

**Regular City Council Meeting
April 25, 2011
Agenda**

**7:30 p.m. Call to Order
Pledge of Allegiance
Roll Call
Approval of Agenda
Minutes – April 11, 2011
Public Comment:**

I. Old Business: None

II. New Business

1. Set Public Hearing for 2011-2012 Budget
2. Waiver of Permit Fees for City-wide Garage Sale
3. DPW Floor Replacement Bid

III. Manager's Report

IV. Council Comments

V. Executive Session

1. Discussion of South Lyon Woods Litigation
2. Manager's Performance and Contract Review

VI. Adjournment

**CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
April 11, 2011**

Mayor Wallace called the meeting to order at 7:30 p.m.

Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace
Council Members: Kivell, Kopkowski, Kramer, Morelli, Selden and Wedell
City Manager Murphy
City Clerk/Treasurer Zemke
Attorney Lee
Department Heads: Collins, Kennedy, Martin and Renwick

CM 4-1-11 – APPROVAL OF MINUTES –MARCH 28, 2010

Motion by Kivell, supported by Morelli

To approve the minutes of the Regular City Council meeting of March 28, 2011 as written

VOTE: **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF MONTHLY BILLS:

Discussion was held on various bills.

CM 4-2-11 – APPROVAL OF MONTHLY BILLS

Motion by Kivell, supported by Wedell

To approve the monthly bills as presented

VOTE: **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF AGENDA:

Mayor Wallace suggested that we move the executive session to after Council Comments.

CM 4-3-11 – APPROVAL OF THE AGENDA

Motion by Wedell, supported by Kivell

To approve the agenda as amended

VOTE: **MOTION CARRIED UNANIMOUSLY**

PUBLIC COMMENT:

Abigail Moore, Liz Raap, and Lilly White representing the Salem Cheerleading team who will be representing the community in Las Vegas in July invited the Council and the community to help with an upcoming fundraiser through Toarmino's Pizza Tuesday, April 12th.

OLD BUSINESS: None

NEW BUSINESS:

1. Volunteer Park Lease annual update

Ken Hamblin of 8325 N. Rushton Road stated that last year he cleared and farmed 13.75 acres of Volunteer Park. This year he does plan on doing the rest, but it is contingent upon whether he can get a root rake and he also needs to find out about the progress of the walking path. Council Member Kopkowski asked how many more acres. Mr. Hamblin stated that it would be 30-40 more acres.

Councilman Kivell asked if he would be planting more Pumpkins. Mr. Hamblin stated that he would not because he has enough other sites. Mayor Wallace discussed the contribution of pumpkins from Mr. Hamblin which were given to the Recreation Commission to raise additional funding.

The question was asked if his crops did well. Mr. Hamblin stated that it went very well.

2. Book & Trilogy Run

Chief Collins stated that this is one of the annual fundraisers for the Salem-South Lyon District Library. The suggested road closure is very brief. Only the westbound lane of Nine Mile will be closed from the middle school to the rail trail. The closure is only for approximately 15 minutes and can be accomplished with on-duty personnel. The program is from 9 a.m. until 12 noon. He is recommending approval.

Discussion was held on the proposed route.

CM 4-4-11 – ROAD CLOSURE – BOOK & TRILOGY RUN

Motion by Kopkowski, supported by Selden

To approve the closure of westbound Nine Mile Road from Millennium Middle School to the South Lyon Rail Trail from 9:00 a.m. to 9:15 a.m. on Saturday, May 21, 2011

VOTE:

MOTION CARRIED UNANIMOUSLY

3. Fee Schedule

Chief Kennedy stated that the Fire Department receives regular requests from insurance companies and individuals for reports of previous fire incidents or relating to the sale of property, etc. The Fire Department did not have a FOIA policy in place when he started therefore he discussed it with the City Clerk and decided that although the City Clerk is the designated FOIA coordinator, Chief Collins is the coordinator specifically for the Police Department. He is looking for a similar situation for the Fire Department by appointing him as the coordinator for the Fire Department

Discussion was held on the different reporting. Chief Kennedy stated that all fire departments have to report to FEMA, which is also tied into our grant funding.

Councilman Kramer asked how the fees were set. Chief Kennedy stated that the Fire Department was doing some things informally and some of it was based on how the Police Department used for their fee schedule.

