

CITY OF SOUTH LYON  
REGULAR CITY COUNCIL MEETING  
FEBRUARY 24, 2014

Mayor Pro Tem Rzyzi called the meeting to order at 7:30 p.m.

Mayor Pro Tem Rzyzi led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Pro Tem Rzyzi, Council Members Dixon, Kivell, Kramer  
Kopkowski and Wedell

ALSO PRESENT: Department Heads: Collins, Deaton, Kennedy and Martin  
City Attorney Wilhelm

ABSENT: Mayor Wallace and City Manager Cook

CM 2-1-14 MOTION TO APPROVE ABSENCE

Motion by Kopkowski, supported by Dixon

Motion to excuse the absence of Mayor Wallace

VOTE: MOTION CARRIED UNANIMOUSLY

Mayor Pro Tem Rzyzi led those present in the Pledge of Allegiance

MINUTES

Councilmember Dixon stated on page 8 of the minutes hock is misspelled and it should be spelled hoc.

CM 2-2-14 MOTION TO APPROVE MINUTES

Motion by Kivell, supported by Kramer

Motion to approve minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

2/24/14

BILLS – None

AGENDA

CM 2-3-14 MOTION TO APPROVE AGENDA

Motion by Wedell, supported by Dixson  
Motion to approve agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Dan Pelchat of 364 Stanford stated he was at the Council Meeting two weeks ago, and he is having trouble finding someone that meets the criteria of being a City Resident, WOW cable subscriber and willing to volunteer to join the Cable Commission.

Councilman Kivell stated this can be discussed under Business item #4.

OLD BUSINESS

1. Letter of Engagement with HRC for Road Inventory

Jesse VanderCreek of Hubble Roth and Clark stated he is here to discuss the road inventory evaluation for the City of South Lyon that needs to be done. He stated it was last done in 2005. He stated that showed where we should be spending our resources and that is what was used for the last few years. In 2012 they brought a list of the worst roads in the City that needed to be repaired, but there wasn't enough funding, so we pot holed the worst ones. This was brought up in last years budget meeting. The roads that were in good condition at that time are most likely not in good condition at this time. He stated this is a roadway maintenance system that we can chip away at and rehab roads as opposed to replacing them He further stated HRC will honor the cost of the letter that was written to the City Manager in 2013. Councilman Kramer asked if this would be considered an asset management plan for Act 51 funding.

Mr. VanderCreek stated yes it will qualify, and the asset management plan will be required in the future. He stated that the Road Inventory should be reviewed every 3-5 years.

Councilmember Kopkowski stated in the document there is a fee for a public information

2/24/14

meeting for \$1,000.00, and is that necessary? Mr. VanderCreek stated that is a meeting the engineers will have with the residents and business owners to educate and explain when and which roads will be repaired or replaced. Discussion was held regarding the fee for the public meeting as well as the expected turnout of the meeting Mayor Pro Tem Rzyzi asked what the funding for additional analysis is for. Mr. VanderCreek stated that is for the development of the master plan itself, instead of a large group of spreadsheets you will receive a report. Mayor Pro Tem Rzyzi asked if in the future they could do a breakdown of the different rates the engineers will be paid. Council Members agreed to leave the Road Inventory issue tabled until a later meeting.

## 2. 2014-2017 Contract for Peoples Express

Chief Collins stated City Manager Cook has presented Council with a 3 year contract with Peoples Express which includes a 5%, 3% and 2% increase in cost over the next 3 years. He is suggesting Council approve the Contract as presented. Councilman Kivell stated he has been in contact with a resident from Colonial Acres who is very upset with the cost and level of service of Peoples Express. The LESA bus system through Livingston County is from border to border and a much more comprehensive system.

