

**Regular City Council Meeting
August 22, 2011
Agenda**

**7:30 p.m. Call to Order
Pledge of Allegiance
Roll Call
Approval of Agenda
Minutes – August 8, 2011
Public Comment:**

I. Old Business:

1. None

II. New Business

1. Letter from Rod Cook
2. Road Closure for Pumpkinfest
3. Update on proposed baseball/softball field
4. Set Public Hearing for Michigan Seamless Tube Tax Abatement
5. Witch's Hat Run
6. Mobile Video System Replacement
7. Resignations/Appointments

III. Manager's Report

IV. Council Comments

V. Adjournment

**CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
August 8, 2011**

Mayor Wallace called the meeting to order at 7:30 p.m.

Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace
Council Members: Kivell, Kopkowski, Kramer, Morelli, and Wedell (1 vacancy)
City Manager Murphy
City Clerk/Treasurer Zemke
Attorney Lee
Department Heads: Collins, Martin and Renwick

CM 8-1-11 – APPROVAL OF MINUTES –JULY 25, 2011

Motion by Wedell, supported by Kivell

To approve the minutes of the Regular City Council meeting of July 25, 2011 as written

VOTE: **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF MONTHLY BILLS:

Discussion was held on various bills.

CM 8-2-11 – APPROVAL OF MONTHLY BILLS

Motion by Morelli, supported by Kramer

To approve the monthly bills as presented

VOTE: **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF AGENDA:

CM 8-3-11 – APPROVAL OF THE AGENDA

Motion by Wedell, supported by Kramer

To approve the agenda as presented

VOTE: **MOTION CARRIED UNANIMOUSLY**

PUBLIC COMMENT:

Doreen Hannon, Director of the Salem-South Lyon District Library at 9800 Pontiac Trail provided an update of the Library. She stated that the mission is to educate, enrich and empower the people of the community. The

library is really well used. She stated that when they went through their expansion a couple of years ago, they added more parking and it is generally full. She discussed this year's summer reading program, the use of the 55 computer stations and other programs offered by the library. She stated that South Lyon is the highest users. They also put in radio frequency, digitized the South Lyon Herald from 1929 to present, digitized South Lyon High School Yearbooks, etc. She further discussed the Book n Trilogy run and the library's budget. Finally she thanked Council for their wisdom and generosity in paying for the path that will lead to the library and stated that Council is more than welcome to come in for a tour. The library's website is ssldl.info.

OLD BUSINESS: None

NEW BUSINESS:

1. Pumpkinfest Parade

Phil Weipert of 135 N. Warren and Randy Clark of 415 S. Lafayette were present representing the Pumpkinfest Committee. Mr. Clark stated that they have spoken with Chief Collins and provided the necessary application. They have received approval from the Township. He stated that the parade will start at Lyon Trail Subdivision due to the fact that the middle school is being used for the craft show. It will proceed north to 9 mile and then the typical route. It is a little longer but it will enable people to view it from various locations that were not available in the past.

Discussion was held on the staging area. Mr. Clark stated that have about 25 volunteers committed so far for the staging area and along the parade route.

The question was asked if there is an estimated length of time for the parade Chief Collins stated that they have requested 1.5 hours and it is approximately 1.8 miles. His concern was the age of some of the participants. It will be long, but the committee feels that it will work and they will be providing volunteers. We can try it and make adjustments in the future if needed. He has been in contact with the Oakland County Sheriff's Department who has assured us they will have enough deputies to cover the Lyon Township area. He advised Council that the insurance provided by the Committee will expire prior to the parade so they will have to provide the City with a renewal.

Discussion was held on stopping northbound traffic on Pontiac Trail at Lyon Trail to allow the participants to enter the staging area. Chief Collins stated that he did not have that specific discussion with the Sherrif's Department, but he will follow up. Mr. Clark stated that they will have volunteers to help control traffic as well.

CM 8-4-11 – PUMPKINFEST PARADE

Motion by Kramer, supported by Kopkowski

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permit to conduct the Pumpkinfest Parade on October 1, 2011 at 10:00 a.m. to 11:30 a.m. and the related street closures:

Pontiac Trail from 9 Mile Road to Liberty Street; West Liberty St. from Lafayette to Warren St.; Warren St. from West Liberty St. to Bartlett Elementary School

And that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend, and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE:

MOTION CARRIED UNANIMOUSLY

2. WWTP Grant

Superintendent Martin stated that 2 years ago we entered an agreement with the Michigan Suburb Alliance to try to help us find ways to reduce energy. Since that time we have been able to reduced our energy cost by \$20,000. We would like to go the next step. We have a SCADA system (Supervisory Control and Data Acquisition) for our water system. We have had it in our master plan to bring this into our wastewater treatment plant as well so that we can operate the plant through this system and monitor what takes place when we are not there and make adjustments accordingly. He further discussed the use of the SCADA system. The Suburbs Alliance came to us and liked it and offered \$250,000 toward the project. We do not need that much money, but we can take what we have, come up with the scope of the project and install this system. From that we can start putting in controls to micromanage our plant. We can take this plant to another level. Our goal is to get our utility spending down. He stated that we feel that we would be able to pay back the Suburbs Alliance in not more than 3-4 years.

Councilman Kivell questioned the power monitors and asked why we would want to monitor the generators. Superintendent Martin stated that is a minor thing, and this is strictly for the plant generators. When we lost the transformer it was 33 years old. We went to an oil cooled and we are seeing a \$4-5,000 reduction in Edison costs just from the installation of the new transformer.

Councilman Kivell would like to talk to Edison about our rates. Superintendent Martin stated that we have looked very closely at our bills. We have had discussions with them.