Councilman Kivell stated that he hoped that the entire fee schedule would not have been duplicated, but rather only the changes. Attorney Lee stated that Council should adopt the entire document.

CM 4-5-11 – AMENDMENT TO FEE SCHEDULE

Motion by Morelli, supported by Wedell

To approve the proposed revised Fee Schedule as presented

VOTE:

MOTION CARRIED UNANIMOUSLY

4. Appointment of Fire Department F.O.I.A. Coordinator

Chief Kennedy stated that it is a matter of efficiency to have him the Fire Department Coordinator rather than going through the City Clerk's office.

Council Member Kopkowski asked if some of the requests by-pass the City Clerk. City Clerk/Treasurer Zemke stated that they do not come through her office if they are for the Police or Fire Department. Council Member Kopkowski stated that she feels that all of the requests should come through the Clerk as the official record keeper. City Clerk/Treasurer Zemke stated that she does not have access to those records and given the limited time frame to respond to the request, it is a matter of efficiency for those two departments to handle their own. Attorney Lee stated that often as it relates to police records there is a discussion with his office as to what can be redacted, etc. Further discussion was held on time management. The question was asked how we are keeping track of the requests. Chief Collins stated that we save all of the requests. The question was asked if notice is given back to the City Clerk of the requests. Chief Collins stated that they do not report back to City Hall. He further explained the process of handling the requests. It was stated that if there is not a request handled satisfactorily, it would get reported back to the City Manager.

CM 4-6-11 – AMENDMENT TO FOIA POLICY

Motion by Kopkowski, supported by Kramer

To approve the amended City of South Lyon Freedom of Information Act Policy

VOTE:

MOTION CARRIED UNANIMOUSLY

5. Receipt of Grants

Superintendent Renwick stated that he had previously applied for a grant for upgrading our decorative streetlights downtown using LED lighting, but was originally denied. After re-submittal we did receive a grant in the amount of \$340,750. The second grant for \$250,000 is for the wastewater treatment plant to reduce energy usage in the main process areas of the plant. He is asking Council's approval so that we can move forward.

Discussion was held the return on investments. The question was asked if this is negotiable. Superintendent Renwick stated that part of the process is authorizing MSA to look at our usage. Attorney Lee stated that it is a negotiated number. Superintendent Renwick stated that it is similar to our current contract and will be paid out of the savings.

Councilman Selden asked the projected savings. Superintendent Renwick stated that for the LED lighting roughly \$3,400 per year. At this time we are not clear on the savings at the wastewater treatment plant. Councilman Selden asked about the labor costs. Superintendent Renwick stated that right now it is about \$100 every time we go out and change a balists or light bulb.

Councilman Kivell asked if the motors are part of what they went through Superintendent Martin stated that it is, but the phase II assessment of the plant is yet to be conducted.

CM 4-7-11 – RECEIPT OF GRANTS

Motion by Wedell, supported by Kivell

To authorize the signing of the grant agreement by the City Clerk and the Mayor

VOTE:

MOTION CARRIED UNANIMOUSLY

6. MDOT Overpayment

City Manager Murphy stated that we entered into a contract with MDOT for the Phase II Streetscape project. The federal government was paying 65% and the City 35%. At that time it was thought that the City would receive approximately \$257,525, but that was not accurate. We went through and made payment requests from MDOT as we went through the process. In March 2010 we were contacted by Rose Grinage from the State indicating that the City had funds to be reimbursed and requesting that we submit for an additional \$128,346. But approximately 6 months later we received notification from MDOT's auditors that they over paid us \$88,991. It is a very complex issue and took several months for us to sort through. What it boiled down to is that we were using a number different than the actual participating costs.

Councilman Kivell asked the expectation of payback. City Manager Murphy stated that an invoice is not expected for 1-2 years. The question was asked if they have indicated that there would be any additional interest. City Manager Murphy stated that there will be no interest.

Councilman Kramer stated that he would like assurance that we can account for the extra money. There is no question that we received the money. Bookkeeper Mosier stated that we could put it in a separate bank account, but right now it is in a liability account. When it came in it was booked as a revenue, but when we were notified, it was put on our books as it needs to be paid back. She further stated that she discussed this with the auditors. Councilman Wedell stated that it was in our annual audit report. The auditors agreed with what was done.

Discussion was held on the construction costs. Bookkeeper Mosier stated that the total was \$437,199.

