

Regular City Council Meeting

April 23, 2012

Agenda

7:30 p.m. Call to Order
Pledge of Allegiance
Roll Call
Approval of Agenda
Minutes – April 9, 2012
Public Comment:

I. Old Business

1. None

II. New Business

1. Jr. Baseball League
2. Cultural Arts Commission
3. Affirm City Manager's Appointment to the DDA Board of Directors
4. Book's Trilogy Run
5. Set Budget Workshop
6. Set public hearing for 2012-2013 budget
7. Waiver of Permit Fee for City-Wide Garage/Yard Sale
8. Purchase of Trees

III. Manager's Report

IV. Council Comments

V. Adjournment

**CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
APRIL 9, 2012**

Mayor Wallace called the meeting to order at 7:30 p.m.
Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace
Council Members: Dixon, Kivell, Kopkowski, Kramer, Rzyzi, and Wedell
City Manager Murphy
City Attorney Lee
City Clerk/Treasurer Zemke
Department Heads: Collins, Kennedy, and Martin

APPROVAL OF MINUTES:

CM 4-1-12 – APPROVAL OF MINUTES- MARCH 26, 2012

Motion by Kivell, supported by Wedell

To approve the minutes of the March 26, 2012 Regular Council meeting as written

VOTE: MOTION CARRIED UNANIMOUSLY

CM 4-2-12 – APPROVAL OF MINUTES- APRIL 3, 2012 SPECIAL MEETING

Motion by Kivell, supported by Wedell

To approve the minutes of the April 3, 2012 Special Council meeting as written

VOTE: MOTION CARRIED UNANIMOUSLY

APPROVAL OF MONTHLY BILLS:

Discussion was held on various bills.

CM 4-3-12 – APPROVAL OF MONTHLY BILLS

Motion by Kramer, supported by Kivell

To approve the monthly bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

APPROVAL OF AGENDA:

City Manager Murphy stated that we have received a RAP grant from MMRMA in the amount of \$9,000 for in-car video cameras. We have also received a second grant in the amount of \$800 for tasers. He would like to add acceptance of these funds as New Business #3 & #4.

City Manager Murphy also suggested that we set a date for a special budget meeting. It was decided that Council would check their calendars and the City Clerk would coordinate a date.

CM 4-4-12 APPROVAL OF AGENDA

Motion by Wedell, supported by Kramer

To approve the agenda as amended

VOTE:

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT:

Mayor Wallace stated that a lot of people suffer from mental illness and benefit from treatment. We are being asked to declare May as Mental Health Month.

CM 4-5-12 - MENTAL HEALTH MONTH – MAY 2012

Motion by Wedell, supported by Kivell

Whereas, mental health is critical for our individual well-being and vitality as well as that of our families, communities and businesses; and

Whereas, one in four (25%) of all Americans experience a mental health illness that requires treatment at some point in their lives; and

Whereas, one in 10 children has a serious mental illness that, if untreated, can lead to school failure, physical illness, substance use, jail and even suicide; and

Whereas, May 3rd has been designated that National Children's Mental Health Awareness Day; and

Whereas, stigma and stereotypes associated with mental illnesses often keeps those living with such an illness from seeking treatment that could improve their quality of life and help them manage the illness effectively; and

Whereas, mental illness is a biologically based brain disorder that cannot be overcome through "will power" and is not related to a defect in a person's "character" or intelligence; and

Whereas, the National Institute of Mental Health reports that mental disorders are the leading cause of disability in the United States and Canada for ages 15-44; and

Whereas mental health recovery is a journey of healing and transformation enabling a person with a mental illness to live a meaningful life in a community of his or her choice while striving to achieve his or her full potential; and

Whereas, mental health recovery not only benefits individuals with mental health disabilities by focusing on their abilities to live, work, learn and fully participate in our society, but also enriches the texture of our community life; and

Whereas, the Oakland County Community Mental Health Authority has established and is committed to empowering the individuals we serve to live full self-determined lives, embracing recovery, resilience responsibility and independence.

NOW, THEREFORE, BE IT RESOLVED that, the City of South Lyon hereby recognizes May 2012 as Mental Health Month and calls upon our citizens, government agencies, public and private institutions, businesses and schools to recommit our state to increasing awareness and understanding of mental illness, and the need for appropriate and accessible services for all people with mental illnesses to promote recovery.

VOTE:

MOTION CARRIED UNANIMOUSLY

OLD BUSINESS:

1. Second Reading – Amendment to Ch. 38 Emergency Services (Cost Recovery Ordinance)

Attorney Lee stated that they did take another look at this at Council's request, specifically they looked at the determination of fault. They found that it has been done both ways. We talked to the Michigan Department of Transportation and the Federal Transportation Department. He stated that 95% of these things are handled by insurance agencies. They did some additional research, and they are still recommending Council pass it in its original form.

Councilman Kivell stated that for as how infrequently this is going to take place, he does not feel that we are going to be overly exposed.

