2 (single family residential) to PD (planned development) and to approve the Preliminary (Stage I) Planned Development Site Plan for the development referred to as "Knolls of South Lyon."

The Preliminary (Stage I) Planned Development Site Plan of Knolls of South Lyon, May 2013, prepared by Washtenaw Engineering, Job No. 31064, File No. 9747, consists of 7 sheets, and has been revised since the last Council meeting on September 23, 2013. The preliminary (Stage I) site plan for the Knolls of South Lyon contains, depicts and shows the following:

- i. 89 detached condominium units;
- ii. Minimum lot sizes of 7,200 square feet;
- iii. 18.06 acres for residential area;
- iv. 15.78 acres of open space including wetlands and preservation of mature stands of trees;
- v. 5.55 acres in proposed right of way within the proposed development;
- vi. A pedestrian trail system throughout the proposed development that allows residents and the public access to the natural features in the project and connects to the City's rail trail adjacent to the western boundary of the Property;
- vii. A single primary access road into the proposed development via North Mill Street;  
AND
- viii. A 20-foot wide emergency access into the proposed development through Kestrel Court, constructed of reinforced, decorative stamped concrete.

OR ALTERNATIVELY,

- ix. A primary access road into the proposed development via North Mill Street;  
AND
- x. A secondary access point via a through road meeting City standards connected through Kestrel Court.

Sheet 7 of the Preliminary (Stage I) Planned Development Site Plan is a parallel plan showing how the Property could be developed under the R-2 zoning district. The parallel plan contains 89 residential lots with minimum lots sizes of 10,000 square feet, and would require a roadway connection to the Eagle Heights subdivision through either Lyon Blvd or Grand Court to the south to meet the required maximum cul-de-sac length limit of 400 feet.

The Applicant's Preliminary (Stage I) Planned Development Plan also states the following reasons for the its request for rezoning from R-2 to PD:

- The Planned Development (PD) would save a large stand of approximately 2.5 acres of mature trees and retain the 89 units.
- The PD will provide a 20' buffer between Eagle Heights Subdivision and the Proposed development.
- The PD will provide 9.68 acres or 24.6% of open space excluding regulated wetland and 14.57 acres or 37% of open space including regulated wetland.
- The PD provides a trail system that allows residents and the public access to the natural features within this project and interconnects to the City's trail system.
- The PD will provide housing that is compatible with the surrounding developments.
- The PD provides a transition between the attached residential to the north and the detached residential to the south and east.
- The PD will not connect to the existing residential development causing increased traffic and disruption.
- The PD will provide emergency access to Lyon Boulevard.
- The PD sanitary sewer will drain to the existing pump station in Knollwood. This lift station has excess capacity for this development.

CIB Planning's Review also addresses the standards in Section 102-382 that must be met when considering a request to rezone to PD:

(a) The uses proposed will have a beneficial effect, in terms of public health, safety, welfare or convenience or any combination thereof, on present and potential surrounding land uses. The uses proposed will encourage a more efficient use of public utilities and services and lessen the burden on circulation systems, surrounding properties, and the environment. This beneficial effect for the city (not the developer) shall be one which could not be achieved under any other single zoning classification.

(b) The uses proposed shall be consistent with the master plan of future land use for the city.

(c) The zoning is warranted by the design and amenities incorporated in the development proposal.

(d) Usable open space shall be provided, at least equal to the total of the minimum usable open space which would be required for each of the component uses of the development. The city may, if deemed appropriate, require for planned developments more or less open space than that required by this chapter.

(e) Off-street parking sufficient to meet the minimum required by section 102-476 shall be provided and the city may, if deemed appropriate by the city require for planned developments more or less parking than that required by this chapter.

(f) Landscaping shall be provided so as to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property. The city may, if deemed appropriate, require for planned unit developments more or less landscaping than that required by this chapter.

(g) Vehicular and pedestrian circulation, allowing safe, convenient, uncongested and well-defined circulation within and to the district shall be provided.

(h) Natural and historical features of the district shall reasonably be protected and preserved.

Following its review and analysis of the foregoing PD rezoning standards, the application and the Preliminary (Stage I) Planned Development Site Plan, CIB Planning concluded:

The proposed rezoning application is well-prepared and shows that the applicant has put considerable thought into the layout. We therefore **recommend approval of the Preliminary PD Plan for the Knolls of South Lyon**, conditioned upon the emergency access drive being 20 feet wide and constructed of reinforced, decorative stamped concrete.

Procedure:

CIB Planning's Review sets forth the basic procedure for PD Planned Development rezoning. Pursuant to Section 102-383 through 102-386 the steps for PD rezoning are:

- (1) a public hearing and review of the rezoning request and Preliminary (Stage I) PD Planned Development Site Plan by the Planning Commission with a recommendation to City Council;
- (2) a review and action on the rezoning request and Preliminary (Stage I) PD Planned Development Site Plan by the City Council;
- (3) a review of the Final (Stage II) PD Planned Development Site Plan by the Planning Commission with a recommendation to City Council; and
- (4) a review and action on the Final (Stage II) PD Planned Development Site Plan by City Council.

The first step in the PD rezoning process was completed on August 8, 2013. The Planning Commission held a public hearing and approved a motion recommending that City Council approve the rezoning of the Parcel from R-2 to PD and recommending that City Council approve the Preliminary (Stage I) Planned Development Site Plan for the development known as Knolls of South Lyon.