Council Member Kopkowski stated that we have known this since 2010 and it appears that we simply put it in a liability account to see if MDOT noticed. Bookkeeper Mosier stated that MDOT informed us we were over paid. City Manager Murphy stated that we appealed it and Rose Grinage was out for several months which added to the timing issue.

CM 4-8-11 – REPAYMENT TO MDOT

Motion by Wedell, supported by Kivell

To approve the repayment of \$88,991 to MDOT, when invoiced, based on the over payment for the DDA Streetscape Phase II Project as outlined in the MDOT Contract No. 07-5229

Councilman Kramer asked if we have developed a process to ensure something like this does not happen again. City Manager Murphy stated that we will keep a close eye on our projects.

VOTE:

MOTION CARRIED UNANIMOUSLY

MANAGER'S REPORT:

City Manager Murphy stated that on May 21st we are going to have a clean-up day. Rod Rhodes from Oakpoint Church has kindly volunteered some of his congregation to come in and do some clean-up work. He further discussed the possible projects and volunteers.

COUNCIL COMMENTS:

Councilman Kramer stated that it was very nice to see residents out in the nice weather Sunday.

Councilman Kivell asked where we are with the well. Councilman Kramer read an email from Bob Martin updating Council on the project and indicating that they were able to get all of the casing out and grouted and will begin the testing of the well. Superintendent Martin explained the testing process.

Council Member Kopkowski stated that at the last meeting Councilman Kivell suggested that Council begin writing down some questions that may help evaluating the City Manager. She requested that Council receive a copy of the Manager's contract prior to that meeting.

Council Member Kopkowski asked why the Fire Department Excursion is being parked outside. Chief Kennedy stated that the new pick-up truck has become their primary medical response vehicle. He is trying to make it a more multi-functional vehicle. The Excursion has been taken off as an EMS vehicle and is being used as a staff vehicle. We are in negotiations with HVA and hope to get the bay back.

Council Member Kopkowski stated that in an era of transparent government and changes being instituted by Governor Snyder, she would like to see more on our website and make more available to our citizens. They are saying that the more transparent you are will relate into revenue sharing. City Manager Murphy stated that we are looking at completing the dashboard. The question was asked if the Governor has given a guideline as to what he wants. City Manager Murphy stated that he has and we will be completing these templates, but it is going to take a lot of work.

Councilman Selden thanked the water department for getting the well in so quickly. We are very fortunate.

Mayor Wallace stated that Easter egg hunt is scheduled for April 23rd at Volunteer Park. It has been a tradition for over 50 years.

EXECUTIVE SESSION: Update on Oakland 40 Lawsuit

CM 4-9-11 – ENTER INTO EXECUTIVE SESSION

Motion by Wedell, supported by Selden

To enter into executive session for the purpose of receiving an update on the Oakland 40 Lawsuit

VOTE: MOTION CARRIED UNANIMOUSLY

Council adjourned into Executive Session at 8:28 p.m.

Council reconvened the regular meeting at 10:03 p.m.

CM 4-10-11 – RECOMMENDATION TO THE PLANNING COMMISSION

Motion by Kramer, supported by Wedell

To recommend to the Planning Commission to **review** the zoning classification of the 40 acre IRO zoned property at the end of Mill Street for possible reclassification to an appropriate residential zoning

VOTE: MOTION CARRIED (2 opposed)

ADJOURNMENT:

CM 4-11-11 ADJOURNMENT

Motion by Wedell, supported by Morelli

To adjourn meeting at 10:04 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Tedd M. Wallace
Mayor

Julie C. Zemke
City Clerk/Treasurer

CITY OF SOUTH LYON
SPECIAL CITY COUNCIL MEETING
April 13, 2011

Mayor Wallace called the meeting to order at 6:00 p.m.

Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace
Council Members: Kivell, Kopkowski, Kramer, Morelli, Selden and Wedell
City Manager Murphy
City Clerk/Treasurer Zemke
Department Heads: Collins, Kennedy, Martin and Renwick

BUDGET WORKSHOP

City Manager Murphy stated that he is presenting a very lean budget. General Fund is in the black and the only problem is Local Streets. He discussed General Fund Revenues including the decrease in property values, State Shared Revenues, etc. He stated that Oakland County Equalization is finalizing the property values and we should have a more firm number shortly.

