

CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
APRIL 22, 2013

Mayor Wallace called the meeting to order at 7:30 p.m.

Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace
Council Members: Kivell, Kopkowski, Rzyzi, Wedell, Kramer and Dixon
Also Present: City Manager Murphy, Department Head Martin, Chief Collins,
Chief Kennedy, Attorney Wilhelm and Clerk/Treasurer Deaton

AGENDA

City Manager Murphy stated Council will need to discuss setting a date for the budget workshop, and the second meeting in May falls on a holiday, so we will need to cancel it or reschedule it. It was agreed to add these two discussion items as #8.

CM 4-1-13 MOTION TO APPROVE AGENDA

Motion by Kivell, supported by Kramer
Motion to approve agenda as amended

VOTE: MOTION CARRIED UNANIMOUSLY

MINUTES

CM 4-2-13 MOTION TO APPROVE MINUTES

Motion by Wedell, supported by Kopkowski
Motion to approve the minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

George Fomin of 869 Huntington stated he has lived in the City since 1997 and one of best things about the City is the walking trails and pathways we have. He further stated he is concerned about the amount of development in Volunteer Park. Over the last few years, there have been some very nice walking trails through the park, and the farmer is now using approximately 75% of the natural areas. He further stated he is hoping there will be a balance kept between the natural areas and the developed

areas. Mr. Fomin further stated he has started a page on Facebook called Volunteer Park Nature Trails to see if there are other people interested in keeping the park as natural as possible.

OLD BUSINESS: None

NEW BUSINESS

1. Fair Housing Proclamation

Mayor Wallace stated L Brooks Patterson sent this notice to all communities in Oakland County, and it proclaims April as being Fair Housing Month.

CM 4-3-13 MOTION TO APPROVE THE RESOLUTION OF APRIL 2013 BEING FAIR HOUSING MONTH

Motion by Wedell, supported by Dixon
Motion to approve the resolution/proclamation designating April 2013 Fair Housing Month in the City of South Lyon, Oakland County, Michigan

VOTE:

MOTION CARRIED UNANIMOUSLY

2. City Wide Yard Sale

Mayor Wallace stated we have had the City Wide Yard Sales for many years.

CM 4-4-13 MOTION TO APPROVE CITY WIDE YARD SALE WITHOUT PERMITS

Motion by Kopkowski, supported by Kivell
Motion to waive Garage and Yard Sale Permits for Friday, Saturday, Sunday, May 3rd, 4th and 5th 2013

VOTE:

MOTION CARRIED UNANIMOUSLY

3. Rock Salt Contract

Department Head Martin stated it is time to look at purchasing road salt for the 2013-2014 season. He further stated we are in a Consortium with Oakland County along with many other communities. He stated they have held the price for the last two years in a row, and now a third year as well. He further stated it allows us to give an amount that we need, and we can take as little as 70% of what we asked for, or as much as 130% if needed. It has given us an easy way to budget for the next year.

CM 4-5-13 MOTION TO APPROVE ROCK SALT CONTRACT

Motion by Dixon, supported by Kramer

To approve the extended contract with the Oakland County Consortium and the Detroit Salt Co.

VOTE: MOTION CARRIED UNANIMOUSLY

4. EXPANDED MUTUAL AID AGREEMENT

Chief Kennedy stated this is a finalized version of the agreement. We were hoping to automate the process thru the dispatch centers, but they use Oakland County and we use Novi, so there were some complications, but we do have a work around. It just won't be as seamless as we wanted. He further stated this is a good document going forward to promote collaboration between the two departments. City Attorney Wilhelm stated this is just a memorandum of understanding and it does have a termination clause, it is largely operational, and it is something that may need to be tweaked, but the form of the agreement is good. If it fails we can terminate it, because it is not a formalized agreement, just a memorandum of understanding, with very specific purposes.

CM 4-5-13 MOTION TO APPROVE DUAL RESPONSE AGREEMENT

Motion by Kramer, supported by Wedell

To approve the Memorandum of Understanding with the Charter Township of Lyon to expand the current mutual aid agreement.

VOTE: MOTION CARRIED UNANIMOUSLY

5. E LAKE STREET DESIGN AGREEMENT

City Manager Murphy stated Council previously approved the design and topographical services from the railroad tracks to Pontiac Trail. He further stated we have received additional funds for this project so we can take it further west to Dixboro. Discussion was held regarding the different fees in the HRC contract. He further stated Council can just approve the \$53,300 for the design and topographic services for the original, and then we could have HRC come to the next meeting and give Council an explanation of the fees in the contract. City Manager Murphy stated we are on a tight schedule with this project.

CM 4-6-13 MOTION TO APPROVE HRC DESIGN SERVICES AGREEMENT

Motion by Kivell, supported by Wedell

To approve the design services agreement with HRC in the amount of \$53,300 for E Lake Street project from the rail road tracks west to Dixboro project.

VOTE: MOTION PASSED

Roll Call- Kivell- Yes
 Kopkowski-Yes
 Rzyzi- No
 Wallace- No
 Wedell- Yes
 Kramer- Yes
 Dixson- No

6. BUDGET AMENDMENTS

City Manager Murphy stated we need to do a few budget amendments for the sale of bonds for the water department, contractual services regarding the DWRP, and also the election that was held for the McCotter special election. We also refunded the unused portion of the funds to the junior league for the ball fields. Councilman Rzyzi asked the City Manager to explain the sale of bonds. City Manager Murphy stated that the bonds are for the money we requested up to this point, which in turn was used to pay for the contractual and professional services; we are paying as we get billed. We get billed for it, and then we pay them, and then go to the state and get reimbursement.

CM 4-7-13 MOTION TO BUDGET AMENDMENTS

Motion to Wedell, supported by Kivell
 To approve the 2012-2013 budget amendments as presented

VOTE:

MOTION CARRIED UNANIMOUSLY

7. WATER RATE ADJUSTMENT

City Manager Murphy stated this is a rate increase we are asking to go into effect in June 2013, which will effect the bills being mailed out September 30th. This will give us the funds to start paying back the principle and interest on the bonds for the DWRP. It is a 6% increase.

Councilman Rzyzi stated the citizens received a 10% rate increase in 2007, 7% in 2009 and a 14% in 2010. He further stated we received waste water increases of 10% in 2007, 12% in 2009 and 10% in 2010. He further stated it is quite significant, and there are too many people in our community that live on a fixed income and \$40.00 is a lot of money to them when already paying many other bills. He further stated he voted no on this project originally, and he will not support this.

Councilman Kivell stated when Council originally looked at this project, we had the benefits of some charts showing what the communities around us were paying, and we were always well below what they pay. He further stated we are still more competitively priced than most other communities.

CM 4-8-13 MOTION TO APPROVE WATER RATE ADJUSTMENT

Motion by Kivell, supported by Wedell

To approve the water rate adjustment beginning with the June 2013 billing as presented

VOTE:

MOTION PASSED

8. Discussion on budget meeting and second meeting in May

City Manager Murphy stated the 2nd meeting in May falls on Memorial Day, and would like Council to change that date to Tuesday May 28th.

City Manager Murphy stated we also need to set a date for a budget meeting. It was the consensus of Council to have the budget meeting on May 8th at 6:00. The public is always welcome.

MANAGERS REPORT Nothing

COUNCIL COMMENTS

Councilmember Dixon stated she attended the Capital Conference and it was very interesting.

Councilman Kramer stated he attended a Boy Scout Banquet meeting yesterday where Bob Martin was presented with the Sue Evans Memorial Award, and he wanted to congratulate Bob. He further stated the next Rec Center Meeting is May 20th, at 7:00 at City Hall, he further stated they are in the final stages of an RFP that will be submitted to some architects for the design and the next discussion topic will be the location.

Mayor Wallace stated that white cane week is approaching, and Walmart will not allow the Lions Club to stand in front of their building anymore, so we can be found in front of Kroger and Buschs'

Mayor Wallace stated he would like to explain to Mr. Foman that the project at the Volunteer Park has been an ongoing project; we worked out a deal with the farmer so that he will clear out the brush and the trees that would be very hard to clear out in the future when we wanted to do projects. He further stated there have been new paths developed and more will be coming.

CM 4-9-13 MOTION TO ADJOURN

Motion by Kramer, supported by Kopkowski

To adjourn the council meeting at 8:10 p.m.

Tedd Wallace, Mayor

Lisa Deaton Clerk/Treasurer

REVENUE REPORT

City of South Lyon

For the Period: 7/1/2012 to 4/30/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000.000							
402.000 REAL PROPERTY TAX	3,299,824.00	3,299,824.00	3,150,689.54	0.00	0.00	149,134.46	95.5
423.000 SOUTH LYON WOODS TAX	920.00	920.00	1,136.50	79.50	0.00	-216.50	123.5
444.000 PAYMENT IN LIEU OF TAXES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
446.000 PENALTIES AND INTEREST	27,400.00	27,400.00	12,288.57	0.00	0.00	15,113.43	44.8
451.000 BUILDING PERMITS	52,000.00	52,000.00	70,007.50	7,446.80	0.00	-18,007.50	134.6
452.000 HEATING & PLUMB. REFG. PERMIT	0.00	0.00	19,137.70	1,615.00	0.00	-19,137.70	0.0
453.000 ELECTRICAL PERMITS	0.00	0.00	12,731.00	1,536.00	0.00	-12,731.00	0.0
454.000 LICENSES & BUSINESS MISC.	0.00	0.00	2,703.50	265.00	0.00	-2,703.50	0.0
570.000 STATE SHARED REV.	857,540.00	857,540.00	597,717.30	0.00	0.00	259,822.70	69.7
600.000 BOARD OF APPEALS	0.00	0.00	1,300.00	0.00	0.00	-1,300.00	0.0
600.100 REZONING FEES	0.00	0.00	700.00	0.00	0.00	-700.00	0.0
630.000 ADMIN FEE PROPERTY TAX	94,000.00	94,000.00	87,187.50	0.00	0.00	6,812.50	92.8
634.000 GRAVE OPENINGS & FOUNDATIONS	30,000.00	30,000.00	27,670.00	1,155.00	0.00	2,330.00	92.2
635.000 W & S ADMIN. CHARGES	0.00	0.00	1,353.12	0.00	0.00	-1,353.12	0.0
642.000 POLICE	0.00	0.00	25,799.98	717.18	0.00	-25,799.98	0.0
661.000 PARKING VIOLATION	6,000.00	6,000.00	4,111.75	256.75	0.00	1,888.25	68.5
662.000 LOCAL COURT FINES	19,000.00	19,000.00	13,182.85	3,045.06	0.00	5,817.15	69.4
664.000 INTEREST	0.00	0.00	3,366.71	0.00	0.00	-3,366.71	0.0
664.200 PARK AND REC. INTEREST	0.00	0.00	245.47	0.00	0.00	-245.47	0.0
665.200 INTEREST-TRANSFER FROM C&S	0.00	0.00	858.68	0.00	0.00	-858.68	0.0
666.000 INTEREST-EQUALIZ.& CONTINGENCY	0.00	0.00	329.79	0.00	0.00	-329.79	0.0
668.200 RENTS AND ROYALTIES-CABLE	88,000.00	88,000.00	108,421.76	1,100.00	0.00	-20,421.76	123.2
668.300 LEASE--ANTENNA	46,000.00	46,000.00	61,481.06	4,112.02	0.00	-15,481.06	133.7
668.400 RENTAL PROPERTIES	9,000.00	9,000.00	6,591.96	0.00	0.00	2,408.04	73.2
669.209 CONTRIBUTION-PERPETUAL CARE	0.00	0.00	69,912.13	69,912.13	0.00	-69,912.13	0.0
698.000 MISCELLANEOUS	201,000.00	201,000.00	90,730.85	4,701.51	0.00	110,269.15	45.1
699.209 TRANSFER IN FROM CEMETERY FUND	109,500.00	109,500.00	0.00	0.00	0.00	109,500.00	0.0
Dept: 000.000	4,843,184.00	4,843,184.00	4,369,653.22	95,941.95	0.00	473,530.78	90.2
Revenues	4,843,184.00	4,843,184.00	4,369,653.22	95,941.95	0.00	473,530.78	90.2

EXPENDITURE REPORT

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5/9/2013
9:14 am

City of South Lyon

For the Period: 7/1/2012 to 4/30/2013

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund: 101 - GENERAL FUND

Expenditures

ADMINISTRATION	1,026,400.00	1,047,500.00	885,405.73	48,816.84	0.00	162,094.27	84.5
CEMETERY	109,500.00	109,500.00	77,280.60	9,814.86	0.00	32,219.40	70.6
SENIOR TRANSPORTATION	63,816.00	63,816.00	42,544.00	5,318.00	0.00	21,272.00	66.7
POLICE	2,382,226.00	2,382,226.00	1,914,766.91	233,317.47	0.00	467,459.09	80.4
FIRE	466,067.00	466,067.00	419,984.50	45,520.15	0.00	46,082.50	90.1
AMBULANCE	2,575.00	2,575.00	1,786.51	484.18	0.00	788.49	69.4
DEPT. OF PUBLIC WORKS	640,350.00	640,350.00	558,499.72	45,769.29	0.00	81,850.28	87.2
PARKS AND RECREATION	133,725.00	133,725.00	74,702.86	5,857.54	0.00	59,022.14	55.9
HISTORICAL DEPOT	27,200.00	27,200.00	18,672.80	1,406.14	0.00	8,527.20	68.7

Expenditures

4,851,859.00

4,872,959.00

3,993,643.63

396,304.47

0.00

879,315.37

82.0

City of South Lyon

For the Period: 7/1/2012 to 4/30/2013

Fund: 202 - MAJOR STREETS

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
ACCOUNTANT	3,200.00	3,200.00	2,800.00	0.00	0.00	400.00	87.5
STREET-ROUTINE MAINT.	175,310.00	175,310.00	118,488.64	36,359.12	0.00	56,821.36	67.6
TRAFFIC SERVICES	14,800.00	14,800.00	4,594.28	133.33	0.00	10,205.72	31.0
SNOW PLOWING	77,850.00	77,850.00	46,670.30	1,553.30	0.00	31,179.70	59.9
SNOW REMOVAL	3,700.00	3,700.00	78.21	0.00	0.00	3,621.79	2.1
TRANSFER BETWEEN FUNDS	90,000.00	90,000.00	90,000.00	0.00	0.00	0.00	100.0
STORM SEWER	7,500.00	7,500.00	3,039.51	407.45	0.00	4,460.49	40.5
Expenditures	372,360.00	372,360.00	265,670.94	38,453.20	0.00	106,689.06	71.3

Fund: 203 - LOCAL STREETS

Expenditures

ACCOUNTANT	3,200.00	3,200.00	2,800.00	0.00	0.00	400.00	87.5
CONSTRUCTION	0.00	106,900.00	248,094.24	0.00	0.00	-141,194.24	232.1
STREET-ROUTINE MAINT.	154,347.00	154,347.00	92,046.52	9,214.81	0.00	62,300.48	59.6
TRAFFIC SERVICES	7,000.00	7,000.00	1,317.50	133.33	0.00	5,682.50	18.8
SNOW PLOWING	72,650.00	72,650.00	34,751.97	850.06	0.00	37,898.03	47.8
STORM SEWER	13,700.00	13,700.00	4,600.46	407.45	0.00	9,099.54	33.6
Expenditures	250,897.00	357,797.00	383,610.69	10,605.65	0.00	-25,813.69	107.2

EXPENDITURE REPORT

Page: 1
5/9/2013
9:15 am

City of South Lyon

For the Period: 7/1/2012 to 4/30/2013

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund: 592 - WATER & SEWER

Expenditures

WATER/SEWER CONSTRUCTION	0.00	3,793,909.00	1,350,872.90	577,933.10	0.00	2,443,036.10	35.6
WATER / REPAIR	146,600.00	146,600.00	110,394.51	53,079.79	0.00	36,205.49	75.3
SEWER / REPAIR	120,294.00	120,294.00	87,655.04	40,428.36	0.00	32,638.96	72.9
REFUSE COLLECTION	480,000.00	480,000.00	400,464.02	40,096.55	0.00	79,535.98	83.4
WATER	921,790.00	921,790.00	1,414,832.82	139,550.45	0.00	-493,042.82	153.5
WASTEWATER	1,092,285.00	1,092,285.00	1,513,180.45	161,170.03	0.00	-420,895.45	138.5
Expenditures	2,760,969.00	6,554,878.00	4,877,399.74	1,012,258.28	0.00	1,677,478.26	74.4

Check Register Report

CHECKS WRITTEN SINCE 4/8/2013

Date: 05/09/2013

Time: 10:35 am

The City of South Lyon

BANK:

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
60863	04/11/2013	Printed		3317	ADP, INC.	PAYROLL PROCESSING FEES	493.24
60864	04/11/2013	Printed		5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	29.97
60865	04/11/2013	Printed		5374	AT&T MOBILITY	CELL PHONE SERVICE	550.53
60866	04/11/2013	Printed		0035	BOOTH PATTERSON	ATTY FEES	123.50
60867	04/11/2013	Printed		0465	TRACY BROOKS	TUITION REIMBURSEMENT	540.00
60868	04/11/2013	Printed		0859	LLOYD COLLINS	PETTY CASH REIMBURSEMENT	63.29
60869	04/11/2013	Printed		0283	CORRIGAN OIL CO.	GAS & DIESEL FUEL	6,616.36
60870	04/11/2013	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	1,127.62
60871	04/11/2013	Printed		0317	DTE ENERGY	ELECTRIC SERVICE	25,730.82
60872	04/11/2013	Printed		11134	ELECTION SYSTEMS	HARDWARE SUPPORT	347.59
60873	04/11/2013	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	MEDICAL WRAP FEES	7,615.21
60874	04/11/2013	Printed		1519	INTEGRATED ID SYSTEMS, INC.	I.D. BADGES	39.30
60875	04/11/2013	Printed		9778	LEXISNEXIS	MARCH CONTRACT FEE	30.00
60876	04/11/2013	Printed		4980	LIVINGSTON COUNTY CLERK	NOTARY FEE-L. DEATON	10.00
60877	04/11/2013	Printed		1509	MARTIN'S DO IT BEST	MISC SUPPLIES FOR ALL DEPTS	859.92
60878	04/11/2013	Printed		2291	NORM'S TOTAL AUTOMOTIVE SERVICE	TOWING & REPAIRS TO PD 281	1,410.49
60879	04/11/2013	Printed		3438	NORTHEAST WISC. TECH. COLLEGE	TASER TRAINING-SGT HOYDIC	175.00
60880	04/11/2013	Printed		1087	NOTARY SERVICE & BONDING	NOTARY BOND PKG 091, EMBOSSER	98.85
60881	04/11/2013	Printed		0293	OAKLAND COUNTY ANIMAL CONTROL	FEB & MARCH DOG LICENSE FEES	775.25
60882	04/11/2013	Printed		1034	OAKLAND COUNTY TREASURER	TRAILER PARK TAX	382.50
83	04/11/2013	Printed		5183	OAKLAND COUNTY TREASURERS	RADIO REPLACEMENT	3,278.42
60884	04/11/2013	Printed		0218	PARKSIDE CLEANERS	RUGS FOR CITY HALL	43.00
60885	04/11/2013	Printed		0462	PETER'S TRUE VALUE HARDWARE	MISC SUPPLIES FOR ALL DEPTS.	835.64
60886	04/11/2013	Printed		1199	PNC BANK	VISA PAYMENT	153.68
60887	04/11/2013	Printed		11102	PRO PIZZA	PIZZA FOR CREEK CLEANING CREW	76.85
60888	04/11/2013	Printed		3812	PULLUM WINDOW CORP	WINDOW FOR WASHBURN SCHOOL	225.50
60889	04/11/2013	Printed		2656	SOUTH LYON VFW	CEMETERY FLAGS	453.00
60890	04/11/2013	Printed		2781	STATE OF MICHIGAN	NOTARY FEES	10.00
60891	04/11/2013	Printed		0504	TECH RESOURCES, INC.	REMOTE BACKUP	69.95
60892	04/11/2013	Printed		5552	US BANK	05 BLDG AUTH BONDS	120,005.00
60893	04/11/2013	Printed		1552	TEDD WALLACE	MILEAGE REIMBURSEMENT	70.38
60894	04/11/2013	Printed		3822	LINDSEY WEBSTER	VIDEO 4/8/13 COUNCIL MEETING	50.00
60895	04/11/2013	Printed		3984	WOW! BUSINESS	INTERNET SERVICE	131.80
60896	04/18/2013	Printed		0364	DOUGLAS BAAKI	CLEANING ALLOWANCE	100.00
60897	04/18/2013	Printed		0708	AUDRA BAKER	CLEANING ALLOWANCE	100.00
60898	04/18/2013	Printed		1110	JARED BAKER	CLEANING ALLOWANCE	100.00
60899	04/18/2013	Printed		3219	RONALD BARBOUR	CLEANING ALLOWANCE	100.00
60900	04/18/2013	Printed		3602	BLUE CROSS BLUE SHIELD OF MICH	BCBS PREMIUM 007006071/0006	36,137.36
60901	04/18/2013	Printed		3835	BRICCO EXCAVATING CO.,LLC	DWRP PAY #3	448,970.81
60902	04/18/2013	Printed		5441	BRIGHTON AREA FIRE DEPT.	ENGINEER COURSE	875.00
60903	04/18/2013	Printed		0465	TRACY BROOKS	CLEANING ALLOWANCE	100.00
60904	04/18/2013	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION	432.65
60905	04/18/2013	Printed		3442	CMC TELECOM, INC.	PHONE SERVICE	1,737.60
60906	04/18/2013	Printed		0859	LLOYD COLLINS	CLEANING ALLOWANCE	100.00
60907	04/18/2013	Printed		0859	LLOYD COLLINS	PETTY CASH REIMBURSEMENT	58.10
60908	04/18/2013	Printed		0998	CONSUMERS ENERGY	GAS SERVICE	5,713.57
60909	04/18/2013	Printed		7933	JEFFREY & CARI DELAMIELLEUR	REFUND CHECK FOR WATER BILL	498.57
60910	04/18/2013	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	318.46
60911	04/18/2013	Printed		0084	DUNCAN DISPOSAL SYSTEMS, LLC	DUMPSTERS & RECYCLING	40,514.47
60912	04/18/2013	Printed		7934	EMERGENT HEALTH PARTNERS	EMT COURSE	2,745.00

Check Register Report

CHECKS WRITTEN SINCE 4/8/2013

Date: 05/09/2013

Time: 10:35 am

Page: 2

The City of South Lyon

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
60913	04/18/2013	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	RX CHARGES	3,192.82
60914	04/18/2013	Printed		1633	CHRISTOPHER FAUGHT	CLEANING ALLOWANCE	100.00
60915	04/18/2013	Printed		2545	SEAN S. HOYDIC	CLEANING ALLOWANCE	100.00
60916	04/18/2013	Printed		0557	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTION	227.25
60917	04/18/2013	Printed		3618	IPT BY BIDNET	AUCTION SITE	2.50
60918	04/18/2013	Printed		3800	LSL PLANNING, INC.	MASTER PLAN FEES	3,383.73
60919	04/18/2013	Printed		0470	MISDU	PAYROLL DEDUCTION	96.65
60920	04/18/2013	Printed		2024	NATIONAL FIRE PROTECTION	ANNUAL DUES	165.00
60921	04/18/2013	Printed		3405	JEFFREY NOECHEL	REIMBURSE FOR POSTAGE	3.60
60922	04/18/2013	Printed		5183	OAKLAND COUNTY TREASURERS	CLEMIS FEES	3,884.75
60923	04/18/2013	Printed		1634	TIMOTHY RAAP	CLEANING ALLOWANCE	100.00
60924	04/18/2013	Printed		0055	SAM'S CLUB DIRECT	MEMBERSHIP FEES	145.00
60925	04/18/2013	Printed		0236	CHRISTOPHER SEDERLUND	CLEANING ALLOWANCE	100.00
60926	04/18/2013	Printed		0226	ROGER S. SHARPE	RETIREMENT BUY OUT	17,500.00
60927	04/18/2013	Printed		7935	KELLY SMITH	4/13/13 WEDDING FEES	100.00
60928	04/18/2013	Printed		2405	CHRISTOPHER SOVIK	CLEANING ALLOWANCE	100.00
60929	04/18/2013	Printed		0831	TONY SROUFE	CLEANING ALLOWANCE	100.00
60930	04/18/2013	Printed		3691	START RESCUE	CONFINED SPACE COURSE	3,175.00
60931	04/18/2013	Printed		3100	STATE OF MICHIGAN**	SOR FEES	30.00
60932	04/18/2013	Printed		9800	TRAVIS STEVENS	CLEANING ALLOWANCE	100.00
60933	04/18/2013	Printed		0768	JOHN TOMANEK	CLEANING ALLOWANCE	100.00
60934	04/18/2013	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTION	3,105.00
60935	04/18/2013	Printed		1211	TIMOTHY WALTON	CLEANING ALLOWANCE	100.00
60936	04/18/2013	Printed		8996	MICHAEL WITTRICK	CLEANING ALLOWANCE	100.00
60937	04/18/2013	Printed		3834	BRANDON ZIRKLE	INSTALL 2 SENSOR SWITCHES	140.00
60938	04/25/2013	Printed		7938	ACROSS THE STREET PRODUCTIONS	BLUE CARD TRAINING MMRMA GRANT	3,080.00
60939	04/25/2013	Printed		5310	ARBOR SPRINGS WATER CO., INC.	WATER	17.25
60940	04/25/2013	Printed		7936	ERIC BROMLEY	REIMBURSEMENT BACKGROUND CK	50.00
60942	04/25/2013	Printed		3755	BEVERLY DIXSON	COUNCIL PAY	180.00
60944	04/25/2013	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	RX FEES	3,243.31
60945	04/25/2013	Printed		2586	GLENN KIVELL	COUNCIL PAY	180.00
60946	04/25/2013	Printed		1756	ERIN KOPKOWSKI	COUNCIL PAY	180.00
60947	04/25/2013	Printed		3398	MICHAEL KRAMER	COUNCIL PAY	180.00
60948	04/25/2013	Printed		1165	MICHIGAN RURAL WATER ASSOC.	ADVANCED ELECTRICAL TRAINING	250.00
60949	04/25/2013	Printed		3660	MUNETRIX LLC	SUBSCRIPTION RENEWAL	1,702.01
60950	04/25/2013	Printed		5183	OAKLAND COUNTY TREASURERS	FRMS FEE- REPORTS	1,120.75
60951	04/25/2013	Printed		2018	QUALITY FIRST AID & SAFETY	FIRST AID SUPP., GLOVES&PAPER	328.25
60952	04/25/2013	Printed		2507	R.R.R.A.S.O.C.	HOUSEHOLD HAZARDOUS WASTE COLL	945.00
60953	04/25/2013	Printed		3756	JOSEPH RYZYI	COUNCIL PAY	180.00
60954	04/25/2013	Printed		1732	STANDARD INSURANCE COMPANY	DISABILITY AND LIFE INSURANCE	2,578.49
60955	04/25/2013	Printed		3675	TOSHIBA FINANCIAL SERVICES	COPIER LEASES	1,675.22
60956	04/25/2013	Printed		0589	JOSEPH VELTRI	HEALTH INS REIMBURSEMENT	435.12
60957	04/25/2013	Printed		1552	TEDD WALLACE	COUNCIL PAY	220.00
60958	04/25/2013	Printed		3822	LINDSEY WEBSTER	COUNCIL RECORDING	50.00
60959	04/25/2013	Printed		1378	HARVEY WEDELL	COUNCIL PAY	180.00
60960	04/25/2013	Printed		3984	WOWI BUSINESS	UTILITY	37.97
60961	04/25/2013	Printed		5294	DAVID M. MURPHY	APRIL CAR ALLOWANCE	350.00
60962	04/25/2013	Printed		0998	CONSUMERS ENERGY	UTILITIES	3,646.80
60963	04/25/2013	Printed		0584	DTE ENERGY	UTILITIES	158.94
60964	05/02/2013	Printed		0561	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTION CHECK	556.50
60965	05/02/2013	Printed		3317	ADP, INC.	PAYROLL PROCESSING FEES	660.04
60966	05/02/2013	Printed		5374	AT&T MOBILITY	AT&T WIRELESS UTILITIES	558.57

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Checks							
60967	05/02/2013	Printed		4234	AVAYA*, INC.	DPW PHONE SYSTEM	18.51
60968	05/02/2013	Printed		5264	BUSCH'S	SUPPLIES	8.30
60969	05/02/2013	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION CHECK	432.65
60970	05/02/2013	Printed		0584	DTE ENERGY	UTILITIES	10,376.33
60971	05/02/2013	Printed		3955	JOHNSON, ROSATI, SCHULTZ &	ATTY FEES	12,510.80
60972	05/02/2013	Printed		3702	MICHAEL KENNEDY	REIMBURSEMENT FOR LUNCH-HOSE T	49.27
60973	05/02/2013	Printed		9834	WOODROW MATNEY	CUSTODIAL SVCS @ DEPOT	684.00
60974	05/02/2013	Printed		3520	METLIFE - GROUP BENEFITS	DENTAL INSURANCE	4,665.86
60975	05/02/2013	Printed		3787	MICHIGAN ASSOC OF FIREFIGHTERS	PAYROLL DEDUCTION CHECK	575.00
60976	05/02/2013	Printed		2412	MICHIGAN SECTION, A.W.W.A.	AWWA REGIONAL MTG. -A.RANDALL	125.00
60977	05/02/2013	Printed		0470	MISDU	PAYROLL DEDUCTION CHECK	55.83
60978	05/02/2013	Printed		0967	DAVID MURRAY	PLUMBING & MED. INSP. APR 2013	1,228.51
60979	05/02/2013	Printed		0943	PLUMBERS SERVICE	CABLED SANITARY, CHECKED SAN.	221.00
60980	05/02/2013	Printed		5141	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTION CHECK	641.08
60981	05/02/2013	Printed		0559	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION CHECK	186.00
60982	05/02/2013	Printed		5219	RAFT	LEADERSHIP TRAINING	120.00
60983	05/02/2013	Printed		0840	ROAD COMM. FOR OAKLAND COUNTY	TRAFFIC SIGNAL MAINT. FEB-MAR	450.00
60984	05/02/2013	Printed		0701	SAM'S CLUB	OFFICE SUPPLIES	323.99
60985	05/02/2013	Printed		7935	KELLY SMITH	WEDDING CANCELATION	100.00
60986	05/02/2013	Printed		9958	SOUTH LYON AREA RECREATION	CONTRIBUTION FOR COMMUNITY CEN	10,000.00
60987	05/02/2013	Printed		1465	TERMINEX PROCESSING CENTER	PEST CONTROL	54.00
60988	05/02/2013	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTION CHECK	3,105.00
60989	05/02/2013	Printed		7939	VALERIE VERNIER	EMT DRUG TESTING REIMBURSEMENT	49.00
60990	05/02/2013	Printed		3984	WOW! BUSINESS	UTILITIES	32.97
60991	05/02/2013	Printed		2562	POSTMASTER	REMINDER & SHUTOFF MAILING	159.39
60992	05/02/2013	Printed		3834	BRANDON ZIRKLE	ELECTRICAL INSPECTOR'S PAY	1,850.76
60993	05/08/2013	Printed		11102	PRO PIZZA	PIZZA FOR BUDGET WORKSHOP	72.95
60994	05/09/2013	Printed		3317	ADP, INC.	PAYROLL PROCESSING FEES	423.31
60995	05/09/2013	Printed		5629	ARBOUR, LARRY	PERFORMANCE @ FARM. MKT.	150.00
60996	05/09/2013	Printed		3019	BIFANO EYE CARE	3 MO. OPTICAL INSURANCE	990.00
60997	05/09/2013	Printed		0035	BOOTH PATTERSON	ATTORNEY FEES	114.00
60998	05/09/2013	Printed		0059	CITY OF NOVI TREASURER	INSPECTION SERVICES	6,670.16
60999	05/09/2013	Printed		0058	CITY OF SOUTH LYON	WATER BILL FROM APRIL 2013	135.01
61000	05/09/2013	Printed		5624	COMMERCIAL TRAFFIC SAFETY CONS	DMV ENFORCEMENT CLASS	250.00
61001	05/09/2013	Printed		0283	CORRIGAN OIL CO.	GAS & DIESEL -APRIL 2013	6,930.63
61002	05/09/2013	Printed		7698	CRAIN'S DETROIT BUSINESS	SUBSCRIPTION RENEWAL	59.00
61003	05/09/2013	Printed		0584	DTE ENERGY	ELECTRIC UTILITIES	29,715.54
61004	05/09/2013	Printed		0084	DUNCAN DISPOSAL SYSTEMS, LLC	DUMPSTERS&RECYCLING MAY-2013	40,574.79
61005	05/09/2013	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	RX FEES	4,184.67
61006	05/09/2013	Printed		5628	ENCORE IMPRESSIONS	COPIES	385.00
61007	05/09/2013	Printed		3955	JOHNSON, ROSATI, SCHULTZ &	ATTY FEES	234.00
61008	05/09/2013	Printed		1509	MARTIN'S DO IT BEST	SPONGES	614.02
61009	05/09/2013	Printed		5626	SUZAN MARTIN	REIMBURSE FOR WATER WK SUPPLIE	68.91
10	05/09/2013	Printed		5625	DEBBIE NOGLE	TABLES AND TENTS-FARMERS MRKT	242.64
61011	05/09/2013	Printed		5627	MARY NORROCKI	TIME WORKED	225.00
61012	05/09/2013	Printed		3228	OFFICE EXPRESS	OFFICE SUPPLIES	52.54
61013	05/09/2013	Printed		1199	PNC BANK	LUNCH @MML LEGISLATIVE CONF.	15.84
61014	05/09/2013	Printed		2507	R.R.R.A.S.O.C.	HAZ. WASTE DAY	27.00