Councilman Kramer asked the life of the equipment. Superintendent Martin discussed the need to upgrade computers just like you would in your home.

Discussion was held on the payback to Suburbs Alliance. Superintendent Martin stated that we will pay the original \$35,000 then we will get a check from Suburbs Alliance when the work is complete. We will pay them over a 3-4 year period until it is paid back.

Councilman Kivell stated that other than using someone else's money, this is something that we would have done anyway and realized all of the savings. Superintendent Martin stated that it would have been a budgeted item, but given the economy he chose not to put it in the budget.

Discussion was held on the grant for the energy audit.

CM 8-5-11 – WWTP GRANT

Motion by Kopkowski, supported by Morelli

To approve grant amount of \$35,919.00 from Michigan Suburbs Alliance for the Clean Water Plant

VOTE:

MOTION CARRIED UNANIMOUSLY

Superintendent Martin stated that Steve Renwick & David Murphy did a lot of the leg work.

3. MML Convention

City Clerk/Treasurer Zemke stated that this is notification of the MML annual convention October 4-7th. The early bird rate is good through September 6th and asked Council would let her know in time to meet that deadline.

Councilman Morelli and Wedell indicated that they would not be attending the convention.

MANAGER'S REPORT:

City Manager Murphy asked Superintendent Renwick to give an update on McMunn Street. Superintendent Renwick stated that Saturday morning we received a call about a hole on McMunn Street. When we got there, we found that the whole area around the culvert had sunk into the road. We informed Oakland County Drain Commission who came out to look at it. We will be meeting with them tomorrow morning to review our options. In the meantime we have closed McMunn from Ada Street to the bike trail.

Councilman Kivell asked why we could not put a plate over it. Superintendent Renwick stated that it is a rather large area that has been compromised.

City Manager Murphy stated that we have received notice that our insurance company will not be covering the replacement of the transformer at the plant. In reviewing the policy, it does state that it does not cover transformers and other electrical devices. He has spoken with our agent to see if there are any other options.

COUNCIL COMMENTS:

Councilman Kivell referred to the memo from Tim Kniga at HRC regarding the improvements to 9 Mile Road. He was surprised that it meets specifications yet people are still not satisfied. City Manager Murphy stated that they are within MDOT specifications. Councilman Kramer stated that you can still feel it near the School crossing.

Mayor Wallace stated that he received a copy of a letter sent to the Parks & Recreation Commission from Michigan Seamless Tube donating \$1,000 toward the construction of the new ball diamond at McHattie Park.

CM 8-6-11 – ACCEPTANCE OF GIFT – MICHIGAN SEAMLESS TUBE

Motion by Morelli, supported by Kramer

To accept the gift of \$1,000 from Michigan Seamless Tube with thanks

VOTE:

MOTION CARRIED UNANIMOUSLY

Mayor Wallace stated we did not have a function downtown yet this summer. The Chamber will be sponsoring an event downtown September 17th with an adult beverage tent, kids' games and other vendors. They feel that they can help promote Pumpkinfest by doing this.

ADJOURNMENT:

CM 8-7-11 ADJOURNMENT

Motion by Morelli supported by Kramer

To adjourn meeting at 8:13 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Tedd M. Wallace
Mayor

Julie C. Zemke
City Clerk/Treasurer

AGENDA NOTE

New Business: Item #1

MEETING DATE: August 22, 2011

PERSON PLACING ITEM ON AGENDA: City Clerk/Treasurer

AGENDA TOPIC: Possible Appointment to Vacant Council Seat

EXPLANATION OF TOPIC: I have received a letter of interest from Rodney Cook suggesting that he be appointed to serve the remainder of the term left by the late Dick Selden

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Letter from Rodney L. Cook

POSSIBLE COURSES OF ACTION: Approve/do not approve the appointment of Rodney L. Cook to the vacancy on Council left by C.R. Selden or take no action

RECOMMENDATION: N/A

SUGGESTED MOTION: N/A

August 17, 2011

Mayor Wallace & Council Members:

I am writing this letter to suggest that City Council Members appoint me to fill the remaining term of the late Dick Selden. I consider this a short-term service to the residents of the City of South Lyon, and considering my background in local government and having served as the City Manager of this City for nearly 25 years, I certainly feel I have the qualifications and experience required of the position.

Sincerely,

A handwritten signature in black ink that reads "Rodney L. Cook". The signature is written in a cursive style with a large, prominent "R" and "C".

Rodney L. Cook

301 E. Liberty

South Lyon, MI 48178

AGENDA NOTE

New Business: Item #2

MEETING DATE: August 22, 2011

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Pumpkinfest 2011 – Downtown Road Closures

EXPLANATION OF TOPIC: A request was received for a permit for the Pumpkinfest Downtown Event and associated road closures planned for Friday, September 30, 2011 at 12:00 noon until Sunday, October 2, 2011 at 8:00 p.m.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: application, map, sign-off list, memo from Chief Collins, insurance certificate, road closure resolution.

POSSIBLE COURSES OF ACTION: Approve/do not approve the requested road closures.

RECOMMENDATION: Approve the requested closures.

SUGGESTED MOTION:

Motion by _____, supported by _____

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Pumpkinfest Downtown Event from September 30, 2011 until October 2, 2011 and the related road closures: Lafayette Street between Liberty Street and Whipple Street; Lake Street between Wells Street and Washington Street; from 12:00 noon on September 30, 2011 until 8:00 p.m. on October 2, 2011.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins
Chief of Police



Memorandum

To: David Murphy, City Manager

From: Chief Lloyd T. Collins

Subject: Pumpkinfest 2011 – Downtown Event/Road Closures

Date: August 16, 2011

I have received a permit request for the above-mentioned event. The road closures for the downtown event are scheduled from 12:00 noon on Friday, September 30, 2011 until 8:00 p.m. on Sunday October 2, 2011. It should be noted that two business owners, (Diane's Dollhouse and Lake St. Mercantile), have not approved the requested road closures.