The City Council must now take action on the rezoning application and Preliminary (Stage I) Planned Development Site Plan. Because a rezoning must be done by Ordinance, Council must approve two readings of the proposed Ordinance. The Council approved the first reading of Ordinance No. 10-13 on September 23, 2013. The Council must now consider whether to approve a second reading of Ordinance No. 10-13 and also whether to approve or deny the applicant's Preliminary (Stage I) Site Plan.

The Planned Development (PD) zoning district ties the PD rezoning to the approved site plans (Preliminary Stage I and Final Stage II Plans) which means that the approved site plans are integral to and binding on property zoned PD. Section 102-384(3) provides, "*Once an area has been rezoned to a PD district, no development shall take place therein nor use made of any part thereof except in accordance with the preliminary plan as originally approved, or in accordance with an approved amendment thereto.*"

The Council is permitted to place conditions on the Preliminary (Stage I) site plan approval and/or provide direction to the applicant and the Planning Commission regarding such conditions or concepts or issues that Council wants addressed through the Final (Stage II) site plan review process.

If the rezoning is approved, and the Preliminary (Stage I) site plan is approved (with or without conditions), the matter then goes back to Planning Commission for final (State II) site plan review. The Planning Commission will then provide a recommendation to Council regarding the final (Stage II) site plan. Council would then review and take action on the final (Stage II) site plan before the applicant could proceed with the development.

Because the rezoning integrates the Preliminary site plan, the final site plan may not deviate from the concepts contained in the approved Preliminary site plan. Council approval of the final site plan would only require one vote, and the Council is permitted to place conditions on the approval.

**MATERIALS PREVIOUSLY SENT AS SUPPORTING DOCUMENTS:**

- a. Application for rezoning
- b. Zoning Ordinance - Sections 102-381 through 102-392 - PD Planned Development
- c. Preliminary (Stage I) Planned Development Site Plan for Knolls of South Lyon
- d. CIB Planning Revised Rezoning Review dated June 18, 2013
- e. Fire Department Memo dated June 14, 2013
- f. Police Department Memo dated May 21, 2013
- g. Progressive AE Vehicular Access Review dated August 2, 2013
- h. HRC Site Plan review #2 dated May 30, 2013
- i. Proposed Ordinance No. 10-13 to amend the Official Zoning Map of the City of South Lyon rezoning property from the R-2 (single family residential) to PD (planned development) and approving a Preliminary (Stage I) Planned Development Site Plan for Knolls of South Lyon.
- j. Revised site plan.
- k. Elevation
- l. Attached: Memo From Planner dated 10-10-13
- m. Attached: Memo From Engineer dated 10-10-13

**POSSIBLE COURSES OF ACTION:**

Approve/deny the second reading of Ordinance No. 10-13 to amend the Official Zoning Map of the City of South Lyon rezoning the 39.39 acres of real property bearing tax parcel number 80-21-20-176-002 located at the north end of Mill Street and north of Kestrel Ridge Drive from the R-2 District (single

family residential) to the PD District (planned development) based on the specific findings and subject to specific conditions.

A motion to approve or deny a second reading of Ordinance 10-13 should contain specific findings addressing the planned development zoning standards contained in Section 102-382 of the Zoning Ordinance. In addition, findings regarding the Section 102-384(1) – (6) requirements for acceptance and approval of preliminary stage I site plan and rezoning and the requirements contained in Section 102-388 may be relevant.

A motion to approve the second reading should also contain the condition that the development be subject to Council approval of a preliminary (stage I) and a final (stage II) site plan, the City's Zoning Ordinance and other applicable ordinances, and regulations.

Approve/deny the Preliminary (Stage I) Planned Development Site Plan for the Knolls of South Lyon. A motion to approve should contain specific conditions relating to the PD rezoning.

Table/postpone the motion with direction to revise the proposed development, provide or obtain additional information, or to allow time for further deliberation.

**RECOMMENDATION:**

Approve the second reading of Ordinance No. 10-13 to amend the Official Zoning Map of the City of South Lyon rezoning the 39.39 acres of real property bearing tax parcel number 80-21-20-176-002 located at the north end of Mill Street and north of Kestrel Ridge Drive from the R-2 District (single family residential) to the PD District (planned development) based on the specific findings and subject to specific conditions.

Approve the Preliminary (Stage I) Planned Development Site Plan for the Knolls of South Lyon subject to specific findings and subject to specific conditions.

**SUGGESTED MOTION:**



## CIB PLANNING

Community Image Builders

October 10, 2013

City Council  
City of South Lyon  
335 S. Warren Street  
South Lyon, MI 48178

Attention: Mr. David Murphy, City Manager

Subject: **Knolls of South Lyon PD, Planned Development District *Revised Rezoning Review (2)***  
Approximately 40.13 acres located west of Huron Valley Trail, north of Krestrel Ridge Drive, south of Knollwood Drive, and east of Eagle Heights Drive. Revised plans dated 6-7-13 but are more recent.