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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
61015	05/09/2013	Printed		1465	TERMINEX PROCESSING CENTER	PEST CONTROL	68.00
61016	05/09/2013	Printed		3596	THE UPS STORE	PLAN COPIES	15.00
61017	05/09/2013	Printed		3984	WOW! BUSINESS	INTERNET SERVICE	32.97
Total Checks: 153						Checks Total (excluding void checks):	910,194.03
Total Payments: 153						Bank Total (excluding void checks):	910,194.03
Total Payments: 153						Grand Total (excluding void checks):	910,194.03

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Fund	Department	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND							
Dept:							
	101-000.000-035.000	ENGINEERIN	HUBBELL, ROTH, & CLARK, INC. PLAN REVIEW	0		05/13/2013	253.30
	101-000.000-035.000	ENGINEERIN	CIB PLANNING CONSULTATION&DEVELOP. REVIEWS	0		05/13/2013	500.00
Total							753.30
Dept: ADMINISTRATION							
	101-200.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		05/13/2013	98.76
	101-200.000-727.000	OFFICE SUP	OFFICE EXPRESS NAME PLATES	0		05/13/2013	31.89
	101-200.000-727.000	OFFICE SUP	OFFICE EXPRESS STAMP, FOR DPST ONLY, BE	0		05/13/2013	-6.49
	101-200.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		05/13/2013	95.85
	101-200.000-740.000	OPERATING	OFFICE EXPRESS NAMEPLATES	0		05/13/2013	10.50
	101-200.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. GENERAL ENGINEERING SERVICES	0		05/13/2013	202.64
	101-200.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. TROTTERS PT. PATH DESIGN	0		05/13/2013	101.32
	101-200.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. COL. ACRES HYDRANT 4/27/13	0		05/13/2013	1,300.46
	101-200.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. VILL. EAGLE HGTS UTILITY 4/13	0		05/13/2013	101.32
	101-200.000-801.000	PROFESSION	CIB PLANNING CONSULTATION&DEVELOP. REVIEWS	0		05/13/2013	1,312.50
	101-200.000-802.000	ONGOING RE	TECH RESOURCES, INC. RESTORE INTERNET RESTRICTIONS	0		05/13/2013	37.50
	101-200.000-817.000	PLANNING C	CIB PLANNING CONSULTATION&DEVELOP. REVIEWS	0		05/13/2013	600.00
	101-200.000-820.000	COMPUTER	TECH RESOURCES, INC. WORSTATION FOR CITY MANAGER	0		05/13/2013	1,350.51
	101-200.000-820.000	COMPUTER	TECH RESOURCES, INC. COMPUTER WORSTATION FOR CLERK	0		05/13/2013	1,548.26
	101-200.000-820.000	COMPUTER	TECH RESOURCES, INC. INSTALL LAPTOP FOR CM USE	0		05/13/2013	56.25
	101-200.000-900.000	PRINTING	LAKELAND PRINTING BUSINESS CARDS-TED WALLACE	0		05/13/2013	148.00
	101-200.000-900.000	PRINTING	MICHIGAN MUNICIPAL LEAGUE WEBSITE CLASSIFIED ADS	0		05/13/2013	129.00
	101-200.000-931.000	BUILDING M	PARKSIDE CLEANERS RUG CLEANING	0		05/13/2013	43.00
Total ADMINISTRATION							7,161.27
Dept: CEMETERY							
	101-276.000-740.000	OPERATING	ADVANCE AUTO PARTS OIL FOR TRACTORS	0		05/13/2013	35.88
	101-276.000-740.000	OPERATING	BADER & SONS CO. OIL FILTERS FOR TRACTORS	0		05/13/2013	71.00
	101-276.000-740.000	OPERATING	BADER & SONS CO. MOWER PARTS	0		05/13/2013	47.01
	101-276.000-740.000	OPERATING	ETNA SUPPLY WATER LINE FOR COMMUNITY GARD.	0		05/13/2013	189.21
Total CEMETERY							343.10
Dept: POLICE							
	101-300.000-727.000	OFFICE SUP	LAKELAND PRINTING PD LETTERHEAD	0		05/13/2013	141.68
	101-300.000-740.000	OPERATING	INTOXIMETERS BREATHALYZER MOUTHPIECES	0		05/13/2013	131.95
	101-300.000-740.000	OPERATING	TECH RESOURCES, INC. RESTART EXCHANGE SERVER	0		05/13/2013	118.75
	101-300.000-740.000	OPERATING	LEAGUE OF MICHIGAN BICYCLISTS YOUTH BOOKLETS FOR PD	0		05/13/2013	30.00
	101-300.000-740.000	OPERATING	INTEGRATED ID SYSTEMS, INC. ID CARD	0		05/13/2013	19.30
	101-300.000-863.000	VEHICLE MA	355, INC. OIL CHANGES FOR PD	0		05/13/2013	65.66
	101-300.000-863.000	VEHICLE MA	BLUETARP FINANCIAL, INC. FLOOR JACK	0		05/13/2013	62.85

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: POLICE						
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS IDLER PULLEY& BELT PD291	0		05/13/2013	39.96
101-300.000-863.000	VEHICLE MA	NORM'S TOTAL AUTOMOTIVE SERVIC AC RECHARGE PD281	0		05/13/2013	99.00
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS BATTERY FOR PD 202	0		05/13/2013	114.28
101-300.000-863.000	VEHICLE MA	355, INC. OIL CHANGES	0		05/13/2013	94.91
101-300.000-930.000	REPAIR MAI	CYNERGY PRODUCTS REPAIRS TO RADAR	0		05/13/2013	690.13
Total POLICE						1,608.47
Dept: FIRE						
101-335.000-721.000	UNIFORMS &	ALLIE BROTHERS UNIFORMS UNIFORM SHIRTS	0		05/13/2013	143.80
101-335.000-721.000	UNIFORMS &	W4 SIGNS HELMET NAMES	0		05/13/2013	28.00
101-335.000-721.000	UNIFORMS &	WITMER PUBLIC SAFETY GROUP HELMET, COLLAR BRASS	0		05/13/2013	260.97
101-335.000-721.000	UNIFORMS &	ALLIE BROTHERS UNIFORMS HAMMON UNIFORM SHIRT	0		05/13/2013	42.95
101-335.000-721.000	UNIFORMS &	NORTH EASTERN UNIFORMS EMT UNIFORMS	0		05/13/2013	207.60
101-335.000-721.000	UNIFORMS &	WITMER PUBLIC SAFETY GROUP ASST. CHIEF COLLAR BRASS	0		05/13/2013	33.98
101-335.000-727.000	OFFICE SUP	GRAINGER TRASH BAGS, WIPES	0		05/13/2013	104.73
101-335.000-727.000	OFFICE SUP	QUILL CORPORATION CAPS, COPY PAPER, COFFEE, FILT	0		05/13/2013	210.96
101-335.000-727.000	OFFICE SUP	GRAINGER PAPER TOWELS,COTTON TOWELS,ETC	0		05/13/2013	207.51
101-335.000-740.000	OPERATING	AMERICAN AWARDS & ENGRAVING GEAR LOCKER NAME PLATES	0		05/13/2013	18.00
101-335.000-851.000	RADIO MAIN	CYNERGY PRODUCTS QUARTERLY RADIO SERVICE AGREE.	0		05/13/2013	345.00
101-335.000-851.000	RADIO MAIN	CYNERGY PRODUCTS REPLACEMENT RADIO ANTENA	0		05/13/2013	32.95
101-335.000-863.000	VEHICLE MA	BLUETARP FINANCIAL, INC. FLOOR JACK	0		05/13/2013	12.57
101-335.000-863.000	VEHICLE MA	HALT FIRE INC. PRESSURE GUAGE	0		05/13/2013	77.27
101-335.000-863.000	VEHICLE MA	PAYETTE SALES & SERVICE, INC. MOTOR/GEAR	0		05/13/2013	181.05
101-335.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MISC SUPPLIES	0		05/13/2013	11.98
101-335.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MECHANIC'S TOOLS	0		05/13/2013	48.21
101-335.000-930.000	REPAIR MAI	GALLAGHER FIRE EQUIPT.CO. FIRE EXTINGUISHER INSPECTION	0		05/13/2013	143.50
101-335.000-930.000	REPAIR MAI	MIDWEST GAS INSTRUMENT SERVICE CALIBRATION GAS	0		05/13/2013	200.43
101-335.000-930.000	REPAIR MAI	DOUGLASS SAFETY SYSTEMS LLC SCBA REPAIR	0		05/13/2013	178.77
101-335.000-930.000	REPAIR MAI	ARGUS-HAZCO AIR MONITOR BATTERY	0		05/13/2013	126.91
101-335.000-977.000	EQUIPMENT	ARGUS-HAZCO REPLACEMENT AIR MONITOR/SENSOR	0		05/13/2013	1,381.90
101-335.000-977.000	EQUIPMENT	GRAINGER 2 FIRE PUMP, 2 FIRE FLAPPER	0		05/13/2013	463.50
101-335.000-977.000	EQUIPMENT	GRAINGER FIRE RAKE	0		05/13/2013	50.49
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC STETHESCOPIES	0		05/13/2013	20.76
Total FIRE						4,533.79
Dept: DEPT. OF PUBLIC WORKS						
101-440.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		05/13/2013	277.77
101-440.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		05/13/2013	7.14

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Fund: GENERAL FUND							
Dept: DEPT. OF PUBLIC WORKS							
101-440.000-740.000		OPERATING	QUALITY FIRST AID & SAFETY FIRST AID SUPP. GLOVES&PAPER	0		05/13/2013	216.50
101-440.000-740.000		OPERATING	ANN ARBOR WELDING SUPPLY CO CYLINDER RENTAL	0		05/13/2013	70.68
101-440.000-740.000		OPERATING	GRAINGER OIL SPILL KITS	0		05/13/2013	56.07
101-440.000-740.000		OPERATING	GRAINGER GLOVES	0		05/13/2013	78.76
101-440.000-863.000		VEHICLE MA	BADER & SONS CO. GEAR HUB FOR J.D. 1445	0		05/13/2013	42.86
101-440.000-863.000		VEHICLE MA	BADER & SONS CO. POWER WASHER HOSE & PARTS	0		05/13/2013	196.60
101-440.000-863.000		VEHICLE MA	BLUETARP FINANCIAL, INC. FLOOR JACK	0		05/13/2013	62.85
101-440.000-863.000		VEHICLE MA	INTERSTATE BILLING SERVICE INC HYDRAULIC FITTINGS FOR LOADER	0		05/13/2013	229.48
101-440.000-863.000		VEHICLE MA	KNAPHEIDE TRUCK EQUIPMENT SALT SPREADER DOOR	0		05/13/2013	813.76
101-440.000-863.000		VEHICLE MA	O'REILLY AUTO PARTS FILTER FOR 5410 TRACTOR	0		05/13/2013	68.71
101-440.000-863.000		VEHICLE MA	SOUTHEASTERN EQUIPMENT CO INC MANIFOLD, VALVES, NOZZLES	0		05/13/2013	1,604.99
101-440.000-863.000		VEHICLE MA	SOUTHEASTERN EQUIPMENT CO INC SWEEPER BROOMS	0		05/13/2013	624.28
101-440.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS MISC. SUPPLIES	0		05/13/2013	20.28
101-440.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS FUEL TANK PATCH	0		05/13/2013	12.49
101-440.000-863.000		VEHICLE MA	O'REILLY AUTO PARTS SWEEPER-AIR FITTINGS, HOSE	0		05/13/2013	632.96
440.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS SAND PAPER	0		05/13/2013	25.98
101-440.000-863.000		VEHICLE MA	ANN ARBOR WELDING SUPPLY CO WELDING SUPPLIES	0		05/13/2013	74.10
101-440.000-863.000		VEHICLE MA	FLEETPRIDE EXHAUST PART	0		05/13/2013	40.25
101-440.000-863.000		VEHICLE MA	INTERSTATE BILLING SERVICE INC HYDRAULIC FITTINGS	0		05/13/2013	15.36
101-440.000-863.000		VEHICLE MA	LAWSON PRODUCTS, INC. PAINT AND SUPPLIES	0		05/13/2013	487.40
101-440.000-863.000		VEHICLE MA	O'REILLY AUTO PARTS SANDER	0		05/13/2013	31.33
101-440.000-863.000		VEHICLE MA	SHARE CORP. RUST REMOVER	0		05/13/2013	85.75
101-440.000-863.000		VEHICLE MA	SOUTHEASTERN EQUIPMENT CO INC GASKETS FOR SWEEPER	0		05/13/2013	36.56
101-440.000-863.000		VEHICLE MA	SOUTHEASTERN EQUIPMENT CO INC SWEEPER WATER TANK REPLACED	0		05/13/2013	1,395.15
101-440.000-863.000		VEHICLE MA	TIRE WHOLESALERS COMPANY, INC. TIRES FOR T-6	0		05/13/2013	714.00
101-440.000-863.000		VEHICLE MA	BLUETARP FINANCIAL, INC. HYD. TANK T-6	0		05/13/2013	269.42
101-440.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS MOWER BATTERY	0		05/13/2013	45.35
101-440.000-863.000		VEHICLE MA	INTERSTATE BILLING SERVICE INC HYDRAULIC FITTINGS T-6	0		05/13/2013	23.74
101-440.000-863.000		VEHICLE MA	FLEETPRIDE FILTER&MUD FLAPS FOR T6 AND T4	0		05/13/2013	92.51
101-440.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS MECHANIC'S TOOLS	0		05/13/2013	128.56
101-440.000-935.000		NPDES PHAS	HUBBELL, ROTH, & CLARK, INC. 2012/2013 STORM H2O PERMIT	0		05/13/2013	1,173.98
101-440.000-935.000		NPDES PHAS	HUBBELL, ROTH, & CLARK, INC. 2012/2013 STORM WATER PERMIT	0		05/13/2013	1,148.75
-440.000-974.000		LAND IMPRO	MILARCH NURSERY, INC. TREE FOR ARBOR DAY PLANTING	0		05/13/2013	265.00
Total DEPT. OF PUBLIC WORKS							11,069.37
Dept: PARKS AND RECREATION							
101-690.000-801.000		PROFESSION	JOHN'S SANITATION PORTA JOHNS AT PARKS	0		05/13/2013	360.00

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Fund: GENERAL FUND						
Dept: PARKS AND RECREATION 101-690.000-801.000	PROFESSION	JOHN'S SANITATION PORTA JOHNS @ PARKS	0		05/13/2013	360.00
				Total PARKS AND RECREATION		720.00
Dept: HISTORICAL DEPOT 101-732.000-931.000	BUILDING M	DICK'S ELECTRIC, INC. REPAIR & REHANG LIGHT FIXTURE	0		05/13/2013	65.00
				Total HISTORICAL DEPOT		65.00
				Fund Total		26,254.30
Fund: MAJOR STREETS						
Dept: TRAFFIC SERVICES 202-474.000-740.000	OPERATING	HUNT SIGN CO., LTD SPEED LIMIT & NO PARKING SIGNS	0		05/13/2013	291.22
				Total TRAFFIC SERVICES		291.22
Dept: SNOW PLOWING 202-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC ROAD SALT (50.44 TON)	0		05/13/2013	1,524.87
				Total SNOW PLOWING		1,524.87
				Fund Total		1,816.09
Fund: LOCAL STREETS						
Dept: CONSTRUCTION 203-451.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. LK ST. PAVEMENT REHAB. 4/27/13	0		05/13/2013	2,503.53
				Total CONSTRUCTION		2,503.53
Dept: TRAFFIC SERVICES 203-474.000-740.000	OPERATING	HUNT SIGN CO., LTD SPEED LIMIT & NO PARKING SIGNS	0		05/13/2013	194.36
				Total TRAFFIC SERVICES		194.36
Dept: SNOW PLOWING 203-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC ROAD SALT (50.44 TON)	0		05/13/2013	821.09
				Total SNOW PLOWING		821.09
				Fund Total		3,518.98
Fund: WATER & SEWER						
Dept: WATER / REPAIR 592-540.000-740.000	OPERATING	ETNA SUPPLY WATER GASKETS	0		05/13/2013	19.87
592-540.000-930.000	REPAIR MAI	MICHIGAN PIPE & VALVE WATER MAIN REPAIR PARTS	0		05/13/2013	202.16
592-540.000-930.000	REPAIR MAI	ETNA SUPPLY WATER REPAIR COUPLINGS	0		05/13/2013	147.48
592-540.000-930.000	REPAIR MAI	ROSE EXCAVATING, INC. SAND FOR REPAIRS	0		05/13/2013	310.25
				Total WATER / REPAIR		679.76
Dept: SEWER / REPAIR 592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE CABLED SANITARY LINE-256 LYON	0		05/13/2013	355.00
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE CABLED SANITARY-607 MAYFAIR	0		05/13/2013	315.00
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE CABLED SANITARY LINE	0		05/13/2013	319.50
592-550.000-930.000	REPAIR MAI	ROSE EXCAVATING, INC. SAND FOR REPAIRS	0		05/13/2013	310.25
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE SERVICE CHARGE-302 LYON BLVD.	0		05/13/2013	153.00
				Total SEWER / REPAIR		1,452.75
Dept: WATER						

