Regular City Council Meeting
April 11, 2016
Agenda

7:30 p.m. **Call to Order**
Pledge of Allegiance
Roll Call
Approval of Minutes: March 14, 2016 and March 28, 2016
Approval of Bills:
Approval of Agenda
Public Comment

I. Fire Officer Swearing In

1. Tim Wilson promotion to lieutenant

II. Old Business –

1. Resolution to Establish and Set Mobile Food Vending Application and License Fees

III. New Business

1. Consider approval for Heritage Day – Historic Village
2. Consider approval of permit for Book'n Trilogy Run special event and authorize road closure
3. Consider approval of special event permit for Depot Day – Historical Village Witch's Hat
4. Consider resolution presented by Councilman Kivell regarding Council censure of Councilwoman Kurtzweil

IV. Discussion – Downtown
V. Manager's Report
VI. Council Comments
VII. Adjournment

The City of South Lyon
Regular City Council Meeting
March 14, 2016

Mayor Pro Tem Wedell called the meeting to order at 7:30 p.m.
Mayor Pro Tem Wedell led those present in the Pledge of Allegiance.

PRESENT: Mayor Pro Tem Wedell
Council Members: Dedakis, Kivell, Kramer, Kurtzweil, and Ryzyi
Also Present: City Manager Ladner, Chief Collins, Chief Kennedy, Department Head Martin, Attorney Wilhelm, and Clerk/Treasurer Deaton
ABSENT: Mayor Galeas

CM 3-1-16 MOTION TO EXCUSE ABSENCE OF MAYOR GALEAS

Motion by Kramer, supported by Kurtzweil
Motion to excuse absence of Mayor Galeas

VOTE: MOTION CARRIED UNANIMOUSLY

MINUTES

Mayor Pro Tem Wedell stated he asked Clerk Deaton to correct the minutes from the last meeting to state he was looking forward to reading Chief Collins report, not Chief Kennedy's. Councilmember Kurtzweil asked if minutes may be amended without the change being stated during the meeting. Attorney Wilhelm stated Council needs to be aware of changes made to the minutes.

CM 3-2-16 MOTION TO APPROVE MINUTES

Motion by Kivell, supported by Kramer
Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS

Councilmember Kivell asked about the charge for a water cooler. Chief Collins stated it is a quarterly bill for a water filtering unit. Councilmember Kurztweil asked about the insurance stipend on the payroll report. City Manager Ladner stated that is for City employees that opt out of our insurance. Councilmember Ryzyi asked how long the copier lease is and if we are charged per copy. City Manager

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Ladner stated there is a maximum number of copies made before we are charged and we haven't gone over that amount.

CM 3-3-16 MOTION TO APPROVE BILLS

Motion by Kramer, supported by Kivell
Motion to approve the bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Carl Richards of 390 Lenox stated there is a new business in the Busch's Shopping Center. Mr. Richards stated he would like to praise all of the people working at City Hall, they are always very helpful.

OLD BUSINESS

1. Consider approval of SLARA lease agreement

City Manager Ladner stated this lease renewal was brought before Council in December but there were some concerns. She further stated Councilmember Kurtzweil has withdrawn her concerns therefore she is presenting the original lease to Council today. The lease is for two years with a 2% increase in rent and she feels having South Lyon Recreation in the City of South Lyon is good for our residents and good use of our City property.

CM 3-4-16 MOTION TO APPROVE THE 2 YEAR LEASE AGREEMENT WITH SOUTH LYON AREA RECREATION AUTHORITY

Motion to authorize the renewal of the lease agreement between the City of South Lyon and the South Lyon Area Recreation Authority for the property located at 318 W Lake Street for a two year term and authorize the Mayor to sign the agreement

VOTE: MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

1) Resignation from Parks & Recreation Commission: Jason Nezich

City Manager Ladner stated we have received a resignation letter from Jason Nezich for the Parks and Recreation Commission.

CM 3-5-16 MOTION TO ACCEPT RESIGNATION

Motion by Kivell, supported by Dedakis
Motion to accept the resignation of Jason Nezich from the Parks and Recreation Commission with thanks

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VOTE: MOTION CARRIED UNANIMOUSLY

2) Resolution declaring April 2016 Child Abuse Prevention Awareness Month

Mayor Pro Tem Wedell stated we have received a letter from the Care House of Oakland County asking the City to pass a resolution stating the month of April is Child Abuse Prevention Awareness Month.

CM 3-6-16 MOTION TO APPROVE RESOLUTION PROCLAIMING APRIL AS CHILD ABUSE PREVENTION AWARENESS MONTH

Motion by Kivell, supported by Kramer
Motion to approve resolution proclaiming April as Child Abuse Preventions Awareness Month

VOTE: MOTION CARRIED UNANIMOUSLY

3) Resolution asserting right of City Council to approve or reject Master Plan

City Attorney Wilhelm stated the Planning Commission is in the process of reviewing the Master Plan. He stated this resolution asserts the right of Council to approve or reject the Master Plan.

CM 3-7-16 MOTION TO APPROVE THE RESOLUTION ASSERTING THE RIGHT OF CITY COUNCIL TO APPROVE OR REJECT MASTER PLAN

Motion by Kramer, supported by Dedakis
Motion to approve the resolution asserting the right of City Council to approve or reject Master Plan as provided for in Section 43(3) of the Michigan Planning Enabling Act

VOTE: MOTION CARRIED UNANIMOUSLY

4) Consider approval of first reading of Ordinance to amend Chapter 58 and add provisions regulating tobacco products, vapor products and alternative nicotine delivery products

Attorney Wilhelm stated this is largely based on the Youth Tobacco Act. He stated Lyon Township recently addressed this issue as well. He stated this will expand the current ordinance to include the use of vapor products and alternative nicotine products. He further stated this prohibits use by minors, attempt to purchase it as well as attempt to possess it. Councilmember Kramer asked if we are limited to a $50.00 fine. Attorney Wilhelm stated we are limited by statute. Councilmember Kurtzweil asked if this is restrictive to tobacco products and vaporizing. Attorney Wilhelm stated it is, the nicotine products that are chemical or liquid may not be considered tobacco, therefore that left a gap which is why this Ordinance expands to include this. Councilmember Kurtzweil stated the real problem is the use of these products with marijuana not the nicotine because of the high potency. Councilmember Ryzyi stated he is concerned because there is no way for people to know what is in the device. He thinks this ordinance should go further. Councilmember Kivell asked how the Police Department would deal with the issue of a minor in possession of the device. Chief Collins stated it is not enforceable unless they can prove what is in the product. Further discussion was held regarding the issue.

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CM 3-8-16 MOTION TO APPROVE THE FIRST READING OF THE ORDINANCE TO ADD SECTIONS 58-271 THROUGH 58-274 TO ADD PROVISIONS REGULATING THE POSESSION, USE AND SALE OF VAPOR PRODUCTS

Motion by Kivell, supported by Ryzyi
Motion to approve the first reading of Ordinance to add Sections 58-271 through 58-274 to add Provisions regulating the possession, use and sale of vapor products and vapor delivery products

VOTE: MOTION CARRIED UNANIMOUSLY

5) Consider approval of first reading of Ordinance to amend Sec 58-221 and add provisions prohibiting the use of vapor products and alternative nicotine delivery products on school property

Attorney Wilhelm stated this Ordinance is related to the previous discussion. This is not limited only to minors; this does not apply to outdoor stadiums during the weekends or other days when school is not in session. Councilmember Kivell stated he is concerned we are passing an ordinance limiting when people can use these products on school property without the School being involved. Attorney Wilhelm stated South Lyon Schools currently has an Ordinance regulating this.