Council reviewed the General Fund departmental budgets including Administration, Cemetery, Public Transportation, Police, Fire, Ambulance, Department of Public Works, Parks and Recreation and Historical.

Discussion was held on Land Acquisition and possible future property purchases including location for possible new well, the former school bus garage, etc.

Discussion was held on Vehicle Replacement budget. Superintendent Renwick discussed the need for a new Bobcat and accessories. He further indicated that the existing John Deere tractor that will be replaced will continue to be used until it can no longer be repaired.

Discussion was held on Capital Improvements and the southwest trail connector. City Manager Murphy stated that the County feels they will be able to start the project in July.

Discussion was held on the proposed major street projects.

Discussion was held on local streets. City Manager Murphy stated that funds have been budgeted for repairs to Dean Drive as well as crack sealing in various locations. He further stated that the expenditures do exceed the revenues, but wanted to present it to Council for further discussion and decision. Discussion was held on the condition of Dean Drive and the need to make the repairs. It was indicated that one option is to transfer the \$70,000 from Major Streets or Capital Improvements. City Manager Murphy stated that in some communities, they levy a separate road millage for local streets. The consensus of Council was to transfer \$70,000 from Major Streets. City Manager Murphy stated that we do not get enough revenue from MDOT to cover our maintenance costs.

Discussion was held on the Water and Sewer Fund. Discussion was held on the need to review rates again this year to stay in line with the auditors' recommendations.

Discussion was held on the 2003 Wastewater Treatment Plant Bonds. City Manager Murphy stated that we could levy additional millage to cover the cost of the bonds. However, we do have a fund balance and he is recommending that we use the surplus funds again this year while economic times are bad and review it again next year. Discussion was held on the affect of a millage increase on the residents given the property values are lower impacting them less. The consensus of Council was to not levy additional millage at this time.

Discussion was held on the Drug Forfeiture Fund. Discussion was held on possibly using the funds for the in-car cameras for the police vehicles as well as other possible uses. Chief Collins explained the allowable uses of those funds and indicated that he would have to conduct additional research.

Discussion was held on the DDA budget. City Manager Murphy stated that he will be presenting this to the DDA Board at tomorrow's meeting.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Tedd M. Wallace
Mayor

Julie C. Zemke
City Clerk/Treasurer

AGENDA NOTE

New Business: Item #1

MEETING DATE: April 25, 2011

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Set Public hearing for 2011-2012 Budget

EXPLANATION OF TOPIC: A public hearing needs to be set for the adoption of the 2011-2012 budget. We are recommending the public hearing be held during the next regular City Council Meeting of May 9, 2011.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Proposed notice of public hearing

POSSIBLE COURSES OF ACTION: Approve/do not approve setting a public hearing on May 9, 2011 for the purpose of adopting the 2011-2012 budget.

RECOMMENDATION: Approve setting a public hearing on May 9, 2011 for the purpose of adopting the 2011-2012 budget.

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve setting a public hearing on May 9, 2011 for the purpose of adopting the 2011-2012 budget.

**CITY OF SOUTH LYON
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN That a Public Hearing on the proposed budget for Fiscal Year 2011-2012 beginning July 1, 2011 and ending June 30, 2012 and the proposed budget for Fiscal Year 2012-2013 beginning July 1, 2012 and ending June 30, 2013 will be held on Monday, May 9, 2011 at 7:30 p.m. at the South Lyon City Hall located at 335 S. Warren Street, South Lyon, Michigan. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

A copy of the proposed budget is available for public inspection in the office of the City Clerk from 8:30 a.m. to 5:00 p.m., Monday through Friday.

Julie C. Zemke
City Clerk/Treasurer

Please note that the bold area within the text should be 11 point boldface.