Dan Brown of Peoples Express stated most of our residents go to St Joes, the Veterans or University of Michigan, the balance normally goes to Kroger, Meijer places such as that. He further stated that LETS does go border to border, but that is a County service while Peoples Express is a private company. Mr. Brown further stated most people are happy with the \$2.00 or \$4.00 fee. Discussion was held regarding the notice that must be given for an appointment to be 24 hours in advance. Councilman Kramer questioned the increase in cost. Mr. Brown stated they have suffered cuts from the government as has everyone else, such as 50% of maintenance costs.

### CM 2-4-14 MOTION TO APPROVE THE 2014-2017 CONTRACT WITH PEOPLES EXPRESS

Motion by Kopkowski, supported by Kivell

Motion to approve the 2014-2017 Contract with Peoples Express

VOTE:

MOTION CARRIED UNANIMOUSLY

2/24/14

### 3. 2014 Tri-Party Program

Chief Collins stated City Manager Cook is recommending to Council to carry-over the small amount of money that is available until next construction season. Council agreed to carry-over the \$9,414.00 until next season.

### 4. Discussion about City Cable Commission

Attorney Wilhelm stated he asked for this to be added to the Agenda in case Council wanted to discuss the Cable Commission or any regulations relating to that. He further stated he will try to get some "placeholder" regulations until the Commission is formed. Councilman Kivell stated he would like a document used for the cable channel similar to the SWOCC document which would protect the City from anything that is inappropriate being played on our Cable Channel. He further stated if someone violates anything in that agreement, that person would no longer be able to submit anything to be on our channel. Discussion was held regarding the criteria for a person to be on the Cable Commission. Councilman Kramer stated he would like to know if it will be a problem with someone submitting a local ball game if there are sponsors on the video because it is a government owned channel. Attorney Wilhelm stated that would be for the Committee to decide. He further stated there is an absence of policy at this time. Attorney Wilhelm stated he would like to get a document together for Council to review as a place holder until a Committee can give a more thorough analysis of how the City wants the channel to operate and any documents and policies that need to be put in place. Discussion was held regarding the criteria for three applicants to join the Cable Commission, and if we need to have one. Attorney Wilhelm stated according to our Charter it states the Commission will consist of three residents of the City of South Lyon. Dan Pelchat stated he is having problems finding two other people that live in the City and have WOW cable. He further stated he turned in programming of a basketball game, but it has not been played because of verbal sponsors on the DVD. He stated he is very frustrated and this has been two month process and nothing has been done. Councilman Wedell stated Mr. Pelchat needs to get another resident interested in being on the Commission. He further stated he cannot promise it will go smoothly, because we do not have a City Manager for leadership at the moment. Discussion was held regarding sponsors on the City Government Channel.

NEW BUSINESS

## 1. Acceptance of Donation from Ann Arbor Bicycle Touring Society

Clerk/Treasurer Deaton stated she was contacted by Carole Hann of the Ann Arbor Bicycle Touring Society regarding McHattie Park and the Trail system. Ms. Hann stated they use the park and bike trail regularly and are always very happy with how the City maintains the park and restrooms. She further stated their bike club is donating \$150.00 for the continued upkeep of the park.

CM 2-3-14 MOTION TO ACCEPT DONATION

Motion by Wedell, supported by Kivell

Motion to accept the donation to McHattie Park with thanks.

VOTE:

MOTION CARRIED UNANIMOUSLY

## 2. Wine Tasting at the Farmers Market

Chief Collins stated the Market Master asked the Police Department to sign off on having wine at the Farmers Market and he thought it would be best to get Council's approval.

Mary Novrocki representing the Farmers Market stated the Farmers Market runs from May to October on Saturday's from 9:00 a.m. – 3:00 p.m. She stated she is hoping the Council will approve the Farmers Market to have wine tasting this year. There is a new statute mcl.436.415. which allows wine tasting at Farmers Markets. She stated she has been in contact with Northville Winery and they would like to come to the market a couple Saturday's a month for wine tasting and sales. Ms. Novrocki stated there are a few requirements such as it has to be from a small wine maker that produces 5,000 gallons or less in one calendar year, and the sale and taste testing must be in a separate well defined area. She further stated each person is only allowed 3 wine tastings of 2 ounces in a 24 hour period. Councilman Kramer asked regarding the City's liability because it is in a City owned lot. Ms. Novrocki stated she has a hold harmless in the contract.