The Police Department will work closely with event organizers and city staff to facilitate the event and control traffic. Therefore, I have approved the event and have so notified the organizers. I have attached a copy of the application and approval for your review, and for inclusion on the City Council agenda, relative to necessary road closures.

c: Lt. Steve Sharpe
Julie Zemke, Clerk/Treasurer
Steve Renwick, DPW
Mike Kennedy, Fire Chief



SOUTH LYON POLICE DEPARTMENT

219 Whipple

South Lyon, Michigan 48178

Ph: (248)437-1773 / Fax: (248)437-0459

Lloyd T. Collins

Chief of Police

BLOCK PARTY APPLICATION

Date Application Submitted: 8/12/11

Requested Block-off Date: 9/30/11 - 10/2/11

Applicant / Contact's Name: Scott Black, President South Lyon PH #: 248-207-2035

People's First

Applicant Address: P.O. Box 696
South Lyon, MI 48178

Block-off Time: 12:00 pm 9/30/11

Block-off removal Time: 8:00 pm 10/2/11

Street Names to be blocked off: _____

Lafayette between Whipple + Liberty

Lake St. between Wells + alleyway behind South Lyon Herald

1) Print ALL LAST NAMES and ADDRESSES participating in the Block Party. (ALL residents within the blocked-off area must agree to the block-off)

see signature document

2) ATTACH sheet of paper with SIGNATURES and ADDRESSES of all residents agreeing to the Block Party.

Scott Black
Applicant's SIGNATURE

APPROVED

DENIED

Lloyd T. Collins 08/16/11
Lloyd T. Collins, Chief of Police



2011 Pumpkinfest Road Closure Approval (Friday, Saturday & Sunday)

Friday, Saturday and Sunday, September 30 through October 2, 2011

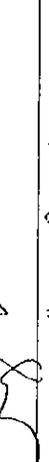
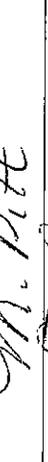
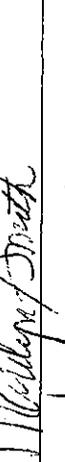
Closure of Lafayette Street between Liberty and Whipple.

Closure of Lake Street between Wells and the alleyway behind the South Lyon Herald.

The road will be closed at 12:00 p.m. on Friday, September 30 and re-open at 8:00 p.m. on Sunday, October 2, 2011.

Business Name	Street Address	Print Name	Signature
Providence	210 N. Lafayette	Budget Murray	Budget Murray
Tenpenny Furniture	124 N. Lafayette	Brian Bruestle	Brian Bruestle
Co. Reutter Salon	116 N. Lafayette	Kent Rata (KAC)	Kent Rata
Specialty Medicine	116 N. Lafayette	Levy Dalkap	Levy Dalkap
Phillips Travel Service	110 N. Lafayette	Andrew Phillips	Andrew S. Phillips
Auriel Jewelry Design	108 N. Lafayette	Julie Ann D. ...	Julie Ann D. ...
Jarratt Architecture	108 N. Lafayette	William Sewart	William Sewart
Michelle's Hair Studio	104 N. Lafayette	Michelle Willis	Michelle Willis
Diane's Dollhouse	102 N. Lafayette		
Kathleen's	131 N. Lafayette	KATHLEEN McFALL	K. McFall
Chamber of Commerce Center	125 N. Lafayette	Gene Babic	Gene Babic
Divine Yoga	105 N. Lafayette	Cheryl Wickham	Cheryl Wickham
Jan's Skin Spa	105 N. Lafayette	Janice Eldon	Janice Eldon
Grande Trunke Home	105 N. Lafayette	Pat Staffin	PAT STAFFIN