Dear Council Members:

We have reviewed the above *revised* Preliminary PD Plan from the Oakland 40 LLC responding to your request for a second means of through access to the development. Please keep in mind that this letter supplements and clarifies the previous review letter dated 6/18/13. The request is to rezone the subject undeveloped site from R-2, One-Family Residential to PD, Planned Development District. A single-family residential development with 89 lots is proposed, meeting the use requirement in the R-2 One-Family zoning district. A Planned Development rezoning, and associated Preliminary PD Plan, is being requested to allow for smaller lot sizes than permitted in the R-2 District in exchange for the preservation of usable open space. A parallel plan was provided in the previous submission along with information regarding natural features on the site. Based upon our review of the revised plan, the zoning ordinance, and surrounding conditions, we offer the following comments for your consideration:

### REVISED PRELIMINARY PD PLAN REVIEW COMMENTS

**1. Overall Density.** The parallel plan submitted indicates that the number of units obtained under the proposed PD zoning is the same as if the project were developed under the current R-2 designation. The use of smaller lot sizes under the proposed Preliminary PD plan will create more usable open space and minimize the amount of infrastructure required (and impact on stormwater).

**2. Lot Requirements.** Although the current R-2 District requires a minimum lot area of 10,000 square feet, the lots in the abutting neighborhood to the south are generally in the 8,000 to 10,000 square foot range. 42 of the proposed 89 lots (47%) fall slightly under this range and are in the

17195 Silver Parkway, #309  
Fenton, MI 48430

Phone: 810-335-3800  
Email: [avantini@cibplanning.com](mailto:avantini@cibplanning.com)

7,200-7,996 square foot range. The remaining lots (53%) fall in the 8,115 to 19,446 square foot range and match the abutting development. Most of the lots in this neighborhood have a width of 70 feet where the R-2 District requires a width of 80 feet. Dimensions are not provided on the revised Preliminary PD Plan but it appears that with the exception of the five (5) lots on the cul-de-sacs, all of the lots have a minimum width of 60 feet. The cul-de-sac lots are also larger than most of the other lots; the width is measured at the setback line at the narrowest point. This proposal anticipates the granting of waivers for the reduced lot sizes in exchange for the maintenance of open space and preservation of natural features, including woodlands and steep slopes.

**3. Open Space.** The open space areas shown on this revised plan are essentially the same as on the previous submission. They are located: (1) on the southeast corner of the site, where a significant amount of trees and steep slopes are located; and (2) directly behind lots #77-#89. This represents a significant amount of open space and will allow for development of a pedestrian trail system that connects with the rail trail. Although the trail system is shown on this plan, the exact placement and details will not be worked out until Final PD review. Also of note is that the plan creates a nice open space area down the spine of the development.

**4. Preservation of Natural Features.** The revised plan does not impact the preservation of natural features, including landmark trees located primarily in the undisturbed wooded area at the southeast corner of the site, immediately south of the large wetland.

**5. Road Access.** At the direction of City Council, a second direct means of access to the property is provided via Kestrel Court. It is our understanding that this court was originally designed to be a through street and based upon the configuration of the abutting lots, that appears to be the case.

**6. Building Footprints & Setbacks.** The revised plan also provides a sample building footprint including setbacks and deck locations. The R-2 District requires a 30 foot front yard setback and 40 foot rear yard setback. *Section 102-457(b), Notes to schedule of regulations*, allows for front yard averaging with abutting lots. The abutting properties appear to have 25 foot front yard setbacks so the depicted typical 25 foot front yard appears to meet ordinance requirements. Compliance with this standard would have to be confirmed by the applicant.

As for the rear yard setback, the sample footprint shows the rear yard measurement from the property line to the deck. In fact, the measurement should be from the property line to the rear wall of the house for a rear yard setback of 55 feet. It would then appear that the proposed 20 foot deck extends 5 feet into the required 40 foot setback. *Section 102-108, Porches and decks*, states, however, that "Decks at or below the ground floor level may project into a required side or rear yard, not to exceed a depth of 25 percent of the depth of the required side or rear yard." Since the required rear yard is 40 feet, a deck can extend 10 feet into the required rear yard. This means that the proposed rear yard setback with the deck should be shown as 45 feet where a minimum 40 foot setback is required.

**CONCLUSION**

Based upon the above discussion, the revised plan with a through street connection at Kestrel Court still meets the intent of the plan recommended for approval by the Planning Commission; thereby complying with the rezoning requirements for a Preliminary PD Plan.

If you have any further questions, please contact us at 810-335-3800.

Sincerely,

**CIB PLANNING**

A handwritten signature in black ink, appearing to read "Carmine P. Avantini". The signature is written in a cursive style with a large initial 'C'.

Carmine P. Avantini, AICP

PRINCIPALS  
R.J. WANTY, P.E.  
D.J. HOUCK

ASSOCIATES  
T.L. SUTHERLAND, P.S.  
D.L. MOORE



CIVIL ENGINEERS \* PLANNERS \* SURVEYORS  
TRANSPORTATION ENGINEERS  
LANDSCAPE ARCHITECTS

October 10, 2013

City of South Lyon  
335 S. Warren Street  
South Lyon, MI 48178

Attention: David Murphy

RE: Knolls of South Lyon

Mr. Murphy:

The following are reasons that we connected the second access to Kestrel Court rather than Grand Court:

- When we developed the single access plan it was determined that the emergency access at Kestrel Court was slightly closer to the fire and police departments, so we redeveloped the plan showing the second access at Kestrel Court.
- If we connected to Grand Court then 17 trees including a 29" oak would have to be removed to construct the streets, sidewalks and utilities. The remainder of the majority of the woods would be removed for house construction.
- The open space on the east side would be reduced using the Grand connection.
- Using Grand Court or the Kestrel Court connection would have little effect on the traffic pattern from the development.

