

**Regular City Council Meeting
July 25, 2011
Agenda**

**7:30 p.m. Call to Order
Pledge of Allegiance
Roll Call
Approval of Agenda
Minutes – July 11, 2011
Public Comment:**

I. Old Business:

1. Set Public Hearing – Interlocal Agreement for Energy Office Community Alliance

II. New Business

1. Purchase of Toolcat
2. MERS Annual Meeting – Officer & Employee Delegate

III. Manager's Report

IV. Council Comments

V. Adjournment

**CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
July 11, 2011**

Mayor Wallace called the meeting to order at 7:30 p.m.

Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace
Council Members: Kivell, Kopkowski, Kramer, Morelli, and Wedell (1 vacancy)
City Manager Murphy
City Clerk/Treasurer Zemke
Attorney Lee
Department Heads: Collins, Kennedy, Martin and Renwick

City Manager Murphy stated that on page 4, the Traffic Control Order should be 11-01, not 11-02.

CM 7-1-11 – APPROVAL OF MINUTES –JUNE 29, 2011

Motion by Kivell, supported by Morelli

To approve the minutes of the Regular City Council meeting of June 29, 2011 as amended

VOTE:

MOTION CARRIED UNANIMOUSLY

APPROVAL OF MONTHLY BILLS:

Councilman Wedell discussed the revenue report.

Discussion was held on various bills.

CM 7-2-11 – APPROVAL OF MONTHLY BILLS

Motion by Kivell, supported by Kramer

To approve the monthly bills as presented

VOTE:

MOTION CARRIED UNANIMOUSLY

APPROVAL OF AGENDA:

CM 7-3-11 – APPROVAL OF THE AGENDA

Motion by Wedell, supported by Kopkowski

To approve the agenda as presented

VOTE:

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT:

Diane Curley of 1257 Oxford manor Ct. #2 was present to inform Council of the Active Faith Crop Walk for Hunger. They are trying to make it bigger to try and stop hunger. She would like to challenge Council to become part of the event on Saturday September 18th. There is going to be different fundraising activities including a bake sale during Farmer's Market as well as a fundraiser at Big Boy. Councilman Morelli stated that he was involved last year and it was a very fine event.

OLD BUSINESS:

1. Second Reading: Oakland 40 Rezoning Request

City Manager Murphy stated that nothing has changed from the first reading. The Planning Commission is recommending rezoning from IRO to R-2.

CM 7-4-11 - SECOND READING: OAKLAND 40 REZONING REQUEST

Motion by Kivell , supported by Kramer

That this be the second reading and approval of the rezoning of the Oakland 40 from IRO Industrial Research Office District to R-2 Single Family.

VOTE:

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS:

2. Contract with Northfield Human Services – People's Express

City Manager Murphy stated that this is a three-year contract and represents a 5% increase per year given the increasing costs including the increase in gas prices. City Manager Murphy further stated that the City had been paying a considerable amount more when People's Express was asked to take over. It is a service used by our residents and he would ask that Council approve the agreement.

Councilman Morelli stated that previously they have been supplied the number of users. Mr. Anderson of People's Express discussed the user base.

Discussion was held on the various locations that people are being transported.

Discussion was held on the proposed rate of providing service. Mr. Anderson stated that we have had a contract with the City for the past 7 years. It is broken down to hourly rate. The price per trip averages out to approximately \$17.50. Councilman Kramer asked if this is a per trip cost per month. Mr. Anderson stated that it is a flat monthly rate. He further stated that this is based on 9 hours per day and averages 21-22 days per month. He further discussed a clean air grant that they have been pursuing and received last year.

Councilman Kramer asked of the 50 trips per month are they the same individuals. Mr. Anderson stated that we have users who use the service on a regular basis, but it does vary.

Councilman Kivell asked the increase in cost of living. City Manager Murphy stated that he is not sure, but it is less than 5%. Councilman Kivell stated that he would like to see us renew this for one year and would like to see actual numbers although he does see this as a worthy cause.

CM 7-5-11 - CONTRACT WITH NORTHFIELD HUMAN SERVICES – PEOPLE'S EXPRESS

Motion by Kivell, supported by Morelli

To approve a one year contract with Northfield Human Services for the period July 1, 2011 to June 30, 2012

Councilman Kramer stated that we have a three-year contract before us and asked if we would have to re-negotiate a one-year contract. Attorney Lee stated that if Council approved a one-year contract, they would either have to accept or reject it.

VOTE

MOTION FAILED

Councilman Wedell stated that the reason that he voted "no" is because we do have a 90 day termination clause.

CM 7-6-11 - CONTRACT WITH NORTHFIELD HUMAN SERVICES – PEOPLE'S EXPRESS

Motion by Kopkowski, supported by Wedell

To approve the agreement with Northfield Human Services for the period July 1, 2011 through June 30, 2014 for People's Express Transportation Service

VOTE:

MOTION CARRIED (1 opposed)

3. Mutual Aid Agreement – Building Officials

City Manager Murphy stated that this is a mutual aid agreement with other communities' building departments. This agreement would allow Building Officials from one municipality to help another municipality in a case of emergency. Novi is already a party to this, but we need to become a part of it so that building officials could write permits for the City if there was a disaster.

