

CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
July 28, 2014

Mayor Wallace called the meeting to order at 7:30 p.m.

Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace

Council Members: Dixon, Kivell, Kramer, Kopkowski, Rzyzi, and Wedell

Also Present: City Manager Ladner, Chief Collins,
Department Head Martin, Chief Collins, Attorney Johnson and
Clerk/Treasurer Deaton

MINUTES

CM 7-1-14 MOTION TO APPROVE MINUTES

Motion by Kramer, supported by Wedell

Motion to approve minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS

Councilman Wedell stated the revenue report was not in the last packet. He would like the comparison of the revenue compared to expenditures to account for the \$93,000 that was used from the General Fund. During the really hard times we were able to add to the fund balance and he doesn't understand why when things are getting better we had to take that much from fund balance. He further stated he would like that corrected in the future.

CM 7-2-14 MOTION TO APPROVE THE BILLS

Motion by Wedell, supported by Kopkowski

Motion to approve the bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

7/28/14

AGENDA

City Manager Ladner stated she would like to add the agreement we have with the South Lyon Schools regarding the Senior Center. She stated we could add this as item #6 under New Business. City Manager Ladner stated the Council packet includes references for Anne Levy for the Cultural Arts Commission.

CM 7-3-14 MOTION TO APPROVE AGENDA

Motion by Wedell, supported by Kivell
Motion to approve the agenda as amended

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Carl Richards of 690 Lennox stated the Cable Commission voted to have Rich Perry as Chairman, and Amber King as Secretary and Vice Chairperson. He stated they have decided to meet once a month. Mr. Richards stated the Active Faith golf fundraiser was very successful.

OLD BUSINESS

1. Resignations/Appointments:
 - a. Confirm appointment of Anne Levy to the Cultural Arts Commission

CM 7-4-14 MOTION TO APPROVE THE APPOINTMENT OF ANNE LEVY

Motion by Wedell, supported by Rzyi
Motion to approve the appointment of Anne Levy to the Cultural Arts Commission

VOTE: MOTION CARRIED UNANIMOUSLY

2. Second Reading of ordinance amending Section 62-31 of the Code of Ordinances- Parks and Recreation

Mayor Wallace stated this is for the expansion of the Parks and Recreation Commission from 6 to 7 members. City Manager Ladner stated there have been no changes since the first reading.

CM 7-5-14 MOTION TO APPROVE THE SECOND READING OF ORDINANCE 04-14

Motion by Kramer, supported by Kivell

Motion to approve the second reading of Ordinance 04-14 amending section 62-31 of The Code of Ordinances to increase the number of members of the Parks and Recreation Commission from 6 to 7 members, and to eliminate the City Manager as an ex officio member, and to provide for the length of terms of office

VOTE: MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

1. Consider approval of resolution related to the issuance and use of City Credit Card to the City Manager.

City Manager Ladner stated the City Attorney has given us a resolution for the use of a City Credit Card. The use would be for purchasing online, or travel expenses for training. All receipts will have to be reconciled with the bookkeeper. The bill will be mailed to City Hall and the bills will be part of the monthly financials for Council. Councilman Wedell stated the City is tax exempt, how will the credit card affect that. City Manager Ladner stated the City's purchases will still be tax exempt. Councilman Kramer stated he has spoken with Attorney Wilhelm regarding the appropriate checks and balances being in place.

CM 7-6-14 MOTION TO APPROVE CREDIT CARD RESOLUTION

Motion by Kopkowski, supported by Rzyzi

Motion to approve the issuance and use of a credit card issued to the City Manager for Use on approved city expenditures as outlined by the State Statute

VOTE: MOTION CARRIED UNANIMOUSLY

2. Consider approval of attendance at ICMA conference in Charlotte, NC by City Manager per contact and to act as presenter at conference

City Manager Ladner stated she is part of the graduating class of 2014 and the class will graduate at the Conference this fall. She stated this is a two year leadership program which has 14 people included. They broke up into teams and worked with different communities and now they will present their findings at the conference. She stated she does not attend this yearly.