Traffic engineers rely on the peak hour trip generation not 24 hour trip generation. According to the Institute of Traffic Engineers ITE Trip Generation 8<sup>th</sup> Edition the following traffic would be generated from this 89 unit development:

AM peak generally 7-8am	20 vehicles enter 55 vehicles exit
PM peak generally 5-6pm	60 vehicles enter 35 vehicles exit

Assuming 50% go south, Mill Street and 50% go north Kestrel Ridge the following is the impact to Mill Street and Kestrel Ridge:

AM	10 vehicles enter 28 vehicles exit
PM	30 vehicles enter 18 vehicles exit

The above represents less than 1 vehicle per minute during the peak hours.

3526 WEST LIBERTY RD, SUITE 400, ANN ARBOR, MI 48103  
PHONE: 734-761-8800 FAX: 734-761-9530

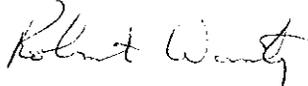
The outlot between units 68 and 69 in Eagle Heights was not considered as an option for the following reasons:

- This parcel is owned by the Eagle Heights Home Owners Association.
- The woods that we were trying to save would be completely cleared and if not completely cleared. Most of the remaining trees would be impacted and eventually would die.

We were not able to make the revisions in time for the council packet showing lot dimensions and moving the path out of unit 42 prior to the 4:00pm deadline. We thought that these changes would be made once the access was resolved. Units 42 and 43 can be shifted west to provide a general common element between units 41 and 42 or 42 and 43 for the path.

We will make the revisions to the plan to move the path on unit 42 once we have a resolution to the access. If you have any questions please contact the undersigned.

Sincerely,



Robert J. Wanty, P.E., LEED AP

RJW/dlm

# AGENDA NOTE

New Business: Item #1

**MEETING DATE:** October 14, 2013

**PERSON PLACING ITEM ON AGENDA:** City Manager

**AGENDA TOPIC:** First Reading of Amendment to Code of Ordinances Section 90-1

**EXPLANATION OF TOPIC:** The City Council has indicated that they would like to try an amendment to the Snow Emergency ordinance which would allow residents to park their vehicles on the street except in snow emergencies. This amendment would eliminate the no parking on the City streets from November to April from 2:00 am to 6:00 am.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Proposed amendment to the City Code of Ordinances Section 90-1. Picture of similar sign we would use.

**POSSIBLE COURSES OF ACTION:** Approve/Deny the First Reading of the proposed amendment to the City Code of Ordinances Section 90-1.

**RECOMMENDATION:** Approve the First Reading of the proposed amendment to the City Code of Ordinances Section 90-1.

**SUGGESTED MOTION:** Motion to approve the First Reading of the proposed amendment to the City Code of Ordinances Section 90-1.

**ORDINANCE NO. 11-13**

**CITY OF SOUTH LYON  
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF SOUTH LYON CODE OF ORDINANCES, SECTION 90-1 "SNOW EMERGENCIES," CHAPTER 90, TO AMEND, UPDATE, CLARIFY AND PROVIDE NEW SUBSTANTIVE REGULATIONS REGARDING PARKING ON CITY STREETS DURING SNOW EMERGENCIES.**

**THE CITY OF SOUTH LYON ORDAINS:**

**PART I. Amendment of Section 90-1.**

Section 90-1, Article I, "In General," Chapter 90, "Traffic and Vehicles," of the City of South Lyon Code of Ordinances is amended to read as follows in its entirety:

**Section 90-1. Snow Emergencies.**

No person shall park or allow to remain parked any vehicle on any portion of any roadway within any area within the city during a snow emergency, or park or allow to remain parked any vehicle in violation of any parking restriction instituted as part of a declared snow emergency as provided in this Section. The registered owner of any such vehicle shall be responsible for the cost of removal and other applicable penalties.

(a) Definitions. The following definitions shall apply in the interpretation and enforcement of this section:

(i) Roadway means that portion of a street or highway improved, designed or ordinarily used for vehicular travel, exclusive of the shoulder or berm.

(ii) Street or highway means the entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel.

(iii) Superintendent means the City of South Lyon Superintendent of the Department of Public Works.

(b) Procedure for declaring snow emergency.

(i) Whenever the superintendent finds, on the basis of falling snow, sleet, or freezing rain or on the basis of a forecast by the United States Weather Bureau or other weather services that weather conditions will make it necessary that motor vehicle traffic be expedited and that parking on the city streets be prohibited or restricted for snow plowing and other purposes, the superintendent shall put into effect a parking

prohibition on parts of or all city streets by declaring it in a manner prescribed in this section.

(ii) Notwithstanding the provisions of subsection (i) of this subsection (b), a parking prohibition on all city streets shall automatically go into effect on any street on which there has been an accumulation of snow or ice of four (4) inches or more for any one hour or more.

(c) Notice. The superintendent, upon declaring a snow emergency, shall cause public announcement of such parking prohibitions and/or restrictions and the areas designated by means of broadcasts and/or telecasts from various commercial stations serving the city and on the public access channel or any cable television franchise servicing the city and he may cause such declaration to be further announced in newspapers of general circulation and on the city website and through other methods where feasible.