Councilman Wedell asked why it is dated 2009 and why we were not approached earlier. City Manager Murphy states that he spoke with Joe Veltri who thought that we were already a part of the mutual aid, however after looking further, we are not.

Councilman Kramer stated that the way that he reads the agreement is that if we are not part of the agreement then we would be charged. City Manager Murphy stated that we would be charged for services in that case.

CM 7-7-11 - MUTUAL AID AGREEMENT – BUILDING OFFICIALS

Motion by Wedell, supported by Kivell

To approve joining the Oakland County Building Officials Association Damage Assessment Mutual Aid Agreement

VOTE:

MOTION CARRIED UNANIMOUSLY

4. MDOT Contract – Eight Mile Road Project

City Manager Murphy stated that he pulled this from the agenda at the last meeting because RCOC indicated that MDOT was to contract directly with them and then we would contract with RCOC. However, in order to eliminate any delay in the project, this would simply allow the State to bill us direct.

Councilman Kramer asked if there is going to be any problem with the extension of the trail to the Library given that it is in Salem Township. City Manager Murphy stated that we have the easements in place

Further discussion was held on contracting directly with RCOC versus MDOT. City Manager stated they would have billed us directly as they have oversight of the project.

CM 7-8-11 – MDOT CONTRACT – EIGHT MILE ROAD PROJECT

Motion by Kramer, supported by Kivell

To approve MDOT Contract No.: 11-5365 with an estimated contribution of \$230,729.85 for Pedestrian pathway on Dixboro from Volunteer Park to 8 Mile Road, 8 Mile from Dixboro to Pontiac Trail from 8 Mile to the Salem-South Lyon District Library

VOTE:

MOTION CARRIED UNANIMOUSLY

5. Purchase of thermal imaging cameras

Chief Kennedy stated that back in February the Fire Department received a FEMA grant in the amount of \$18,000 for the purchase of two thermal imaging cameras. They had put together a working group of two officers and three firefighters to review the latest in thermal imagers. In June they put it out for bid and received 5 bids back. They did not specify a vendor when the bids went out. The working group recommended the Bullard T320 in the amount of \$17,500 for the two units. Based on the recommendation of the working group, he is recommending waiving the low bid and purchase the two units from Time Emergency Equipment. Although the bid amount is less than the grant, the grant monies cannot be used for anything else.

Chief Kennedy described how the thermal imaging camera is used and the reason why they need multiples.

CM 7-9-11 – PURCHASE OF THERMAL IMAGING CAMERAS

Motion by Kramer, supported by Kopkowski

To approve the purchase of two Bullard T320 thermal imaging cameras for the amount of \$17,500.00 from Time Emergency Equipment and waive the lowest bid

The question was asked if this is the same model that we already have. Chief Kennedy stated that this is a newer model. However, the batteries and charges are interchangeable.

VOTE:

MOTION CARRIED UNANIMOUSLY

6. Sale of Used Fire Department Equipment

Chief Kennedy stated that they are continuing to clean up some of their equipment. He stated that there are several items that are no longer needed. He described the equipment to be sold.

Discussion was held on the sale of equipment and the need for Council approval. City Manager Murphy stated that Council does have to approve the sale. Attorney Lee stated that our ordinance does not have a dollar limit.

Councilman Wedell asked if these items were paid for by City funds or were they purchased through State or Federal funds. Chief Kennedy stated that is something that he cannot speak to. However, based on the age, they would have depreciated. He further stated that he does not see anyone buying the equipment, but rather the department donating it for training purposes.

CM 7-10-11 – SALE OF USED FIRE DEPARTMENT EQUIPMENT

Motion by Kivell, supported by Wedell

To approve placing the attached list of used South Lyon Fire Department equipment for sale on the Michigan Inter-Governmental Trade Network. If minimum prices are not received, SLFD has permission to donate or dispose of the equipment

VOTE:

MOTION CARRIED UNANIMOUSLY

7. Intergovernmental agreement

Superintendent Renwick stated that this is part of our Suburbs Alliance Group. We are looking for them to go out and seek out grants for residents as well as businesses within the City.

Conan Smith representing Suburbs Alliance stated that they are asking the City to join in an Interlocal Agreement for the establishment of the South East Michigan Regional Energy Office Community Alliance. He stated that this is another fundraising tool. He discussed the Energy Office and the limited amount of financing available. He discussed the availability of funding for local communities. He stated that there is no fee to join or liability to the City.

Councilman Kramer asked how this is funded. Mr. Smith stated that they are trying to use staffing through the Energy Office. He further stated that in the event that large programs develop, it may take additional staffing.