2/24/14

### 3. Contract for Ballot Programming and Layout Services

Clerk/Treasurer Deaton stated this contract is for the Ballot layout and programming for Elections. It is a service Oakland does for us and it is only \$300.00 per Election.

Councilman Wedell stated the employees at Oakland County do a great job.

#### CM 2-5-14 MOTION TO APPROVE CONTRACT WITH OAKLAND COUNTY

Motion by Kramer, supported by Wedell

Motion to approve contract with Oakland County for Ballot Layout and Programming Services for \$300.00 per Election

VOTE: MOTION CARRIED UNANIMOUSLY

### 4. Police and Fire Department Dispatch Agreement- City of Novi

Chief Collins stated it has been historically cheaper to use Novi than if we had our own dispatch center. This Contract represents a 2% increase each year, and the cost is shared by the Police and Fire Departments. The agreement also includes lock up services. They are very efficient and provide good service.

#### CM 2-6-14 MOTION TO APPROVE CONTRACT WITH CITY OF NOVI

Motion by Wedell, supported by Kivell

Motion to approve the agreement with the City of Novi for Dispatch Services For the South Lyon Police and Fire Departments for the period of July 1, 2014 through June 30, 2017

VOTE: MOTION CARRIED UNANIMOUSLY

### 5. SLARA Contract

Attorney Wilhelm stated he has cleaned up part of the content of this contract. The difference is the City maintains all the maintenance on the building, but it was never included in the Contract.

2/24/14

CM 2-7-14 MOTION TO APPROVE CONTRACT WITH SLARA

Motion by Kramer, supported by Kivell

Motion to approve the proposed Lease Agreement between the City and SLARA for the City-owned property located at 318 W Lake Street as presented

VOTE: MOTION CARRIED UNANIMOUSLY

MANAGERS REPORT

Chief Collins stated he attended the Chamber of Commerce awards luncheon with Councilman Wedell and it was a nice ceremony.

Chief Collins stated there is a pre-construction meeting with HRC regarding the Police and Fire parking lot replacement and it is scheduled for spring.

Chief Collins stated he spoke with Ms. Parker and initially she only received 13 resumes for the City Manager job, but by extending the deadline she has received 36.

Chief Collins stated Department Head Martin is nominated for the James Rumzi award for the best paper written on water and the environment.

COUNCIL COMMENTS

Councilman Kivell stated Jeff Thomson resigned from Parks and Recreation. He further stated he was a big help when the discussions got very contentious regarding the trails through Volunteer Park and he will be missed.

Councilmember Kopkowski stated she would like to clarify that we have an Interim City Manager and it is counter-productive to say things aren't going well because we don't have a City Manager.

Councilman Wedell stated he received a complaint about snow against the mail boxes in town. Department Head Martin stated it is a county road but we plowed the snow back so the mail carriers could reach the mail boxes. Councilman Wedell stated he has been watching the problems Detroit is having with water main breaks and Department Head Martin stated they have not had any this winter. He further stated if anyone is leaving town it is helpful if they can have someone come into their home and run water through the faucets and flush the toilets. That would help the keep pipes from freezing. He further stated we have about 60 miles of pipe in the City while Detroit has about 60,000 miles.

2/24/14

Mayor Pro Tem Rzyzi stated he would like to remind everyone to vote tomorrow for the Library Millage, and he would like to thank the Chief again for stepping in as Assistant to the City Manager. He further stated he enjoyed running the meetings in the Mayor's absence.

ADJOURNMENT

Meeting was adjourned at 9:10

Respectfully submitted,

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Joe Rzyzi, Mayor Pro Tem

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Lisa Deaton Clerk/Treasurer

2/24/14