AGENDA NOTE

New Business: Item #2

MEETING DATE: April 25, 2011

PERSON PLACING ITEM ON AGENDA: City Clerk/Treasurer

AGENDA TOPIC: Waiver of Permit Fee for City-wide Garage/Yard Sale

EXPLANATION OF TOPIC: Years ago, City Council established an annual City-wide garage/yard sale. The event was meant to coincide with the City's spring clean-up garbage collection. Given our current contract with Duncan Disposal and the fact that they pick up large items throughout the year, there is no longer a need for an annual spring clean-up day. However, many residents look forward to the annual City-wide garage/yard sale. It has become a large event with many households participating drawing a large number of people to our community.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Approve/do not approve the waiver of fees for those residents wishing to participate in the 2011 City-wide Garage/Yard Sale on April 29th, 30th and May 1st

RECOMMENDATION: Waive the \$5 per household permit fee for those who wish to participate in the City-wide Yard Sale

SUGGESTED MOTION: Motion by _____, supported by _____ to waive the Garage/Yard Sale permit fees for April 29th, 30th and May 1st, 2011 for households who wish to participate in the City-wide Yard Sale

AGENDA NOTE

New Business: Item #3

MEETING DATE: April 25, 2011

PERSON PLACING ITEM ON AGENDA: DPW

AGENDA TOPIC: Flooring Replacement at Public Works Office

EXPLANATION OF TOPIC: A bid was placed for the removal and replacement of the flooring at the Public Works Office. Tile is starting to come up after 10 years and I am replacing with a rubber tile which will hold up much better with dirt and water. This project consists of the removal of tile, replacement of subflooring as needed and installation of new rubber tile.

This is a budgeted item.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Bid opening documents. There was only 1 bid submitted after sending the bid to local businesses and several people looked at the job. The bid is in the amount of \$10,207.60

POSSIBLE COURSES OF ACTION: Approve bid/do not approve bid.

RECOMMENDATION: Approve bid

SUGGESTED MOTION: Motion by _____, supported by

_____ to approve the bid of \$10,207.60 to The Carpet Change for the removal of the existing flooring, subflooring removal and replacement as needed and the installation of new rubber flooring.



A Memorandum from
The
City of South Lyon
Department of Public Works
Steven S. Renwick, Superintendent

Date: April 20, 2011
To: David Murphy, City Manager
Subject: Flooring Bids

On April 19, 2011 we had a bid opening for the replacement of the flooring at the Public Works Office. This is a budgeted replacement. Surprisingly there was only one bid that was received. Bids had been sent to local flooring businesses, advertised in the newspaper. This project consists of tile removal and replacement in the locker rooms, lunch room, hallways and the entrance. Total area is 1,056 sf.

The office was built in 2002 and is the original asphalt tile that was installed. Over time the water and dirt has lifted the tiles. After looking into different tiles for our application, I have determined that rubber tile would hold up better than regular asphalt tile.

Our flooring is not on concrete and is subject to the floor flexing. Although rubber tile is more expensive, it will last a lot longer as the rubber tile is flexible and will withstand the harsher environment we have at the shop with the water and dirt.

Mailing: 335 S. Warren St., South Lyon, MI 48178

Phone: (248) 437-6914

Office: 530 Ada St., South Lyon MI 48178

Fax: (248) 587-0080

E-Mail: slcpw@southlyonmi.org

Web Site: www.southlyonmi.org

CITY OF SOUTH LYON BID PROPOSAL

The undersigned, as Bidder, declares that he/she has familiarized themselves with the "Instructions to Bidders", "Notice to all bidders" and the attached bid specifications.

Company Name: THE CARPET CHANGE
Signature: [Signature] Title: OWNER
Address: 10080 COLONIAL FLD DR S. LYON MI 48178
Telephone: 248-437-3229 Fax: SAME

ITEM

The removal of existing tile flooring and replaced with rubber flooring, including repair of subflooring as needed and as specified on specification sheet. Product shall be installed according to manufacturer's specified preparations, adhesives and installation procedures. All labor and floor molding included.

TOTAL COST OF BID:

\$ 10,207.60

Notice of Award

You will be notified by phone if you are awarded the bid.

Quotes will be checked for accuracy and sent to City Council with an award recommendation. Once City Council awards the bid, you will be notified of the award.

NOTICE TO ALL BIDDERS

Each bidder agrees to waive any claim it has or may have against the Owner and their respective employees, arising out of or in connection with the administration, evaluation, or recommendation of any bid.

Date: 4-19-11 Signature J. M. C.