Councilman Kramer stated that if the cities are not going to be liable, he does not see how this association will be able to do this. Mr. Smith stated that it is going to take some time for the municipalities to build a track record for bonding and similar tools. Attorney Lee stated that Full Faith In Credit Bonds could not be done without the consent of this Council.

Mayor Wallace discussed the communities in the agreement and asked if other communities can be added. Mr. Smith stated that they can be added and their ultimate goal is that there would be no payback from the member communities by generating enough revenue. Councilman Kramer asked if more cities are added are the grant funds going to be diluted. Mr. Smith stated that it is hard to say. He further stated that the people who are in first have the ability to accept or reject added communities.

Councilman Kivell asked out of the six in the group, how many have ratified. Mr. Smith stated that one has ratified, the others are in process. Once that is done, they will be asking others.

Councilman Kramer stated that he feels uncomfortable without knowing the specific types of grants. He would suggest that we postpone this until the next meeting. Councilman Kivell stated that we are not vulnerable and we do not have to accept any grant.

Discussion was held on possible funding alternatives and grants.

CM 7-11-11 – INTERLOCAL AGREEMENT – SUBURBS ALLIANCE

Motion by Kramer, supported by Wedell

To table discussion of the Interlocal Agreement for the South East Michigan Regional Energy Office Community Alliance until the next meeting

Councilman Morelli asked that if we want to get out, how would we do that. Mr. Smith stated that it would be a simple notification and would be an approximate 30 day process.

Mr. Smith stated that the City would have to hold a public hearing before approving the agreement. Attorney Lee stated that he is not aware of anything that would require a public hearing. Mr. Smith stated that their legal counsel has interpreted the law to require a hearing.

Discussion was held on the scheduling a public hearing for the next meeting. The consensus of Council was that there was no hurry on this item and that they can set the public hearing at the next meeting.

VOTE:

MOTION CARRIED UNANIMOUSLY

8. Agreement with Center for Active Adults/Invoice

Mayor Wallace stated that this is the agreement for senior citizen activities. The fee to the City is 5% less than last year.

CM 7-12-11 - AGREEMENT WITH CENTER FOR ACTIVE ADULTS

Moved by Wedell, supported by Morelli

To approve the new agreement with the South Lyon Community Schools for the Senior Citizen Program and authorize the first of two payments

VOTE:

MOTION CARRIED UNANIMOUSLY

Councilman Kivell stated that it should be noted how much we care about our seniors.

9. Purchase of Compact Wheel Loader

Superintendent Martin stated that he is seeking approval for the purchase of a compact loader. He has provided some history. This is a nice way to outfit both the DPW and Water departments and this is very attractive finance offer. We can take two pieces of outdated equipment that are not being used and purchase the compact wheel loader. This would allow us to transfer the five-year old Komatsu frontend loader to the DPW. Superintendent Martin stated that this equipment is multi-faceted and could be used throughout the City as needed.

Discussion was held on the age of the two pieces of equipment to be traded.

Superintendent Martin stated that we solicited three bids with two of them not offering a trade-in. The trade in would give us a credit of \$14,000 and would take care of the first year's payment.

Councilman Wedell asked if this is in the budget. Superintendent Martin stated that it is not in this year's budget because of the credit. However, it is in the second year of the two-year budget.

CM 7-13-11 – PURCHASE OF COMPACT WHEEL LOADER

Motion by Kramer, supported by Kopkowski

To approve the purchase of John Deere Model 304J from JDE Equipment at the bid price of \$80,000 minus \$14,000 trade-in allowance for Model #302 and Model #444C

VOTE:

MOTION CARRIED UNANIMOUSLY

Superintendent Martin stated that he would like to point out that our water plant is working overtime. He further stated that the DEQ finally approved the new well today.

10. Discussion of Council vacancy

Mayor Wallace stated that he has been informed that Council needs to declare the vacancy left with the passing of Councilman Selden

CM 7-14-11 – DECLARATION OF VACANCY ON CITY COUNCIL

Motion by Morelli, supported by Kramer

To declare a vacancy on Council due to the passing of Councilman Selden

Councilman Kivell stated that it is self-evident. He stated that the term would expire in November. City Attorney Lee stated that pursuant to State Law, Council does need to declare the position vacant.

VOTE:

MOTION CARRIED UNANIMOUSLY

Mayor Wallace asked the question of whether we want to fill the vacancy or leave it vacant.

Councilmen Morelli, Kramer and Kivell indicated that they would like to see the position filled. Council Member Kopkowski stated that she would like to see it left vacant.

Councilman Wedell asked if the seat is officially vacant as of today. Attorney Lee stated that it would be effective today. It was stated that it would take a majority of the sitting members of Council to fill the position. It was further stated that City Charter gives Council 30 days to fill the seat. Therefore, there is time to solicit applicants.

Attorney Lee stated that in the past typically Council would solicit applications, conduct interviews and then entertain motions until someone gains the majority of the votes.

It was stated that person would have to run in November if they wish to retain that seat. Attorney Lee stated that in some instances, councils will appoint an individual who pledges not to run.