UNFORGETTABLE HAIR 105 N. Lafayette Theresa Tabb. Theresa Tabb. James Juhl

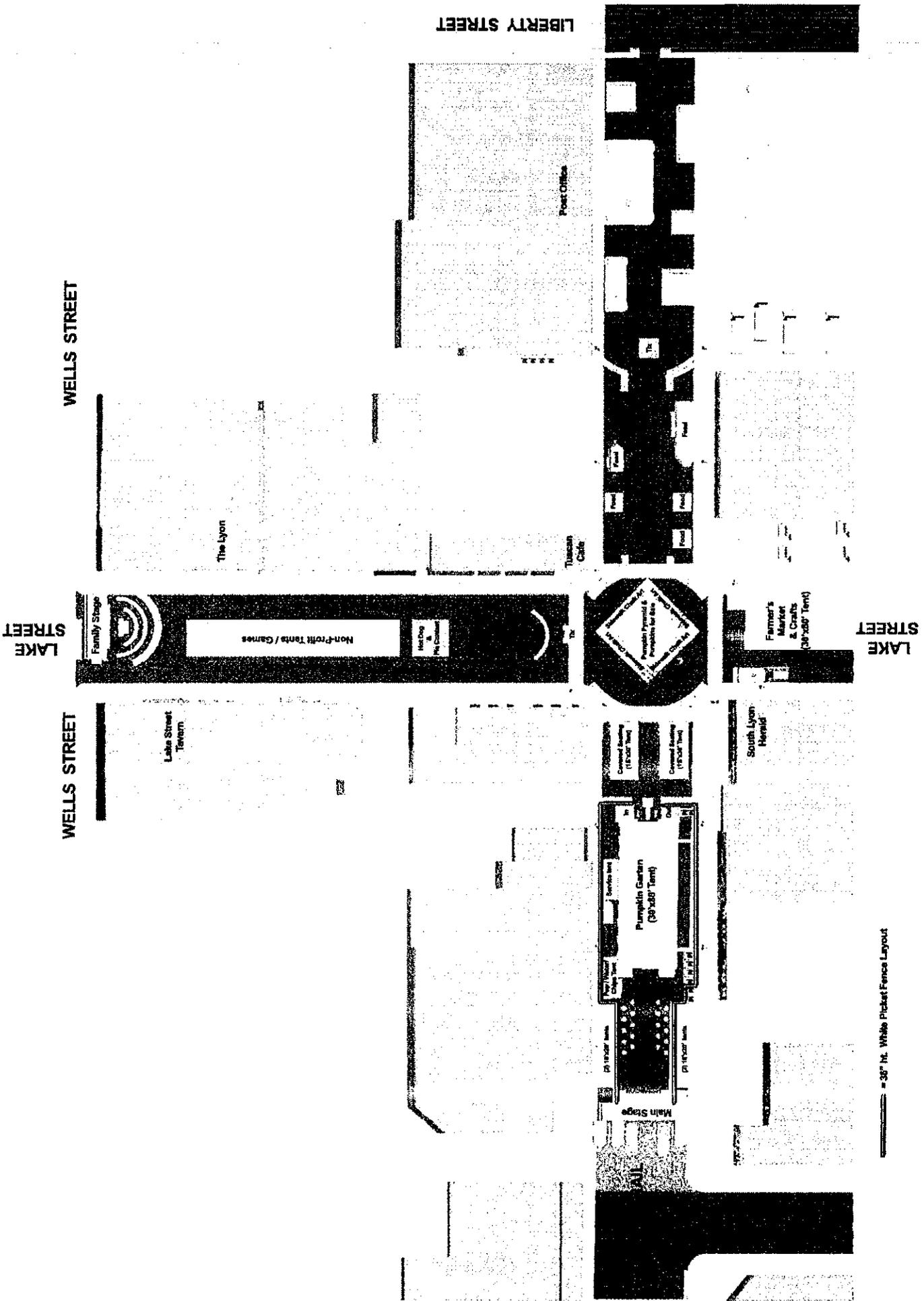
Bullet Distributors	107 N. Lafayette	SARY FAGAN	
South Lyon Herald	101 N. Lafayette	Debra Kait	
The Tuscan Café	101 S. Lafayette	William Hodley	
Glazy Days	101 S. Lafayette		
Norm's Total Automotive	115 W. Lake	NORAN FULTZ	
Bob's Barber Styling	111 E. Lake	Lindy Mathewson	
Dr. Pitak, DDS	110 E. Lake	Diane Pitak	
Lyon Book Den	116 E. Lake	Till Blome	
South Lyon Resale Shoppe	120 E. Lake	Marilyn Smith	
Lyon Theater	126 E. Lake	Holly Gerdson	
Lake Street Tavern	134 E. Lake	MARY POOLE	
Han's Tae Kwan Do	131 E. Lake	AMY HAN	VERBAC (PHONE) RCVD BY KIM THOMPSON 8/15/2011
State Farm Insurance	121 E. Lake	DEBBIE OLENDER	
Lake Street Mercantile	115 E. Lake		
C & F Appliance	135 E. Lake		
United States Post Office	111 S. Lafayette	DAVID PRICKLE	

Quality Insurance 214 N. Lafayette David Grimes Sr. Dewberry

wasn't necessary - not in closed area

- MI Wealth Management: Jeff Tobias ~~Truba~~
- ^{# Wolf Investment} Quantum Real Estate : J. Duncan J. Duncan
- Janelle Verlarde Athy : Verbal approval to Kim Thompson 8/15/2011
per phone conversation w/ Janelle Verlarde.
- South Lyon Soccer : no office hours

additional
tenants @
125 North
Lafayette



2011 South Lyon Area Pumpkinfest Layout

30' = 30' Ht. White Picket Fence Layout

Motion by _____, supported by _____

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Pumpkinfest Downtown Event from September 30, 2011 until October 2, 2011 and the related road closures: Lafayette Street between Liberty Street and Whipple Street; Lake Street between Wells Street and Washington Street; from 12:00 noon on September 30, 2011 until 8:00 p.m. on October 2, 2011.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of August 22, 2011, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Julie C. Zemke
City Clerk/Treasurer



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/23/2010

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Matthew Lewandowski, Agent Farm Bureau Insurance 26012 Pontiac Trl South Lyon MI 48178		CONTACT NAME: Matthew Lewandowski PHONE (A/C, No. Ext): 248-486-1831 E-MAIL ADDRESS: 4144@fbinsmi.com FAX (A/C, No): 248-486-4830	
INSURED		INSURER(S) AFFORDING COVERAGE	
Pumpkinfest of the South Lyon Area PO Box 696 South Lyon MI 48178		INSURER A: United States Liability Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		NBP-1550565	08/19/2010	08/19/2011	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY					PRODUCTS - COMP/OP AGG \$ 2,000,000
	ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$
	ALL OWNED AUTOS					BODILY INJURY (Per person) \$
	HIRED AUTOS					BODILY INJURY (Per accident) \$
	UMBRELLA LIAB					PROPERTY DAMAGE (Per accident) \$
	EXCESS LIAB					\$
	DED					EACH OCCURRENCE \$
	RETENTION \$					AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					\$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATUTORY LIMITS
						OTHER
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of South Lyon, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers are hereby added as Additional Insureds but only as respects to the activities performed by on or behalf of the Named Insured as it pertains to the activities of Pumpkinfest.