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Fund: WATER & SEWER Dept: WATER 592-556.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		05/13/2013	21.59
592-556.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		05/13/2013	18.36
592-556.000-740.000	OPERATING	ELHORN ENGINEERING COMPANY PHOSPHATE	0		05/13/2013	2,876.00
592-556.000-740.000	OPERATING	HACH COMPANY LAB SUPPLIES	0		05/13/2013	112.40
592-556.000-740.000	OPERATING	HACH COMPANY LAB SUPPLIES	0		05/13/2013	90.03
592-556.000-740.000	OPERATING	IDEXX LABORATORIES* LAB SUPPLIES	0		05/13/2013	1,019.42
592-556.000-740.000	OPERATING	ARBOR SPRINGS WATER CO., INC. LAB SUPPLIES	0		05/13/2013	13.13
592-556.000-740.000	OPERATING	BADER & SONS CO. MOWER TUNE UP KIT	0		05/13/2013	25.40
592-556.000-740.000	OPERATING	FISHER SCIENTIFIC LAB COATS & SUPPLIES	0		05/13/2013	61.00
592-556.000-740.000	OPERATING	HACH COMPANY LAB SUPPLIES	0		05/13/2013	127.91
592-556.000-740.000	OPERATING	IDEXX LABORATORIES* LAB SUPPLIES	0		05/13/2013	10.00
592-556.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY FIRST AID SUPPLIES & GLOVES	0		05/13/2013	18.98
592-556.000-740.000	OPERATING	FISHER SCIENTIFIC LAB SUPPLIES	0		05/13/2013	81.68
592-556.000-740.000	OPERATING	FISHER SCIENTIFIC LAB SUPPLIES	0		05/13/2013	45.32
592-556.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. WATER SYSTEM UPGRADES DWRF	0		05/13/2013	44,056.53
592-556.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. WATER SYSTEM DWRF-APR 27, 2013	0		05/13/2013	51,162.81
592-556.000-801.211	WELLHEAD P	OFFICE EXPRESS SUPPLIES FOR "WATER WEEK"	0		05/13/2013	249.98
592-556.000-820.000	COMPUTER	TECH RESOURCES, INC. ROUTER REPLACED	0		05/13/2013	92.48
592-556.000-863.000	VEHICLE MA	BLUETARP FINANCIAL, INC. FLOOR JACK	0		05/13/2013	37.70
592-556.000-863.000	VEHICLE MA	INTERSTATE BILLING SERVICE INC FILTERS&HYDRAULIC PARTS-LOADER	0		05/13/2013	346.14
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS BATTERY FOR W-4	0		05/13/2013	93.58
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS BATTERY FOR W-3	0		05/13/2013	114.28
592-556.000-863.000	VEHICLE MA	ATOMIC CLEANING SYSTEMS POWER WASHER REPAIRED	0		05/13/2013	120.70
592-556.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS SANDER	0		05/13/2013	15.67
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MECHANIC'S TOOLS	0		05/13/2013	48.21
592-556.000-900.000	PRINTING	LAKELAND PRINTING METER WORKSHEETS PRINTED	0		05/13/2013	42.65
592-556.000-900.000	PRINTING	PRINTING SYSTEMS UTILITY BILLS PRINTED	0		05/13/2013	347.49
592-556.000-970.000	CAPITOL IM	BADGER METER INC. 48-3/4" METER HEADS	0		05/13/2013	2,848.37
592-556.000-970.000	CAPITOL IM	BADGER METER INC. METER BODIES & HEADS	0		05/13/2013	2,698.45
Total WATER						106,796.26
Dept: WASTEWATER 592-557.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		05/13/2013	21.59
592-557.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		05/13/2013	18.35
592-557.000-740.000	OPERATING	BRIGHTON ANALYTICAL, INC. WW ANALYSIS	0		05/13/2013	41.25
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC LAB SUPPLIES	0		05/13/2013	356.16
592-557.000-740.000	OPERATING	PONTIAC ELECTRIC MOTOR WORKS MOTOR FOR ACTIFLOW PUMP	0		05/13/2013	352.55

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Fund: WATER & SEWER Dept: WASTEWATER 592-557.000-740.000	OPERATING	STODDARD SILENCERS, INC. BLOWER AIR FILTERS	0		05/13/2013	684.49
592-557.000-740.000	OPERATING	STONE DEPOT PEASTONE FOR DRYING BEDS	0		05/13/2013	243.00
592-557.000-740.000	OPERATING	ADVANCE AUTO PARTS MISC. TOOLS	0		05/13/2013	31.13
592-557.000-740.000	OPERATING	ADVANCE AUTO PARTS TRAILER WIRING	0		05/13/2013	14.99
592-557.000-740.000	OPERATING	ARBOR SPRINGS WATER CO., INC. LAB SUPPLIES	0		05/13/2013	13.12
592-557.000-740.000	OPERATING	BUSCH'S SUPPLIES	0		05/13/2013	9.47
592-557.000-740.000	OPERATING	GENERAL CHEMICAL ALUMINUM SULFATE	0		05/13/2013	3,430.84
592-557.000-740.000	OPERATING	HACH COMPANY BOD SENSOR CUP	0		05/13/2013	108.00
592-557.000-740.000	OPERATING	METTLER-TOLEDO, INC. LABSCALE CALIBRATED	0		05/13/2013	328.50
592-557.000-740.000	OPERATING	ALLIED WASTE SERVICES #241 PLANT SCREENING REMOVAL	0		05/13/2013	551.71
592-557.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO CYLINDER RENTAL	0		05/13/2013	23.56
592-557.000-740.000	OPERATING	BADER & SONS CO. MOWER TUNE UP KIT	0		05/13/2013	25.40
592-557.000-740.000	OPERATING	GENERAL CHEMICAL ALUMINUM SULFATE	0		05/13/2013	5,286.49
592-557.000-740.000	OPERATING	CARLSON-DIMOND & WRIGHT, INC. KAESER BLOWER REPAIR KIT	0		05/13/2013	415.00
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC LAB SUPPLIES	0		05/13/2013	967.73
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC LAB COATS & SUPPLIES	0		05/13/2013	205.37
592-557.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY FIRST AID SUPPLIES & GLOVES	0		05/13/2013	18.98
592-557.000-740.000	OPERATING	TELEDYNE ISCO, INC. SAMPLE PUMP TUBING	0		05/13/2013	166.45
592-557.000-740.000	OPERATING	PARAGON LABORATORIES, INC. WW ANALYSIS	0		05/13/2013	180.00
592-557.000-740.000	OPERATING	GRAINGER OIL SPILL KITS	0		05/13/2013	56.07
592-557.000-740.000	OPERATING	O'REILLY AUTO PARTS SLUDGE PUMP OIL	0		05/13/2013	35.82
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC LAB SUPPLIES	0		05/13/2013	81.68
592-557.000-740.000	OPERATING	THE UPS STORE THERMOMETER SHIPPED-CALIBRATION	0		05/13/2013	30.42
592-557.000-740.000	OPERATING	CHEMCO PRODUCTS INC. POLYMER	0		05/13/2013	5,089.50
592-557.000-740.000	OPERATING	STANDARD ELECTRIC COMPANY WIRING FOR DEWATERING BLOG MOT	0		05/13/2013	135.61
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC LAB SUPPLIES	0		05/13/2013	45.32
592-557.000-740.000	OPERATING	GRAINGER PUMP STATION FUSES	0		05/13/2013	52.40
592-557.000-802.000	ONGOING RE	KROPF MECHANICAL SERVICE CO. SPRING HVAC INSPECTION	0		05/13/2013	1,125.00
592-557.000-820.000	COMPUTER	TECH RESOURCES, INC. ROUTER REPLACED	0		05/13/2013	92.47
592-557.000-900.000	PRINTING	LAKELAND PRINTING METER WORKSHEETS PRINTED	0		05/13/2013	42.65
592-557.000-900.000	PRINTING	PRINTING SYSTEMS UTILITY BILLS PRINTED	0		05/13/2013	347.49
592-557.000-970.000	CAPITOL IM	BADGER METER INC. 48-3/4" METER HEADS	0		05/13/2013	2,848.37
592-557.000-970.000	CAPITOL IM	BADGER METER INC. METER BODIES & HEADS	0		05/13/2013	2,698.44

Total WASTEWATER 26,175.37

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Grand Total						166,693.51

The above checks have been approved for payment.

Lisa Deaton, City Clerk/Treasurer

Tedd M. Wallace, Mayor

April 2013 Payroll Report								
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Administration								
Badarak, A.	17.6900	160.00		\$ 2,830.40	\$ -	\$ 112.64	\$ 2,943.04	COLA
Deaton, L.			2.00	\$ 4,216.92	\$ 56.10	\$ 114.84	\$ 4,387.86	COLA
Lundy, P.	10.0000	76.00		\$ 760.00	\$ -	\$ -	\$ 760.00	
Mosier, L.				\$ 4,222.88		\$ 112.64	\$ 4,335.52	COLA
Murphy, D.				\$ 6,952.26		\$ 112.64	\$ 7,064.90	COLA
Nogle, D.				\$ 2,692.32		\$ 112.64	\$ 2,804.96	COLA
Schulz, P.	17.0000	48.00		\$ 816.00		\$ -	\$ 816.00	
TOTAL: Administration		284.00	2.00	\$ 22,490.78	\$ 56.10	\$ 565.40	\$ 23,112.28	
Cemetery								
Brannun, L.	10.9400	26.00		\$ 284.44			\$ 284.44	
Jedinak, J.	10.9400	20.00		\$ 218.80			\$ 218.80	
Kimberly, B.	10.9400	16.00		\$ 175.04			\$ 175.04	
McLean, W.	10.9400	20.00		\$ 218.80			\$ 218.80	
Wedesky, J. W.	10.9400	25.00		\$ 273.50			\$ 273.50	
Williamson, N.	11.6300	22.00		\$ 255.86			\$ 255.86	
TOTAL: Cemetery		129.00	0.00	\$ 1,426.44	\$ -	\$ -	\$ 1,426.44	
Police								
Baaki, D.	33.0295	176.00	11.00	\$ 5,813.19	\$ 551.64	\$ 129.58	\$ 6,494.41	COLA
Baker, A.	30.7398	168.00		\$ 5,164.29	\$ -	\$ 122.10	\$ 5,286.39	COLA
Baker, J.	33.0295	160.00		\$ 5,284.72	\$ -	\$ 116.16	\$ 5,400.88	COLA
Barbour, R.	30.7398	164.00	23.00	\$ 5,041.33	\$ 1,070.47	\$ 125.62	\$ 6,237.42	COLA
Brooks, T.	30.7398	172.00		\$ 5,287.25	\$ -	\$ 121.55	\$ 5,408.80	COLA
Collins, L.				\$ 6,717.48		\$ 112.64	\$ 6,830.12	COLA
Faught, C.	30.7398	172.00	9.50	\$ 5,287.25	\$ 442.15	\$ 123.09	\$ 5,852.49	COLA
Forgacs, M.	15.8900	14.00		\$ 222.46			\$ 222.46	
Hoydic, S.	33.0295	168.00	12.00	\$ 5,548.96	\$ 600.59	\$ 128.48	\$ 6,278.03	COLA
Krettlin, F.	15.8900	14.00		\$ 222.46			\$ 222.46	
Laraway, P.	15.8900	14.00		\$ 222.46			\$ 222.46	
Nelson, M.	10.0000	115.00		\$ 1,150.00			\$ 1,150.00	COLA
Raap, T.	30.7398	160.00	3.00	\$ 4,918.37	\$ 139.63	\$ 119.35	\$ 5,177.34	COLA
Regentik, C.	17.6900	160.00		\$ 2,830.40		\$ 112.64	\$ 2,943.04	COLA
Sederland, C.	30.7398	176.00	23.50	\$ 5,410.20	\$ 1,095.44	\$ 121.88	\$ 6,627.52	COLA
Sharpe, R.	35.1817	164.00	10.00	\$ 5,769.80	\$ 533.50	\$ 17,582.80	\$ 23,886.09	Final Payout
Sovik, C.	33.0295	172.00	7.50	\$ 5,681.07	\$ 375.37	\$ 128.81	\$ 6,185.25	COLA
Sroufe, T.	30.7398	160.00		\$ 4,918.37	\$ -	\$ 817.04	\$ 5,735.41	COLA, Longevity
Stevens, T.	30.7398	170.00	2.00	\$ 5,225.77	\$ 92.80	\$ 126.17	\$ 5,444.73	COLA
Tomanek, J.	30.7398	172.00	0.50	\$ 5,287.25	\$ 23.31	\$ 118.80	\$ 5,429.35	COLA
Walton, T.	30.7398	168.00	10.50	\$ 5,164.29	\$ 488.69	\$ 121.44	\$ 5,774.43	COLA
Wilcox, W.	11.3300	35.00		\$ 396.55			\$ 396.55	
Wilcox, W.	15.8900	12.00		\$ 190.68			\$ 190.68	
Wittrock, M.	30.7398	164.00	26.00	\$ 5,041.33	\$ 1,206.35	\$ 124.52	\$ 6,372.20	COLA
Total: Police		3050.00	138.50	\$ 96,795.83	\$ 6,619.93	\$ 20,352.67	\$ 123,768.51	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Fire								
Achatz, R.	10.0000	47.50		\$ 475.00		\$ 37.13	\$ 512.13	COLA
Armstrong, C.	15.0000	44.50		\$ 667.50		\$ 39.38	\$ 706.88	COLA
Bromley	10.0000	17.25		\$ 172.50		\$ 10.23	\$ 182.73	COLA
Carlington, R.	13.0000	43.00		\$ 559.00		\$ 14.25	\$ 573.25	COLA
Demeniuk, C.	15.0000	51.75		\$ 776.25		\$ 16.83	\$ 793.08	COLA
Esper, T.	10.0000	10.75		\$ 107.50		\$ 13.26	\$ 120.76	COLA
Gearns-Hazlett, J.	15.0000	43.50		\$ 652.50		\$ 20.13	\$ 672.63	COLA
Gerhardt, T.	16.0000	23.75		\$ 380.00		\$ 22.00	\$ 402.00	COLA
Glenn, J.	13.0000	45.75		\$ 594.75		\$ 21.23	\$ 615.98	COLA
Hammon, D.	19.0000	41.50		\$ 788.50		\$ 30.58	\$ 819.08	COLA
Johnston, C.	18.0000			\$ -		\$ 8.31	\$ 8.31	COLA
Johnston, D.	15.0000	21.25		\$ 318.75		\$ 9.02	\$ 327.77	COLA
Kennedy, M.				\$ 2,076.92			\$ 2,076.92	
Lynn, C.	13.0000	35.75		\$ 464.75		\$ 10.12	\$ 474.87	COLA
McGillen, T.	15.0000	41.75		\$ 626.25		\$ 14.91	\$ 641.16	COLA
Moynihan, B.	15.0000	37.00		\$ 555.00		\$ 24.20	\$ 579.20	COLA
Noechel, J.	16.0000	58.75		\$ 940.00		\$ 38.78	\$ 978.78	COLA
Shekell, J.	18.0000	38.50		\$ 693.00		\$ 26.13	\$ 719.13	COLA
Shippe, S.	13.0000	33.25		\$ 432.25		\$ 17.05	\$ 449.30	COLA
Stanisz	13.0000	12.25		\$ 134.50		\$ 9.63	\$ 144.13	COLA
Trala, P.	15.0000	12.75		\$ 191.25		\$ 7.26	\$ 198.51	COLA
Ulrich, C.	15.0000	11.00		\$ 165.00		\$ 16.94	\$ 181.94	COLA
Vernier, V.	10.0000	21.00		\$ 210.00		\$ 8.47	\$ 218.47	COLA
Weir, M.	18.0000	56.25		\$ 1,012.50		\$ 46.97	\$ 1,059.47	COLA
Wilson, T.	16.0000	65.00		\$ 1,040.00		\$ 31.74	\$ 1,071.74	COLA
Womer, L.	13.0000	40.50		\$ 526.50		\$ 17.27	\$ 543.77	COLA
Total: Fire		854.25		\$ 14,560.17		\$ 511.82	\$ 15,071.99	
D.P.W.								
Archey, Je.	22.3700	160.00	13.50	\$ 3,579.20	\$ 458.06	\$ 337.60	\$ 4,374.86	COLA, On Call
Brock, R.	22.7700	160.00	8.50	\$ 3,643.20	\$ 295.21	\$ 187.71	\$ 4,126.12	COLA
Buers, D.	22.7500	160.00	3.00	\$ 3,640.00	\$ 104.37	\$ 113.96	\$ 3,858.33	COLA
Cavitt, R.	20.7700	160.00	3.00	\$ 3,323.20	\$ 94.56	\$ 129.25	\$ 3,547.01	COLA
Jamison, M.	17.6900	160.00	2.00	\$ 2,830.40	\$ 53.82	\$ 112.64	\$ 2,996.86	COLA
Kaska, C.	20.7700	160.00	2.00	\$ 3,323.20	\$ 63.60	\$ 1,236.17	\$ 4,622.97	COLA, On Call
Moritz, M.	20.7700	160.00	1.50	\$ 3,323.21	\$ 47.28	\$ 328.03	\$ 3,698.52	COLA, On Call
Paver, V.	20.7700	160.00	15.50	\$ 3,323.20	\$ 488.72	\$ 271.00	\$ 4,082.92	COLA, On Call
Plasecki, T.	16.1200	160.00	7.50	\$ 2,579.20	\$ 181.35	\$ 126.83	\$ 2,887.38	COLA
Total: D.P.W.		1440.00	56.50	\$ 29,564.83	\$ 1,786.96	\$ 2,843.19	\$ 34,194.96	
W.& W.W.								
Archey, Ju.	17.6900	160		\$ 2,830.40		\$ 112.64	\$ 2,943.04	COLA
Beason, R.	24.2200	160	1.00	\$ 3,875.20	\$ 36.98	\$ 452.97	\$ 4,365.15	COLA, On Call
Bridson, D.	24.6200	160		\$ 3,939.20		\$ 113.52	\$ 4,052.72	COLA
Caramitaro, J.	23.8200	160	11.00	\$ 3,811.20	\$ 396.99	\$ 365.72	\$ 4,573.91	COLA, On Call
Gehring, D.	22.7000	160	3.50	\$ 3,632.00	\$ 119.18	\$ 239.90	\$ 3,991.08	COLA, On Call
Kelly, M.	20.7700	160		\$ 3,323.20		\$ 112.64	\$ 3,435.84	COLA
Martin, R.				\$ 6,278.60		\$ 1,112.64	\$ 7,391.24	COLA, Longevity
Miller, D.	27.7300	160		\$ 4,436.80		\$ 114.73	\$ 4,551.53	COLA
Popravsky, P.	19.6200	160		\$ 3,139.20		\$ 112.64	\$ 3,251.84	COLA
Randall, A.	25.3200	160	5.00	\$ 4,051.20	\$ 192.80	\$ 324.62	\$ 4,568.62	COLA, On Call
Total: W.& W.W.		1440.00	20.50	\$ 39,317.00	\$ 745.95	\$ 3,062.02	\$ 43,124.97	
Grand Total		7,197.25	217.50	\$ 204,165.05	\$ 9,208.93	\$ 27,336.10	\$ 240,699.13	