Discussion was held on the possible number of interested individuals. Councilman Kramer asked if we have 20 people who apply, do we have to interview all of them. Attorney Lee stated that Council could select a committee to narrow the field in they choose as well as set up guidelines, etc.

Attorney Lee stated that if Council chooses not to fill the seat, within 60 days we have to notify the Governor who then is to appoint someone. However, given the timing of the election, that is unlikely.

Mayor Wallace stated that he would rather leave the position vacant. It is not that long of a period of time. Councilman Wedell stated that the Charter indicates that we have an obligation to fill the seat. He further stated that he was appointed to a seat and consequently ran in the following election.

CM 7-15-11 – VACANCY ON CITY COUNCIL

Motion by Wedell, supported by Morelli

To solicit letters of interest to be submitted by August 1st with interviews the first meeting in August

Council Member Kopkowski stated that we have an obligation to the voters and the voters elected Dick Selden. She feels that we should allow the voters to elect his replacement. She further stated that she feels the position should stay open out of respect for Dick. Councilman Morelli stated that the voters will have that opportunity in November.

Councilman Kramer stated that we have no idea of how many applicants we will get. We could spin our wheels through the interview process and still not come up with a majority. It could be a waste of time with an election coming up.

Councilman Kivell stated that nobody that they put in the seat would but putting the City in jeopardy. He stated that he has been through this process twice and it was simple and straight forward.

Councilman Morelli stated that the process should be fairly quick. There are people who come to meetings or watch the meetings from home. Councilman Kramer stated that there could also be unfair advantage of being on Council and running for election.

Council Member Kopkowski stated that there is no disadvantage to leaving the seat empty. Councilman Kivell stated that we have an obligation to follow the Charter.

Council Member Kopkowski asked Councilman Morelli if they should have filled his seat while he was gone for six months. It was stated that this is a very different situation. Councilman Morelli stated that a vote was taken each time to excuse him. However, it could have happened and he would have accepted that.

VOTE:

MOTION FAILED (3 opposed)

MANAGER'S REPORT:

City Manager Murphy stated that he will be out of town on vacation next week.

COUNCIL COMMENTS:

Councilman Kramer stated that he has been out of town and would like to extend his sympathy to the Selden family.

Councilman Kramer stated that he read the newsletter and liked it very much. He stated that he has heard a lot of positive feedback.

Mayor Wallace stated that he received a letter from Madelyn Selden thanking Council and the community for the tributes to Dick.

Mayor Wallace stated that he noticed some patching of 9 Mile. He stated that some of the spots were done beautifully, but others not so good.

ADJOURNMENT:

CM 7-16-11 ADJOURNMENT

Motion by Kopkowski, supported by Kramer

To adjourn meeting at 8:49 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Tedd M. Wallace
Mayor

Julie C. Zemke
City Clerk/Treasurer

DRAFT

AGENDA NOTE

Old Business: Item #1

MEETING DATE: July 25, 2011

PERSON PLACING ITEM ON AGENDA: DPW

AGENDA TOPIC: Set Public Hearing – Interlocal Agreement for Energy Office Community Alliance

EXPLANATION OF TOPIC: At the July 11, 2011 meeting, Council voted to table the setting of the public hearing for the proposed Interlocal Agreement between the Cities of Roseville, Lathrup Village, Lincoln Park, South Lyon, Sterling Heights and the County of Washtenaw. This is for the creation of the South East Michigan Regional Energy Office Community Alliance which will allow the Suburbs Alliance to seek out grants for City residents and businesses. Council also requested additional information regarding the requirement of the Public Hearing as well as types of grants available.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Email from Jennifer Young of the Regional Energy Office and memo from Sam Offen, Energy Programs Director of the Michigan Suburbs Alliance

POSSIBLE COURSES OF ACTION: Approve/not approve setting a public hearing for August 8, 2011 for discussion of the Interlocal Agreement between the Cities of Roseville, Lathrup Village, Lincoln Park, South Lyon, Sterling Heights and the County of Washtenaw.

RECOMMENDATION: To set a public hearing for the August 8, 2011 meeting

SUGGESTED MOTION: Motion by _____, supported by _____ to set a public hearing for August 8, 2011 for the purpose of discussing the Interlocal Agreement between the Cities of Roseville, Lathrup Village, Lincoln Park, South Lyon, Sterling Heights and the County of Washtenaw

From: Jennifer Young [mailto:jennifer@suburbsalliance.org]
Sent: Thursday, July 21, 2011 11:01 AM
To: Steve Renwick
Subject: SEMREO Interlocal Government Agreement

Steve,

I have included a memo which responds to the questions regarding public hearings and the Open Meetings Act. Basically, meetings of leadership bodies of the IGA are public meetings and must abide by the State of Michigan's Open Meeting Act. This memo also highlights three benefits of the IGA for the member cities and the Southeast Michigan Regional Energy Office.