CERTIFICATE HOLDER City of South Lyon 335 South Warren South Lyon MI 48178	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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AGENDA NOTE

New Business: Item #3

MEETING DATE: August 22, 2011

PERSON PLACING ITEM ON AGENDA: Parks and Recreation Commission

AGENDA TOPIC: Proposed new baseball/softball field.

EXPLANATION OF TOPIC: Members of the Parks and Recreation Commission will be giving the City Council an update on their proposal for a new baseball/softball field in McHattie Park.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Memo from the South Lyon Parks and Recreation Commission.

POSSIBLE COURSES OF ACTION: N/A

RECOMMENDATION: N/A

SUGGESTED MOTION: N/A

Proposal for New Baseball/Softball Diamond in McHattie Park

The South Lyon Parks & Recreation Commission, in conjunction with the South Lyon Junior League, would like to construct a new, small baseball/softball diamond in McHattie Park.

Due to increasing numbers of area youngsters interested in participating in the League's programs, there is a great need for additional fields, especially small fields.

Several Commissioners, along with representatives from the Junior League, will present the following for City Council consideration at its August 22, 2011 meeting:

Background information

Description of the new field

Description of renovations to the existing field

Proposed timeline for construction

Funding options

AGENDA NOTE

New Business: Item #4

MEETING DATE: August 22, 2011

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Set Public hearing for Michigan Seamless Tube

EXPLANATION OF TOPIC: A public hearing needs to be set for consideration of a tax abatement for Michigan Seamless Tube.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Approve/do not approve setting a public hearing on September 26, 2011 for the purpose of considering a tax abatement for Michigan Seamless Tube.

RECOMMENDATION: Approve setting a public hearing on September 26, 2011 for the purpose of considering a tax abatement for Michigan Seamless Tube.

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve setting a public hearing on September 26, 2011 for the purpose of considering a tax abatement for Michigan Seamless Tube.

AGENDA NOTE

New Business: Item #5

MEETING DATE: August 22, 2011

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Fall Witch's Hat Run

EXPLANATION OF TOPIC: A request was received for a permit for the 2011 Fall Witch's Hat Run, including brief road closures on Eleven Mile and on Martindale Rd. The Eleven Mile closure would be from the east drive of South Lyon High School to Eagle Hts. Dr. The Martindale closure would be from Arrow to Eleven Mile. The event is scheduled for Saturday, September 10, 2011.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Permit application, certificate of insurance, approval of road closure form, memo from Chief Collins.

POSSIBLE COURSES OF ACTION: Approve/do not approve the requested road closures.

RECOMMENDATION: Approve the requested closures.

SUGGESTED MOTION: Motion by _____, supported by _____ Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permit to conduct the 2011 Fall Witch's Hat Run on September 10, 2011 at 9:30 a.m. and the related street closures:
Eleven Mile Road – East Drive of South Lyon High School to Eagle Heights Dr.
Martindale Road – Arrow to Eleven Mile Road

And that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend, and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

Linda Galdes



SOUTH LYON POLICE DEPARTMENT
219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

Rec 08/16/11
JTC

PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: June 29, 2011 Requested Date of Event: Sept 10, 2011
Applicant / Contact's Name: Scott Smith * PH #: 248-207-5135
Applicant Address: 9734 Silveride Dr., South Lyon, MI 48178

Business / Organizations Name (if Applicable): South Lyon High School / East Cross Country
Bus. Ph#: 248-573-8150 ^{not} 8718 Bus. Address: 1000 N. Lafayette, South Lyon, MI 48178
President / CEO (Responsible for Event): Scott Smith Mike Tenig Direct Ph#: 248-573-8718
Race Director/Coach Athletic Director

Parade START Time: 9:30 AM (a.m.) / p.m. Parade END Time: 10:30 (a.m.) / p.m.

Approximate Number of PERSONS: 500 Organization Names: Individual Runners

Approximate Number of VEHICLES: 8 Types of Vehicles: 4 Cars, 4 Bikes

Approximate Number of ANIMALS: 0 SPECIFIC Animals: _____

Amount of space to be maintained between and /all units in Parade: N/A Road Race

Route to be traveled (Include Street Names and Turning Directions): Start at South Lyon High School in the East
driveway close to the tennis courts. Turn East on Eleven Mile, Turn South on Eagle Heights Dr., Curve west on
Kestrel Ridge, curve south on Mill St., turn west on driveway in front of St Lumber, turn north on
bike path and continue to SLHS. Finish on bike path behind school (west) close to Poutine Trail.
10 k Route Run on back of this sheet. One Mile Fun Run Entirely on School Grounds.

Scott Smith
Applicant's SIGNATURE
Scott Smith - Boys Cross Country Coach

Mike Tenig
Responsible Party's SIGNATURE
Mike Tenig - Athletic Director

APPROVED [] DENIED []

Lloyd T. Collins 08/16/11
Lloyd T. Collins, Chief of Police

10K Run Route

Start at South Lynn High School in ~~West~~^{East} Driveway near Tennis Courts.
Turn Right on Eleven Mile and Proceed to Eagle Heights Drive. Turn
Right (south) on Eagle Heights Drive Turn Left on Brick. Turn left
on Storey. Turn Right on Arrow. Turn Left on Martindale.
Cross 11 Mile and get on bike path. Take Bike
Path and Martindale to Travis. Turn Right on Travis
Turn Right on Bike Path back to South Lynn High School.
End on bike path near Pontiac Trail.

CERTIFICATE OF INSURANCE

Producer

SET SEG
415 W. Kalamazoo Street
Lansing, MI 48933

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

Insured

South Lyon Community Schools
345 S Warren
South Lyon, MI 48178-1358

A MASB-SEG Property/Casualty Pool, Inc.