CM 3-9-16 MOTION TO APPROVE THE FIRST READING OF THE ORDINANCE AMENDING SECTION 58-221 TO PROHIBIT THE USE OF TOBACCO PRODUCTS, VAPOR PRODUCTS AND ALTERNATIVE NICOTINE DELIVERY PRODUCTS ON SCHOOL PROPERTY

Motion by Kramer, supported by Ryzyi
Motion to approve the first reading of the Ordinance amending Section 58-221 to prohibit the use of tobacco products, vapor products and alternative nicotine delivery products on school property

VOTE: MOTION CARRIED UNANIMOUSLY

6) Consider approval of first reading of Ordinance to amend Chapter 22 and add Mobile Food Vending

Attorney Wilhelm stated this is the mobile food vending truck Ordinance that was approved by the Planning Commission. He stated this will require the food vendor to apply for a license, as well as the property owner. He further stated if this is approved, we will need to consider setting locations and fees which can be handled at a later time. Councilmember Kramer asked if this Ordinance will limit the number of licenses that may be issued at one time. Attorney Wilhelm stated there is not a limit in the presented Ordinance.

CM 3-10-16 MOTION TO APPROVE THE FIRST READING OF MOBILE FOOD VENDING ORDINANCE

Motion by Kurtzweil, supported by Kivell
Motion to approve the first reading of Mobile Food Vending Ordinance

VOTE: MOTION CARRIED UNANIMOUSLY

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7) Consider approval of first reading of Ordinance to amend Chapter 2 Administration by addition Article VIII – Review Fee Escrow Deposits

Attorney Wilhelm stated this Ordinance is designed to properly place cost incurred by the City by applicants seeking approvals that require extraordinary cost by the City, and would put the cost onto the applicant. An example is the when applicants ask for utility dedication. This provides for the discretion by the City Manager for when the escrow fee of $1500.00 is required, and if the applicant is unhappy with the amount, it can be appealed to the City Council. He further stated any of the deposit that isn't used will be returned to the applicant. Councilmember Kurtzweil asked if this supplements performance bonds. Attorney Wilhelm stated it is a similar concept. He further stated this involves different deposits to ensure the City doesn't have to pay money to finish a development. Councilmember Kurtzweil stated this is a nice model we could use for performance bonds as well. Attorney Wilhelm stated this will only be used when the City will expend major expenses and any unused escrow funds will be returned to the applicant.

CM 3-11-16 MOTION TO APPROVE THE FIRST READING TO AMEND CHAPTER 2 ADMINISTRATION BY ADDITION ARTICLE VIII REVIEW FEE ESCROW DEPOSITS

Motion by Kivell, supported by Kramer
Motion to approve the first reading of Ordinance to amend Chapter 2 Administration by adding Article VIII review fee escrow deposit

VOTE: MOTION CARRIED UNANIMOUSLY

Discussion – Downtown

City Manager stated there is a grant sponsored website that can be used for any public project. It is crowd sourcing or funding. She further stated this allows for allowing funds to be raised, and the State will match it. She further stated the Parks and Recreation plan on using this. She further stated as we look at other projects we will look at using it in the future.

Manager's Report

City Manager Ladner stated at a past meeting Department Head Martin asked Council to approve money for a repair for $60,000 and he was able to get two repairs done for less than that and she wanted to thank him and his departments for their hard work. She further stated the Strategic Planning session will be held this Saturday at the Brookwood Clubhouse at 8:00 a.m. City Manager Ladner stated the Parks and Recreation will be bringing the Master Plan to Council the first meeting in April. She further stated the Mayor is on jury duty this week, and there is a meeting he will not be able to attend if someone else can fill in for him. Mayor Pro Tem Wedell stated he will attend. City Manager Ladner stated she was approached by someone to ask if the City will make an ordinance keeping all city parks tobacco free. She further stated the DPW are picking up a lot of cigarette butts around the playground and the sports field. Councilmember Kivell stated it is a legal activity and it isn't appropriate for the City to eliminate it. Councilmember Dedakis asked if the City has cigarette dispensers currently in the City? Department Head Martin stated there are none currently.

Council Comments

Councilmember Kivell stated the Cable Commission had a demonstration, and everyone seemed very excited about the transition into the new hardware and software package. The intent was to let everyone know the need for content to create a library of different things to be shown on the cable channel.

Councilmember Dedakis stated she also attended the Cable Commission and the turnout was fantastic. She further stated there were many volunteers that turned out to help stuff the eggs for the Easter egg hunt.

Councilmember Ryzyi stated he wants everyone know the Strategic Planning Session is open to the public. Councilmember Ryzyi stated he would like to thank Attorney Wilhelm for getting the Ordinance together so quick for the vaping issue. He further stated he doesn't want it to go unnoticed that there are many places that sell these products, it isn't just the dispensaries that are an issue. Councilmember Ryzyi stated he wants to give credit to South Lyon East and South Lyon Key Club Members, there were 75 students that partnered with the Kiwanis Club for Kids against hunger. They filled many bags and raised $2400.00 Councilmember Ryzyi stated he wants to thank all of the Election workers for their long day and for helping all our residents.

Councilmember Kramer stated he is concerned with the number of hours the City is being billed for the criminal complaint that was filed regarding the Board of Review. Attorney Wilhelm stated the only time he would bill the City related to that issue is if it related to the City. Councilmember Kramer stated he would like to know the cost Attorney Wilhelm and City Manager Ladner had to pay for their own attorney fees.

Councilmember Kurtzweil stated there wasn't a criminal complaint filed, it was a request for investigation. She further stated she requested the matter to be added to an agenda, but the Mayor said no. She was not given the opportunity to discuss this with Council. Councilmember Kurtzweil stated she would like to congratulate Phil Weipert for being person of the year, and she would like to thank his wife Pam for being extremely gracious for sharing him with the community. Councilmember Kurtzweil stated she would like to thank the Salem/South Lyon Library for the fabulous jazz quartet they had on Saturday. She further stated Larry Smith is an alto sax player and he has played with Aretha Franklin. She stated Greg Cook played upright bass and Oliver Nevel was there playing the guitar as well. It was incredible. Councilmember Kurtzweil stated the Cultural Arts Commission will be having their art show opening at City Hall on Friday April 15th from 7 until 9:00. She further stated the poets will be at the Third Monk Brewery and it is a fabulous event.

Mayor Pro Tem Wedell stated he didn't know he was going to be chairing this meeting until he got here, but he wanted to thank staff and Council for making it a smooth and easy meeting.

II. Closed Session pursuant to Section 8 (c) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement related to negotiations with the Police Officer's Labor Council and the Police Officers Association of Michigan.

<u>CM 3-12-16 MOTION TO ENTER INTO CLOSED SESSION</u>

Motion by Kivell, supported by Kramer
Motion by enter into closed session pursuant to Section 8 © for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement related to negotiations with tklyhe Police Officer's Labor Council and the Police Officers Association of Michigan at 9:25 p.m.

VOTE:

ROLL CALL VOTE
KIVELL- YES
DEDAKIS- YES
RYZYI- YES

KRAMER- YES
WEDELL- YES
KURTZWEIL-YES

III. Adjournment

Council reconvened meeting at 9:40 p.m.

CM 3-13-16 MOTION TO ADJOURN

Motion by Kivell, supported by Kramer
Motion to adjourn regular meeting at 9:40 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Mayor Pro Tem Wedell

Lisa Deaton City Clerk

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The City of South Lyon
Regular City Council Meeting
March 28, 2016

Mayor Pro Tem Wedell called the meeting to order at 7:30 p.m.
Mayor Pro Tem Wedell led those present in the Pledge of Allegiance.