AGENDA NOTE

New Business: Item #1

MEETING DATE: May 13, 2013

PERSON PLACING ITEM ON AGENDA: Mayor Wallace

AGENDA TOPIC: Proclamation of Mental Health Month May 2013

EXPLANATION OF TOPIC: Every year The Oakland County Mental Health Authority hosts an array of events that promote community awareness about mental illness issues. As part of the endeavor, they are asking communities to proclaim May as being Mental Health Awareness Month.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Approve the resolution/proclamation designating May 2013 as Mental Health Awareness Month

RECOMMENDATION: Approve the resolution/proclamation designating May 2013 as Mental Health Awareness Month

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the resolution/proclamation designating May 2013 Mental Health Awareness Month in the City of South Lyon, Oakland County, Michigan.

Mental Health Month– May 2013

- WHEREAS, mental health is critical for our individual well-being and vitality as well as that of our families, communities and business; and
- WHEREAS, one in five (25%) of all American experience a mental health illness that requires treatment at some point in their lives; and
- WHEREAS, one in 10 (10%) of children has a serious mental illness that, if untreated, can lead to school failure, physical illness; and
- WHEREAS, May 9th has been designated the National Children’s Mental Health Awareness Day; and
- WHEREAS, stigma and stereotypes associated with mental illnesses often keeps those living with such an illness from seeking treatment that could improve their quality of life and help them manage the illness effectively; and
- WHEREAS, mental illness is a biologically based brain disorder that cannot be overcome through “will power” and is not related to defect in a person’s “character” or intelligence; and
- WHEREAS, the National Institute of Mental Health reports that mental disorders are the leading cause of disability in the United States and Canada for ages 15-44; and
- WHEREAS, mental health recovery is a journey of healing and transformation enabling a person with a mental illness to live a meaningful life in a community of his or her choice while striving to achieve his or her full potential; and
- WHEREAS, mental health recovery not only benefits individuals with mental health disabilities by focusing on their abilities to live, work, learn and fully participate and contribute to our society, but also enriches the texture of our community life and;
- WHEREAS, the Oakland County Community Mental Health Authority has established and is committed to inspiring hope, Empowering people, and strengthening communities.

NOW THEREFORE LET IT BE KNOWN that the Mayor and City Council hereby designate the month of May 2013 as Mental Health Month in the City of South Lyon.

In Witness Whereof, I hereunto set my hand and caused the Seal of the City of South Lyon, Michigan to be affixed 13th day of May, 2013

Mayor Tedd M. Wallace

AGENDA NOTE

New Business: Item #2

MEETING DATE: May 13, 2013

PERSON PLACING ITEM ON AGENDA: Mayor Wallace

AGENDA TOPIC: Re-Appointments

EXPLANATION OF TOPIC: In March of each year, the staggered terms of the various boards and commissions members expire.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Affirm/do not affirm the re-appointments made by Mayor Wallace

RECOMMENDATION: Affirm the re-appointments made by Mayor Wallace

SUGGESTED MOTION: Motion by _____, supported by _____ to affirm the re-appointments made by Mayor Wallace of the following:

Margaret Kurtzweil	Planning Commission	Term Expires: March 2016
Keith Bradley	Planning Commission	Term Expires: March 2016
William Rodman	Zoning Board of Appeals	Term Expires: March 2016
Steve Mosier	Zoning Board of Appeals	Term Expires: March 2016
Mike Orlando	Parks and Recreation	Term Expires: March 2016
Elizabeth Pfile	Historical Commission	Term Expires: March 2016
Randy Clark	Housing Commission	Term Expires: March 2016

AGENDA NOTE

New Business: Item #3

MEETING DATE: May 13, 2013

PERSON PLACING ITEM ON AGENDA: Mayor Wallace

AGENDA TOPIC: Appointments

EXPLANATION OF TOPIC: In March of each year, the staggered terms of the various boards and commissions members expire.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Mayor Wallace to appoint Linda Ross to the Historical Commission.

RECOMMENDATION: Mayor Wallace to appoint Linda Ross to the Historical Commission to a 3 year term ending in March 2016

SUGGESTED MOTION: Motion by _____, supported by _____ to affirm the appointments made by Mayor Wallace of Linda Ross.

AGENDA NOTE

New Business: Item #4

MEETING DATE: May 13, 2013

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Donation Acceptance

EXPLANATION OF TOPIC: Former South Lyon resident Bonnie Piotter sent a check for \$100.00 to the Police Department in memory of her parents, (Mr. and Mrs. Reynold Sweet), and for Police Officers Memorial Week. The donation needs acceptance from Council.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Copy of card from Ms. Piotter, and letter of appreciation from Chief Collins.

POSSIBLE COURSES OF ACTION: Accept/do not accept donation.

RECOMMENDATION: Accept Donation

SUGGESTED MOTION: Motion by _____, supported by _____ to accept the \$100.00 donation from Ms. Bonnie Piotter, and to thank her for her generosity.

05/13/13



South Lyon Police Department

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459

Lloyd T. Collins
Chief of Police

Ms. Bonnie Piotter
1114 Hillgate Way
Lansing, MI 48912

April 25, 2013

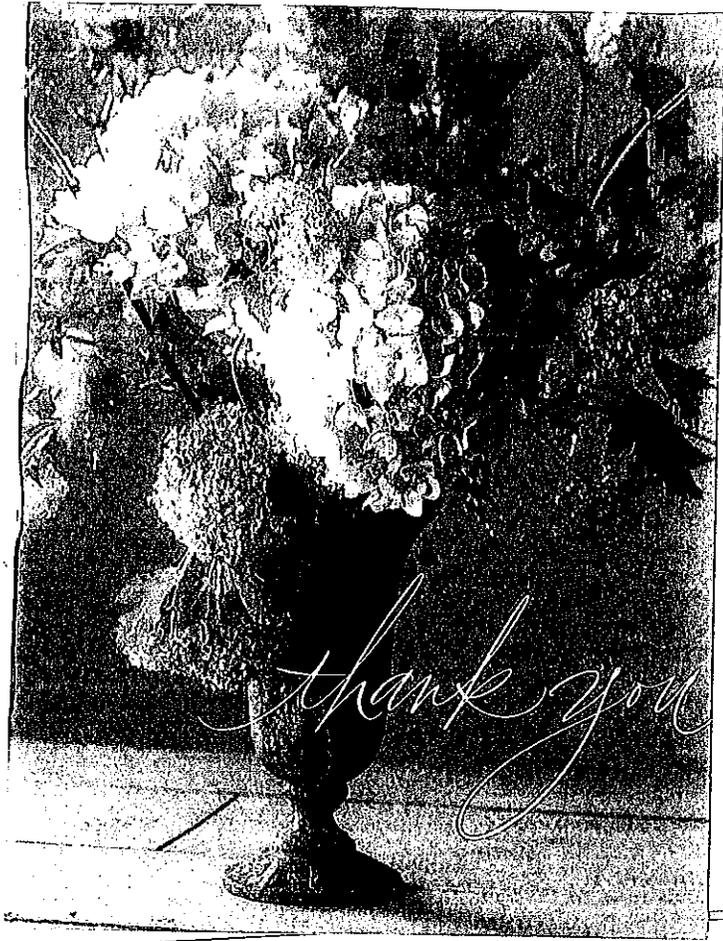
Dear Ms. Piotter:

I would like to take this opportunity to express the gratitude of the South Lyon Police Department for your generous donation of \$100.00 in memory of your parents, (Mr. and Mrs. Reynold Sweet), and for Police Officers Memorial Week. Your donation will be acknowledged at the City Council meeting on May 13, 2013.

It was very thoughtful of you to remember and honor your parents, our department, and all officers who have made the ultimate sacrifice while protecting their communities. On behalf of the officers and staff of the South Lyon Police Department, thank you again for your kindness.

Sincerely,

Lloyd T. Collins
Chief of Police



To The S. L. P. D.

Please accept this
donation in memory
of my parents
(mom, Reynold Sweet
mom, Bessie Sweet)
April 6 1994 Dad's passing
May 24th mom's birthday
and Police Week.

Thank you for all the
respect, honor and
care you gave my parents.

Bonnie Lee (Sweet) Pittler

AGENDA NOTE

New Business: Item #5

MEETING DATE: May 13, 2013

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Lake Street Cruise-in 2013

EXPLANATION OF TOPIC: Ms. Mary Poole, on behalf of the Pumpkinfest Committee, would like to host monthly cruise-in car shows on Lake Street. The shows would be conducted on Lake St. between Lafayette St. and Reese St. from 6:30 p.m. to 9:30 p.m. She is requesting road closures on May 22, June 26, July 24, August 28, and September 25, 2013, (fourth Wednesday of each month).

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Event Application, Hold Harmless Agreement, Vendor Table Sign-off, Merchant/Resident Sign-offs, Road Closure Resolution, Insurance Certificate.

POSSIBLE COURSES OF ACTION: Approve/do not approve the event and/or the requested road closures.

RECOMMENDATION: Carefully consider approval of the expanded event and the requested road closures.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the Lake Street Cruise-in application and Resolve that Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Lake Street Cruise-in on May 22, June 26, July 24, August 28, and September 25, 2013 and the related road closures: Lake Street between Lafayette Street and Reese Street from 6:30 p.m. to 9:30 p.m. and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

05/13/13



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

Rec. 05/02/13
Incomplete - No
Ins. Cert. ; NO
Hold-Harmless Statement

Valid Ins. Cert. Rec. 05/08/13
2013
Hold-Harmless Rec. 05/06/13

PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: 5-1-13 Requested Date of Event: 5-22, 6-26, 7-24, 8-28, 9-25
Applicant / Contact's Name: PUMPKINFEST PRESENTS LAKE ST. CRUISE IN PH #: 248 345-5980
Applicant Address: MARY POOLE
127 E. LAKE ST.
SOUTH LYON

Business / Organizations Name (if Applicable): PUMPKINFEST'S LAKE ST. CRUISE-IN
Bus. Ph#: _____ Bus. Address: PO BOX 696 SOUTH LYON 48178
Vice/ President / CEO (Responsible for Event): MARY POOLE Direct Ph#: 248-345-5980

EVENT START Time: 10:30 a.m. (p.m.) EVENT END Time: 9:30 a.m. (p.m.)

Approximate Number of PERSONS: _____ Organization Names: _____

Approximate Number of VEHICLES: 50-100 Types of Vehicles: Vintage, Classic, hotrods

Approximate Number of ANIMALS: 0 SPECIFIC Animals: _____

Amount of space to be maintained between and /all units in Parade: _____

Route to be traveled (Include Street Names and Turning Directions): _____

STATIONARY CAR SHOW ON LAKE ST. BETWEEN PONTIAC TRAIL (LAFAYETTE)
AND DEESE ST TO THE EAST. WELLS ST. TO REMAIN OPEN.
PAUL PETERS WILL DJ EVENT MUSIC. PORTA JOHN + WASTE
RECEPTICALS INCLUDED. CHURCH PARKING LOT FOR OVERFLOW.
ONE TABLE FOR SALES OF PROMOTIONAL ITEMS

Applicant's SIGNATURE Mary Poole

Responsible Party's SIGNATURE Mary Poole

APPROVED [] DENIED []

Lloyd T. Collins, Chief of Police

FORTIAC TRAIL

ROAD CLOSURE

PUBLIC LOT

EVENT PROMOTIONAL SHEET TABLE

PORTA POTTIES

GARBAGE

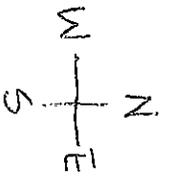
PORTA POTTY

WELLS ST

GARBAGE

CHURCH

CHURCH PARKING LOT
OVERFLOW PARKING



10' OPEN FIRE LANE

ROAD CLOSURE

LAKE ST. CRUISE -IN

10' OPEN FIRE LANE

ROAD CLOSURE

Rec. 05/02/13
JC

May 1, 2013

Chief Collins,

Enclosed is a new application. Please disregard the original one sent. We are now part of Pumpkinfest's 501c3.

Additional documents:

Map

Remainder of neighbor's approval letters

Pumpkinfest's approval of the Cruise-In under their organization.

Please review the current documents. The insurance company is contacting the city attorney and spoke with David Murphy. The insurance will be in place shortly and the policy will be sent directly.

I am very sorry for the delay. Please do what you can. The only additions this year is the street extension.

Sincerely,

Mary Poole

South Lyon Area Pumpkinfest

South Lyon, Michigan

Meeting April 17, 2013

A meeting was held to discuss the Lake Street Cruise-In to come under the umbrella of the Pumpkinfest's 501c3.

A motion was made by Holly Gerdom and seconded by Jan Russell. It was unanimously approved.

Pumpkinfest will be the presenting sponsor of the Lake Street Cruise-In to be held the fourth Wednesday from May thru September from 6:30 until 9:30 pm with the current Lake Street Cruise-In committee will running the event.

The Lake Street Cruise-In committee will also obtain the appropriate insurance for the event that will cover the Cruise-In, the Pumpkinfest organization and the Pumpkinfest board.

Executive Board Approval:

Scott Black, president

Mary Poole, vice-president

A handwritten signature in black ink, appearing to read 'M Poole', written over a horizontal line.