Councilman Kramer stated that he still respectfully disagrees, however he is not the City Attorney. Discussion was held on the determination of fault.

Councilman Kramer further discussed the No Fault Statute. He stated that he is trying to take determination of fault out of the equation.

If it is an accidental fire, it would be covered by taxes, but if there is arson there is an intentional act. We have to distinguish between an intentional act and accident.

Attorney Lee further stated that municipal law is different than insurance law.

CM 4-6-12 – SECOND READING – AMENDMENT TO CHAPTER 38 – EMERGENCY SERVICES

Motion by Kopkowski, supported by Dixon

To approve the second reading and adoption of an amendment to Chapter 38 – Emergency Services (see attached amendment as part of these minutes)

VOTE:

MOTION CARRIED (1 OPPOSED)

NEW BUSINESS:

1. Farmer's Market

RoseAna Twitchell of 558 Lyon Blvd. and Master of the Farmer's Market stated that the initial proposal to move the Farmer's Market was to the DDA and the reason was the condition of the Veteran's lot. With some renovations made to the Veteran's lot they looked at the north lot for the new location. She further stated that they have spoken to the owner of the Sweetwater Grill who is very supportive and eager to be a part of the market.

Council Member Kopkowski stated that she thinks that asking Sweetwater was nice, but she does not think he understands the impact on his business. He is going to lose all of his parking for the entire day. Ms. Twitchell stated that he is looking at being involved and is looking at being a vendor. Further discussion was held on limited parking. Ms. Twitchell asked if there is any additional recommendation. It was stated that this is a public parking lot, not Sweetwater's. It was further stated that the parking would be used in that lot for the market itself regardless of which lot is actually being used for vendors.

Council Member Kopkowski asked if they have ever considered using McHattie Park. Ms. Twitchell stated that they have talked about it, but it would take a lot more discussion and would not be feasible for this year.

Discussion was held on the condition of the parking lot. Ms. Twitchell discussed the pitch of the lot as well as the condition of certain parking spots.

Council Member Kopkowski stated that she feels that this would be setting up a new business for a problem. Ms. Twitchell further discussed her contacts with the owner of Sweetwater. She stated that he did attend the market last year and is eager to be a part of it.

Councilman Kivell asked when the cruise night is scheduled. It was stated that it will be Wednesday night once a month. Further discussion was held on the benefit of having more activity downtown.

CM 4-7-12 – APPROVAL OF USE OF NORTH MUNICIPAL PARKING LOT – PONTIAC TR/LIBERTY

Motion by Kivell, supported by Rzyzi

To approve the use of the north municipal parking lot on Pontiac Trail and Liberty for the 2012 Farmer's Market

VOTE: MOTION CARRIED (1 OPPOSED)

2. Traffic Control Order

Mayor Wallace stated that this Traffic Control Order is to accomplish the needed signage for the Farmer's Market in the north parking lot.

CM 4-8-12 – TRAFFIC CONTROL ORDER 12-01

Motion by Wedell, supported by Kivell

To approve Traffic Control Order 12-01

VOTE: MOTION CARRIED (1 OPPOSED)

3. RAP Grant – Video Cameras

City Manager Murphy stated that we have received \$9,000 in grant monies for the in-car video cameras. Council needs to accept those funds.

CM 4-9-12 – ACCEPTANCE OF RAP GRANT

Motion by Wedell, supported by Kramer

To accept the RAP Grant in the amount of \$9,000 from MMRMA

VOTE: MOTION CARRIED UNANIMOUSLY

4. RAP Grant – Tasers

City manager Murphy stated that the second grant in the amount of \$800 is for Tasers.

CM 4-10-12 – ACCEPTANCE OF RAP GRANT

Motion by Kivell, supported by Rzyzi

To accept the RAP grant in the amount of \$800 from MMRMA

VOTE: MOTION CARRIED UNANIMOUSLY

MANAGER'S REPORT:

City Manager Murphy stated that he did want to point out a letter in the packet from a resident of Trotter's Pointe Subdivision regarding a situation involving two Department of Public Works employees who went out of their way to clean up some garbage in the middle of the road. He stated that he has spoken to all of the employees about situations just like this.

COUNCIL COMMENTS:

Councilman Kivell discussed the progress taking place to install the bike path to the library.

Council Member Kopkowski asked Chief Collins to check the timing of the street light at McHattie and Pontiac Trail. The timing is very long. Chief Collins stated that he has had numerous calls about this light in the past, and after checking, it has been found to be correct. He indicated that he would further investigate.

Council Member Kopkowski stated at the last meeting there was some discussion about chickens. After reviewing the minutes, it was unclear where the issue was left. Further discussion was held on putting this on the agenda for an action item. The consensus of Council was that no further discussion would take place at this point regarding allowing chickens.

Mayor Wallace stated that we are in receipt of a letter congratulating the City for being a Tree City. He further discussed anticipation of the installation of 70 more trees throughout the City.