PRESENT: Mayor Galeas
Council Members: Dedakis, Kivell, Kramer, Kurtzweil, Ryzyi and Wedell
Also Present: City Manager Ladner, Chief Collins, Chief Kennedy,
Department Head Martin, Attorney Wilhelm, and Clerk/Treasurer Deaton

MINUTES- For approval at April 11, 2016 meeting

BILLS- None

PUBLIC COMMENT

Carl Richards of 390 Lenox stated he wanted to correct an earlier statement he made regarding a new business in the City. It was not a new business, but a temporary business that has been in the City previously.

OLD BUSINESS

1. Consider approval of second reading of Ordinance to amend Chapter 58 and add provisions regulating tobacco products, vapor products and alternative nicotine delivery products

Attorney Wilhelm stated this is the second reading and there have been no changes from the first reading. He further stated the language he is using is states it is illegal for a minor to possess vapor products whether or not there is nicotine in it. He stated this is designed on the Youth Tobacco Act. Councilmember Ryzyi stated his concern is there is no way for anyone to know what is in the vapor device. Chief Collins stated there is no field test to show if there is nicotine in the device or not. Attorney Wilhelm stated if you read the Ordinance, it includes the equipment, not just vapor products with nicotine in it. Councilmember Kramer stated his understanding of this Ordinance; it doesn't appear to include the equipment unless there is nicotine involved. Councilmember Kurtzweil stated her major concern is the vaporizing of Marijuana because of the potency of it. She further stated there is also an issue with second hand smoke. Further discussion was held regarding the enforcement of the Ordinance. Attorney Wilhelm stated we can add the phrase "or designed or intended to contain nicotine" under the definition of vapor product. This language will include the vaping device, regardless if it has any liquid of any kind within it.

CM 3-1-16 MOTION TO APPROVE SECOND READING OF ORDINANCE SECTIONS 58-271 THROUGH 58-280

Motion by Kramer, supported by Ryzyi
Motion to approve the second reading of the ordinance to add Sections 58-271 through 58-280 to add provisions regulating the possession, use and sale of tobacco products, vapor products and alternative nicotine delivery products specifically as to minors as amended

VOTE: MOTION CARRIED UNANIMOUSLY

2. Consider approval of second reading of Ordinance to amend Sec 58-221 and add provisions prohibiting the use of vapor products and alternative nicotine delivery products on school property

Attorney Wilhelm stated this ordinance regulates the use of vapor products on school property and there have been no changes since the first reading, but he would like to add the same language for the definition of vapor products as was changed in Ordinance 58-271

CM 3-2-16 MOTION TO APPROVE SECOND READING OF ORDINANCE TO AMEND SECTION 58-221 AND ADD PROVISIONS THE USE OF VAPOR PRODUCTS ON SCHOOL PROPERTY

Motion by Kramer, supported by Wedell
Motion to approve the second reading of the ordinance amending Section 58-221 to prohibit the use of tobacco products, vapor products and alternative nicotine delivery products on school property

VOTE: MOTION CARRIED UNANIMOUSLY

3. Consider approval of second reading of Ordinance to amend Chapter 22 and add Mobile Food Vending

Attorney Wilhelm stated there have been no changes since the first reading. He further stated this is an Ordinance that explains the process for mobile food vendors in the City of South Lyon. He further stated we will also need to set locations and fees for the licenses. Councilmember Kivell asked how the licenses are impacted by special events. Attorney Wilhelm stated they are essentially outside of the location, however the City should encourage anyone asking to have a special event will have to make sure the vendors get their licenses, but the City has the flexibility to waive the fees for the vendor. Councilmember Dedakis asked if we are regulating how many licenses per season or term? Attorney Wilhelm stated he did not put any language in the Ordinance for the limitation of licenses. Councilmember Ryzyi stated he is concerned that the people having a special event may use out of town vendors instead of local vendors that would like to participate. Discussion was held regarding the distance requirement for a vendor to be located from a special event. Councilmember Wedell stated this Ordinance promotes cooperation and communication between the business owners as well as the special event sponsors. Councilmember Ryzyi asked if this Ordinance will be upheld for everyone within the City because this isn't how it has been in the past. Attorney Wilhelm stated the City needs to be even handed. Chief Kennedy stated the City has been lax in enforcement in the past. He further stated there will be an action and a reaction to this Ordinance. This is a very helpful tool to ensure the uniformity and fairness of food vending. He further stated many times this happens during the weekends when City staff isn't available. Attorney Wilhelm stated there is a lot of detail to this type of activity, and this is a set of regulations that are reasonable to know when it is going on and where it is happening. Chief Kennedy stated we don't want to start writing citations, there will be a learning curve, but if people continue to be non-compliant, there will have to be a citation written. Councilmember Kivell stated he believes this will be a very helpful tool and the Planning Commission and Attorney Wilhelm did a great job on this Ordinance.

CM 3-3-16 MOTION TO APPROVE SECOND READING OF ORDINANCE TO AMEND CHAPTER 22 AND ADD MOBILE FOOD VENDING

Motion by Kivell, supported by Dedakis
Motion to approve second reading of Ordinance to amend Chapter 22 and add mobile food vending

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VOTE: MOTION CARRIED UNANIMOUSLY

4. Consider approval of second reading of Ordinance to amend Chapter 2 Administration by addition Article VIII – Review Fee Escrow Deposits

Attorney Wilhelm stated there have been no changes since the first reading. This Ordinance will allow the City to collect a deposit to offset any extraordinary costs relating to requests or applications to the City. Councilmember Kurtzweil stated the fees in Section 2-302 subsection C and D seem to be conflicting. Councilmember Kivell asked if there was an estimate that the City has absorbed for not having this in place. City Manager Ladner stated it is in access of $100,000

CM 3-4-16 MOTION TO APPROVE THE SECOND READING OF REVIEW FEE ESCROW DEPOSIT ORDINANCE ADDING SECTIONS 2-301 AND 2-302

Motion by Kivell, supported by Wedell
Motion to approve the second reading of the review fee escrow deposit ordinance adding Sections 2-301 and 2-302 to the City of South Lyon Code of Ordinances as amended

VOTE: MOTION CARRIED UNANIMOUSLY

New Business

1. Resignation from Cultural Arts Commission: Cheryl Moreno

Mayor Galeas stated Cheryl Moreno has resigned from the Cultural Arts Commission. Councilmember Dedakis stated this will be a loss for the Commission and she hopes whoever takes her place will be as passionate as she was. Councilmember Kurtzweil stated she also met Cheryl Moreno and she would like to thank her husband Gus as well and she hopes she may be able to return to the Commission one day.

CM 3-5-16 MOTION TO ACCEPT RESIGNATION FROM CULTURAL ARTS COMMISSION

Motion by Kramer, supported by Kurtzweil
Motion to accept resignation of Cheryl Moreno with thanks

VOTE: MOTION CARRIED UNANIMOUSLY

2. Resolution to Establish and Designate Permissible Locations for Mobile Food Vending on City-Owned and Public Property within the City of South Lyon

Attorney Wilhelm stated he met with the Department Heads regarding any concerns they have regarding the parking areas that have been proposed for mobile food vending. Chief Collins stated his concerns regarding the locations at Lafayette and Liberty are the site lines. He suggests removing the two furthest south parking spots because if large trucks are parked there, it will cause severe obstruction of the site lines. He further stated his other concern with the current proposal is the parking lots at McHattie Park. During certain times of the year, the parking lots fill up quickly. Councilmember Kivell stated he would like to allow the parking at McHattie Park unless it becomes an identified problem. He further stated he agrees with Chief Collins regarding the site line issues. Discussion was held regarding the number of

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food trucks which should be allowed within McHattie Park at any given time. Kelly Smith stated she is the wedding coordinator for the City and parking is definitely a problem in the parking lot by the Witches Hat. She further stated there have been times when there was not enough parking for the wedding party and it is a problem. Department Head Martin stated the vendor trucks could park in the overflow lot in McHattie Park.