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Premises/Operations <input checked="" type="checkbox"/> Incidental Medical Malpractice Coverage <input checked="" type="checkbox"/> Products/Completed Operations <input checked="" type="checkbox"/> Contractual <input checked="" type="checkbox"/> Independent Contractors <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Personal Injury	PC-00474-201011	11/1/10	11/1/11	BI & PD COMBINED OCCURRENCE	\$1,000,000
					BI & PD COMBINED AGGREGATE	N/A
					PERSONAL INJURY OCCURRENCE	\$1,000,000
					PERSONAL INJURY AGGREGATE	N/A

DESCRIPTION The City of South Lyon, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers are hereby added as additional insureds but only as respects to the activities performed by or on behalf of the named Insured as it represents the districts Witch's Hat Run and 5K Walk being held September 10, 2011.

CERTIFICATE HOLDER

City of South Lyon
335 South Warren
South Lyon, MI 48390

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Tara Stage

TARA STAGE
PROPERTY/CASUALTY DEPARTMENT

Date August 10, 2011

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins
Chief



Memorandum

To: David Murphy, City Manager

From: Chief Lloyd T. Collins

Subject: 2011 Fall Witch's Hat Run

Date: August 16, 2011

I have received a permit request for the above-mentioned event. I reviewed the proposed route, which is similar to previous years. The event is scheduled to begin at 9:30 a.m. on Saturday, September 10, 2011. It will conclude by 10:30 a.m.

A copy of the application for permit is attached for your information.

The planned event should cause only minimal disruption to normal traffic in the area. The Police Department will provide support for the event, including the requested road closures. Therefore, I have approved the request and have so notified the organizers.

xc: Lt. S. Sharpe
Julie Zemke, Clerk/Treasurer

APPROVAL OF ROAD CLOSURES-

Motion by _____, supported by _____

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permit to conduct the 2011 Fall Witch's Hat Run on September 10, 2011 at 9:30 a.m. and the related street closures:

Eleven Mile Road – East Drive of South Lyon High School to Eagle Heights Drive
Martindale Road – Arrow to Eleven Mile Road

And that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend, and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE:

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Julie C. Zemke
City Clerk/Treasurer

AGENDA NOTE

New Business: Item #6

MEETING DATE: August 22, 2011

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Replacement Mobile Video System

EXPLANATION OF TOPIC: Only two of the six mobile video units in patrol vehicles are operational. The supplier of the mobile video system has gone out of business. Parts and repair service are unavailable due to the closure. A replacement system is needed to have visual/audio evidence available to support officer testimony in criminal prosecutions such as Driving Under the Influence, (DUI), and numerous other matters. Mobile video has also been used to exonerate officers in cases of false accusations by citizens, thereby reducing potential civil liability.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: City Purchase Request, memo from Chief Collins, memos from Lt. Sharpe, quotes from L3 Mobile Vision, (pricing per Ann Arbor Bridge Contract), and Panasonic, (incomplete).

POSSIBLE COURSES OF ACTION: Approve/deny the purchase request of the replacement mobile video system as quoted by L3 Mobile Vision, Inc. for a total cost of \$45,359.08

RECOMMENDATION: Approve the purchase request of the replacement mobile video system as quoted.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the purchase of the replacement mobile video system as quoted by L3 Mobile Vision, Inc. for a total cost of \$45,359.08.

08/22/11

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins
Chief of Police



Memorandum

To: Dave Murphy, City Manager

From: Chief Lloyd T. Collins *ATC*

Subject: Mobile Video System Replacement

Date: August 17, 2011

The Police Department mobile video system, (in-car cameras), is in need of replacement. The supplier of the original mobile video system, (International Police Technologies-IPT), has gone out of business. Only two of the existing six mobile units are operational. Parts and repair service are unavailable due to the closure of IPT.

A replacement system is needed to have visual/audio evidence available to support officer testimony in criminal prosecutions such as Driving Under the Influence, DUI. Mobile video has also been used to exonerate officers in cases of false accusations by citizens, thereby reducing potential civil liability. The replacement system would include in-car cameras, microphones, uploading and recording hardware/software, and video reproduction equipment.

Research of mobile video systems indicates that L3 Mobile-Vision, Inc. can supply an excellent product, including support and repairs, to meet Police Department specifications for \$45,359.08. Other vendors either failed to respond to Requests For Proposals, or supplied incomplete quotations. One example of an incomplete quotation was from Panasonic Corporation. Their bid was \$34,590 for in-car cameras only, without support equipment and software. Despite repeated requests, Panasonic representatives failed to return calls requesting a complete bid package.

Funding for replacement of the Police Department mobile video system is included in the budget for this fiscal year - \$30,188. Grant funds are also available from Michigan Municipal Risk Management Authority, (MMRMA), in the amount of \$1,500 per unit for a total of \$9,000. While the total cost for the replacement system is higher than the originally budgeted/grant amount, it is believed that the system's capabilities are well worth the additional investment.



SouthLyon police department

MICHIGAN

www.southlyonpolice.com

219 Whipple St.
South Lyon, Michigan 48178
Ph: 248-437-1773 Fax: 248-437-0459
Lloyd T. Collins
Chief of Police

Subject: In-car Camera System

To: Chief Lloyd T. Collins

From: Lt. Steven Sharpe

Date: 7-27-11

I have researched several In-Car Camera systems offered by various vendors.

Panasonic has not returned several calls and therefore I have not been able to get a complete quote. I will have to assume that this type of customer service is inherent to this organization.