Article VII discusses the requirement to hold a public hearing (page 13 of the attached agreement). Sufficient notice must be provided to the public pursuant to the Open Meetings Act and consistent with the City policy related to the amount of advance notice the public must be given prior to a public hearing.

The Interlocal Government Agreement gives the Regional Energy Office the ability to apply for State and Federal grants, on behalf of the participating municipalities, that are only available to public agencies. In particular, the Property Assessed Clean Energy (PACE) program allows governments to offer businesses a source of funding for building improvements for energy efficiency and clean energy projects. The goal is to incentivize commercial businesses to make their buildings more energy efficient while reducing their operating costs and benefiting the environment.

Please let me know if you have any questions.

Jennifer

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Jennifer Young
Energy Programs Coordinator

Regional Energy Office
www.regionalenergyoffice.org

Michigan Suburbs Alliance
www.michigansuburbsalliance.org

866.960.8803, ex. 712
jennifer@suburbsalliance.org



southeast michigan regional
energy office

From: Sam Offen
Energy Programs Director, Michigan Suburbs Alliance
p. 866-906-8803 x709 | sam@suburbsalliance.org

To: Energy Office Member Cities

Date: 17 May 2011

Subject: Interlocal Governmental Agreement / Value of the Alliance

At its April 26, 2011, meeting, the REO Steering Committee asked the SEMREO staff to provide a document that would explain the value for the member cities of joining and taking an active role in the creation and sustenance of Southeast Michigan Regional Energy Office Community Alliance (Community Alliance). This memo describes three distinctive values of an Interlocal Governmental Agreement. Two of these values provide additional capability for the Regional Energy Office and the third is a benefit which applies directly to the member city.

Increase the Capability of the Regional Energy Office

Apply for state and federal grants only available to public agencies

During the past few years the federal and state government has been offering grants for municipalities to invest in municipal facility energy efficiency improvements. In its current form the Regional Energy Office or the Michigan Suburbs Alliance is not eligible to apply for these funds. Rather, SEMREO has collaborated with member cities to apply for these grants, such as the Energy Efficiency Conservation Block Grant (EECBG). In actuality, the municipality is the grantee but SEMREO is responsible for administering the project. This can create difficulties when communicating with the grantor/funder. The Community Alliance would allow SEMREO to submit applications on behalf of its member communities and clarify the roles of each entity.

Initiate funds through the issuance of revenue bonds whose proceeds can be used to improve energy efficiency in commercial buildings

New Michigan legislation recently created the Property Assessed Clean Energy program (PACE). PACE authorizes governments or intergovernmental entities to issue revenue bonds whose proceeds can be used to make commercial properties more energy-efficient. The bonds are repaid by businesses via a lien on the property, so the initial fund is self-perpetuating. This allows governments to offer businesses a source of funding for building improvements that may not be available in other areas. The Community Alliance would be eligible to issue PACE bonds for the benefit of its member cities.

Allow Municipal Governments to Easily Participate in a Cooperative Collaboration with Neighboring Communities to Benefit from Prioritized Revenue Sharing Funds

A proposal by the Governor of Michigan, the “Economic Vitality Incentive Program”, appropriates nearly \$200 million for communities who meet three criteria. These criteria include:

1. Each community must produce a citizen’s guide or “dashboard” by 10/1/2011.
2. Each community must develop a plan to increase cooperation, consolidation and collaboration internally and with neighboring jurisdictions by 1/1/2012.
3. Each community must develop an employee compensation plan which must include various factors by 5/1/2012.

The Interlocal Government Agreement appears to be an excellent candidate for this type of collaborative plan. If it does meet that criterion each member city may receive added state revenue sharing dollars.

The REO Steering Committee requested staff to investigate a few items in the original draft agreement to verify their necessity. After reviewing these issues with SEMREO’s attorney it was determined that each municipality must hold a public hearing prior to its approval of the Interlocal Governmental Agreement. The Community Alliance Board and its Executive Committee may publish all scheduled regular meetings once a year. Both the Community Alliance Board and the Executive Committee must comply with the State of Michigan Open Meetings Act.

SEMREO Staff working with its attorney has developed a draft Interlocal Governmental Agreement for five municipalities which have expressed interest in participating in the Community Alliance. The next step in the process of creating and implementing the IGA is to gain approval of the agreement by the various legislative bodies of the municipalities joining the Community Alliance. Once all the communities have approved the agreement, the Governor must approve the organizational documents and bonding structure. Upon gubernatorial approval, the Community Alliance may commence its activities.

AGENDA NOTE

New Business: Item #1

MEETING DATE: July 25, 2011

PERSON PLACING ITEM ON AGENDA: DPW

AGENDA TOPIC: Purchase of Budgeted Equipment

EXPLANATION OF TOPIC: During the budget process I submitted for the purchase of a Toolcat Utility Work Machine with attachments. This item is available through the Michigan Purchasing, MiDeal

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Quotation from Bobcat Dealer for utility machine and attachments.