Mayor Wallace stated that there was a letter in the South Lyon Herald about the South Lyon Police not responding to a call which took place along Pontiac Trail. He further discussed the confusion between jurisdictions and the distinction between the City and the Township. He stated that he would hope that the paper would check out the information in the letters before publishing them.

ADJOURNMENT:

CM 4-11-12 ADJOURNMENT

Motion by Kramer, supported dixon

To adjourn meeting at 8:17 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Tedd M. Wallace
Mayor

Julie C. Zemke
City Clerk/Treasurer

AGENDA NOTE

New Business: Item #1

MEETING DATE: April 23, 2012

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: South Lyon Junior League Baseball McHattie Park Project

EPLANATION OF TOPIC: Junior League has been collaborating with the Parks and Recreation Commission to renovate the existing ball field in McHattie Park and build a new field. They will be giving a brief presentation to Council on their plan for the fields, and provide a breakdown of the cost of the proposed improvements. Junior League will ask for matching funds to complete the project.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Documents to follow.

POSSIBLE COURSES OF ACTION: N/A

RECOMMENDATION: N/A

SUGGESTED MOTION: N/A

AGENDA NOTE

New Business: Item #2

MEETING DATE: April 23, 2012

PERSON PLACING ITEM ON AGENDA: City Clerk/Treasurer

AGENDA TOPIC: Cultural Arts Commission

EXPLANATION OF TOPIC: There has been some recent interest in establishing a Cultural Arts Commission to provide promotional and educational activities to increase public awareness of visual arts, performing arts, music and culture in the community.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Proposed Amendment to the City Code, Chapter 2, Article V, Division 6 – Cultural Arts Commission.

POSSIBLE COURSES OF ACTION: Approve/do not approve the first reading of the proposed amendment to the City Code, Chapter 2, Article V, Division 6 – Cultural Arts Commission.

RECOMMENDATION: Approve the first reading of the proposed amendment to the City Code, Chapter 2, Article V, Division 6 – Cultural Arts Commission.

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve the proposed amendment to the City Code, Chapter 2, Article V, Division 6 – Cultural Arts Commission

**CHAPTER 2 – ADMINISTRATION
ARTICLE V – BOARDS AND COMMISSIONS
DIVISION 6 – THE CULTURAL ARTS COMMISSION**

An ordinance to amend the Code of the City of South Lyon by Adding New Sections which new sections shall be designated as Sections 2-210 through 2-215 of Chapter:

Sec. 2-210 - Establishment

There is hereby established a Cultural Arts Commission for the City of South Lyon which shall serve in an advisory capacity to the City Council. The official title of the Commission shall be The Cultural Arts Commission of the City of South Lyon and shall be hereinafter referred to as the Commission.

Sec. 2-211 - Commission Members

The Commission shall be composed of five members, appointed by the City Manager of the City of South Lyon, subject to approval by the City Council. Commission members shall serve without compensation.

Sec. 2-212 - Terms of Office

The term of office of the members of the Commission shall be three years, except that the initial appointment shall be as follows: Two members shall be appointed for a period of three years; two members shall be appointed for a period of two years; and one member shall be appointed for a period of one year respectively, and thereafter each member shall hold office for a three-year term. Members of the Commission may be removed by the City Manager or City Council pursuant to the provisions of the City Charter as may be amended, or at the sole discretion of the City Manager, which such discretion shall be reasonable and with good cause. Vacancies occurring in the Commission prior to the end of the scheduled term shall be filled by the City Manager of the City of South Lyon subject to approval by the City Council for the remainder of the unexpired term.

As soon as practicable after the first appointment of members, the Cultural Arts Commission shall meet in the City Hall of the City of South Lyon and shall organize by electing one of its members as Chairperson, Vice-Chairperson, and Secretary and shall arrange a time and place of holding meetings of the Commission. The Chairperson, Vice-Chairperson and Secretary shall serve for a term of one year, but may serve for succeeding terms if reelected by the Commission members.

Sec. 2-213 - Goals, Objectives and Purposes

The goals, objectives and purposes of this Commission are to advise and recommend to the City Council and City Administration appropriate means to encourage, facilitate and promote cultural and art in the City including but not limited to the following:

- 1) To provide promotional and educational activities aimed at increasing public awareness of the necessity and desirability of visual arts, performing arts, music and culture in the community so as to benefit and enrich the City of South Lyon and its residents.

- 2) To develop a central clearing house in order to make recommendations pertaining to art and cultural projects and events and to facilitate or coordinate the scheduling, promotion and publicity of art and cultural events.
- 3) To work with community groups, local, state, or federal governments, or other art or cultural organizations in order to enhance the artistic and cultural needs of the South Lyon community.
- 4) To encourage the support of business, industry, educational institutions, civic organizations and service clubs, as well as the general public, in the promotion of culture and art in the City.
- 5) To support and facilitate the goals and objectives of the City's present and future development plans including, but not limited to the Master Plan, Parks and Recreation Master Plan and other development plans as to the integration of culture and art into City planning and development.
- 6) To make recommendations to City Council for the purchase or acquisition, permanent or temporary, for as to any work of art, design, exhibit, for placement in city-owned facilities, properties or other public locations or for the hosting of any cultural event, to be funded by the City or other source of private or public funding.
- 7) To develop and implement a culture and art plan for the City of South Lyon.
- 8) To perform any other duty or responsibility as required or requested by City Council, the City Administration or otherwise deemed necessary to effectuate the intent of this ordinance.