(d) Record. The superintendent shall prepare such declaration of snow emergency and cause it to be posted in the city hall for such period of time as the snow emergency regulations are in effect.

(e) Enforcement.

(i) Members of the police department are hereby authorized to remove or cause the removal and/or impounding of any vehicle that obstructs or otherwise impedes traffic on any street in the city. Such vehicle may be removed and conveyed by or under the direction of a member of the police department by means of towing to a vehicle pound. The police chief is authorized to engage the services of any private towing operator to remove vehicles under the direction of a member of the police department where such vehicles are found in violation of snow emergency regulations, traffic ordinances and regulations of the city.

(ii) Before the owner or person in charge of such vehicle shall be permitted to remove the same from the custody of the police department, he shall furnish evidence of his identity and ownership; he shall sign a receipt and shall pay a fee to cover the costs of removal plus the costs of storage; and he shall pay an additional storage fee for each day the vehicle is stored in the vehicle pound in excess of the first 24 hours the vehicle is impounded.

(iii) Whenever this section is alleged to have been violated, the police chief, or his designees shall have the authority to issue and serve an appearance ticket upon the violator if they have reasonable cause to believe that a violation has occurred. Such appearance ticket shall be in the form subscribed by state law.

(f) Termination. Once in effect, a prohibition or regulation under this section shall remain in effect until terminated by announcement of the superintendent in accordance with this section, except that any street area which has become substantially clear of snow and ice from curb to curb for the length of the entire block shall be automatically excluded therefrom.

(g) Stalled vehicles. Whenever a vehicle becomes stalled for any reason, whether or not in violation of this section, on any city street on which there is a parking prohibition in effect, the person operating such vehicle shall take immediate action to have the vehicle towed or pushed off the roadway. No person shall abandon or leave his vehicle in the roadway, regardless of whether he indicates by raising the hood or otherwise that the vehicle is stalled, except for the purpose of securing assistance during the actual time necessary to go to a nearby telephone or to a nearby garage, gasoline station, or other place of assistance and return without delay.

(h) Exemptions. Motor vehicles with handicapped permits and stickers shall be exempt from the provisions of this section.

(i) Relationship to other laws. Any provision of this section which becomes effective by declaration of the superintendent or upon the occurrence of certain weather conditions shall, while temporarily in effect, take precedence over other conflicting provisions of law normally in effect, except that it shall not take precedence over provisions of law relating to traffic accidents, emergency travel of authorized emergency vehicles, or emergency traffic directions by a police officer. However, nothing in this section shall be construed to permit parking at any time or place where it is forbidden by any other provision of law.

(j) Penalty. A person who violates this section is responsible for a civil infraction.

**PART II. Severability.** Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**PART III. Savings Clause.** The amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the South Lyon Code of Ordinances set forth in this Ordinance.

**PART IV. Repealer.** All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**PART V. Effective Date: Publication.** The provisions of this Ordinance shall become effective fifteen (15) days after its adoption and shall be published within fifteen (15) days of its adoption by publication of a brief notice in a newspaper circulated in the City, stating the date of enactment and the effective date of the ordinance, a brief statement as to the subject matter of this Ordinance and such other facts as the Clerk shall deem pertinent, and that a copy of the Ordinance is available for public use and inspection at the office of the City Clerk.

Made, Passed and Adopted by the South Lyon City Council this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Tedd M. Wallace, Mayor

\_\_\_\_\_  
Lisa Deaton, City Clerk

**Certificate of Adoption**

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Lisa Deaton, City Clerk

Adopted:  
Published:  
Effective:

2013-10-08 Ord 11-13 to Amend Sec 90-1 Snow Emergency - revised.docx

**NO PARKING  
ON ANY  
PUBLIC STREET  
OR PARKING LOT  
WITH 2" OR MORE  
OF SNOW**

**CITY OF WIXOM  
TRAFFIC CONTROL  
ORDER #88**

# AGENDA NOTE

New Business: Item #2

**MEETING DATE:** October 14, 2013

**PERSON PLACING ITEM ON AGENDA:** Manager

**AGENDA TOPIC:** Designating an Authorized Project Representative

**EXPLANATION OF TOPIC:** The City Council needs to designate an authorized project representative to sign contracts and change orders for the Lake Street Road Improvement Project.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Resolution for Lake Street improvements and designating an authorized project representative.

**POSSIBLE COURSES OF ACTION:** Approve/do not approve designating the City Manager as the authorized project representative for the Lake Street Road Improvement Project.

**RECOMMENDATION:** Approve designating the City Manager as the authorized project representative for the Lake Street Road Improvement Project.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to designate David Murphy, the City Manager as the authorized project representative for the Lake Street Road Improvement Project for the City of South Lyon.

**A RESOLUTION  
FOR  
LAKE STREET IMPROVEMENTS AND DESIGNATING AN AUTHORIZED PROJECT  
REPRESENTATIVE**

**WHEREAS**, the City of South Lyon recognizes the need to make improvements to Lake Street between Dixboro Rd and Stryker St; and

**WHEREAS**, the City authorized Hubbell, Roth & Clark, Inc., Consulting Engineers, to prepare construction drawings and specifications which call for the rehabilitation of Lake Street by cold milling 2 inches off the existing HMA surface and overlaying the remaining pavement with 2 inches of HMA, upgrade ADA sidewalk ramps; and

**WHEREAS**, the City of South Lyon has formally approved funding for Lake Street Rehabilitation, also known as MDOT Contract Number 13-5523.