CM 3-6-16 MOTION TO APPROVE RESOLUTION ESTABLISHING PERMISSIBLE LOCATION FOR MOBILE FOOD VENDING ON CITY OWNED PROPERTY

Motion by Kramer, supported by Dedakis
Motion to approve resolution to establish and designate permissible locations for mobile food vending on City owned and public property within the City of South Lyon as designated in the amended attachment Exhibit A to the resolution

VOTE: MOTION CARRIED UNANIMOUSLY

3. Resolution to Establish Fire Department Regulations and Requirements Pertaining to Mobile Food Vending Units and Operations within the City of South Lyon

Chief Kennedy stated this isn't stricter than the current adopted code; this is more like a how to guide or checklist for the vendors. This tells them what we will be looking for to approve the license. He further stated he has spoken with other communities and it seems the biggest problem is the extension cords and generators. Chief Kennedy stated this will let them know they cannot do that.

CM 3-7-16 MOTION TO APPROVE RESOLUTION TO ESTABLISH FIRE DEPARTMENT REGULATIONS AND REQUIREMENTS PERTAINING TO MOBILE FOOD VENDING UNTS AND OPERATIONS WITHIN THE CITY OF SOUTH LYON

Motion by Kramer, supported by Wedell
Motion to approve resolution to establish Fire Department regulations and requirements pertaining to mobile food vending units and operations within the City of South Lyon as attached in Exhibit A

VOTE: MOTION CARRIED UNANIMOUSLY

4. Resolution to Establish and Set Mobile Food Vending Application and License Fees

City Manager Ladner stated she is working on the fees. She stated she is recommending a fee of $25.00 per year for the application license fee and renewal fee. She further stated she is recommending a fee of $240.00 for 6 months, for the mobile food vendor license fee because they don't have a brick and mortar store in the City. City Manager Ladner stated the sponsor fee would be $75.00 a year. Councilmember Kivell stated it seems there should be a break in the cost if there are no changes to their application. Councilmember Ryzyi asked if there will be any kind of break in cost for local businesses. City Manager Ladner stated she has not considered that. Councilmember Dedakis stated she also thinks there should be a break in cost for local business owners. Councilmember Kivell stated he doesn't have a problem giving them a break on the license fee. Further discussion was held regarding fees and the legality of charge residents versus

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non-residents different fees. Attorney Wilhelm stated he will look into this further and will bring more information to Council at a future meeting.

CM 3-8-16 MOTION TO TABLE ITEM UNTIL FUTURE MEETING

Motion by Wedell, supported by Kramer
Motion to table Mobile Food Vending application fees until future meeting

VOTE: MOTION CARRIED UNANIMOUSLY

5. Annual Report presentation by Cultural Arts Commission

Kelly Smith, Ken Mihalic and Josey Kearns of the Cultural Arts Commission gave a presentation updating Council on the Cultural Arts Commission. Mr. Mihalic stated they are very proud of their efforts; they have had art shows, a concert in Paul Baker Park that was very well attended, and other events as well. He stated they are planning many more events such as poetry readings, art shows and photography shows.
Josey Kearns stated she is working on getting a planning grant. She further stated they will be having a survey to ask our residents what they would like in the City. Ms. Kearns stated there are other grants they will be going after as well.
Kelly Smith stated she wants to let everyone know they are looking for volunteers to assist with the Commission, and also someone to fill the vacant seat that has passion for the Arts. She further stated she is hoping they can have someone from the City to attend their meetings occasionally as a liaison. Ms. Smith stated there needs to be more communication between the Commission and the City. Councilmember Dedakis asked how the Cultural Arts Commission does fund raising. Ms. Smith stated they have done a lot of fundraising on their own such as marketing and many times they have used their own money. She further stated she wants to break down any communication barriers that may be there. Councilmember Kivell stated the Commission needs to come up with a budget explaining what your financial need will be and what the money will be used for. Ms. Smith stated they are a newer Commission so they are learning and they are here to help the City. Councilmember Kurtzweil stated this is a new Commission and there will be growing pains, but everyone brings something to the table, and she is willing to have a work session with the City Manager as well as the Cultural Arts Commission to have some of these things worked out. Councilmember Ryzyi stated he originally voted against funding a Cultural Arts Commission but he has since seen everything they have accomplished and he is very happy with the Commission.

Discussion – Downtown

Councilmember Ryzyi stated the vision session was very successful and the downtown was one of the top topics and he is looking forward to discussing it further after the paperwork is returned from the facilitator. City Manager Ladner stated she just received the paperwork and she will be meeting with Department Heads shortly to move forward with the goals coming before Council, which will possibly be the second meeting in April.
Councilmember Kurtzweil asked Attorney Wilhelm if he has had time to look into the Ordinances regarding South Lyon Woods because that is located in the downtown. Attorney Wilhelm stated he will have to look into this further. We are having trouble getting the Fire Code applied to the mobile home park, so they are still evaluating this issue.

Manager's Report

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City Manager Ladner stated she is reminding everyone of the Budget Workshops on April 9th and the 23rd, but Council still needs to set a time. The consensus of Council is to begin the meetings at 9:00 a.m. City Manager Ladner stated the Arts and Education art show will begin on April 15th here in the gallery at City Hall. She further stated the Creek Cleanup will be Saturday April 16th. City Manager Ladner stated the Chamber awards Banquet is April 27th. Department Head Martin stated the City Wide cleanup will be May 14th.

Council Comments

Councilmember Dedakis stated the Easter Egg Hunt was well attended and Happy belated Easter to everyone.

Councilmember Ryzyi stated the vision meeting that was held was a great working session and it was good for Council to get together to come up with common goals. Downtown improvement was discussed and one of his suggestions was to have the street crossings as they do in Milford. Volunteer Park was also discussed.

Councilmember Kurtzweil stated she met an individual that was considering applying to be on a City Commission, but she was wondering if it is allowed to have a married couple on City Commissions. She further stated she did some investigating and you are allowed to be on a Commission with your spouse.

Mayor Galeas stated he would like to thank the City Manager for putting together the vision session that was held on Saturday. He further stated everyone came away with the same ideas.

Adjournment

CM 3-9-16 MOTION TO ADJOURN

Motion by Kivell, supported by Kurtzweil
Motion to adjourn meeting at 10:30 p.m.