Holly Gerdom, treasurer

Jan Russell, secretary

LAKE STREET CRUISE

downtown **South Lyon**



4th WEDNESDAY MAY - SEPTEMBER

6:30-9:30 pm

FEATURING LOCAL CAR CLUBS
ALL CRUISERS WELCOME

May 22: WOODWARD GTO TIGERS

June 26: COWTOWN CRUISERS

July 24: HURON VALLEY RODDERS

August 28: METRO TRIUMPH RIDERS

September 25: YOUR CLUB HERE

50/50

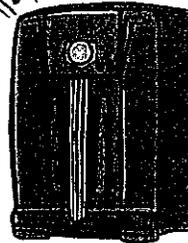


AWARDS

EACH NIGHT!

BEST CAR BEST ENGINE

BEST PAINT



CRUZIN' DJ

Paul Peters

SPONSORED BY



City of South Lyon

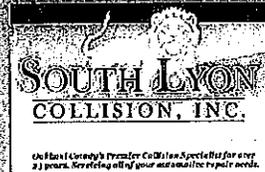
Sponsor here for 5 more issues!



MICHIGAN
seamless tube
SOUTH LYON

FARMERS
John Paul Johnson
Insurance Agency
Northville, MI

SELLERS
Buick • GMC
Reputation is Everything
America's #1 Buick Dealer



WRIGHT DISTRIBUTORS
AUTOMOTIVE PAINTS & SUPPLIES
SOUTH LYON

Sponsor here for 5 more issues!

LAKE STREET TAVERN
Downtown South Lyon

South Lyon Chamber 248-437-3257 • www.southlyonchamber.com to feature your club or more information



CERTIFICATE OF LIABILITY INSURANCE

Rec. 05/08/13
JTC

DATE (MM/DD/YYYY)
05/08/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CANTOR INSURANCE GROUP, LLC. 26777 CENTRAL PARK BLVD SUITE 250 SOUTHFIELD MI 48076	CONTACT NAME: Kenneth Cantor
	PHONE (A/C, No, Ext): (248) 848-0200 FAX (A/C, No): (248) 848-0202 E-MAIL ADDRESS: preiler@cantorinsurance.com
INSURED SOUTH LYON AREA PUMPKIN FEST PO BOX 696 SOUTH LYON MI 48178	INSURER(S) AFFORDING COVERAGE
	INSURER A: Scottsdale Insurance Company
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

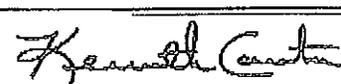
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR SUBR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		CPP371750	05/22/2013	09/25/2013	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible Applied \$ 0
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate Holder & Additional Insured Shown As: The City of South Lyon, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof.

LOCATION: E LAKE ST, SOUTH LYON MI 48178

CERTIFICATE HOLDER CITY OF SOUTH LYON 335 S WARREN SOUTH LYON MI 48178-	CANCELLATION AI 001GYN SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Rec 05/06/13
JRC

May 3, 2013

To whom it concerns;

I am giving my permission for the Cruise-In to set up a table on the sidewalk in front of our store during the Cruise in dates for 2013.

Signed 

Name (print) BRIAN OLANDER

Business STATE FARM INS

Motion by _____, supported by _____

Resolved That Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Lake Street Cruise-in on May 22, June 26, July 24, August 28, and September 25, 2013 and the related road closures: Lake Street between Reese St. and Lafayette St. from 6:30 p.m. to 9:30 p.m.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of May 13, 2013 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Lisa Deaton
City Clerk/Treasurer

By Friday

LAKE STREET CRUISE-IN

About the event: Our committee made up of business owners, citizens, and friends are interested in bringing more customers to the downtown area to keep life in the city. We think a weekly event at "Lake Street Cruise-in" will attract people to the downtown creating an active evening in South Lyon.

WHERE: ON LAKE STREET BETWEEN REESE STREET AND PONTIAC TRAIL (WELLS STREET REMAINS OPEN)

DATES: EVERY FOURTH WEDNESDAY BETWEEN MAY 1 THRU SEPTEMBER 30 2013

TIME: 6:30-9:30 PM

The event will host classic car clubs every Wednesday. A DJ will provide music for entertainment. The High School Sports Teams will conduct a 50/50 raffle to support their organization. Awards will be given to select autos for best in show, interior, engine, and paint.

We will request that parking not be allowed on the street after 5pm to keep clear for event.

We are providing insurance for the city and the event.

Business Name	Signature
Deanna Doll House	Diana Boest
Bob's Barber shop	Robert A. [unclear]
Lake St Mercantile	Sindy [unclear]
STATE FARM INS.	[unclear]
South Lyon Craft Work	Shauna McPherson
The Lyon	Haley Anderson
Lyon's Book Den	[unclear]
Diane PIRAK, D.D.S.	Carol Beech
Clazy Days	[unclear]
Tuscon Cafe	[unclear]
S. Lyon Resale Shoppe	[unclear]
Hani's Taekwon Do Academy	[unclear]



Dear Neighbors,

We are the committee of the **Lake Street Cruise-In**. Our event as you know happens in the evening on the fourth Wednesday of the month between May and September each summer. The first year of our Cruise-In was a tremendous success. Our goal is to bring people into our downtown, giving the community more exposure, insuring the success of the community by helping to keep business's thriving in the downtown. As you know a successful downtown results in residents retaining and improving property values. In this tough economy we are all concerned with retention and growth of our property value.

We are proposing extending the Cruise-In. We are asking for your permission to extend the show one block east of Wells Street to Reese Street in front of your homes. We would allow you access to your driveways by an open lane in the center of the street. We would ask consideration to only use this in an emergency as pedestrians will be mingling on the street. We have adequate staff to insure a safe entrance or exit should the need arise. We are asking you to have your cars positioned in or out of the shows boundary prior to 6:30 pm. The road will open again at 9:30 pm.

We understand that this is a bit of an inconvenience to you and your family, but we encourage you to take an active part in our community by allowing us to create an extension to our event. We also welcome your interest in joining our committee or attending any of our meetings. Our next Meetings are March 5, April 9, and May 7. They are held at Lake Street Tavern at 6:30 pm.

Please consider our request. Your permission for us to extend our show would help us to grow, accommodate more Cruising enthusiasts, bringing more exposure to the downtown. It is our goal to grow the show where we will eventually take over the four corners of the downtown, thus returning your block to normal traffic flow. Requesting the full closure of the downtown currently is premature as we are not large enough for the request to be considered. We need to show that we can grow, and not discourage our cruisers from coming due to lack of space.

We appreciate your consideration. For more information on our event you can follow us on Facebook at Lake Street Cruise-In.

We are required to provide the city with the response by the residents and businesses that this event impacts. I have enclosed two copies of this letter in which one can be returned to us to present to City Council. We can pick up your signed form, or it can be dropped off at Lake Street Tavern. Contact Mary Poole at 248.446.8898 with any questions or a request to pick up your form.

We ask that your response be prompt. We are required to submit paperwork to the Chief of Police, and Oakland County for approval, then a presentation to City Council.

Sincerely,

The Lake Street Cruise-In Committee

Contact: Mary Poole 248.345.5980

I approve the closure of Lake Street between Wells and Reese Disapprove

Print name: Michael Horlocker

Signature Michael Horlocker

Address 223 E. Lake St and 205 E. Lake St. (church)

Comments: I am the pastor and you have the church's approval as well.



Dear Neighbors,

We are the committee of the **Lake Street Cruise-In**. Our event as you know happens in the evening on the fourth Wednesday of the month between May and September each summer. The first year of our Cruise-In was a tremendous success. Our goal is to bring people into our downtown, giving the community more exposure, insuring the success of the community by helping to keep business's thriving in the downtown. As you know a successful downtown results in residents retaining and improving property values. In this tough economy we are all concerned with retention and growth of our property value.

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Sincerely,

The Lake Street Cruise-In Committee

Contact: Mary Poole 248.345.5980

I approve the closure of Lake Street between Wells and Reese Disapprove

Print name: Ralph Dunning

Signature: [Handwritten Signature]

Address: 216 E Lake Street, South Lyon MI 48178

Comments: _____



Dear Neighbors,

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We ask that your response be prompt. We are required to submit paperwork to the Chief of Police, and Oakland County for approval, then a presentation to City Council.

Sincerely,

The Lake Street Cruise-In Committee

Contact: Mary Poole 248.345.5980

I approve the closure of Lake Street between Wells and Reese Disapprove

Print name: Shawn Perttunen

Signature Shawn Perttunen

Address 222 E Lake St. South Lyon, MI

Comments: _____



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The Lake Street Cruise-In Committee

Contact: Mary Poole 248.345.5980

I approve the closure of Lake Street between Wells and Reese Disapprove

Print name: Katrina Dieck

Signature: Katrina Dieck

Address: 224 1/2 226/228 E Lake Street,

Comments: I think it is wonderful.

single family



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Sincerely,

The Lake Street Cruise-In Committee

Contact: Mary Poole 248.345.5980

I approve the closure of Lake Street between Wells and Reese Disapprove

Print name: Alice Wade

Signature: Alice Wade

Address: 232 E. Lake St

Comments: _____



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The Lake Street Cruise-In Committee

Contact: Mary Poole 248.345.5980

I approve the closure of Lake Street between Wells and Reese Disapprove

Print name: Suzan J. Reed

Signature: Suzan J. Reed

Address: ~~332~~ 332 E. Lake St # 2

Comments: lets have fun!!



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Sincerely,

The Lake Street Cruise-In Committee

Contact: Mary Poole 248.345.5980

I approve the closure of Lake Street between Wells and Reese Disapprove

Print name: Lisa O'Neill

Signature [Handwritten Signature]

Address 232 E Lake St #3, South Lyon

Comments: _____

Rec 05/06/13
AC

HOLD HARMLESS AGREEMENT

I, the undersigned applicant, agree that to the fullest extent permitted by law, South Lyon Area Pumpkinfest [Business and/or Owner Name], agrees to defend, pay on behalf of, and hold harmless, the City of South Lyon, its elected and appointed officials, employees, volunteers, attorneys, insurers, representatives and others working on behalf of the City of South Lyon against any and all claims, demand, suits, losses, including all costs connected therewith, for any damages which may be asserted, claimed or recovered against or from the City of South Lyon, its elected and appointed officials, employees, volunteers, attorneys, insurers, representatives and others working on behalf of the City of South Lyon, by reason of personal injury, including bodily injury and death, and property damage, including loss of use therefore which arises out of or is in any way connected or associated with the Block Party Permit for the Lake Street Cruise-In events scheduled for May 22, June 26, July 24, August 28, and September 25, 2013.

Date: 4-30-13

M. Poole
Signature *on behalf of South Lyon Area Pumpkinfest*
Mary L. Poole
Printed Name

[If applicable]

Company/Business Name:

SOUTH LYON AREA PUMPKINFEST

By: M. Poole
Name: MARY L. POOLE
Title: VICE PRESIDENT
Pumpkinfest

AGENDA NOTE

New Business: Item #6

MEETING DATE: May 13, 2013

PERSON PLACING ITEM ON AGENDA: City Attorney

AGENDA TOPIC: CAC By-Laws

EXPLANATION OF TOPIC: The Commission is requesting their by-laws be approved. The City Attorney has reviewed and determined the By-Laws meet the criteria of the Commission's mission.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Proposed revised by-laws, red-lined copy and the minutes from the April 23, 2012 and May 14, 2012 Council Meetings.

POSSIBLE COURSES OF ACTION: Approve CAC by-laws as presented.

RECOMMENDATION: Approve CAC by-laws as presented.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the revised By-Laws as presented by the Cultural Arts Commission.

Mr. Steve Mosier of 205 Harvard stated that Boy Scout Troop #38 began clean-up along the City's bike path April 28th. They picked up garbage and debris from Oak Creek to 12 Mile Road. He stated that Girl Scouts from Troop #21746 also participated.

Mr. Carl Richards 390 Lenox discussed the hole caused by the drain on McMunn at the Tube Mill. The job has been great and they have had no cave-ins, pot holes, etc.

A resident of 897 West Hills Drive stated that he is here over concerns about the on-going development of Volunteer Park. It now looks like it has been turned over to commercial development. They would like a restriction to keep the present nature trail intact. Mayor Wallace stated that there are three former pastures there that we are trying to reclaim. We are going to be reorganizing the path and suggested that he contact the City Manager for further information and input on the re-laying of the path.

OLD BUSINESS:

1. Second Reading - Cultural Arts Commission

City Manager Murphy stated that there have been no changes since the first reading.

CM 5-6-12 – SECOND READING AND ADOPTION – AMENDMENT TO CHAPTER 2

Motion by Kramer, supported by Wedell

To approve the proposed amendment to the City Code, Chapter 2, Article V, Division 6 – Cultural Arts Commission

Mayor Wallace stated that he does not support this because he thought that this would be an extension of the DDA, and he does not agree with creating additional budget items.

VOTE:

MOTION CARRIED (2 opposed)

NEW BUSINESS:

2. Lexington Place

City Manager Murphy stated that the Planning Commission has approved the final site plan and are recommending approval to City Council.

Mr. Jim Clark of 69059 Telegraph Road, Bloomfield Hills, Michigan representing Robertson Brothers stated that they have worked with the Planning Commission to address their concerns and are awaiting final engineering approval. They are anxious to get going and will get started getting rid of the dirt pile.

The question was asked if our planner switched companies. City Manager Murphy stated that we are still working with Mr. Avantini, however he has started his own company. Additional information will be forthcoming.

Discussion was held on the site plan.

Attorney Lee stated that if they are going to edit the Master Deed, the City will need to review it as well as the By-laws.

**CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
APRIL 23, 2012**

Mayor Wallace called the meeting to order at 7:33 p.m.
Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace
Council Members: Dixson, Kivell, Kopkowski, Kramer, Rzyzi, and Wedell
City Manager Murphy
City Attorney Lee
City Clerk/Treasurer Zemke
Department Heads: Collins, Kennedy, and Martin

APPROVAL OF AGENDA:

CM 4-1-12 APPROVAL OF AGENDA

Motion by Kramer, supported by Wedell

To approve the agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

APPROVAL OF MINUTES:

CM 4-2-12 – APPROVAL OF MINUTES- APRIL 9, 2012

Motion by Kramer, supported by Kopkowski

To approve the minutes of the April 9, 2012 Regular Council meeting as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS:

1. **Jr. Baseball League**

Mr. Bryan Spaller and Dean McClorey were present representing the South Lyon Junior League. Mr. McClorey stated that they have gone out and done some fundraising for the proposed additional baseball diamond at McHattie Park. We are back in front of Council to approve the concept and discuss the matching funds. He gave a brief description of the project and presented a breakdown of how the dollars are to be spent. He stated that excavation, backstop, etc. are a large part of the project. He further stated that they have been working very closely with the Recreation Commission.

The question was asked how late into the evening do the activities take place. Mr. McClorey stated that they play until dark. Discussion was held on how many tournaments would take place per year. McClorey stated that there would not be any this year. However, they will be talking about tournaments in the future.

The question was asked if they receive approval, when would they be starting. Mr. McClorey stated that they would like to begin May 1st with completion by June 1st.

Discussion was held on the bids received. Mayor Wallace stated that he does know of a local contractor that wanted to bid, but was not able. Mr. McClorey stated that there was some miscommunication, which was very unfortunate.

Further discussion was held on the design.

Mayor Wallace asked if the contractors met the bonding needs and were references checked? Mr. Spaller indicated that it has been done. The question was asked how tall is the new backstop. Mr. Spaller stated that it is going to be 20 feet tall.

Mayor Wallace asked if any of the Townships were approached regarding funding. Discussion was held on the fact that this is a City owned park. Further discussion was held on the benefit to the entire community.

Councilman Rzyzi asked if this is in the budget for this year. City Manager Murphy stated that these funds would come from funds that were set aside specifically for Parks and Recreation.

Discussion was held on forming a contract between the City and the Junior League for the cost of the project.

CM 4-3-12 – MCHATTIE PARK BASEBALL DIAMOND PROJECT

Motion by Wedell, supported by Kramer

Direct the City Attorney to draft a contract between the City and the South Lyon Junior League for the addition of a baseball diamond and other improvements in McHattie Park in an amount not to exceed \$70,000 with the City's portion to be \$35,000 and that the contract to be signed by the City Manager

VOTE:

MOTION CARRIED UNANIMOUSLY

2. Cultural Arts Commission

Mayor Wallace stated that there has been some interest in the community for quite some time for various art projects.

Margaret Kurtzweil of 939 West Hills Drive stated that this is a model ordinance that has been put together. She stated when you are dealing with arts, you are dealing with a different animal and you have to have a distance from the political process. This is intended to be a sounding board, a listening board when it comes to art in the community.

Council Member Kopkowski questioned the appointment process and Charter requirements. City Clerk/Treasurer Zemke explained that she used language in our existing DDA ordinance. She stated that this is set by Code, not Charter.