POSSIBLE COURSES OF ACTION: Approve purchase/do not approve purchase.

RECOMMENDATION: Approve purchase

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the purchase of a 5600 Turbo Toolcat Work Machine with noted accessories at the delivered cost of \$66,835.00



A Memorandum from
The
City of South Lyon
Department of Public Works
Steven S. Renwick, Superintendent

Date: July 5, 2011
To: David Murphy, City Manager
Subject: Purchase of Toolcat

During the budget process I proposed the purchase of a Toolcat Utility Vehicle. This was approved during this session.

This vehicle consists of the basic vehicle which is enclosed and can be used in all seasons. The vehicle was designed by Bobcat at the request of another Public Works Agency. This utility vehicle is capable of using many different attachments that fit other Bobcat equipment and attachments will work with all model years. This company has been around for many years and is a workhorse in construction and landscaping business's.

The breakdown is as follows:

5600 Turbo Toolcat Work Machine F-Series	\$43,474.00
Cab w/heat & air	4,195.00
High Flow Aux Hydraulics	1,240.00
Keyless start	295.00
Heavy Duty Battery	75.00
7-pin Attachment Control	175.00
Power Bobtach	<u>990.00</u>
Total items quoted	\$52,204.00
Government Discount	<u>(10,268.00)</u>
Quote Total Basic Machine	\$41,936.00

Accessories:

80 Gallon Sprayer & Harness	\$3,682.00
68" Angle Broom	4,717.00
62" Combination Bucket & Port Relief Valve	2,916.00
72" Mower	4,256.00
72" Snow Blower & Hydraulic Package	6,074.00
60" Snow V-Blade, 7 Pin	<u>3,254.00</u>
Total Accessories	\$24,899.00

Total Cost Machine & Accessories **\$66,835.00**

I am requesting to proceed with the purchase of this equipment.

Mailing: 335 S. Warren St., South Lyon, MI 48178

Phone: (248) 437-6914

Office: 520 Ada St., South Lyon MI 48178

Fax: (248) 587-0080

E-Mail: sldpw@southlyonmi.org

Web Site: www.southlyonmi.org



Product Quotation

Quotation Number: 7762E0C72

Date: 2011-03-14 10:30:16

Ship to	Bobcat Dealer	Bill To
South Lyon DPW Attn: Troy Dehoff 520 Ada South Lyon, MI 48178 Phone: (248) 437-6914 Fax: (248) 587-0080	Carleton Equipment Company Bobcat of Motor City, L 31231 SCHOOLCRAFT ROAD LIVONIA MI 48150 Phone: 734-421-9999 Fax: 734-261-9567	South Lyon DPW Attn: Troy Dehoff 520 Ada South Lyon, MI 48178 Phone: (248) 437-6914 Fax: (248) 587-0080

Contact: Ray Henwood Phone: 734-421-9999 Fax: 734-421-1671 Cellular: 734-421-9999 E Mail: rayhenwood@carltonequipment.com		

Description	Part No	Qty	Price Ea.	Total
5600 Turbo Toolcat Work Machine F-Series	M1001	1	\$43,474.00	\$43,474.00
Adjustable Vinyl Seats	Hydraulic Dump Box			
All-Wheel Steer	Instrumentation:			
Automatically Activated Glow Plugs	Hourmeter, Job Hours, Speedometer,			
Auxiliary Hydraulics	Tachometer, Fuel Gauge, Engine			
Variable Flow with dual direction detent	Temperature Gauge, and Warning Lights			
Beverage Holders	Joystick, Manually Controlled			
Bob-Tach	with Lift Arm Float			
Boom Float	Lift Arm Support			
Cargo Box Support	Parking Brake, automatic			
Cruise Control	Power Steering with Tilt Steering Wheel			
Deluxe Operator Canopy includes:	Radiator Screen			
Front Window, Rear Window ,	Rear Receiver Hitch			
Front Wipers, and Electrical Power Port	Seat Belts, Shoulder Harness			
Lower Engine Guard	Spark Arrestor Muffler			
Limited Slip Transaxle	Suspension, 4-wheel independent			
Engine and Hydraulic Monitor with Shutdown	Tires: 27 x 10.5-15 (8 ply), Lug Tread			
Front Work Lights	Toolcat Interlock Control System (TICS)			
Full-time Four-Wheel Drive	Two-Speed Transmission			
Horsepower Management	Warranty: 1 Year, Unlimited Hours			
Roll Over Protective Structure (ROPS) . Meets Requirements of SAE-J1040 & ISO 3471				
Falling Object Protective Structure (FOPS) . Meets Requirements of SAE-J1043 & ISO3449, Level I				
Deluxe Road Package	M1001-P01-C01	1	\$1,760.00	\$1,760.00
Backup Alarm	Side Mirrors			
Turn Signals	Horn			
Flashers	Lower Engine Guard			
Tail Lights	Rear Work Lights			
Brake Lights	Headlights			
Rear View Mirror				
Cab Enclosure with Heater/Air Conditioning	M1001-R02-C03	1	\$4,195.00	\$4,195.00
High Flow Aux Hydraulics	M1001-R03-C02	1	\$1,240.00	\$1,240.00
Keyless Start	M1001-R06-C02	1	\$295.00	\$295.00
Heavy Duty Battery	M1001-R07-C02	1	\$75.00	\$75.00
7-pin Attachment Control Kit	M1001-R08-C02	1	\$175.00	\$175.00
Power Bobtach	M1001-R12-C02	1	\$990.00	\$990.00