Respectfully submitted,

Mayor John Galeas

Lisa Deaton Clerk/Treasurer

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March 2016 Payroll Report

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Administration								
Badarak, A.	18.4000	160.00		$ 2,944.00	$ -		$ 2,944.00	
Ciarelli, J.	15.8900	78.50		$ 1,247.37	$ -		$ 1,247.37	
Deaton, L.				$ 4,720.38			$ 4,720.38	
Ladner, L.				$ 6,923.06			$ 6,923.06	
Lanning, W.	10.4200	34.50		$ 359.49			$ 359.49	
Lyon, Thomas	17.6700	66.00		$ 1,166.22			$ 1,166.22	
McIntyre, K.	20.0000	80.25		$ 1,605.00			$ 1,605.00	
Mosier, L.				$ 4,393.48			$ 4,393.48	
Judy Pieper	16.4500	160.00	14.00	$ 2,632.00	$ 345.45		$ 2,977.45	
TOTAL: Administration		**579.25**	**14.00**	**$ 25,991.00**	**$ 345.45**	**$ -**	**$ 26,336.44**	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Cemetery								
Bjerke, Michael	11.3800			$ -			$ -	
Brannun, L.	11.3800			$ -			$ -	
Nicholls, William	11.3800			$ -			$ -	
Wauford, S.	11.3800			$ -			$ -	
Wedesky, J. W.	11.3800			$ -			$ -	
Williamson,N.	12.1000			$ -			$ -	
TOTAL: Cemetery		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Police								
Baaki, D.	34.3707	160.00	27.00	$ 5,499.31	$ 1,423.16		$ 6,922.48	
Baker, A.	31.6712	160.00	6.00	$ 5,067.39	$ 290.67		$ 5,358.06	
Baker, J.	34.3707	160.00	1.00	$ 5,499.31	$ 52.49		$ 5,551.81	
Barbour, R.	31.6712	160.00	7.00	$ 5,067.39	$ 337.59		$ 5,404.99	
Brooks, T.	31.6712	160.00	3.00	$ 5,067.39	$ 145.98		$ 5,213.37	
Collins, L.				$ 6,988.84			$ 6,988.84	
Faught, C.	34.3707	168.00	2.50	$ 5,774.28	$ 131.23		$ 5,905.51	
Garris, G.	16.5300			$ -			$ -	
Hoydic, S	31.6712	160.00	3.00	$ 5,067.39	$ 145.98		$ 5,213.37	
Krettlin, F.	16.5300	14.00		$ 231.42			$ 231.42	
Lambi, A.	10.0000	110.50		$ 1,105.00			$ 1,105.00	
Laraway, P.	16.5300	11.50		$ 190.10			$ 190.10	
Ley, K.	16.5300	14.00		$ 231.42			$ 231.42	
Raap, T.	31.6712	160.00		$ 5,067.39	$ -		$ 5,067.39	
Regentik, C.	18.4000	160.00		$ 2,944.00	$ -		$ 2,944.00	
Sederlund, C.	34.3707	164.00	18.00	$ 5,636.79	$ 948.78		$ 6,585.57	
Sovik, C.	36.6103	160.00	1.50	$ 5,857.65	$ 84.10		$ 5,941.75	
Sroufe, T.	31.6712	160.00		$ 5,067.39	$ -		$ 5,067.39	
Stevens, T.	31.6712	160.00	2.50	$ 5,067.39	$ 120.57		$ 5,187.96	
Tomanek, J.	31.6712	160.00		$ 5,067.39	$ -		$ 5,067.39	
Walton, T.	31.6712	160.00		$ 5,067.39	$ -		$ 5,067.39	
Wilcox, W.	11.7900	24.50		$ 288.86	$ -		$ 288.86	
Wilcox, W.	16.5300	14.00		$ 231.42	$ -		$ 231.42	
Wittrock, M.	31.6712	160.00		$ 5,067.39	$ -		$ 5,067.39	
Total: Police		**2760.50**	**71.50**	**$ 91,152.31**	**$ 3,680.56**	**$ -**	**$ 94,832.88**	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Fire								
Armstrong, C.	21.3200	75.25		$ 1,604.33			$ 1,604.33	
Bach, R.	9.5000	58.50		$ 529.25			$ 529.25	
Carlington, R.	16.8300	4.50		$ 75.74			$ 75.74	
Conrad, C.	14.5900	120.55		$ 1,758.82			$ 1,758.82	
Demeniuk, C.	20.2000	39.00		$ 787.80			$ 787.80	
Fallon, Justin	14.5900	35.00		$ 510.65			$ 510.65	
Good, Alexander	8.5000	20.25		$ 172.13			$ 172.13	
Homrich, Tyler	8.5000	24.50		$ 208.25			$ 208.25	
Kennedy, M.				$ 2,692.30			$ 2,692.30	
LaCroix, L.	15.7100	62.75		$ 985.80			$ 985.80	
Laitinen, Daniel	8.5000	33.00		$ 280.50			$ 280.50	
Lynn, C.	16.8300	1.75		$ 29.45			$ 29.45	
McGahan, K.	8.5000	17.50		$ 148.75			$ 148.75	
McGillen,T.	16.8300	33.25		$ 559.60			$ 559.60	
Mitchell, Dean	14.5900	26.00		$ 379.34			$ 379.34	
Moynihan, B.	17.9500	99.75		$ 1,790.51			$ 1,790.51	
Noechel, J.	20.2000	74.00		$ 1,494.80			$ 1,494.80	
Olando, Michael	14.5900	86.25		$ 1,258.39			$ 1,258.39	
Pierson, Lee	8.5000	34.50		$ 293.25			$ 293.25	
Shekell, J.	20.2000	54.00		$ 1,090.80			$ 1,090.80	
Sherrill, Cody	8.5000	48.50		$ 412.25			$ 412.25	
Shippe, S.	16.8300	3.50		$ 58.91			$ 58.91	
Tooman, Brittany	8.5000	4.25		$ 36.13			$ 36.13	
Ulrich, C.	16.8300	10.00		$ 168.30			$ 168.30	
Weir, M.	22.4400	75.25		$ 1,688.61			$ 1,688.61	
Wilson, T.	17.9500	63.25		$ 1,135.34			$ 1,135.34	
Total: Fire		**1105.05**		**$ 20,149.98**		**$ -**	**$ 20,149.98**	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
D.P.W.								
Abramowicz, J.	18.0000	160.00	17	$ 2,880.00	$ 459.00		$ 3,339.00	
Archey, Je.	22.7800	160.00	42.00	$ 3,644.80	$ 1,456.14		$ 5,100.94	
Brock, R.	24.7000	160.00	29.00	$ 3,952.00	$ 1,101.71	$ 280.00	$ 5,333.71	On-call
Buers, D.	23.1600	160.00		$ 3,705.60	$ -		$ 3,705.60	
Dental, F.	18.4000	160.00	45.00	$ 2,944.00	$ 1,242.00	$ 80.00	$ 4,266.00	On-call
Jamison, M.	18.4000	160.00	2.00	$ 2,944.00	$ 53.82		$ 2,997.82	
Moritz, M.	21.5800	160.00	8.00	$ 3,452.80	$ 264.72	$ 200.00	$ 3,917.52	On-call
Paver, V.	21.1800	160.00	11.50	$ 3,388.80	$ 371.11		$ 3,759.91	
Piasecki, T.	19.9800	160.00	44.00	$ 3,196.80	$ 1,318.68		$ 4,515.48	
Race, J.	16.8400	160.00	51.00	$ 2,694.40	$ 1,288.26	$ 280.00	$ 4,262.66	On-call
Valencia, A.	16.8400	160.00	32.50	$ 2,694.40	$ 820.95	$ 280.00	$ 3,795.35	On-call
Total: D.P.W.		**1,760.00**	**282.00**	**$ 35,497.60**	**$ 8,376.39**	**$ 1,120.00**	**$ 44,993.99**	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
W.& W.W.								
Archey, Ju.	18.4000	160		$ 2,944.00	$ -		$ 2,944.00	
Armstrong, C.	17.1300	152	7.00	$ 2,603.76	$ 179.87	$ 320.00	$ 3,103.63	On-call
Beason, R.	26.7900	160	1.00	$ 4,286.40	$ 41.34		$ 4,327.74	
Blankstrom, D.	15.9800	160		$ 2,556.80	$ -		$ 2,556.80	
Ciaramitaro, J.	25.2400	160		$ 4,038.40	$ -	$ 320.00	$ 4,358.40	On-call
Erdmann, Kevin	17.1300	160	6.50	$ 2,740.80	$ 167.02	$ 280.00	$ 3,187.82	On-call
Gehringer, D.	24.6400	160	5.00	$ 3,942.40	$ 187.30	$ 280.00	$ 4,409.70	On-call
Martin, R.				$ 6,532.26	$ -		$ 6,532.26	
Popravsky, P.	20.4100	160		$ 3,265.60	$ -		$ 3,265.60	
Sahl, L.	10.2000	57		$ 581.40	$ -		$ 581.40	
Total: W.& W.W.		**1329.00**	**19.50**	**$ 33,491.82**	**$ 575.52**	**$ 1,200.00**	**$ 35,267.34**	
Grand Total		**7,533.80**	**387.00**	**$ 206,282.71**	**$ 12,977.92**	**$ 2,320.00**	**$ 221,580.63**	