Discussion was held on what types of projects they would be looking at.

The question was asked if this will be South Lyon residents only. It was stated that much like the Historical Commission, it is not intended to be residents only. Mayor Wallace stated that he can see the local people getting "squeezed out". Further discussion was held on residency.

Councilman Rzyzi questioned the financing of these projects. City Manager Murphy stated that Council would have to adopt a departmental budget. Further discussion was held on adding to the City's budget.

CM 4-4-12 – APPROVAL – FIRST READING AMENDMENT TO CITY CODE

Motion by Wedell, supported by Kopkowski

To approve the proposed amendment to the City Code, Chapter 2, Article V, Division 6 – Cultural Arts Commission (see attached amendment as part of these minutes)

Mayor Wallace stated that he will not support this. He further discussed the financing and the City's budget.

ROLL CALL VOTE:

MOTION CARRIED (2 opposed)

Dixson – Yes

Kivell – Yes

Kopkowski – Yes

Kramer – Yes

Rzyzi – No

Wedell – Yes

Wallace - Yes

3. Affirm City Manager's Appointment to the DDA Board of Directors

City Manager Murphy stated that Joe Repanshek has resigned from the DDA and he would like to appoint Mr. Bill Jarratt to fill that position. It was stated that Mr. Jarratt has previously served on the DDA Board.

CM 4-5-12 – AFFIRMATION OF DDA APPOINTMENT

Motion by Kramer, supported by Wedell

To affirm the City Manager's appointment of Bill Jarratt owner of Jarratt Architecture to the DDA Board of Directors

VOTE:

MOTION CARRIED UNANIMOUSLY

4. Book'n Trilogy Run

Chief Collins stated that this would encompass approximately 15 minutes and would affect the westbound lane of Nine Mile from Millennium Middle School out to the rail trail. He would recommend approval.

CM 4-6-12 – APPROVAL OF ROAD CLOSURE

Motion by Kivell, supported by Dixson

To approve the closure of westbound Nine Mile Road from Millennium Middle School to the South Lyon Rail Trail from 9:00 a.m. to 9:15 a.m. on Saturday, May 19, 2012

Mayor Wallace asked if the businesses are going to be notified. Discussion was held on this being a relatively short period.

VOTE:

MOTION CARRIED UNANIMOUSLY

5. Set Budget Workshop

Bylaws for the Cultural Arts Commission for the City of South Lyon
2nd Draft

Article I:
Adopted February 1, 2013

Article I: Name

The name of this commission is the Cultural Arts Commission for the City of South Lyon.

Article II: ~~Article II:~~ Enabling Authority

The Cultural Arts Commission (CAC) for the City of South Lyon was established by an Ordinance duly adopted by the South Lyon City Council on May 14, 2012 amending the City Code of Ordinances to add new Sections 2-210 through 2-215 of the City Code and certified at a regular meeting held on May 14, 2012, thereby creating the Cultural Arts Commission for the City of South Lyon.

Article III: ~~Article III:~~ Goals, Objectives, Purposes, Duties

The goals, objectives, purposes and duties of this Commission are to advise and recommend to the City Council and City Administration appropriate means to encourage, facilitate and promote culture and art in the City including but not limited to the following:

- A. To provide promotional and educational activities aimed at increasing public awareness of the necessity and desirability of visual arts, performing arts, music and culture in the community so as to benefit and enrich the City of South Lyon and its residents.

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B. To develop a central clearing house in order to make recommendations pertaining to art and cultural projects and events and to facilitate or coordinate the scheduling, promotion and publicity of art and cultural events.

C. To work with community groups, local, state, or federal governments, or other art or cultural organizations in order to enhance the artistic and cultural needs of the South Lyon community.

D. To encourage the support of business, industry, educational institutions, civic organizations and service clubs as well as the general public in the promotion of culture and art in the City.

E. To support and facilitate the goals and objectives of the City's present and future development plans including, but not limited to the Master Plan, Parks and Recreation Master Plan and other development plans as to the integration of culture and art into City planning and development.

F. To make recommendations to City Council for the purchase or acquisition, permanent or temporary, for as to any work of art, design, or exhibit, for placement in city-owned facilities, properties or other public locations or for the hosting of any cultural event to be funded by the City or other source of private or public funding.

G. To develop and implement a culture and art plan for the City of South Lyon.

H. To raise funds above and beyond the funds for public art that may be used to facilitate the CAC goals.

I. To perform any other duty or responsibility as required or requested by City Council, the City Administration or otherwise deemed necessary to effectuate the intent of this ordinance.

J. By February 1 of each year, the CAC ~~will~~shall submit to the City Council ~~an annual report and plan, including a proposed budget, if appropriate,~~ detailing potential projects and desirable goals ~~to be started in for~~ the next fiscal year.

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~~Article IV: Article IV: Membership, Officers and Terms of Office, Committees~~

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~~The CAC shall be composed of five members, appointed by the City Manager of South Lyon and subject to the approval by the City Council. Commission members shall serve without compensation. Officers shall consist of a Chairperson, a Vice-Chairperson and a~~

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~~Secretary that are elected by the CAC through majority vote. The officers shall serve for a term of one year, but may serve for succeeding terms if reelected by Commission members. The terms of office for the CAC members shall be three years, except that the initial appointment shall be as follows: Two members shall be appointed for a period of three years; two members shall be appointed for a period of two years; and one member shall be appointed for a period of one year respectively, and thereafter each member shall hold office for a three-year term. Members of the CAC may be removed by the City Manager or City Council pursuant to the provisions of the City Charter as may be amended, or at the sole discretion of the City Manager, which such discretion shall be reasonable and with good cause. Vacancies occurring in the CAC prior to the end of the scheduled term shall be filled by the City Manager of the City of South Lyon subject to the approval by the City Council for the remainder of the unexpired term.~~

~~Committees comprised of volunteers from the community and approved by the Commission may be formed to support and assist specific projects undertaken by the Commission. Chairpersons of those committees shall be appointed by the CAC members.~~

Article V: Article V: Meetings

- ~~Regular meetings will be held monthly. The day or dates are at the discretion of the Commission.~~
- ~~The regular meeting schedule shall be posted at City Hall at least forty-eight hours prior to the first meeting of the year.~~
- ~~Special meetings may be called by the Chairperson or by a majority of the voting members of the Commission for the purpose stated in a public notice. Public notice of the special meeting shall be posted at City Hall at least eighteen hours prior to the scheduled starting time.~~
- ~~The Chairperson may cancel a meeting due to weather, emergency or other circumstances that may substantially limit the CAC members or the public to attend. The Chairperson shall give notice of cancellation to CAC members at least two hours prior to the scheduled meeting where practicable.~~
- ~~A majority of all voting members currently serving on the CAC shall constitute a quorum. A concurring vote of the majority of the quorum is required to act on any matter.~~
- ~~Voting shall be by voice and a show of hands.~~

~~A. The Secretary of the CAC shall keep the minutes of all meetings which shall be a record of the CAC's considerations and actions, and which shall include a list of those members present and not present at each meeting. The minutes shall be filed with the City Clerk or designated City Official and shall be a public record.~~

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~~All meetings of the CAC and its subcommittees shall be open to the public.
Public comment shall be allowed at all meetings. Public comment may be limited or extended at the Chair's discretion.~~

~~Article VI: Agenda and Order of Business~~

~~Agendas for each meeting of the Commission shall be developed by the Chair and the members of the CAC. Agendas shall be made available at least forty-eight hours before the meeting's scheduled starting time. The order of business shall be as follows: Call to Order, Roll Call, Approval of Meeting Agenda, Approval of Minutes of Previous Meeting, Public Comment (non-agenda items), Old Business, New Business (non-agenda items), Adjournment.~~

~~Article VI: Article VII: Ethics and Conflicts of Interest~~

~~A member of the CAC shall abstain from discussion or voting on any matter where that member is involved in a real or apparent conflict of interest.
A member of the CAC shall neither solicit nor accept gratuities, favors, or anything of monetary value from persons or entities in a position to benefit from a decision of the CAC.
Members of the CAC shall comply with the ethical requirements of these bylaws in a manner consistent with all applicable laws governing conflicts of interest.
A member of the CAC shall not use his/her position on the CAC to advance his/her own personal gain or advantage.~~

~~Article VIII: Budget and Funding, Organization and Gifts~~

~~A. The CAC shall annually recommend to the City Council a budget with estimates for costs and expenses necessary to fund the objectives and purposes of the CAC. Any budget shall be reviewed, modified, or approved by the City Council. City Council may appropriate those sums deemed reasonable and sufficient to support and fund the expenses of the CAC in connection with the work of the Commission. [This section of the ordinance](#)~~

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B. The CAC shall not ~~be construed to confer upon the CAC have~~ any right to contract or spend on behalf of the City. The CAC shall not obligate itself, or the City, in any financial undertaking or contractual obligation unless first authorized by the City Manager or the City Council by way of resolution.

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C. The CAC is authorized upon Council approval to accept gifts and bequests for the furtherance of its authorized purposes in the name of the City of South Lyon under the control of the CAC. Money from said gifts and bequests to the CAC shall go into a separate bank account in the City of South Lyon accounts specifying the CAC and solely for the use by the CAC.

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Article IX: Amending the Bylaws

Article VII: ~~Proposed amendments~~Membership and Term

A. Composition and Appointment. The CAC shall be composed of five (5) members appointed by the City Manager subject to ~~these bylaws~~ City Council approval.

B. Term. Commission Members shall be appointed and serve for a term of three (3) years subject to the provisions of Section 2-212 of the City of South Lyon Code of Ordinances regarding the initial appointments of CAC Members.

C. Compensation. Commission members shall serve without compensation.

D. Attendance. Commission members are expected to attend all CAC meetings unless excused.

E. Vacancies. Vacancies on the CAC shall be filled by appointments in the same manner provided for in Section 2-211 of the South Lyon Code of Ordinances. A Member appointed to fill a vacancy shall serve the remainder the remainder of the unexpired term.

F. Removal. Commission members may be ~~approved~~removed at the discretion of the City Manager for any reason.

Article VIII: Officers regular meeting

Officers of the CAC shall consist of a Chairperson, a Vice-Chairperson, and a Secretary elected by a majority vote of all voting the existing Commission members currently serving on the CAC. Proposed amendments must have been submitted in writing for a

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term of one (1) year. [Do you think you might need a treasurer at some point if you receive/collect funds from outside sources??]

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Article IX: Committees

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The CAC may form, establish and populate Committees, as needed, to support and assist specific projects undertaken by the Commission. Committees may consist of volunteers from the community and at least one CAC member.

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Article X: Meetings

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A. ~~previous Regular Meetings.~~ Regular meetings of the CAC will be held monthly on the [first, second, third], [Wednesday or other day] of each month. [I would prefer to have a set day of each month so that a schedule of the regular meetings can be posted early in the year] regular meetings can be cancel and replaced with special meetings to accommodate schedules.]

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B. Special Meetings. Special meetings may be called by the Chairperson or by a majority of the Commission Members for the purpose stated in a public notice.

C. Open Meetings. All regular and special meetings of the CAC shall be open to the public and shall be held in compliance with Michigan law.

D. Public Comment. Subject to rules adopted by the CAC, public comment shall be allowed at all meetings.

E. Notice. Notice of Regular and Special meetings shall be provided in compliance with Michigan law.

F. Quorum. A majority of the current CAC members shall constitute a quorum.

G. Order of Business. The order of business of regular CAC meetings shall be as follows: Call to Order, Roll Call, Approval of Meeting Agenda, Approval of Minutes of Previous Meeting, Public Comment (non-agenda items), Old Business, New Business (non-agenda items), Adjournment.

H. Vote and Action. A concurring vote of the majority of the quorum shall be required to act on any matter.

I. Manner of Voting. At the discretion of the Chair, or upon the request of any Member, voting by the CAC shall be by roll call vote.

J. Minutes. The Secretary or his or her designee (e.g. a recording secretary) shall keep the minutes of all meetings which shall be a record of the CAC's considerations and actions, and which shall include a list of those members present and

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not present at each meeting. The minutes shall be filed with the City Clerk or designated City Official and shall be a public record.

Article XI: Ethics and Conflicts of Interest

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A. meeting to be considered. A CAC Member shall abstain from discussion of or voting on any matter where the member is involved in a real or apparent conflict of interest.

B. A CAC Member shall neither solicit nor accept gratuities, favors, or anything of monetary value from persons or entities in a position to benefit from a decision of the CAC.

C. CAC Members shall comply with the ethical requirements of these bylaws in a manner consistent with all applicable laws governing conflicts of interest.

D. CAC Members shall not use his/her position on the CAC to advance his/her own personal gain or advantage.

Article XII: Amendments

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These bylaws shall be reviewed adopted, amended, repealed, or altered, in whole or in part, by a majority vote of the CAC Members at its regular any meeting in January of each year for possible amendment.

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Approved, provided that notice of the proposed amendments to the bylaws shall go to change is contained in the City Council and notice of the City Attorney for final approval.

meeting.

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Bylaws for the Cultural Arts Commission for the City of South Lyon

Adopted February 13, 2013

Article I: Name

The name of this commission is the Cultural Arts Commission for the City of South Lyon.

Article II: Enabling Authority

The Cultural Arts Commission (CAC) for the City of South Lyon was established by an Ordinance duly adopted by the South Lyon City Council on May 14, 2012 amending the City Code of Ordinances to add new Sections 2-210 through 2-215 thereby creating the Cultural Arts Commission for the City of South Lyon.

Article III: Goals, Objectives, Purposes, Duties

The goals, objectives, purposes and duties of this Commission are to advise and recommend to the City Council and City Administration appropriate means to encourage, facilitate and promote culture and art in the City including but not limited to the following:

- A. To provide promotional and educational activities aimed at increasing public awareness of the necessity and desirability of visual arts, performing arts, music and culture in the community so as to benefit and enrich the City of South Lyon and its residents.
- B. To develop a central clearing house in order to make recommendations pertaining to art and cultural projects and events and to facilitate or coordinate the scheduling, promotion and publicity of art and cultural events.
- C. To work with community groups, local, state, or federal governments, or other art or cultural organizations in order to enhance the artistic and cultural needs of the South Lyon community.
- D. To encourage the support of business, industry, educational institutions, civic organizations and service clubs as well as the general public in the promotion of culture and art in the City.
- E. To support and facilitate the goals and objectives of the City's present and future development plans including, but not limited to the Master Plan, Parks and Recreation Master Plan and other development plans as to the integration of culture and art into City planning and development.

- F. To make recommendations to City Council for the purchase or acquisition, permanent or temporary, for as to any work of art, design, or exhibit, for placement in city-owned facilities, properties or other public locations or for the hosting of any cultural event to be funded by the City or other source of private or public funding.
- G. To develop and implement a culture and art plan for the City of South Lyon.
- H. To raise funds above and beyond the funds for public art that may be used to facilitate the CAC goals.
- I. To perform any other duty or responsibility as required or requested by City Council, the City Administration or otherwise deemed necessary to effectuate the intent of the ordinance establishing the CAC.
- J. By March 1 of each year, the CAC shall submit to the City Council an annual report and plan, including a proposed budget, if appropriate, detailing potential projects and desirable goals for the next fiscal year.
- K. The CAC shall annually recommend to the City Council a budget with estimates for costs and expenses necessary to fund the objectives and purposes of the CAC. Any budget shall be reviewed, modified, or approved by the City Council. City Council may appropriate those sums deemed reasonable and sufficient to support and fund the expenses of the CAC in connection with the work of the Commission.
- L. The CAC shall not have any right to contract or spend on behalf of the City. The CAC shall not obligate itself, or the City, in any financial undertaking or contractual obligation unless first authorized by the City Manager or the City Council by way of resolution.
- M. The CAC is authorized upon Council approval to accept gifts and bequests for the furtherance of its authorized purposes in the name of the City of South Lyon under the control of the CAC. Money from said gifts and bequests to the CAC shall go into a separate bank account in the City of South Lyon accounts specifying the CAC and solely for the use by the CAC.

Article IV: Membership and Term

- A. Composition and Appointment. The CAC shall be composed of five (5) members appointed by the City Manager subject to City Council approval.
- B. Term. Commission Members shall be appointed and serve for a term of three (3) years subject to the provisions of Section 2-212 of the City of

South Lyon Code of Ordinances regarding the initial appointments of CAC Members.

- C. Compensation. Commission members shall serve without compensation.
- D. Attendance. Commission members are expected to attend all CAC meetings unless excused.
- E. Vacancies. Vacancies on the CAC shall be filled by appointments in the same manner provided for in Section 2-211 of the South Lyon Code of Ordinances. A Member appointed to fill a vacancy shall serve the remainder of the unexpired term.
- F. Removal. Commission members may be removed at the discretion of the City Manager for any reason.