**WHEREAS**, Contractor's bids for the project are to be opened for the above project on November 1, 2013 with construction starting in the spring of 2014.

**BE IT FURTHER RESOLVED**, that the City Manager, a position currently held by David M. Murphy, is designated as the authorized representative for all activities associated with the project referenced above.

Yeas:

Nays:

I certify that the above Resolution was adopted by the South Lyon City Council on \_\_\_\_\_.

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

City Clerk/Treasurer Lisa Deaton

Subscribed and sworn before me on

\_\_\_\_\_, 2013

\_\_\_\_\_, Notary Public

Acting for the County of \_\_\_\_\_, Michigan

My Commission Expires \_\_\_\_\_

# AGENDA NOTE

New Business: Item #3

**MEETING DATE:** October 14, 2013

**PERSON PLACING ITEM ON AGENDA:** City Manager

**AGENDA TOPIC:** Trick or Treat Hours.

**EXPLANATION OF TOPIC:** The Council should officially set trick or treating hours for this Halloween.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** N/A

**POSSIBLE COURSES OF ACTION:** Set the hours for trick or treating from 6:00 p.m. to 8:00 p.m. on October 31, 2013 for Halloween

**RECOMMENDATION:** Set the hours for trick or treating from 6:00 p.m. to 8:00 p.m. for this Halloween.

**SUGGESTED MOTION:** moved by, \_\_\_\_\_ seconded by, \_\_\_\_\_ to set the hours for trick or treating from 6:00 p.m. to 8:00 p.m. on October 31<sup>st</sup> for Halloween.

# AGENDA NOTE

New Business: Item #4

**MEETING DATE:** October 14, 2013

**PERSON PLACING ITEM ON AGENDA:** City Attorney

**AGENDA TOPIC:** Acceptance of donation of cemetery plot

**EXPLANATION OF TOPIC:** The Vibbert family (formerly Emery) wants to donate one grave in the South Lyon Cemetery back to the City.

As you may recall, back in February of 2013, Margaret Vibbert offered to donate several graves back to the City at which time we prepared the transfer documentation only to learn that there was some confusion over which graves were not being or planned to be used which required further in-field investigation. Unfortunately, at that time, Mrs. Vibbert became ill, and she passed away this summer, but her family wishes to donate Grave 1, Lot 33A, Block 3 to the City.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:**

- Transfer, Quit Claim and Release of Cemetery Grave form executed by Robert Vibbert, II as successor trustee for the Revocable Trust of Robert A. Vibbert and Margaret R. Vibbert.
- Map of South Lyon Cemetery

**POSSIBLE COURSES OF ACTION:** Accept/do not accept the donation as presented.

**RECOMMENDATION:** Accept the donation.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to accept the donation of Grave 1, Lot 33A, Block 3 to the City from the Vibbert family trust, with thanks and condolences to the Vibbert family.

**TRANSFER, QUIT CLAIM AND RELEASE**  
**OF**  
**CEMETERY GRAVE(S)**

I/We,

Robert A. Vibbert, II, Successor Trustee for  
the Revocable Trust of Robert A. Vibbert and

Name(s) Margaret R. Vibbert Telephone \_\_\_\_\_

Address 2604 Brady Drive

City Bloomfield State MI Zip Code 48304-1723

do hereby transfer, quit claim, assign, and release all interest, burial and internment rights, other rights, title, use, claim and demand and equity in:

Grave 1, Lot 33A, Block 3, South Lyon Cemetery located in the City of South Lyon, County of Oakland, State of Michigan

to:

Name(s) City of South Lyon Telephone \_\_\_\_\_

Address 335 S. Warren Street

City South Lyon State MI Zip Code 48178

This Transfer, Quit Claim and Release is made subject to the laws, City Ordinances, and Rules and Regulations applicable to the South Lyon Cemetery, and the Transferee agrees to be bound by same. The parties signing below do hereby release the South Lyon Cemetery and the City of South Lyon from any and all liability of any nature whatsoever in connection with this Transfer, Quit Claim and Release.

Prior Owner(s) ROBERT A. VIBBERT, II SUCCESSOR TRUSTEE FOR THE REVOCABLE TRUST OF ROBERT A. VIBBERT AND MARGARET R. VIBBERT Date \_\_\_\_\_

Robert A. Vibbert, II TREE Date 10/6/13

Recipient(s) \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Cemetery Representative \_\_\_\_\_ Date \_\_\_\_\_

Name:

Title:

# AGENDA NOTE

New Business: Item #5

**MEETING DATE:** October 14, 2013

**PERSON PLACING ITEM ON AGENDA:** Manager

**AGENDA TOPIC:** Agreement with JRS&J for Personnel Policy Update and Revisions.

**EXPLANATION OF TOPIC:** It has been many years since the City's Personnel Policy has been reviewed and updated. Over the past few years it has become apparent that the personnel policy needs to be thoroughly reviewed and updated. I have received a cost estimate from the City Attorneys for this and I would like to proceed.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Cost estimate from Tim Wilhelm on behalf of Johnson, Rosati, Schultz and Joppich, PC.