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 03/17/2016 - 04/07/2016

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount		Status
Bank 01 GEN FUND CHECKING								
03/17/2016	01	68744	MISC	ROBERT & SHEILA JANSEN	TAX OVERPAYMENT 80.21.17.311.094	375.98		Cleared
03/17/2016	01	68745	MISC	CAROLEE GIERSDORF	TAX OVERPAYMENT 80.21.29.229.028	912.86		Cleared
03/17/2016	01	68746	0309	DENNIS BRIDSON	REIMBURSE HEALTH INSURANCE	500.00		Cleared
03/17/2016	01	68747	5264	BUSCH'S	SUPPLIES	8.34		Open
03/17/2016	01	68748	3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION - 3/18/16	578.26		Cleared
03/17/2016	01	68749	0059	CITY OF NOVI TREASURER	DISPATCH SERVICE 1/1-3/31/16	28,449.00		Cleared
03/17/2016	01	68750	0283	CORRIGAN OIL CO.	GAS & DIESEL - FEB 2016	4,495.39		Cleared
03/17/2016	01	68751	1334	LISA DEATON	MILEAGE REIMBURSEMENT - SOS & PONTIA	65.23		Cleared
03/17/2016	01	68752	0584	DTE ENERGY	ELECTRIC SERVICE	116.67		Cleared
					ELECTRIC SERVICE	62.26		Cleared
						178.93		
03/17/2016	01	68753	6061	MATTHEW EMERY	VIDEO COUNCIL MEETING - 3/14/16	50.00		Open
03/17/2016	01	68754	4045	FRANK FOGARTY	BOARD OF REVIEW - 3 DAYS - MARCH 201	300.00		Cleared
03/17/2016	01	68755	3140	HINES PARK FORD, INC.	ENGINE REPAIR - PD221	323.40		Cleared
03/17/2016	01	68756	0557	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTIONS - MARCH 2016	392.75		Cleared
03/17/2016	01	68757	3955	JOHNSON, ROSATI, SCHULTZ &	RETAINER WORK	10,734.20		Cleared
					MICHIGAN TAX TRIBUNAL MATTERS	923.00		Cleared
						11,657.20		
03/17/2016	01	68758	9778	LEXISNEXIS	FEB CONTRACT FEE	31.50		Cleared
03/17/2016	01	68759	4046	LUANN LYON	BOARD OF REVIEW - 3 DAYS - MARCH 201	300.00		Cleared
03/17/2016	01	68760	1509	MARTIN'S DO IT BEST	BULB	2.69		Cleared
					MAINT SUPPLIES, CO GAS MONITOR	109.58		Cleared
						112.27		
03/17/2016	01	68761	1165	MICHIGAN RURAL WATER ASSOC.	S3&S4 COURSE - DENTAI & MORITZ	510.00		Cleared
03/17/2016	01	68762	0470	MISDU	PAYROLL DEDUCTIONS - 3/18/16	328.28		Cleared
03/17/2016	01	68763	4226	BRUCE NUSSBAUM	BOARD OF REVIEW - 3 DAYS - MARCH 201	300.00		Cleared
03/17/2016	01	68764	1034	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS TAX - FEB 2016	392.50		Cleared
03/17/2016	01	68765	0218	PARKSIDE CLEANERS	RUG CLEANING	43.00		Cleared
03/17/2016	01	68766	0943	PLUMBERS SERVICE	CABLED SANITARY LINE @ REC DEPT	225.50		Cleared
03/17/2016	01	68767	9065	PROVIDENCE OCCUPATIONAL	DOT DRUG SCREENING	22.00		Cleared
03/17/2016	01	68768	0840	ROAD COMM. FOR OAKLAND COUNTY	GRADE & CHLORIDE VOLUNTEER PARK	1,155.00		Open
03/17/2016	01	68769	6073	SAFETYBELTSAFE U.S.A.	AGENCY MEMBERSHIP & COLOR PICTORIAL	165.00		Cleared
03/17/2016	01	68770	5554	SALEM-SOUTH LYON DISTRICT	SETTLEMENT	0.00	V	Cleared
				Void Reason: WRONG AMOUNT				
03/17/2016	01	68771	9248	SMAFC	SOUTHEAST MI FIRE CHIEFS SEMINAR & V	35.00		Open
03/17/2016	01	68772	7935	KELLY SMITH	WEDDING FEES - 2/25/16 PARRISH/PLOWM	275.00		Cleared
03/17/2016	01	68773	4969	SOUTH LYON CHAMBER OF COMMERCE	MEMBERSHIP DUES - KELLY SMITH	125.00		Cleared
03/17/2016	01	68774	0062	VANTAGEPOINT TRANSFERS	PLAN #301149 PAYROLL DEDUCTIONS - 3/	3,657.97		Cleared
03/17/2016	01	68775	2770	VICTORY LANE	OIL CHANGES - PD291, PD282, PD221	93.80		Cleared
03/17/2016	01	68776	6033	VISICOM SERVICES, INC.	2ND QTR SUPPORT, REMOTE BACKUP, FILT	5,645.52		Cleared
03/17/2016	01	68777	5925	W.H. GRIFFIN, TRUSTEE	PAYROLL DEDUCTION - 3/18/16	253.85		Cleared
03/17/2016	01	68778	3854	SUSAN L. WINTERS	PAYROLL DEDUCTION - 3/18/16	116.32		Cleared
03/17/2016	01	68779	3984	WOW! BUSINESS	INTERNET SERVICE	46.97		Cleared