City Manager Ladner stated it is a great program and she has learned a lot. The opportunity to work with other communities has given her ideas she would like to implement in our community. Councilman Kramer asked what the City will be responsible to pay for. City Manager Ladner stated the meals are included; the City will pay for airfare and conference expense.

CM 7-7-14 MOTION TO APPROVE ATTENDANCE AT THE ICMA CONFERENCE FOR CITY MANAGER LADNER

Motion by Kivell, supported by Kopkowski

Motion to approve the attendance at the ICMA conference in September 2014 as outlined in contract for professional development and to act as a presenter representing the City of South Lyon

VOTE: MOTION CARRIED UNANIMOUSLY

3. Consider of approval for zero turn mower as budgeted in the 2014-2015 FY budget

Department Head Martin stated they would like to add this mower to their fleet. Normally they purchase John Deere mowers, but there are a couple of guys in the department that have a lot of experience in lawn mowing, and they suggested we purchase this machine instead. He further stated there isn't much difference in price, but this company is offering free delivery and setup, and free blades. They also will replace this mower with another one if it needs work within the first year. They will also purchase an ultra vac dump bag that will keep from leaving debris on the grass.

CM 7-8-14 MOTION TO APPROVE THE PURCHASE OF EXMARK ZERO TURN MOWER

Motion by Rzyzi, supported by Kivell

Motion to approve the purchase of an EXMARK zero turn mower and ultra vac collection System for \$12,0137.00

VOTE: MOTION CARRIED UNANIMOUSLY

4. Consider approval of resolution authorizing the request for reimbursement from Oakland County West Nile Virus fund in the amount of \$1546.13

Department Head Martin stated this is the 9th year we have been active with this project. If we purchase the wipes and the baguettes we can get the money funded back for what we spend from Oakland County. We are always handing out the wipes at the concerts and movies in the park and we have some residents can pick up at City Hall.

CM 7-9-14 MOTION TO APPROVE RESOLUTION TO APPROVE REIMBURSEMENT FROM OAKLAND COUNTY WEST NILE VIRUS FUND

Motion by Dixon, supported by Kopkowski

Motion to approve resolution for reimbursement from the Oakland County West Nile Fund in the amount of \$1,546.13

VOTE: MOTION CARRIED UNANIMOUSLY

5. Discuss issues related to the hiring of an independent contractor as Wedding Facility Coordinator, rental of the gazebo and chapel and development of a formal contract for both items.

Mayor Wallace stated we did have someone to do this in the past, but she had a baby and decided not to do it anymore. We have had many requests from the residents to have the weddings again. City Manager Ladner stated she has met with Kelly Smith and has gotten many good ideas and she is willing to come back again. She further stated Kelly really enjoyed what she was doing. Last year she had 50 weddings, and she thinks we can expand that by offering Friday evening weddings and possibly Sundays depending on the Historical activities. City Manager Ladner stated they looked into similar venues that are rented in the area such as Milford and Northville. In the past we charged \$350.00 for residents and \$450.00 for non-residents. We are considering raising that to \$550.00 for residents and \$650 or non-residents. We also will have a non-refundable \$100.00 fee, that will cover any work Kelly has done if the wedding gets cancelled. The fee Kelly will receive for a completed event would be \$275.00, originally she was only paid \$100.00. Attorney Wilhelm presented an independent contractor agreement, and an updated rental agreement. She further stated she is asking Council to review the information and discuss if they agree with the fees. City Manager Ladner stated she is hoping to have everything finalized for Council to approve at the next Council meeting. Councilman Kramer questioned if the money will go to General Fund or Historical. City Manager Ladner stated it will continue to go into the General Fund. Councilman Kramer asked about the reimbursement paragraph in the agreement. City Manager Ladner stated our attorney added that paragraph and it makes sense for the City to hold the insurance on the buildings instead of Kelly. She further stated she will have to approve anything being