L-3 Mobile is being utilized by the following Police agencies:

1. Berkley PD
2. Beverly Hills Public Safety
3. Waterford Twp. PD
4. Oxford PD: Good system. Reliable. Had 3 yrs.
5. Wixom PD: Working well. No problems.
6. Green Oak Twp.
7. Livingston County Sheriff

8 Northville Twp.: OK system.

9. Meridian Twp. PD: Good system. Normal support, good. After hours not too good.



South Lyon police department

MICHIGAN

www.southlyonpolice.com

219 Whipple St.

South Lyon, Michigan 48178

Ph: 248-437-1773 Fax: 248-437-0459

Lloyd T. Collins

Chief of Police

Panasonic In-Car Video Cam Systems:

Attended Panasonic demonstration. Met District Sales Rep. Duane Miller.

Price per cam: \$5765.00 X 6 = \$34,590

Attempted to get additional costs for Server and associated software from Duane Miller.

Left messages for Duane Miller on 11-12-10, 11-18-10, and on 7-1-11. Miller has not responded to any requests for complete quotes.

OTHER SYSTEMS DID NOT MEET OUR REQUIREMENTS OR WERE NOT PRICED COMPETITIVELY!



Mobile-Vision, Inc.

90 Fanny Rd, Boonton, NJ 07005
T. 800-336-8475 F. 973-257-3024

QUOTE

Number AAAQ3838

Date Aug 2, 2011

Sold To

South Lyon Police Department

Steve Sharpe
219 Whipple Street
South Lyon, MI 48178
USA

Shlp To

South Lyon Police Department

Steve Sharpe
219 Whipple Street
South Lyon, MI 48178
USA

Phone 2484374193

Fax 2484370459

Phone 2484374193

Fax 2484370459

Line	Qty	SKU	Description	Unit Price	Ext. Price
		Salesperson	P.O. Number	Ship Via	Terms
		Valerie		UPS GROUND	NET 30
1			Pricing is per the Ann Arbor Bridge Contract		
2	6	MVD-FB2DVS-2	Flashback 2 Digital Video System w/VLP2 assy	\$4,765.00	\$28,590.00
3	6	MVD-1016GB-UPG	Upgrade Flashcard 16GB to be sold only with new systems	\$0.00	\$0.00
4	6		IPT Trade In Discount	-\$500.00	-\$3,000.00
5	6	MVD-CRASH-BAT	Colliston Sensor (Triggers DVR for recording when involved in crash)Assembly product	\$150.00	\$900.00
6	6	MVD-IR-CAM	Option, Flashback IR Camera w/cables	\$195.00	\$1,170.00
7	6	MVD-POUCH-VLP2	Leather Pouch, VLP2	\$25.00	\$150.00
8	1	LSMVDT502	Server, Tower, 1.72TB RAID 6 DASD, 8 core Xenon Processors, 6GB Ram DVM Server, Storage & Distribution System, Tower Configuration Dual 2.26 GHz Quad Core Processors, 6GB Ram, 1.72TB Usable RAID 6 DASD Red Hat v5 Enterprise Linux OS/PostgreSql Database DVD-ROM, Monitor, Keyboard, Mouse, CF Card Reader 8 port 10/100/1000 Base T Switch	\$5,906.58	\$5,906.58
9	6	LSSWRPRODVR	Software, digital Evidence PRO per DVR Digital Evidence Software Includes: Base Module, Intelligent Downloading Module, Archiver Module, Case Module, Consumer DVD Module	\$0.00	\$0.00
10	1	LSMVDDVDDL141	Workstation, Desktop, 250GB DASD, 2 Core Intel Processors, 2GB RAM, DVD Backup System, 2.8 GHz Dual Core Processor, 2GB RAM, 250GB DASD Windows XP, DVD-RW, Monitor, Keyboard, Mouse MVI Archiving Software, Dual Layer DVD Robot w/100 disc capacity, 100 DVD-R Discs	\$3,995.00	\$3,995.00
11	1	MVD-DET-BT1	1 Day On-Site Installation (full day of install and 2 hour quick training)	\$2,950.00	\$2,950.00
12	1	MVD-867S-A-ASSY	Wireless Access Point w/External Mounted Antenna802.11(a) Wireless Access pointAntenna and Cabling (Note: Pricing does not include installation)	\$750.00	\$750.00
13	6	INSTALLATION	Installation - Flashback in car by Cynergy	\$302.50	\$1,815.00
14	6	INSTALLATION	Removals - Flashback in car by Cynergy	\$110.00	\$660.00
15	1	INSTALLATION - AP	Installation - Access Point/Antenna by Cynergy	\$1,072.50	\$1,072.50

Continued On Next Page ...

Quotation is valid for 60 days from date issued. These commodities, technology or software were exported from the United States in accordance with the Export Administration regulations. Diversion contrary to US law is prohibited.

Line	Qty	SKU	Description	Unit Price	Ext. Price
------	-----	-----	-------------	------------	------------

Signing below is in lieu of a formal Purchase Order.
Your signature will authorize acceptance of both pricing and product:

Signed: _____ Date: _____

L-3 Shipping Terms are FOB Boonton, NJ. By Signing below you agree to waive your shipping terms and ship this order FOB Boonton, NJ.

Signed: _____ Date: _____

SubTotal \$44,959.08

Tax TBD

S&H \$400.00

Total **\$45,359.08**

Credit Terms: Net 30 Days. State/
Local Fee and Taxes are not included

Quotation is valid for 60 days from date issued. These commodities, technology or software were exported from the United States in accordance with the Export Administration regulations. Diversion contrary to US law is prohibited.

L-3 Mobile-Vision, Inc.