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	Status
					PARK SECURITY	62.00	Cleared
					INTERNET & CABLE SERVICE	120.12	Cleared
						229.09	
03/23/2016	01	68780	5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	26.00	Cleared
03/23/2016	01	68781	3740	CORY ARMSTRONG	EMT LICENSE REIMBURSEMENT	25.00	Open
03/23/2016	01	68782	3455	EMPLOYEE HEALTH INSURANCE MGMT	RX FEES	4,655.10	Cleared
03/23/2016	01	68783	0966	KROPF MECHANICAL SERVICE CO.	FURNACE REPAIR	928.18	Cleared
03/23/2016	01	68784	4037	LENORE SYLVIA LITWIN	ELECTION PAY - 3/8/16	150.00	Open
03/23/2016	01	68785	9834	WOODROW MATNEY	CUSTODIAL SVCS AT DEPOT	755.25	Cleared
03/23/2016	01	68786	6005	MCCARTER CONSTRUCTION	REPAIRS TO BELL TOWER @ DEPOT	846.94	Cleared
03/23/2016	01	68787	3520	METLIFE - GROUP BENEFITS	DENTAL INSURANCE	4,772.49	Cleared
03/23/2016	01	68788	0662	MICHIGAN STATE FIREMEN'S ASSOC	AERIAL APP DRIVER/OPER HANDBOOK	326.25	Open
03/23/2016	01	68789	1041	MML EDUCATION SERVICES	ECONOMIC/DDA DIRECTOR AD	196.60	Cleared
03/23/2016	01	68790	3004	OBSERVER & ECCENTRIC NEWSPAPER	LEGAL ADS	2,808.40	Cleared
03/23/2016	01	68791	0218	PARKSIDE CLEANERS	RUG CLEANING	43.00	Open
03/23/2016	01	68792	5364	PEOPLE'S EXPRESS	SR TRANSPORTATION - FEB 2016	6,040.00	Cleared
03/23/2016	01	68793	5554	SALEM-SOUTH LYON DISTRICT	SETTLEMENT	2,268.93	Open
03/23/2016	01	68794	7935	KELLY SMITH	3/19/16 WEDDING FEES	275.00	Cleared
03/23/2016	01	68795	0461	SOUTH LYON COMMUNITY SCHOOLS	SETTLEMENT	14,678.83	Cleared
03/23/2016	01	68796	1732	STANDARD INSURANCE COMPANY	DISABILITY & LIFE INSURANCE	2,433.93	Cleared
03/23/2016	01	68797	3984	WOW! BUSINESS	CABLE SERVICE	107.11	Cleared
03/31/2016	01	68798	0561	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTIONS - 4/1/16	585.75	Open
03/31/2016	01	68799	4234	AVAYA*, INC.	DPW PHONE SYSTEM	17.12	Open
03/31/2016	01	68800	3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION - 4/1/16	578.26	Open
03/31/2016	01	68801	0058	CITY OF SOUTH LYON	WATER BILL	105.63	Open
					WATER BILL	271.68	Open
						377.31	
03/31/2016	01	68802	3165	CONSUMERS ENERGY^	GAS SERVICE	81.25	Open
					GAS SERVICE	143.19	Open
					GAS SERVICE	67.75	Open
					GAS SERVICE	159.02	Open
					GAS SERVICE	211.17	Open
					GAS SERVICE	205.90	Open
					GAS SERVICE	1,147.99	Open
					GAS SERVICE	4,570.53	Open
						6,586.80	
03/31/2016	01	68803	1334	LISA DEATON	MILEAGE & DINNERS (CLERK/TREAS. INST	143.31	Cleared
03/31/2016	01	68804	6115	MARY DEDAKIS	COUNCIL PAY - MARCH 2016	180.00	Open
03/31/2016	01	68805	0317	DTE ENERGY	STREETLIGHTS	8,366.20	Open
03/31/2016	01	68806	0584	DTE ENERGY	ELECTRIC SERVICE	186.79	Open
					ELECTRIC SERVICE	421.19	Open
					ELECTRIC SERVICE	31.09	Open
						639.07	
03/31/2016	01	68807	6061	MATTHEW EMERY	VIDEO COUNCIL MEETING - 3/28/16	50.00	Open
03/31/2016	01	68808	6113	JOHN GALEAS, JR	COUNCIL PAY - MARCH 2016	220.00	Open
03/31/2016	01	68809	2586	GLENN KIVELL	COUNCIL PAY - MARCH 2016	180.00	Open

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	Status
03/31/2016	01	68810	3398	MICHAEL KRAMER	COUNCIL PAY - MARCH 2016	180.00	Open
03/31/2016	01	68811	6114	MARGARET KURTZWEIL	COUNCIL PAY - MARCH 2016	180.00	Open
03/31/2016	01	68812	6636	LYNNE LADNER	CAR ALLOWANCE - MARCH 2016	350.00	Open
03/31/2016	01	68813	0470	MISDU	PAYROLL DEDUCTIONS - 4/1/16	328.28	Open
03/31/2016	01	68814	5183	OAKLAND COUNTY TREASURERS	(15) PORTABLE RADIO MICROPHONES	1,792.80	Open
03/31/2016	01	68815	1199	PNC BANK	WEBSITE FEE	35.00	Open
03/31/2016	01	68816	5141	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTIONS - 4/1/16	599.00	Open
03/31/2016	01	68817	0559	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTIONS - 4/1/16	251.25	Open
03/31/2016	01	68818	2562	POSTMASTER	POSTAGE FOR WATER BILL MAILING	1,169.70	Open
03/31/2016	01	68819	0213	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINT. - FEB 2016	1,436.20	Open
03/31/2016	01	68820	3756	JOSEPH RYZYI	COUNCIL PAY - MARCH 2016	180.00	Open
03/31/2016	01	68821	0055	SAM'S CLUB DIRECT	MEMBERSHIP&SVC FEES	140.00	Open
03/31/2016	01	68822	4969	SOUTH LYON CHAMBER OF COMMERCE	2 ATTEND "JUSTICE IS SERVED" LUNCH	40.00	Open
03/31/2016	01	68823	3675	TOSHIBA FINANCIAL SERVICES	COPIER LEASES	1,877.30	Open
03/31/2016	01	68824	0062	VANTAGEPOINT TRANSFERS	PAYROLL DED - PLAN #301149 - 4/1/16	3,599.85	Open
03/31/2016	01	68825	5925	W.H. GRIFFIN, TRUSTEE	PAYROLL DEDUCTION - 4/1/16	253.85	Open
03/31/2016	01	68826	1378	HARVEY WEDELL	COUNCIL PAY - MARCH 2016	180.00	Open
03/31/2016	01	68827	3854	SUSAN L. WINTERS	PAYROLL DEDUCTION - 4/1/16	168.28	Open
03/31/2016	01	68828	3984	WOW! BUSINESS	CABLE BOX	10.00	Open
					INTERNET SERVICE	35.97	Open
					FIBER OPTIC NETWORK	710.00	Open
						755.97	
04/07/2016	01	68829	5384	ACCUNET WEB SERVICES	ANNUAL DDA WEBSITE FEES	358.50	Open
04/07/2016	01	68830	5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	13.00	Open
04/07/2016	01	68831	5374	AT&T MOBILITY	MOBILE PHONE SERVICE	368.18	Open
04/07/2016	01	68832	4048	LEWIS G BENDER, PH.D.	FACILITATOR FEE - COUNCIL STRATEGIC	2,316.44	Open
04/07/2016	01	68833	0058	CITY OF SOUTH LYON	WATER BILL	50.28	Open
					WATER BILL	271.68	Open
						321.96	
04/07/2016	01	68834	3165	CONSUMERS ENERGY^	GAS SERVICE	298.39	Open
04/07/2016	01	68835	9432	COSTCO	ELECTION & BLDG SUPPLIES	118.59	Open
04/07/2016	01	68836	0381	CSX TRANSPORATION, INC.	ANNUAL SEWER PIPELINE CROSSING FEE	525.74	Open
04/07/2016	01	68837	0584	DTE ENERGY	ELECTRIC SERVICE	53.69	Open
					ELECTRIC SERVICE	81.41	Open
					ELECTRIC SERVICE	373.42	Open
					ELECTRIC SERVICE	205.03	Open
					ELECTRIC SERVICE	436.30	Open
					ELECTRIC SERVICE	988.12	Open
					ELECTRIC SERVICE	42.36	Open
						2,180.33	
04/07/2016	01	68838	0584	DTE ENERGY	ELECTRIC SERVICE	1,291.88	Open
04/07/2016	01	68839	3455	EMPLOYEE HEALTH INSURANCE MGMT	RX FEES	3,016.53	Open
04/07/2016	01	68840	6020	KEVIN ERDMANN	MILEAGE REIMB - LTD TREATMENT CLASS	194.40	Open
04/07/2016	01	68841	4017	HEALY HOMES	BLDG BOND REFUND - B15085, 1174 GENT	500.00	Open
04/07/2016	01	68842	1509	MARTIN'S DO IT BEST	SPRAY PAINT FOR LIGHT POLE	11.97	Open
					MARCH 2016 STMT	453.76	Open