Product Quotation

Quotation Number: 7762E0D7
Date: 2011-03-18 12:55:11

Ship to	Bobcat Dealer	Bill To
South Lyon DPW Attn: Troy Dehoff 520 Ada South Lyon, MI 48178 Phone: (248) 437-6914 Fax: (248) 587-0080	Carleton Equipment Company Bobcat of Motor City, L 31231 SCHOOLCRAFT ROAD LIVONIA MI 48150 Phone: 734-421-9999 Fax: 734-261-9567 ----- Contact: Ray Henwood Phone: 734-421-9999 Fax: 734-421-1671 Cellular: 734-421-9999 E Mail: rayhenwood@carltonequipment.c om	South Lyon DPW Attn: Troy Dehoff 520 Ada South Lyon, MI 48178 Phone: (248) 437-6914 Fax: (248) 587-0080

Description	Part No	Qty	Price Ea.	Total
Wiring Harness, 5600 D Series	7138309	1	\$182.00	\$182.00
80 Gal. Sprayer	7138280	1	\$2,338.00	\$2,338.00
--- 21' Boom Kit	6959268	1	\$1,424.00	\$1,424.00
Total of Items Quoted				\$3,944.00
Discount Government discount				(\$262.00)
Quote Total - US dollars				\$3,682.00

Notes:

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.
Customer must exercise his purchase option within 30 days from quote date.

Customer Acceptance:

Purchase Order: _____

Authorized Signature:

Print: _____ Sign: _____ Date: _____



Bobcat®

Product Quotation

Quotation Number: 7762E0C73
Date: 2011-03-14 10:48:00

Ship to	Bobcat Dealer	Bill To
South Lyon DPW Attn: Troy Dehoff 520 Ada South Lyon, MI 48178 Phone: (248) 437-6914 Fax: (248) 587-0080	Carleton Equipment Company Bobcat of Motor City, L 31231 SCHOOLCRAFT ROAD LIVONIA MI 48150 Phone: 734-421-9999 Fax: 734-261-9567	South Lyon DPW Attn: Troy Dehoff 520 Ada South Lyon, MI 48178 Phone: (248) 437-6914 Fax: (248) 587-0080
Contact: Ray Henwood Phone: 734-421-9999 Fax: 734-421-1671 Cellular: 734-421-9999 E Mail: rayhenwood@carletonequipment.com		

Description	Part No	Qty	Price Ea.	Total
68" Angle Broom	6905805	1	\$4,717.00	\$4,717.00
62" Combination Bucket	7167310	1	\$2,873.00	\$2,873.00
--- Port Relief Valve, G Series & newer	6684645	1	\$43.00	\$43.00
90" Mower	7143993	1	\$4,658.00	\$4,658.00
72" Mower	7144850	1	\$4,256.00	\$4,256.00
Pallet Fork Frame	6712927	1	\$454.00	\$454.00
--- 48" Pallet Fork Teeth	6540182	1	\$354.00	\$354.00
SB240 Snowblower - 72" Width	M7005	1	\$5,151.00	\$5,151.00
--- 9.6 Hyd Motor Package (25 - 31 gpm)	M7005-R01-C04	1	\$923.00	\$923.00
72" Snow Blade	6905156	1	\$1,945.00	\$1,945.00
60" Snow V-Blade, 7 Pin	7104861	1	\$3,254.00	\$3,254.00
68" General Purpose Bucket	7114586	1	\$599.00	\$599.00

Total of Items Quoted 21,217 **\$29,227.00**
 Quote Total - US dollars 3,682 **\$29,227.00**

80gal Sprayer

*#24,899 - Total accessories
 41,936 - Base unit
 66,835 - total cost*

Notes:

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.
 Customer must exercise his purchase option within 30 days from quote date.

Customer Acceptance:

Purchase Order: _____

Authorized Signature:

Print: _____ Sign: _____ Date: _____

AGENDA NOTE

New Business: Item #2

MEETING DATE: July 25, 2011

PERSON PLACING ITEM ON AGENDA: City Clerk/Treasurer

AGENDA TOPIC: Municipal Employees' Retirement System – Annual Meeting

EXPLANATION OF TOPIC: According to Section 45 (2) of the Municipal Employees' Retirement System Plan Document, the governing body for each municipality shall certify the names of two delegates to the annual meeting. One delegate shall be a member who is an officer of the municipality, selected by the governing body. The other delegate shall be a member who is not an officer of the municipality, elected by the member employees of the municipality.