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[Digital Video Solutions](#) | [License Plate Recognition](#) | [Mobile Data Computing](#) | [Tactical Video Solutions](#)

PRODUCTS

DIGITAL VIDEO SOLUTIONS

- FLASHBACK2™
 - Digital Evidence Management
 - Options
 - Support
 - Case Studies
- FLASHBACK2™ - Lite
- CycleVision™
- Interview Room

MOBILE DATA COMPUTING

- MV-1 Mobile Data Computing

FACTICAL VIDEO SOLUTIONS

- PistolCam®
- Recon Scout

Products > FLASHBACK2




Click image to view data sheet

HIGHLIGHTS

NO MOVING PARTS

COMPACT FLASH CARD STORAGE

CONSUMES UP TO 60% LESS POWER THAN OTHER DIGITAL RECORDERS

HANDS-FREE OPERATION

AUTOMATED FILE TRANSFER

FLASHBACK2

At L-3 Mobile-Vision, we understand that choosing a digital solution for your mobile video needs is one of the most important technology decisions you will make. Only L-3 Mobile-Vision produces a solution that virtually eliminates manual intervention - from video capture, to transfer, to storage. The system is designed to work for agencies of all sizes and we will work with you to understand your needs and provide a solution that includes the features and functions that best fit your agency. It is flexible enough to meet your needs today, and adaptable enough to grow with.



Features & Functions

- **Concurrent Recording Capabilities** - records 2 cameras and 3 audio sources concurrently
- **File Transfer** - wireless download of data via 802.11 (a/g) with patent-pending Intelligent Wireless Transfer and load balancing for peak efficiency. Removable compact flash media is also available.
- **Wireless Automatic Firmware Updates (DEP and DET users only)** - Eliminate costly manual upgrades and ensure traceability of all your updates
- **In-Vehicle Incident Classification** - the ability to designate an incident (DUI, Reckless, Domestic, etc.) immediately after the incident is concluded. This classification (or priority level) is passed to the management solution in the agency where definable operational rules allow for the automated processing and categorization of specific classes of incidents.
- **GPS Module Included** - allows for searchability by location; sets system clock and synchronizes all department vehicles to actual/real-time
- **TRACE Feature** - enables fast and accurate tracking of location(s) for evidence that was discarded during a chase sequence with new MAP IT! pinpointing capability from evidence management solution in the agency
- **Pre-Event Recording** - captures up to 60 seconds of video prior to RECORD mode activation
- **Compact Flash Card** - Available in 8GB, 16GB or 32GB for storing 8-32 hours of high quality D1 Video
- **Advanced MPEG-4 Compression** - 720 x 480 resolution, providing a balance between good quality video vs. file storage requirements
- **User Identification** - simple and easy to use USB key log-in feature
- **Digital Video Authentication** - Encrypted hash on file using DVRs 1024 bit key for integrity and authentication.
- **External Triggers** - turns on with lights, sirens, configurable speed trigger or VLP wireless microphone
- **Vehicle Battery Friendly** - requires only 1.5 amps; equipped with intelligent auto-off feature

AGENDA NOTE

New Business: Item #7

MEETING DATE: August 22, 2011

PERSON PLACING ITEM ON AGENDA: Mayor

AGENDA TOPIC: Resignations/Appointments

EXPLANATION OF TOPIC: City Charter, Section 5.1 (d), states “No appointive City officer or employee shall seek an elective office of the City unless he resigns from his position with the City”. A Member of the Zoning Board of Appeals has filed petitions for Council Member therefore needs to resign.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Letter of Resignation from Joseph Rzyzi.

POSSIBLE COURSES OF ACTION: Accept/Not Accept resignation from Joseph Rzyzi

RECOMMENDATION: Accept the resignation from Joseph Rzyzi

SUGGESTED MOTION:

Motion by _____, supported by _____ to accept the resignation from Joseph Rzyzi from the Zoning Board of Appeals

Motion by _____, supported by _____ to appoint _____ to the Zoning Board of Appeals to the term left by Joseph Rzyzi

Julie Zemke

From: RYZYI Joseph (AL) [joseph.ryzyi@al-lighting.com]
Sent: Thursday, August 18, 2011 9:46 AM
To: Julie Zemke
Subject: Resignation

Julie good morning,

Starting tomorrow 8/19/11, I will be resigning my position from South Lyon Zoning Board of Appeals.

Confidential Notice: This e-mail communication, including its attachments, may contain proprietary, confidential, or otherwise privileged information and is intended to be received only by the individual(s) named in the designated address(es) of this e-mail. If you have received this communication in error, please notify the sender immediately by e-mail. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake. Please do not forward to anyone else. Thank you for your cooperation.



CITY OF SOUTH LYON

August 16, 2011

Mayor
Tedd M. Wallace

Council
Glenn Kivell
Erin Kopkowski
Michael Kramer
Ron Morelli
Charles Selden
Harvey Wedell

City Manager
David M. Murphy

City Clerk/Treasurer
Julie C. Zemke

City of South Lyon
Parks & Recreation Commission
335 S. Warren Street
South Lyon, Michigan 48178

Mr. Les H. Whitver, Vice President, Operations
Michigan Seamless Tube
400 McMunn Street
South Lyon, Michigan 48178

Dear Mr. Whitver,

The South Lyon Parks & Recreation Commission would like to thank you and Michigan Seamless Tube for the donation of \$1000 to be used in the construction of our new baseball/softball field at McHattie Park. We appreciate your support and also are pleased that your donation is made in honor of the park's namesake, Mr. William McHattie.

With funding for our projects limited by the current economic climate, we are grateful for community supporters like Michigan Seamless Tube. Thank you again for your generosity.

Sincerely,

Mike Olando	Chairperson
Erica Wilson	Vice Chairperson
Dianne Beagle	Secretary
Ed McLoud	Commissioner
Keith McCormick	Commissioner
Jeff Thompson	Commissioner

David Murphy	City Manager
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335 S. Warren
South Lyon, Michigan
48178

248-437-1735
Fax 248-486-0049

www.southlyonmi.org