Article V: Officers

Officers of the CAC shall consist of a Chairperson, a Vice-Chairperson, and a Secretary elected by a majority vote of the existing Commission members for a term of one (1) year.

Article VI: Committees

The CAC may form, establish and populate Committees, as needed, to support and assist specific projects undertaken by the Commission. Committees may consist of volunteers from the community and at least one CAC member.

Article VII: Meetings

- A. Regular Meetings. Regular meetings of the CAC will be held monthly on the first Wednesday of each month.
- B. Special Meetings. Special meetings may be called by the Chairperson or by a majority of the Commission Members for the purpose stated in a public notice.
- C. Open Meetings. All regular and special meetings of the CAC shall be open to the public and shall be held in compliance with Michigan law.
- D. Public Comment. Subject to rules adopted by the CAC, public comment shall be allowed at all meetings.
- E. Notice. Notice of Regular and Special meetings shall be provided in compliance with Michigan law.
- F. Quorum. A majority of the current CAC members shall constitute a quorum.

- G. Order of Business. The order of business of regular CAC meetings shall be as follows: Call to Order, Roll Call, Approval of Meeting Agenda, Approval of Minutes of Previous Meeting, Public Comment (non-agenda items), Old Business, New Business (non-agenda items), Adjournment.
- H. Vote and Action. A concurring vote of the majority of the quorum shall be required to act on any matter.
- I. Manner of Voting. At the discretion of the Chair, or upon the request of any Member, voting by the CAC shall be by roll call vote.
- J. Minutes. The Secretary or his or her designee (e.g. a recording secretary) shall keep the minutes of all meetings which shall be a record of the CAC's considerations and actions, and which shall include a list of those members present and not present at each meeting. The minutes shall be filed with the City Clerk or designated City Official and shall be a public record.

Article VIII: Ethics and Conflicts of Interest

- A. A CAC Member shall abstain from discussion of or voting on any matter where the member is involved in a real or apparent conflict of interest.
- B. A CAC Member shall neither solicit nor accept gratuities, favors, or anything of monetary value from persons or entities in a position to benefit from a decision of the CAC.
- C. CAC Members shall comply with the ethical requirements of these bylaws in a manner consistent with all applicable laws governing conflicts of interest.
- D. CAC Members shall not use his/her position on the CAC to advance his/her own personal gain or advantage.

Article IX: Amendments

These By-laws may be adopted, amended, repealed, or altered, in whole or in part, by a majority vote of the CAC Members at any meeting, provided that notice of the proposed change is contained in the notice of the meeting.

AGENDA NOTE

New Item #7

MEETING DATE: May 13, 2013

PERSON PLACING ITEM ON AGENDA: City Clerk/Treasurer

AGENDA TOPIC: Title VI Non-Discrimination Plan

EXPLANATION OF TOPIC: We were notified by MDOT that all jurisdictions that wish to receive federal financial assistance must have a Title VI Non-Discrimination Plan on file with the State of Michigan. This is a document that includes methods and procedures to ensure non-discrimination against people with limited English proficiency as well as race, color, national origin, sex, disability or any socio-economic status. This plan will put us in compliance and we may continue to receive federal financial assistance.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Title VI Plan and letter from the MDOT.

POSSIBLE COURSES OF ACTION: Approve/do not approve adoption of the Title VI plan.

RECOMMENDATION: To approve the non-discrimination and LEP Title VI plan as approved by the State of Michigan.

SUGGESTED MOTION: Motion by _____ supported by _____ to approve and adopt the Title VI Non-Discrimination Plan as presented.



STATE OF MICHIGAN

RICK SNYDER

GOVERNOR

DEPARTMENT OF TRANSPORTATION

LANSING

KIRK T. STEUDLE

DIRECTOR

March 18, 2013

Tedd Wallace, Mayor
City of South Lyon
335 South Warren
South Lyon, Michigan 48178

Dear Mr. Wallace:

Title VI of the Civil Rights Act of 1964, and related statutes state that, "No person in the United States shall on the grounds of race, color, or national origin, sex, age, disability, or socio-economic status, be excluded from participation in, be denied the benefit of, or otherwise be subjected to discrimination in any program or activity receiving Federal financial assistance". The Civil Rights Restoration Act of 1987 restored the full intent of Title VI to require compliance by all federal-aid recipients and sub-recipients whether their programs or activities are federally funded or not.

Related to Title VI, Executive Order 12898, Limited English Proficiency and Executive Order 13166, Environmental Justice was enacted to ensure non-discrimination against low-income populations, minority populations and persons who have limited ability to speak, write, or understand English. These Executive Orders require recipients and sub-recipients to address Environmental Justice and Limited English Proficiency in consideration of and approach to any program, service, or activity receiving federal-financial assistance, in their Title VI Plans.

Our records indicate that the Michigan Department of Transportation (MDOT) does not have a Title VI Plan on file for the City of South Lyon.

A Title VI Plan is required *prior to the receipt* of federal financial assistance. *If you have ever entered into a contract with MDOT for federal highway funds or have received assistance from the Federal Highway Administration (FHWA) in relationship to an MDOT project, you must have a Title VI Plan.*

Failure to comply with this requirement may place you in deficiency status until you have complied with the regulation as specified in 23 CFR Part 200 and 49 CFR Part 21. You must verify that your organization meets compliance requirements by completing and submitting the enclosed "Sub-Recipient Application for Certification of Title VI and EEO Compliance and Assurances - form 0106."

YOU HAVE 90 CALENDAR DAYS (6/3/13) FROM RECEIPT OF THIS CORRESPONDENCE TO HAVE YOUR FINAL COMPLETED PLAN IN PLACE AND POSTED ON YOUR WEBSITE. YOUR DRAFT PLAN MUST BE SUBMITTED FOR REVIEW BY OUR OFFICE WITHIN 30 DAYS (4/17/13) SO THAT WE CAN ASSIST YOU IN MAKING CORRECTIONS; TO ENSURE THAT YOUR TITLE VI PLAN IS IN COMPLIANCE WITH THE REGULATIONS. PLEASE NOTE THAT YOUR FINAL DRAFT PLAN MUST

MURRAY D. VAN WAGONER BUILDING • P.O. BOX 30050 • LANSING, MICHIGAN 48909

www.michigan.gov • (517) 373-2090

BE REVIEWED AND RECEIVE APPROVAL BY OUR STAFF PRIOR TO SENDING IT TO YOUR CITY COUNCIL FOR ADOPTION.

Please include methods and procedures in your Title VI Plan to ensure non-discrimination with regard to Executive Order 12898 and Executive Order 13166. At a minimum, your Title VI Plan must include:

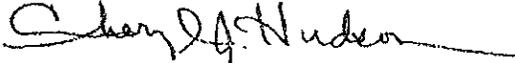
- Title VI Assurances signed by the City Manager or other appropriate executive or responsible authority
- Appendix A, B, and C must be inserted in every contract or sub-contract (enclosed for your reference)
- Local Public Agency (LPA) Plans must include at a minimum:
 - Designation of a Title VI Coordinator or EEO Officer with full authority to implement the Title VI Plan and related statutes
 - Internal compliance reviews of all programs
 - Public outreach and education plan
 - Training programs for staff and others
 - Complaint procedures including time limits for responding
 - Procedures for identifying and addressing Title VI Issues
 - Periodically report on the status of Title VI compliance
 - Detailed plans for bringing discriminatory programs into compliance
 - Methods to prevent discrimination in policy, programs, and procedures
 - Data collections procedures and methods
 - Prevention of discrimination by ensuring fairness in sub-contracting
 - Assurances against discrimination in employment
 - Limited English Proficiency Plan (LEP)
 - Environmental Justice Plan (To address the effects of projects on low-income populations and minority populations)
 - Retaliation clause

After initial certification, you must complete and submit the enclosed annual certification form 0179 – “Title VI Sub-Recipient Annual Certification Form” by October 5th of the reporting year. If you would like assistance in completing your Title VI Plan, please contact:

Teshia Johnson
Civil Rights Program Assistant
Michigan Department of Transportation
425 W. Ottawa
Lansing, Michigan 48909
(517) 241-7462
Fax: 517-335-2785
Johnsont35@michigan.gov

Linda LaNoue
Student Assistant
Michigan Department of Transportation
425 W. Ottawa
Lansing, Michigan 48909
(517) 335-2381
Fax: 517-335-2785
Lanouel@michigan.gov

I look forward to working with you to ensure non-discrimination. The work you do is vital to the economic vitality of our state and the nation, and requires that public funds be used for the benefit of all in a fair and equitable manner.

Sincerely,

Cheryl J. Hudson
EEO Officer

Enclosure(s)

CITY OF SOUTH LYON, MICHIGAN

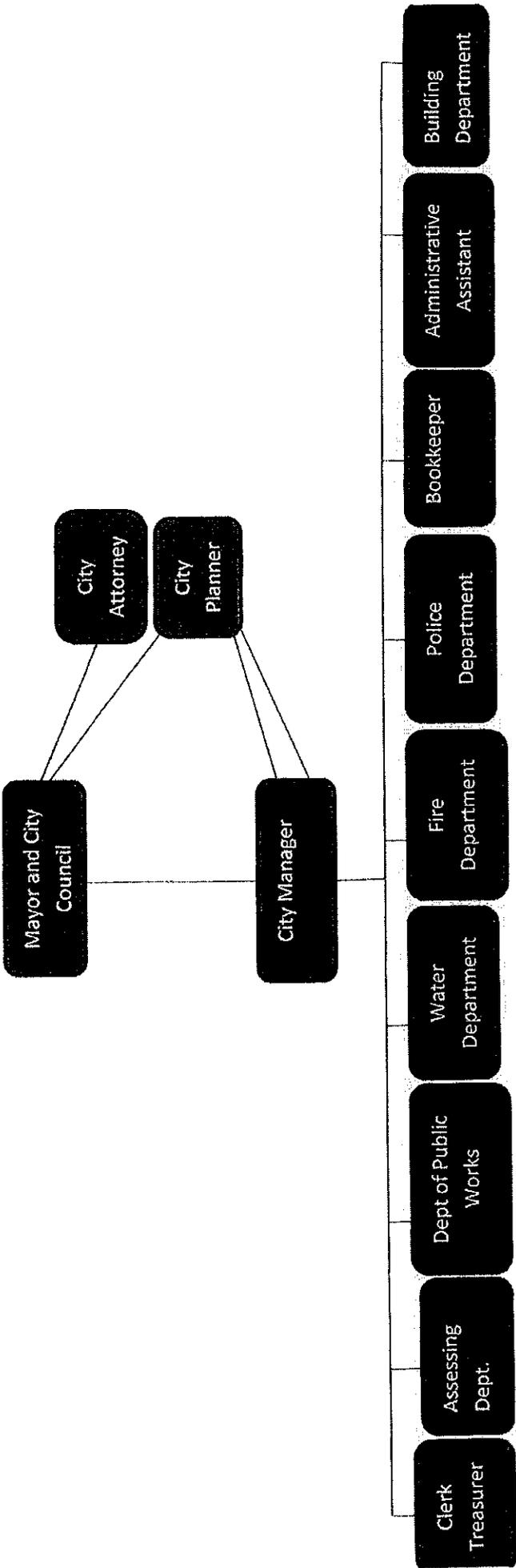
TITLE VI NON-DISCRIMINATION PLAN

**335 S. Warren Street
South Lyon, MI 48178
Phone: (248) 437-1735
Fax: (248) 486-0049
Website: southlyonmi.org**

**Title VI Coordinator:
Lisa Deaton, City Clerk
335 S. Warren Street
South Lyon, MI 48178
Phone: (248) 437-1735
Fax: (248) 486-0049
Email: ld Eaton@southlyonmi.com**

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INTRODUCTION

The City of South Lyon was founded in 1832, incorporated as a Village in 1873, and incorporated as a City in 1930. The City of South Lyon is a Home Rule City, and it is governed by a seven member elected City Council and operates under a Council/Manager form of Government and City Charter which was last amended November 3, 2009. The City of South Lyon recognizes its responsibility to provide fairness and equity in all of its programs, services, and activities, and that it must abide by and enforce federal and state civil rights legislation accordingly.

Title VI of the Civil Rights Act of 1964, is the overarching civil rights law which prohibits discrimination based on race, color, or national origin, in any program, service or activity that receives federal assistance. Specifically, Title VI assures that, "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance." Title VI has been broadened by related statutes, regulations and executive orders. Discrimination based on sex is prohibited by Section 324 of the Federal-Aid Highway Act, which is the enabling legislation of the Federal Highway Administration (FHWA). The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 prohibit unfair and inequitable treatment of persons as a result of projects which are undertaken with Federal financial assistance. The Civil Rights Restoration Act of 1987 clarified the intent of Title VI to include all programs and activities of federal-aid recipients and contractors whether those programs and activities are federally funded or not.

In addition to statutory authorities, Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations," signed in February of 1994, requires federal agencies to achieve Environmental Justice as part of its mission by identifying disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations. Environmental Justice Initiatives are accomplished by involving the potentially affected public in the development of transportation projects that fit within their communities without sacrificing safety or mobility. In 1997, the U.S. Department of Transportation (USDOT) issued its DOT Order to Address Environmental Justice in Minority Populations and Low-Income Populations to summarize and expand upon the requirements of Executive Order 12898 on Environmental Justice. Also, Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency (LEP)," provides that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives Federal financial assistance.

As a recipient of federal financial assistance, the City of South Lyon must provide access to individuals with limited ability to speak, write, or understand the English language. The City of South Lyon will not restrict an individual in any way from the enjoyment of any advantage or privilege enjoyed by others receiving any service, financial aid, or other benefit under its programs or projects. Individuals may not be subjected to criteria or methods of administration which cause adverse impact because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program because of

race, color or national origin. Therefore, the primary goals and objectives of the City of South Lyon's Title VI Program are:

1. To assign roles, responsibilities, and procedures for ensuring compliance with Title VI of the Civil Rights Act of 1964 and related regulations and directives;
2. To ensure that people affected by the City of South Lyon's programs and projects receive the services, benefits, and opportunities to which they are entitled without regard to race, color, national origin, age, sex, or disability;
3. To prevent discrimination in the City of South Lyon programs and activities, whether those programs and activities are federally funded or not;
4. To establish procedures for identifying impacts in any program, service, or activity that may create illegal adverse discrimination on any person because of race, color, national origin, age, sex, or disability; or on minority populations, low-income populations, the elderly, and all interested persons and affected Title VI populations;
5. To establish procedures to annually review Title VI compliance within specific program areas within the City of South Lyon;
6. To set forth procedures for filing and processing complaints by persons who believe they have been subjected to illegal discrimination under Title VI in the City of South Lyon services, programs or activities.

As the sub-recipient of federal transportation funds, the City of South Lyon must comply with federal and state laws, and related statutes, to ensure equal access and opportunity to all persons, with respect to transportation services, facilities, activities, and programs, without regard to race, color, religion, national origin, sex, socio-economic status, or geographical location. Every effort will be made to prevent discrimination in any program or activity, whether those programs and activities are federally funded or not, as guaranteed by the Civil Rights Restoration Act of 1987.

The City of South Lyon shall also ensure that their sub-recipients adhere to state and federal law and include in all written agreements or contracts, assurances that the sub-recipient must comply with Title VI and other related statutes. The City of South Lyon, as a sub-recipient who distributes federal transportation funds, shall monitor their sub-recipients for voluntary compliance with Title VI. In the event that non-compliance is discovered, the City of South Lyon will make a good faith effort to ensure that the sub-recipient corrects any deficiencies arising out of complaints related to Title VI; and that sub-recipients will proactively gauge the impacts of any program or activity on minority populations and low-income populations, the elderly, persons with disabilities, all interested persons and affected Title VI populations.

Discrimination under Title VI

There are two types of illegal discrimination prohibited under Title VI and its related statutes. One type of discrimination which may or may not be intentional is “disparate treatment.” Disparate treatment is defined as treating similarly situated persons differently because of their race, color, national origin, sex, disability, or age.

The second type of illegal discrimination is “disparate impact.” Disparate impact discrimination occurs when a “neutral procedure or practice” results in fewer services or benefits, or inferior services or benefits, to members of a protected group. With disparate impact, the focus is on the consequences of a decision, policy, or practice rather than the intent.

The City of South Lyon’s efforts to prevent such discrimination must address, but not be limited to, a program’s impacts, access, benefits, participation, treatment, services, contracting opportunities, training, investigation of complaints, allocation of funds, prioritization of projects, and the overarching functions of planning, project development and delivery, right-of-way, construction, and research.

The City of South Lyon has developed this Title VI Plan to assure that services, programs, and activities of the City of South Lyon are offered, conducted, and administered fairly, without regard to race, color, national origin, sex, age, or disability of the participants or beneficiaries of federally funded programs, services, or activities (see Title VI Assurances).