The employees, by secret ballot, have nominated Lori Mosier, Bookkeeper as the Delegate and Bob Martin as the Alternate. In the past, Council has approved the City Manager as the Officer Delegate.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Officer and Employee Delegate Certificate Form

POSSIBLE COURSES OF ACTION: Approve/Not Approve the Officer Delegate and Employee Delegate and Alternate for the 65th Annual MERS Meeting

RECOMMENDATION: Approve David Murphy, City Manager as the Officer Delegate and Lori Mosier, Bookkeeper as the Employee Delegate and Bob Martin, W&WW Superintendent as the Alternate for the 65th Annual MERS Meeting

SUGGESTED MOTION: Motion by _____, supported by _____ To approve David Murphy, City Manager as the Officer Delegate and Lori Mosier, Bookkeeper as the Employee Delegate and Bob Martin, W&WW Superintendent as the Alternate for the 65th Annual MERS Meeting



Officer and Employee Delegate Certification Form

MERS 65th Annual Meeting | September 27 – 29, 2011 | Grand Traverse Resort | Acme, Michigan

[see reverse for information]

IMPORTANT: Complete and return this form. Your registration is not confirmed until this form has been received by MERS.

In order to be your municipality's (including a court) delegate representative to MERS Annual Meeting, you must be a member of MERS. A member of MERS is defined as an individual on payroll who is enrolled in MERS Defined Benefit Plan (including Hybrid) or Defined Contribution Plan. Please refer to "Delegate Information" on the back for specific requirements.

OFFICER (ALTERNATE) DELEGATE INFORMATION

The officer delegate (or alternate) shall be an officer member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

Please type or print:

Officer Delegate David M. Murphy, City Manager

Officer Alternate _____

OFFICER DELEGATE APPOINTMENT

By official action of the governing body (or chief judge for a participating court) on _____, 2011, the officer delegate and alternate listed above were appointed to serve at the 2011 MERS Annual Meeting.

EMPLOYEE (ALTERNATE) DELEGATE INFORMATION

The employee delegate (or alternate) shall be an employee member who is not responsible for management decisions, receives direction from management and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

Please type or print:

Employee Delegate Lori Mosier, Bookkeeper

Employee Alternate Robert Martin, Superintendent

EMPLOYEE DELEGATE ELECTION

By secret ballot election conducted by an authorized officer on _____, 2011, the employee delegate and alternate listed above were elected to serve at the 2011 MERS Annual Meeting.

CERTIFICATION

NOTE: Certification should be signed by a member of the governing body (or municipality's chief administrative officer), or the chief judge for a participating court, and municipality number provided in space at the bottom of certification box.

I certify that the officer delegate and alternate selections are true and correct, and the secret ballot election results for employee delegate and alternate are true and correct.

Name (Signature): _____

Name (Please Print): Julie C. Zemke

Official Title: City Clerk/Treasurer

Date: 7/25/2011

NOTE: Municipality Number Required for Certification

Municipality Number: _____

Email address: _____

Municipality: City of South Lyon

Municipality Mailing Address: 335 S. Warren
South Lyon, MI 48178

MEMORANDUM

to: David Murphy, City Manager
from: Julie C. Zemke, City Clerk/Treasurer
subject: MERS Annual Conference
date: July 18, 2011

According to Section 45 (2) of the Municipal Employee's Retirement System Plan Document, the governing body for each municipality shall certify the names of two delegates to the annual meeting. One delegate shall be a member who is an officer of the municipality, selected by the governing body. The other delegate shall be a member who is not an officer of the municipality, elected by the member employees of the municipality.

The employees, by secret ballot, have nominated Lori Mosier, Bookkeeper as the delegate and Bob Martin as the alternate.

This year, the meeting will be held at the Grand Traverse Resort, Acme, Michigan on September 27-29, 2011.

PEOPLE'S EXPRESS**JULY 2010 - JUNE 2011**

*Note: The income and amounts paid shown are 1 month in arrears
(i.e. the July amounts are for ridership in June)*

	Total \$1 Rides	Total \$2 Rides	Total \$3 Rides	Total \$5 Rides	Amount Collected	Amt Paid To City	Amt Paid by City
July	122	119			\$360	\$360	4593.75
August	125	120			\$365	\$365	4823.41
September	122	67			\$256	\$256	4823.41
October	116	87			\$290	\$290	4823.41
November	145	72			\$289	\$289	4823.41
December	127	65			\$257	\$257	4823.41
January	139	72			\$283	\$283	4823.41
February	137	90			\$317	\$317	4823.41
March	123	65			\$253	\$253	4823.41
April	172	79		2	\$340	\$340	4823.41
May	151	75	1		\$304	\$304	4823.41
June	125	60			\$245	\$245	4823.41
<u>TOTALS:</u>	1604	971	1	2	\$3,559	\$3,559	\$57,651.26