**POSSIBLE COURSES OF ACTION:** Approve/do not approve the agreement with JRSJ for the review and update of the City Personnel Policy.

**RECOMMENDATION:** Approve the agreement with JRSJ for the review and update of the City Personnel Policy.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve the agreement with JRSJ for the review and update of the City Personnel Policy.



JOHNSON ROSATI SCHULTZ JOPPICH PC

34405 W. Twelve Mile Road, Suite 200 ~ Farmington Hills, Michigan 48331-5627  
Phone: 248.489.4100 | Fax: 248.489.1726

Timothy S. Wilhelm  
twilhelm@jrslaw.com

www.jrslaw.com

August 7, 2013

**PERSONAL AND CONFIDENTIAL**  
**ATTORNEY CLIENT PRIVILEGE**

David M. Murphy, Manager  
City of South Lyon  
335 S. Warren Street  
South Lyon, MI 48178

RE: Update and Revision of Personnel Manual

Dear Mr. Murphy:

You requested an estimate of the time needed to update and revise the City of South Lyon's Personnel Manual. After reviewing the City's Personnel Manual which was last revised in October 2010, we estimate that it will take approximately 40 hours to complete this project. This time estimate may change depending on a number of factors, including issues that arise during revisions and updating, the depth and detail of discussions with staff, required research and drafting regarding personnel policies on specific issues, and other factors. Due to the special nature of this project, this work would be outside of our normal retainer, and would be charged at \$130 per hour. The foregoing time estimate is not intended to be a limitation. The time needed to complete the project could be more or less. The foregoing estimate does not include time for training of department heads and/or staff. Also, if the City chooses to proceed with this project, you may want to consider forming a committee, including council members, to assist in the review and updating process.

Please advise whether we are authorized to proceed with this project, and if you need any further information, please do not hesitate to contact me.

Very truly yours,

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.

Timothy S. Wilhelm

TSW/am

cc: Laura Amtsbuechler

# AGENDA NOTE

New Business: Item #7

**MEETING DATE:** October 14, 2013

**PERSON PLACING ITEM ON AGENDA:** Manager

**AGENDA TOPIC:** P.O.L.C. Union Contract for July 1, 2013 through June 30, 2016

**EXPLANATION OF TOPIC:** The contract with the P.O.L.C. Police Union expired on June 30, 2013; we have a tentative agreement at this point with P.O.L.C. that needs to be approved by the City Council. The contract begins on July 1, 2013 and runs through June 30, 2016. At this point I am requesting Council's approval of the contract between the City and P.O.L.C.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Red-lined copy of the proposed contract with the P.O.L.C.

**POSSIBLE COURSES OF ACTION:** Approve/do not approve the new agreement with the P.O.L.C. Police Command Union for the period of July 1, 2013 through June 30, 2016

**RECOMMENDATION:** Approve the P.O.L.C. Contract as presented.

**SUGGESTED MOTION:** Moved by, \_\_\_\_\_ seconded by, \_\_\_\_\_ to approve the contract between the City of South Lyon and the Police Officer's Labor Council of Michigan (P.O.L.C.) for the period of July 1, 2013 through June 30, 2016 as presented.

**South Lyon Historical Commission Meeting**  
**Wednesday, September 4, 2013**  
**Minutes**

**Members Present:** Larry Ledbetter, Beth Pfiles, Linda Ross, Phil Weipert, Bob Tremitiere, Roger Heiple

**Members absent:** Greg Jacobs

**Others Present:** Carl Richards, Lindsey Pfiles

**President Larry Ledbetter** called the meeting to order at 7:34

**August Minutes:** Linda noted an error in the August minutes. It was Lakeland Printing, not Parkside Cleaners, who would include mention of Depot Day in their newsletter. Bob will make the correction and resend the minutes. The minutes, as amended, were approved, with Linda moving for approval and Beth seconding.

**Roger Heipel** asked if anyone had seen the two or three blue binders with photos of early South Lyon. No one had, but we agreed to keep an eye open for them. Another missing item was found in the freight house display case.

**Depot Day Update:**

Larry confirmed the following as features of Depot Day: The bubble man, Zemo (juggling), Jonathan LaChance (magician), Mr. Greives (Bagpipes), Thomas the Train, and face painters. We will have tents as required. Also the Lansing model train club and the South Lyon Fire Department.

Linda showed off new tee shirts featuring a picture of the caboose and depot (Photo taken by Linda and Tom). These are available in several colors and sizes, and will be on sale for \$12 during Depot Day.

It was pointed out that Depot Day is not mentioned on the South Lyon city website. Larry promised to get after them to put it on.

**Project Updates:**

**Crawl Space Door:** Larry completed the repair of the broken access door with the help of Mike from the Tube Mill. The door now has a hinge and a lock. [REDACTED]

**Caboose Paint touch up:** Larry, Greg and Bob touched up the red paint on the caboose. Bob readjusted the sprinkler head that was spraying on the caboose. Bob also replaced the two worst deck boards on the east vestibule, but said that all of them should be removed and some of the wood under them should be replaced. Larry repainted the vestibule decking.

**Hot Water Tank:** Bob repaired the broken hot water tank in the freight house. It needed a new heating element and a new anode.