Sec. 2-214 - Budget & Funding

The Commission shall annually recommend to the City Council a budget with estimates for costs and expenses necessary to fund the objectives and purposes of The Cultural Arts Commission. Any budget shall be reviewed, modified, or approved by the City Council. City Council may appropriate those sums deemed reasonable and sufficient to support and fund the expenses of the Cultural Arts Commission in connection with the work of the Commission. This section of the ordinance shall not be construed to confer upon the Commission any right to contract or spend. The Commission shall not obligate itself, or the City, in any financial undertaking or contractual obligation unless first authorized by the City Manager or the City Council by way of resolution.

Sec. 2-215 - Organization; gifts

The Commission is authorized upon Council approval, to accept gifts and bequests for the furtherance of its authorized purposes in the name of the City of South Lyon under the control of the Cultural Arts Commission.

Sections 2-216 through 2-220 reserved.

AGENDA NOTE

News Business: Item #3

MEETING DATE: April 23, 2012

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Affirm Manager's DDA Appointment

EXPLANATION OF TOPIC: Joe Repanshek resigned her position as DDA Board Member on January 31, 2012. Notice of the opening was sent out to all DDA Members. The DDA received a letter of interest from two business owners. The DDA recommended Bill Jarratt owner of Jarratt Architecture. If Bill is affirmed by the City Council he will be sworn in and start at the May meeting.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Affirm/deny the appointment of Bill Jarratt to the DDA Board of Directors.

RECOMMENDATION: Affirm the appointment of Bill Jarratt to the DDA Board of Directors.

SUGGESTED MOTION: Motion by _____, supported by _____ to affirm the City Manager's appointment of Bill Jarratt owner of Jarratt Architecture to the DDA Board of Directors.

AGENDA NOTE

New Business Item:4

MEETING DATE: April 23, 2012

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Book'n Trilogy Run

EXPLANATION OF TOPIC: A request was received for a permit for a fundraiser run for the Salem-South Lyon District Library. The requested permit necessitates a closure of westbound Nine Mile from Millennium Middle School to the South Lyon Rail Trail from 9:00 a.m. to 9:15 a.m., on Saturday, May 19, 2012.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

Parade/Demonstration Application, (including route detail); memo from Chief Collins, Insurance Certificate, Hold Harmless Document

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve the requested road closure.

RECOMMENDATION: Approve the requested road closure.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the closure of westbound Nine Mile Road from Millennium Middle School to the South Lyon Rail Trail from 9:00 a.m. to 9:15 a.m. on Saturday, May 19, 2012.

04/23/12

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins
Chief



Memorandum

To: David Murphy, City Manager

From: Chief Lloyd T. Collins

Subject: Book'n Trilogy Run

Date: April 13, 2012

I have received a permit request for the above-mentioned event. I reviewed the proposed route and find it to be acceptable. The event is scheduled to begin at 9:00 a.m. on Saturday, May 19, 2012. It will conclude by 10:30 a.m. The anticipated road closure will be between 9:00 a.m. and 9:15 a.m. A copy of the application for permit is attached for your information.

The planned event should cause only minimal disruption to normal traffic in the area. The Police Department will provide support for the event, including the requested road closure, (westbound 9 Mile from Millennium Middle School to the Rail Trail). Therefore, I have approved the request and have so notified the organizers.

c: Lt. S. Sharpe
Julie Zemke, Clerk/Treasurer



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: 3/15/12 Requested Date of Event: 5/19/12
Applicant / Contact's Name: E. Bartone PH #: 248-946-1501
Applicant Address: 49651 Deer Run Northville Mi 48167

Business / Organizations Name (If Applicable): Salem South Lyon District Library
Bus. Ph#: 248-437-6431 Bus. Address: 9800 Pontiac Trail South Lyon, Mi 48178
President / CEO (Responsible for Event): Doreen Hannon Direct Ph#: 248-437-6431

Parade START Time: 9:00 (a.m./p.m.) Parade END Time: 10:30 (a.m./p.m.)