Company THE CARPET CHANGES



10080 Colonial Industrial Drive
 South Lyon, MI 48178
 (248) 437-3229

Estimate

Date	Estimate #
4/19/2011	474

Name / Address
City of south lyon, DPW 335 s. warren st. south lyon mi 48178 1-248-437-6914

Description	Qty	Rate	Total
JOHNSONITE rubber tile	1,056	6.20	6,547.20
cove base	360	0.65	234.00
labor tile	1,056	1.65	1,742.40
labor on cove base	360	0.65	234.00
rip up old vct tile	1,000	0.50	500.00
floor prep over wood floor	10	55.00	550.00
glue needed	8	35.00	280.00
r&r toilets	3	40.00	120.00
terms, installation is guaranteed for one year from the date of installation, delivery date to be 30 days of awarded of bid.		0.00	
It's been a pleasure working with you!		Subtotal	\$10,207.60
		Sales Tax (6.0%)	\$0.00
		Total	\$10,207.60

AGENDA NOTE

Executive Session: Item #1

MEETING DATE: April 25, 2011

PERSON PLACING ITEM ON AGENDA: City Attorney

AGENDA TOPIC: Discuss South Lyon Woods Litigation

EXPLANATION OF TOPIC: Discussion of Mediation results.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Confidential materials in an envelope.

POSSIBLE COURSES OF ACTION: N/A.

RECOMMENDATION: N/A.

SUGGESTED MOTION: N/A

AGENDA NOTE

Executive Session: Item #2

MEETING DATE: April 25, 2011

PERSON PLACING ITEM ON AGENDA: Manager

AGENDA TOPIC: Manager's Performance/Contract Review

EXPLANATION OF TOPIC: The last time the Manager had a performance review was August 10, 2009. At the regular Council Meeting of February 28, 2011 the Council said they wanted to review the Manager and his contract at the April 25, 2011 Meeting.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Copy of the Manager's contract.

POSSIBLE COURSES OF ACTION: N/A.

RECOMMENDATION: N/A.

SUGGESTED MOTION: N/A



**International Association of
Chiefs of Police**

515 North Washington Street
Alexandria, Virginia 22314-2357
Phone: 703-836-6767; 1-800-THE IACP
Fax: 703-836-4543
Web: www.theiacp.org

President
Mark A. Marshall
Chief of Police
Smithfield Police Department
Smithfield, VA

Immediate Past President
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Chief of Police
West Goshen Township Police
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Fremont Police Department
Fremont, CA

Third Vice President
Yuriy "Yost" Zaknary, Director
Woodway Department of Public Safety
Woodway, TX

Fourth Vice President
Richard Beary
Chief of Police
University of Central Florida
Orlando, FL

Vice President at Large
Chief Patrick Foley
Douglas Police Department
Douglas, MA

Vice President at Large
Patty Jaye Garrett Patterson
Chief of Police
Sumter Police Department
Sumter, SC

International Vice President
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Pearson Peacekeeping Centre
Ottawa, Ontario, Canada

Vice President-Treasurer
Carl R. Wolf
Chief of Police
Hazelwood Police Department
Hazelwood, MO

**General Chair Division of State
Associations of Chiefs of Police**
Kent Barker
Chief of Police
Tualatin Police Department
Tualatin, OR

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Provincial Police**
John R. Batiste
Chief
Washington State Patrol
Olympia, WA

Parliamentarian
Philip A. Broadfoot
Chief of Police
Danville Police Department
Danville, VA

Executive Director
Daniel N. Rosenblatt
Alexandria, VA

Deputy Executive Director
Chief of Staff
James W. McMahon
Alexandria, VA

February 2011


Lloyd Collins
Chief of Police
South Lyon Police Dept
219 Whipple
South Lyon, MI 48178 United States

Dear Chief Collins:

Congratulations on achieving Life Membership in the IACP. Enclosed you will find your Life Member credentials. Please let me know if you have any future questions or requests regarding your membership.

Again, congratulations on attaining this incredible honor.

Sincerely,


Christian D. Faulkner
Manager, Member Services

Enclosure



INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE

Certificate of Life Membership

This is to certify that

Lloyd T Collins

*has completed twenty years as an Active Member of
the International Association of Chiefs of Police
and is now a Life Member of the Association.*

Recognized on this 27th *day of* October, 2010.