reimbursed. Councilman Rzyzi stated he is happy this is going forward and it is a good proposal, but he did want to make the point that Kelly will have to work very closely with the Historical Society regarding any other events that are held there, and the parking issue. City Manager Ladner stated the agreement with the client will state they will only be promised four parking spots if other events are happening. City Manager Ladner stated the client will only be guaranteed the church or the gazebo, but no other facilities depending on what events are happening at the freight house. Councilman Kramer asked who will be collecting the funds and the contract. City Manager Ladner stated in the past Kelly has brought in the checks and the contract into City Hall, because she has meetings with them after city hall business hours. She further stated Kelly will be paid on a monthly basis. City Manager Ladner stated they will be using a Google calendar on the City website, it will not have names, but it will show the availability.

6. South Lyon School contract for Senior Center

City Manager Ladner stated this is the annual contract with the schools for the Senior Center program. She stated the costs are divided between the City, Green Oak Township and Lyon Township, based on usage. The City has the most use and our cost is \$42,795.00.

CM 7-10-14 MOTION TO APPROVE THE AGREEMENT WITH SOUTH LYON SCHOOLS FOR SENIOR CITIZEN CENTER PROGRAM

Motion by Rzyzi, supported by Kivell

Motion to approve the yearly agreement with South Lyon Schools for the Senior Center Program in the amount of \$42,795.00

VOTE: MOTION CARRIED UNANIMOUSLY

MANAGERS REPORT

City Manager Ladner stated she has made an offer for the position of Ordinance Officer and she is hoping he can start on Wednesday which is Phil's last day.

COUNCIL COMMENTS

Councilman Kramer stated he would like a copy of the City Manager's contract. City Manager Ladner stated she doesn't have one either, Tim must have kept it. He further stated he is hoping the City Manager can reconcile the big discrepancy in the budget. He further stated he

would like to know why there is such a big discrepancy of the \$93,000 in the General Fund. City Manager Ladner stated a significant part of that is the firing of the previous City Manager.

Councilman Wedell stated the budget amendments should be done at the time we know they are necessary, not months later.

Councilman Kivell stated the Police Department was represented well by Lt. Sovik during an interview on WHMI regarding the indecent exposure suspect who was caught and he did a great job and was very articulate. Councilman Kivell stated the car show the previous Wednesday was great and there are so many people who enjoy that event.

Councilman Rzyzi stated he would like to thank Frank Methius from Farmers Insurance. He originally had a big box insurance company and tired of the rates going up, decided to shop around and he went to a local guy and he was able to get him a lower rate. He is in Kings Plaza.

Councilman Kivell stated he thinks that it is entirely inappropriate to give a vocal ad to a business during a Council meeting.

Mayor Wallace stated the ball fields look great and many people comment on that.

Department Head Martin stated Trevor and Jeff do an outstanding job. Mayor Wallace stated we are not a large enough community to amend the firework ordinance and we can only hope our state representatives will receive enough pressure to get that changed. Mayor Wallace stated he would like to know when Bricco will be done. Department Head Martin stated we are close to being completed. The last big job is the alley and they are finishing that right now. City Manager Ladner stated they found an underground tank in the alley and that slowed them down because they had to check to make sure it wasn't leaking or had contaminated anything. Department Head Martin stated that tank was removed today. Mayor Wallace stated residents should be able to pay taxes and water bills by credit card instead of just cash and checks. Clerk/Treasurer Deaton stated she is working on making that possible.

ADJOURNMENT

CM 7-11-14 MOTION TO ADJOURN MEETING AT 8:30

Motion by Kopkowsi, supported by Kramer
Motion to adjourn meeting at 8:30p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Tedd Wallace, Mayor

Lisa Deaton Clerk/Treasurer