Approximate Number of PERSONS: 200 Organization Names: _____
5k and 10k Run to benefit Library

Approximate Number of VEHICLES: 0 Types of Vehicles: _____

Approximate Number of ANIMALS: 0 SPECIFIC Animals: _____

Amount of space to be maintained between and /all units in Parade: N/A

Route to be traveled (Include Street Names and Turning Directions): _____
As Previous Years- Main need for Police help is again closing 9 mile west bound between Millenium Middle School & Bike Path (2 1/2 miles) from 9:00 AM - 9:15 AM

[Signature]
Applicant's SIGNATURE

[Signature]
Responsible Party's SIGNATURE

APPROVED [] DENIED []

[Signature] 04/16/12
Lloyd T. Collins, Chief of Police



9800 Pontiac Trail South Lyon, MI 48178
Ph: 248.437.6431 Fax: 248.437.6593

Monday-Thursday 9am to 9pm,
Friday and Saturday 10am to 5pm

March 23, 2012

To the fullest extent permitted by law the Salem-South Lyon District Library agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the city of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

Doreen Hannon

Doreen Hannon
Director

CERTIFICATE OF PROTECTION

MICHIGAN TOWNSHIP PARTICIPATING PLAN

REGIONAL RISK MANAGER

MCM GROUP, INC.
 3100 Covington Road, Suite D
 Kalamazoo, MI 49001-0846

CERTIFICATE NUMBER: MTP-192281

EFFECTIVE DATE: 10/01/2011

EXPIRATION DATE: 10/01/2012

MEMBER PARTICIPANT

Salem South Lyon Library
 9800 Pontiac Trail
 South Lyon, MI 48178

TYPE AND LOCATION OF PROPERTY	LIMIT OF COVERAGE	DEDUCTIBLE
BUILDING & CONTENTS	\$	\$ N/A
INLAND MARINE FLOATER/EDP	\$	\$ N/A
BOILER & MACHINERY	\$	\$ N/A
CRIME	\$	\$ N/A

TYPE OF LIABILITY COVERAGE	LIMIT OF COVERAGE	
	OCCURRENCE	AGGREGATE
<input checked="" type="checkbox"/> COMPREHENSIVE GENERAL LIABILITY		
<input type="checkbox"/> MUNICIPAL BROAD FORM CGL	CGL \$ N/A	\$ N/A
<input type="checkbox"/> WRONGFUL ACTS LIABILITY		
<input type="checkbox"/> LAW ENFORCEMENT LIABILITY		
<input type="checkbox"/> GOVERNMENTAL MEDICAL LIABILITY	E&O \$ N/A	\$ N/A
<input type="checkbox"/> EMPLOYEE BENEFITS LIABILITY		
<input type="checkbox"/> CEMETERY PROFESSIONAL LIABILITY	CSL \$ 1,000,000	
<input type="checkbox"/> HIRED AND NON-OWNED AUTOMOBILE		
<input type="checkbox"/> PRIOR ACTS	YEARS:	

TYPE OF AUTO LIABILITY	LIMIT OF COVERAGE	
<input type="checkbox"/> LIABILITY NON-OWNED HIRED		
<input type="checkbox"/> COMPREHENSIVE - DEDUCTIBLE	\$	N/A
<input type="checkbox"/> COLLISION - DEDUCTIBLE	\$	
<input type="checkbox"/> MEDICAL PAYMENTS	\$ Statute	
<input type="checkbox"/> UNINSURED MOTORIST	\$	
<input type="checkbox"/> NON - FAULT (Specify)	\$	
<input type="checkbox"/> OTHER (Specify)	Special M.T.P.P. Form	
	B.I. & P.D. COMBINED	\$ N/A

SPECIAL CONDITIONS/OTHER COVERAGES

ADDITIONAL INSURED: Millennium Middle School located at 61526 9 Mile Road, South Lyon, MI as regards the above named Member Participant's 5K/10K "Book'n Trilogy", Fitness Walk and the 1 Mile "Story Time Challenge" being held on Middle School property effective May 19th, 2012 from 12:01 a.m. to 11:59 p.m. ONLY.



 SIGNATURE OF RISK MANAGER DATE 3-26-12

CERTIFICATE OF PROTECTION

MICHIGAN TOWNSHIP PARTICIPATING PLAN

REGIONAL RISK MANAGER

MCM GROUP, INC.
3100 Covington Road, Suite D
Kalamazoo, MI 49001-0846

CERTIFICATE NUMBER: MTP-192281

EFFECTIVE DATE: 10/01/2011

EXPIRATION DATE: 10/01/2012

MEMBER PARTICIPANT

Salem South Lyon Library
9800 Pontiac Trail
South Lyon, MI 48178

TYPE AND LOCATION OF PROPERTY	LIMIT OF COVERAGE	DEDUCTIBLE
BUILDING & CONTENTS	\$	\$ N/A
INLAND MARINE FLOATER/EDP	\$	\$ N/A
BOILER & MACHINERY	\$	\$ N/A
CRIME	\$	\$ N/A

TYPE OF LIABILITY COVERAGE	LIMIT OF COVERAGE	
	OCCURRENCE	AGGREGATE
<input checked="" type="checkbox"/> COMPREHENSIVE GENERAL LIABILITY		
<input type="checkbox"/> MUNICIPAL BROAD FORM CGL	CGL \$ N/A	\$ N/A
<input type="checkbox"/> WRONGFUL ACTS LIABILITY		
<input type="checkbox"/> LAW ENFORCEMENT LIABILITY		
<input type="checkbox"/> GOVERNMENTAL MEDICAL LIABILITY	E&O \$ N/A	\$ N/A
<input type="checkbox"/> EMPLOYEE BENEFITS LIABILITY		
<input type="checkbox"/> CEMETERY PROFESSIONAL LIABILITY	CSL \$ 1,000,000	
<input type="checkbox"/> HIRED AND NON-OWNED AUTOMOBILE		
<input type="checkbox"/> PRIOR ACTS	YEARS:	