Amiel H. Banker

Daniel M. Rosenblatt, Executive Director

W. A. Marshall

Mark A. Marshall, President

South Lyon Historical Commission Meeting
Thursday, April 7, 2011
Minutes

Members Present: Jack Renwick, Larry Ledbetter, Beth Pfiles, Phil Weipert, Bob Tremitiere

Members Absent: Roger Heiple, Norm Somers

Others Present: City Manager David Murphy, Historical Society President Linda Ross, Police Chief Lloyd Collins

The meeting was called to order at 7:30, upon the achievement of a quorum

The minutes were approved (Larry moved, Beth seconded) and the agenda for this meeting was approved with one addition(Larry moved, Bob seconded)

Gardening Volunteer Status: Bob Tremitiere and Linda Ross presented the results of their efforts:

-They spoke to Raney's and got a commitment to help with technical problems, but they could not commit to coming to the gardens due to staffing issues. They suggested that we bring samples and photos to them.

-The library has volunteer gardeners, and we spoke to their coordinator, who suggested that we advertise in the paper, on the community website, and any internal organs that we have. Also post flyers around town. Linda prepared a flyer for distribution and a list of garden chores. Beth Pfiles suggested that the City has a Facebook page that it uses to send out notices of upcoming events, and that we should consider advertising in that too.

David Murphy has received a generous offer from Oak Point Church for a large group of volunteers to do planting and other work. They will come on May 14. Some suggestions for work to be done include flower planting and painting of the gazebo ramp. In addition, Larry Ledbetter has assembled a group of volunteers for April 22 to do mulching and another for May 7 for creek cleanup. (Larry previously led a Scout group in cleanup and window washing in late March). Linda reported that Mayor Tedd Wallace has been contacted by a group from North Ridge Church who would also like to volunteer.

Linda and Bob will follow up with flyers and advertising. In addition, we will talk to the church volunteers to see if any would be willing to commit to ongoing work for the rest of the garden season.

Remaining concerns are who will coordinate all of the volunteers' work, and how we will assure that the gardens are tended on a regular basis throughout the summer. Also the large number of roses and the work that they require.

Memorial For Gail: Larry has a potential Eagle Scout candidate who may be willing to work on the project. He will follow up on that. Linda suggested that if we do the memorial in the triangular area of the brick walkway, that it might be a good time to change the plantings (currently mostly roses).

Overhang Repairs to Witch's Hat: Larry and David Murphy are meeting with Mr. Rhodes of Oak Point Church on April 8, and they will ask him whether those repairs are within the scope of the work that his volunteers could do. Larry has a scaffold that we can use.

Basement Leak: Jack Renwick met with a representative of Eurotech to see what could be done about the leak. This company injects foam into the ground to stop leaks; however, the representative wants to come back during a rain to look for the source of the leak. Jack thinks that a lot of the water is coming in above ground, around the joists.

Brick Walks: The walks need maintenance. Bob will re-contact the people who were suggested in the past and get some estimates,

Alarm System: Steve Renwick had an alarm company rep out to look at the needs of the museum complex and

the rest of McHattie Park, including some cameras. The cost would be split up between the City and the Commission budgets in an as yet to be determined way. David confirmed that the calls need to go through a call monitoring system and can no longer be routed directly to 911.

Vandalism : Police Chief Lloyd Collins addressed the issue of vandalism at the museum complex, particularly the issue of skateboards. A city ordinance regulates the use of skateboards in public places, and they will enforce it as follows:

-First offense: The skateboard will be confiscated and will not be returned until the offender comes with a parent to Police Headquarters.

-Second offense: The skateboard will not be returned and the youth will be entered into the youth system.

Bicycles are not specifically mentioned in the city ordinance; however, Chief Collins thinks that we can deal with them as a trespassing violation. He also suggested that we post more signs in noticeable places, perhaps in a distinct color, like yellow, so that there can be no "I didn't know it" excuses. The wording that we have on the existing signs is OK, but we could add "Police enforced" to them. David Murphy said that Steve Renwick can order the signs.

In response to a question, Chief Collins said that if we see any vandalism, illegal skateboard use etc, we should call 911. That is also what the cadets who patrol the park are expected to do.

Linda and Beth both suggested that we ask the schools to make an announcement to make the policy well known.

Commission Officers: The Commission has been operating without officially elected officers. We voted to elect Jack Renwick as President, Larry Ledbetter as Vice President, and Bob Tremitiere as Secretary.

The meeting was adjourned at 9PM

The next meeting will be Thursday, May 5, at 7:30 PM at the freight house.

Minutes recorded by Bob Tremitiere, Secretary

Minutes respectfully submitted by Jack Renwick, President