**Railroad Signal:** Larry and Greg completed repair and repaint of the signal.

**Underground Cable Line:** Larry reported that the cable company replaced the overhead cable with one underground and removed the old cable up to the mast. We will eventually remove the part of the mast above the roof and patch over it to prevent leaks. Bob will ask Norm to update the underground utilities map.

**Bike Rack:** Phil will check into a donation of the bike rack that he saw near an empty building.

**Caboose and Freight House re-siding:** Bob presented two estimates from Mark Crouch to replace the wainscote on the south side of the freight house and the siding on the south side of the caboose. The freight house quote is for \$600 for labor to remove, replace, and repaint. The Commission would furnish all materials. Bob estimated \$500-\$600 for the AZEK material that we want to use, and will work to obtain the material when he returns from a trip. Fingerle Lumber had the best price for the AZEK. For the caboose, Mark bid \$900, again with the Commission providing the materials. Bob estimates AZEK for this project at \$1200-\$1300. Bob proposed acceptance of Mark's bids, and Phil seconded. The motion passed with Roger abstaining (Roger had

recommended his neighbor Mark for the job). Bob will let only the freight house contract for now, and when Mark completes it, we will let the other contract if we are happy with his work. The total cost of both projects is a little more than the \$3000 that we had budgeted for them, but we have two projects in our budget that we completed using last year's money, so we have more than enough to cover the overrun.

**Trees at end of tracks:** This has been an oft discussed project, but never completed. Bob and Linda suggested that we let the garden volunteers determine what kind of tree would be most appropriate for a replacement and bring their findings to a meeting. Larry questioned whether we even need a tree at the east end of the tracks. Larry made a motion to remove the east tree in the next few months. Bob seconded the motion and it passed. Larry will get the tree removed. We will not remove the west end tree yet.

**Parking Lot Repairs:** There was some discussion at the last meeting of the need for parking lot repairs. Bob and Roger both pointed out that the parking lot is the city's responsibility, and Bob mentioned that he had gotten a quote a few years ago for repaving and that the quote was turned over to the DPW. Bob asked Bob Martin about it recently and Bob Martin was unaware of the quote.

**Carl Richards** said that he can get a quote to sandblast the undercarriage of the caboose if we wish to pursue it. He estimated that it would cost less than \$500. However, the entire undercarriage would then have to be repainted. Larry felt that a power washing and paint touch up would be sufficient. No action was taken.

Business concluded at 8:28. Bob made a motion to adjourn and Linda seconded. Motion passed.

Minutes recorded by Bob Tremitiere, Secretary  
Submitted by Larry Ledbetter, President

# **SOUTH LYON POLICE DEPARTMENT**

*Lloyd T. Collins*  
Chief



## **Memorandum**

**To:** David Murphy, City Manager

**From:** Chief Lloyd T. Collins

**Subject:** Crop Walk – Active Faith

**Date:** September 23, 2013

I have received a permit request for the above-mentioned event. I discussed the Crop Walk with Mr. Dean Jensen, one of the event organizers. The proposed route will utilize sidewalks and the rail-trail. Roadway crossings are planned for intersections with traffic signals, and will be supervised by volunteers.

The planned event is scheduled for 9:30 a.m. – 12:00 p.m. on Saturday, October 5, 2013, and should cause only minimal disruption to normal activities. The Police Department will provide support for the event utilizing regular-duty personnel. Therefore, I have approved the request and have so notified the organizers. I have also attached a copy of the application and approval.

c: Lt. Christopher Sovik  
Lisa Deaton, Clerk/Treasurer



**SOUTH LYON POLICE DEPARTMENT**

219 Whipple  
South Lyon, Michigan 48178  
Ph: (248)437-1773 / Fax: (248)437-0459  
Lloyd T. Collins  
Chief of Police

Rec 09/16/13  
LC

**PARADE / DEMONSTRATION APPLICATION**

Date Application Submitted: 8-11-13 Requested Date of Event: OCT 5-13

Applicant / Contact's Name: DEAN JENSEN PH #: 248-437-3795

Applicant Address: 5400 NINE MILE RD NORTHVILLE MI 48167

Business / Organizations Name ( if Applicable): CROP WALK (Active Faith) etc

Bus. Ph#: \_\_\_\_\_ Bus. Address: \_\_\_\_\_

President /CEO (Responsible for Event): \_\_\_\_\_ Direct Ph#: \_\_\_\_\_

Parade START Time: 9:30 (a.m.) p.m. Parade END Time: 12:00 (a.m.) p.m

Approximate Number of PERSONS: \_\_\_\_\_ Organization Names: \_\_\_\_\_

Approximate Number of VEHICLES: \_\_\_\_\_ Types of Vehicles: STROLLERS, COASTER WAGONS

Approximate Number of ANIMALS: 10 SPECIFIC Animals: DOGS

Amount of space to be maintained between and /all units in Parade: NA -

Route to be traveled (Include Street Names and Turning Directions): \_\_\_\_\_

SEE ATTACHED (SAME AS prior years - will use sidewalks, signalized intersections, and rail trail) etc

Dean Jensen  
Applicant's SIGNATURE

Dean Jensen  
Responsible Party's SIGNATURE

APPROVED [  ] DENIED [  ]

Chief Lloyd T. Collins 09/23/13  
Lloyd T. Collins, Chief of Police