TYPE OF AUTO LIABILITY	LIMIT OF COVERAGE	
<input type="checkbox"/> LIABILITY NON-OWNED HIRED		
<input type="checkbox"/> COMPREHENSIVE - DEDUCTIBLE	\$	N/A
<input type="checkbox"/> COLLISION - DEDUCTIBLE	\$	
<input type="checkbox"/> MEDICAL PAYMENTS	\$ Statute	
<input type="checkbox"/> UNINSURED MOTORIST	\$	
<input type="checkbox"/> NON - FAULT (Specify)	\$	
<input type="checkbox"/> OTHER (Specify)	Special M.T.P.P. Form	
	B.I. & P.D. COMBINED	\$ N/A

SPECIAL CONDITIONS/OTHER COVERAGES

ADDITIONAL INSURED: City of South Lyon, MI as regards the above named Member Participant's 5K/10K "Book'n Trilogy", Fitness Walk and the 1 Mile "Story Time Challenge" being held on City property effective May 19th, 2012 from 12:01 a.m. to 11:59 p.m. ONLY.

Kevin C. Dester

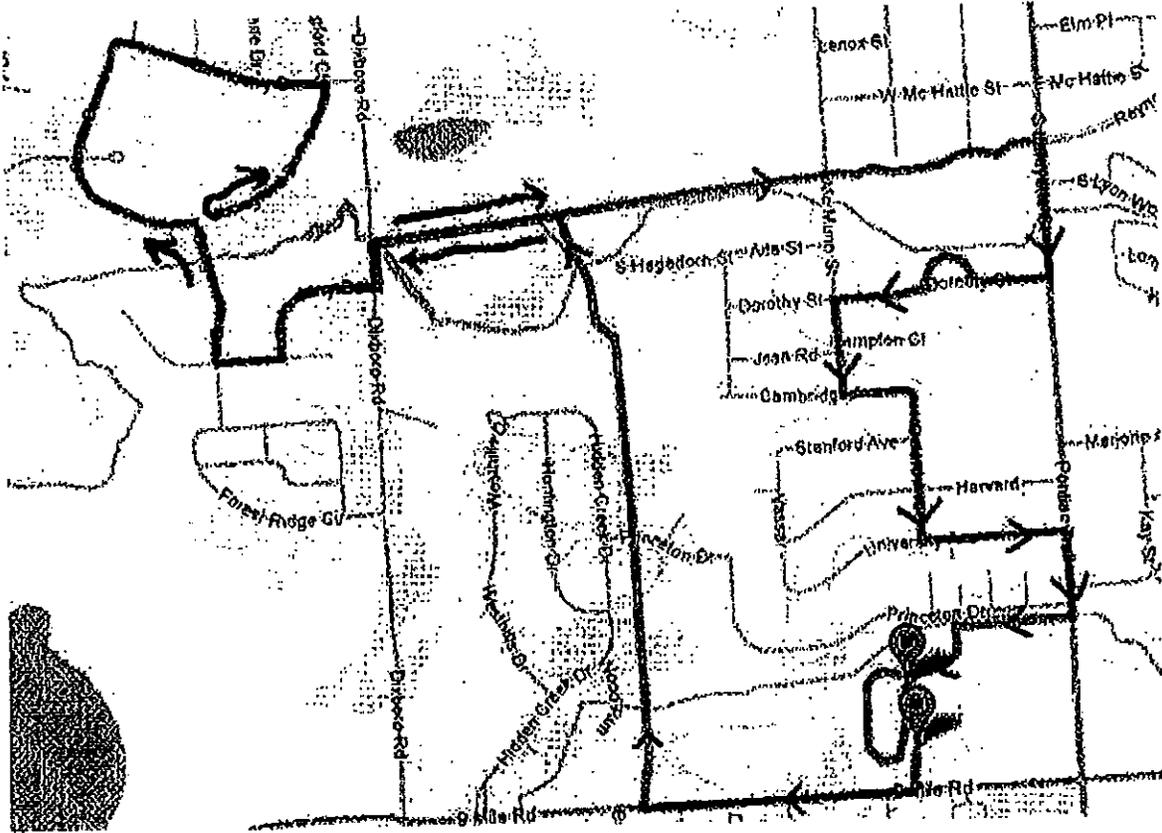
3-26-12

SIGNATURE OF RISK MANAGER

DATE

PROGRAM ADMINISTERED BY G.B. KENRICK & ASSOCIATES

BOOKIN TRILOGY MAP



AGENDA NOTE

New Business: Item #5

MEETING DATE: April 23, 2012

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Set Budget Workshop – May 1, 2012

EXPLANATION OF TOPIC: A date has been set to hold the Special Budget Workshop to address questions and concerns about the 2012-2013 Budget and tentative 2013-2014 Budget

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Proposed notice of Special Meeting

POSSIBLE COURSES OF ACTION: Approve/do not approve setting a Special City Council meeting for the purpose of holding a Budget Workshop

RECOMMENDATION: Approve setting a Special City Council meeting for the purpose of holding a Budget Workshop

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve setting a Special City Council meeting for the purpose of holding a budget workshop

**CITY OF SOUTH LYON
NOTICE OF SPECIAL MEETING**

NOTICE IS HEREBY GIVEN that the City Council of the City of South Lyon will hold a special meeting on Tuesday, May 1, 2012 at 7:30 p.m. for the purpose of holding a Budget Workshop Session. The meeting will be held at the City and School Administration Building located at 335 S. Warren, South Lyon, Michigan. All interested parties are invited to attend.

Julie C. Zemke
City Clerk/Treasurer

AGENDA NOTE

New Business: Item #6

MEETING DATE: April 23, 2012

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Set Public hearing for 2012-2013 Budget

EXPLANATION OF TOPIC: A public hearing needs to be set for the adoption of the 2012-2013 budget. We are recommending the public hearing be held during the regular City Council Meeting of May 14, 2012.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Proposed notice of public hearing

POSSIBLE COURSES OF ACTION: Approve/do not approve setting a public hearing on May 14, 2012 for the purpose of adopting the 2012-2013 budget.

RECOMMENDATION: Approve setting a public hearing on May 14, 2012 for the purpose of adopting the 2012-2013 budget.

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve setting a public hearing on May 14, 2012 for the purpose of adopting the 2012-2013 budget.

**CITY OF SOUTH LYON
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN That a Public Hearing on the proposed budget for Fiscal Year 2012-2013 beginning July 1, 2012 and ending June 30, 2013 and the proposed budget for Fiscal Year 2013-2014 beginning July 1, 2013 and ending June 30, 2014 will be held on Monday, May 14, 2012 at 7:30 p.m. at the South Lyon City Hall located at 335 S. Warren Street, South Lyon, Michigan. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

A copy of the proposed budget is available for public inspection in the office of the City Clerk from 8:30 a.m. to 5:00 p.m., Monday through Friday.

Julie C. Zemke
City Clerk/Treasurer

Please note that the bold area within the text should be 11 point boldface.

AGENDA NOTE

New Business: Item #7

MEETING DATE: April 23, 2012

PERSON PLACING ITEM ON AGENDA: City Clerk/Treasurer

AGENDA TOPIC: Waiver of Permit Fee for City-wide Garage/Yard Sale

EXPLANATION OF TOPIC: Years ago, City Council established an annual City-wide garage/yard sale. The event was meant to coincide with the City's spring clean-up garbage collection. Given our current contract with Duncan Disposal and the fact that they pick up large items throughout the year, there is no longer a need for an annual spring clean-up day. However, many residents look forward to the annual City-wide garage/yard sale. It has become a large event with many households participating drawing a large number of people to our community.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Approve/do not approve the waiver of fees for those residents wishing to participate in the 2012 City-wide Garage/Yard Sale on held on Friday, April 27th, Saturday, April 28th and Sunday, April 29th.

RECOMMENDATION: Waive the \$5 per household permit fee for those who wish to participate in the City-wide Yard Sale

SUGGESTED MOTION: Motion by _____, supported by _____ to waive the Garage/Yard Sale permit fees for Friday, April 27th, Saturday, April 28th and Sunday, April 29th 2012 for households who wish to participate in the City-wide Yard Sale

AGENDA NOTE

New Business: Item #8

MEETING DATE: April 23, 2012

PERSON PLACING ITEM ON AGENDA: W&WW/DPW Superintendent Bob Martin

AGENDA TOPIC: Tree Bid

EXPLANATION OF TOPIC: In order to maintain our Tree City status, the City's budget must include \$2/capita for trees. Within our current budget, \$22,654 has been budgeted for new and replacement trees and tree maintenance. We are proposing 18 new trees to be planted in Paul Baker Park, 10 new trees in Volunteer Park, replacement trees along Pontiac Trail north of the railroad tracks to 11 Mile Road as well as new and replacement trees in various subdivisions throughout the City. We requested quotes from various landscape companies and tree farms in the area and received three bids.

The bids were as follows:

Quantity	Tree
12	3" Cleveland Pear
11	3" Red Maple
11	3" Linden
11	3" Norway Maple
10	3" White Flowering Cleveland Pear
18	8-9' Norway Spruce
1	5-6" Bradford Pear
74	

Bids:

Brien's Services, Inc., Milford	\$19,715.47
Wilson Steinkopf, Commerce Twp.	\$21,805.00
Bedard Shade Tree Co., Inc., New Hudson	\$28,325.00

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Approve/do not approve the low bid from Brien's Services, Inc. of Milford, Michigan in the amount of \$19,715.47.

RECOMMENDATION: Approve the low bid from Brien's Services, Inc. of Milford, Michigan in the amount of \$19,715.47.

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve the low bid from Brien's Services, Inc. of Milford, Michigan in the amount of \$19,715.47.

South Lyon Historical Commission Meeting
Thursday, April 4, 2012
Minutes

Members Present: Bob Tremitiere, Larry Ledbetter, Beth Pfiles, Jack Renwick

Members Absent: Roger Heiple, Norm Somers, Phil Weipert

Others Present: Eagle Scout candidate Zachary Velthoven, his parents Tony and Fran

The meeting commenced at 7:35. A quorum was declared by President Jack Renwick

The March minutes were approved (Larry moved, Beth seconded).

Gail Memorial: Eagle Scout candidate Zachary Velthoven presented a plan to the Commission. His plan removes the existing rose bushes but keeps the peonies. The border around the bed is deteriorated and will be replaced with 8x4x12 border stones. The memorial will be approached from the parking lot side and will consist of the sundial previously chosen on top of a stone column and surrounded by pavers. The rest of the bed will be planted with the peonies, lavender and variegated hostas. The cost estimate is \$300 for the column including the cap, \$165 for the border, \$52 for the sundial, \$45 for the pavers. The Commission and the Society will split the cost of the sundial, column and plaque, and Scout Velthoven will hold a fundraiser to cover the other costs, including the plants. The first step is to remove the rose bushes. Since Linda has some people who want them, she will coordinate their removal. We agreed that the roses should be removed by April 14, and we would like to complete the project by May 12 if possible. Larry would like to be sure that we attach the sundial in such a way that it is not easily removed, but can be removed for repair if required. The plaque will be decided later. Norm Somers pointed out (via email) that we had previously adopted a policy to have uniform plaque appearance for all of our memorials, and the Commission agreed that we will not pursue a picture plaque, as previously discussed.

Paint Exterior of School: Bob has an estimate from Dan Hanson for \$1800 which the Commission felt was very reasonable, since this is what he charged to paint the chapel a few years ago, and that was the lowest bid then. Another painter declined to bid. In view of the bid being below \$2000, Bob will ask David Murphy if we are required to obtain competitive bids (opinions varied as to whether the threshold is \$2000, \$2300 or some other amount). The commission voted to authorize Bob to award the job to Dan Hanson pending David's response. (Bob moved, Larry seconded, motion carried).

Spring Cleanup May 12: Larry reported that MST is sponsoring a creek cleanup on May 5. Larry will have Scout volunteers and others working on the project. Bob passed out a list of potential projects that had been discussed at a meeting with David Murphy, Julie Zemke and others at City Hall a few weeks earlier. The list includes many garden chores and some building and equipment maintenance. The most ambitious project is replacement of the rotted wainscote on the south side of the Witch's Hat and the Freight House. Bob presented a number of alternative materials that could be used (wood and composite) and will calculate the cost of each and email to the membership to get a decision. We all agreed that we should have all materials on hand for all of the projects by the next meeting if we expect to do them on the 12th. Jack mentioned that a few bricks in the sidewalk are sticking up and are hazardous, and should be fixed. Related to the cleanup, Bob reported that he asked that the removal of the two trees at the end of the tracks be postponed. This is based on the fact that he has examined other trees like these, and found the same issues at the base, namely clusters of sprouts. The trees along 9 mile next to Busch's are a good example, and they seem to be in good health except for that problem. The garden volunteers will address this during the gardening season.

Budget: Bob reported that there is no new news on the 2012-13 budget, but he did speak to David Murphy, who seemed to think that it was reasonable.

New Business:

-Amy Allen asked Bob via email if it was OK to hang a banner on the fence to advertise the FunFest in McHattie

Park. The Commission informally agreed that it would not be an issue for us, but that Amy should check with the City for any legal requirements. Bob will let her know of our decision and that she needs to OK it with the City

-Alarm Issues: There have been some false alarms set from time to time by members, and several of us have had questions as to proper procedures. Bob suggested that anyone who has a problem write down the circumstances so that we can keep one list to discuss with Steve Renwick or the alarm company. Beth would like to have the alarm company come to one of our meetings to address our concerns. We had previously agreed that we would do something when most of the members had returned for the summer. Larry suggested that it might be sufficient to have Steve Renwick attend a meeting before we call in the alarm company.

-Linda reported that Mickey Heidt has asked whether the Commission has considered a small barn or carriage house on the property, since the farm implement collection is outgrowing the space in the basement. Bob (and others) said that we have previously considered such a building and a small farmhouse, but settled on a shed for now (however the shed is not suitable for display, only storage). The Commission agreed that there is no objection to it, but issues that would have to be resolved include cost (especially in the current climate), location, what building (existing or new construction) and additional docents required.

Business having been concluded, Bob moved and Larry seconded to adjourn. Motion passed

Minutes recorded by Bob Tremiere, Secretary

Submitted by Jack Renwick, President