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	Status
					MARCH 2016 STMT	174.97	Open
						640.70	
04/07/2016	01	68843	3660	MUNETRIX LLC	ANNUAL LICENSE RENEWAL	1,792.00	Open
04/07/2016	01	68844	9040	NATIONAL PATENT ANALYTICAL	(200) MOUTHPIECES	71.36	Open
04/07/2016	01	68845	0218	PARKSIDE CLEANERS	RUG CLEANING	43.00	Open
04/07/2016	01	68846	0044	PITNEY BOWES INC	MAIL METER RENTAL CHARGE	261.50	Open
04/07/2016	01	68847	0213	ROAD COMMISSION FOR OAKLAND	COLD PATCH	1,743.15	Open
04/07/2016	01	68848	4969	SOUTH LYON CHAMBER OF COMMERCE	(4) TICKETS COMMUNITY AWARDS LUNCHEO	80.00	Open
04/07/2016	01	68849	3100	STATE OF MICHIGAN**	SOR FEE	30.00	Open
04/07/2016	01	68850	2362	STATE OF MICHIGAN,,	WWTP ANNUAL STORM WATER PERMIT FEE	260.00	Open
					2016 MUNICIPAL STORM WATER ANNUAL FE	3,000.00	Open
						3,260.00	
04/07/2016	01	68851	2705	STATE OF MICHIGAN--	MI-DEAL ANNUAL FEE	180.00	Open
04/07/2016	01	68852	1465	TERMINEX PROCESSING CENTER	PEST CONTROL - RENTAL HOUSE	58.00	Open
04/07/2016	01	68853	3596	THE UPS STORE	LAB PUMP SHIPPED FOR REPAIR	19.94	Open
04/07/2016	01	68854	3675	TOSHIBA FINANCIAL SERVICES	COPIER LEASE	84.00	Open
04/07/2016	01	68855	5830	US BANK	99 BLDG AUTH PRINCIPAL & INTEREST PY	99,750.00	Open
					'05 BLDG AUTH PRINCIPAL & INTEREST P	32,517.50	Open
						132,267.50	
04/07/2016	01	68856	0114	WESTERN OAKLAND MEAL ON WHEELS	SENIOR MEAL REIMB 7/1/14 - 6/30/15	687.00	Open
04/07/2016	01	68857	5731	WINDSTREAM	PHONE SERVICE	1,923.39	Open
04/07/2016	01	68858	3984	WOW! BUSINESS	INTERNET SERVICE	32.97	Open
04/07/2016	01	68859	3834	BRANDON ZIRKLE	ELECTRICAL INSP PAY - MARCH 2016	551.00	Open

01 TOTALS:

(1 Check Voided)
Total of 115 Disbursements: 290,311.70

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
POST DATES 04/11/2016 - 04/11/2016
JOURNALIZED
OPEN
CHECKS TO BE APPROVED 4/11/2016

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-035.000	ENGINEERING FEES	CIB PLANNING	PLAN. CONS. FEES, PLAN REVIEWS & ZONI	2,812.50	
101-000.000-035.000	ENGINEERING FEES	HUBBELL, ROTH, & CLARK,	SITE PLANS	7,426.70	
		Total For Dept 000.000		10,239.20	
Dept 200.000 ADMINISTRATION					
101-200.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	393.12	
101-200.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	143.79	
101-200.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	422.15	
101-200.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	PERSONNEL FOLDERS, LEGAL PAPER & RETU	(28.76)	
101-200.000-801.000	PROFESSIONAL SERVICE	CIB PLANNING	PLAN. CONS. FEES, PLAN REVIEWS & ZONI	875.00	
101-200.000-802.000	CONTRACTUAL SVCS	DUNCAN DISPOSAL SYSTEMS,	DUMPSTER&RECYCLING - APRIL 2016	63.13	
101-200.000-817.000	PLANNING CONSULTANT	CIB PLANNING	PLAN. CONS. FEES, PLAN REVIEWS & ZONI	7,006.25	
101-200.000-900.000	PRINTING	LAKELAND PRINTING	PRINT PURCHASE ORDERS	150.60	
101-200.000-974.100	RENTAL HOUSE	PETER'S TRUE VALUE HARDW	MARCH 2016 STATEMENT	126.18	
		Total For Dept 200.000 ADMINISTRATION		9,151.46	
Dept 276.000 CEMETERY					
101-276.000-740.000	OPERATING EXPENSE	PETER'S TRUE VALUE HARDW	MARCH 2016 STATEMENT	209.32	
101-276.000-802.000	CONTRACTUAL SVCS	DUNCAN DISPOSAL SYSTEMS,	DUMPSTER&RECYCLING - APRIL 2016	76.27	
		Total For Dept 276.000 CEMETERY		285.59	
Dept 300.000 POLICE					
101-300.000-727.000	OFFICE SUPPLIES	LAKELAND PRINTING	PRINT - TIME OFF REQUESTS	88.00	
101-300.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	INK CARTRIDGES	75.98	
101-300.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	TONER	90.99	
101-300.000-740.000	OPERATING EXPENSE	GALLAGHER FIRE EQUIPT.CO	INSPECT PD FIRE EXTINGUISHERS	107.00	
101-300.000-740.000	OPERATING EXPENSE	LIFELOC TECHNOLOGIES, IN	(250) EASY TAB MOUTHPIECES	35.00	
101-300.000-802.000	CONTRACTUAL SVCS	DUNCAN DISPOSAL SYSTEMS,	DUMPSTER&RECYCLING - APRIL 2016	38.13	
101-300.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	CAR FUSE	9.79	
101-300.000-863.000	VEHICLE MAINTENANCE	COOK AUTOMOTIVE	REPAIR ELECTRIC DOOR LOCK&SPOTLIGHT S	237.95	
101-300.000-863.000	VEHICLE MAINTENANCE	COOK AUTOMOTIVE	REPL BATTERY - PD231	129.95	
101-300.000-863.000	VEHICLE MAINTENANCE	COOK AUTOMOTIVE	REPL BRAKE PADS & ROTORS - PD221	426.85	
101-300.000-863.000	VEHICLE MAINTENANCE	VICTORY LANE	OIL CHANGE - PD001 ('04 IMPALA)	29.99	
101-300.000-863.000	VEHICLE MAINTENANCE	VICTORY LANE	OIL CHANGE - PD251	33.48	
101-300.000-958.100	WITNESS FEES	JACLYN PAYNE	WITNESS FEES	9.60	
101-300.000-977.000	EQUIPMENT	CYNERGY PRODUCTS	ANTI-THEFT DEVICE - PD251	187.07	
		Total For Dept 300.000 POLICE		1,499.78	
Dept 335.000 FIRE					
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	APOLLO FIRE EQUIPMENT CO	FIRE GLOVES	335.73	
101-335.000-727.000	OFFICE SUPPLIES	QUILL CORPORATION	PENS, COFFEE, POST-IT NOTES	99.37	
101-335.000-740.000	OPERATING EXPENSE	AMERICAN AWARDS & ENGRAV	LOCKER NAME PLATE	10.50	
101-335.000-740.000	OPERATING EXPENSE	AMERICAN AWARDS & ENGRAV	LOCKER NAME PLATES	43.50	
101-335.000-740.000	OPERATING EXPENSE	GRAINGER	FIRE EXT., BATTERIES, PAPER	283.57	
101-335.000-740.000	OPERATING EXPENSE	PETER'S TRUE VALUE HARDW	BULBS, BATTERIES, BOTTLE WATER, HOSE	33.24	
101-335.000-740.000	OPERATING EXPENSE	PETER'S TRUE VALUE HARDW	BOLTS	3.60	
101-335.000-740.000	OPERATING EXPENSE	PETER'S TRUE VALUE HARDW	HINGE, MOTOR OIL, SPONGE, WATER, FLAG	39.18	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 335.000 FIRE					
101-335.000-802.000	CONTRACTUAL SVCS	DUNCAN DISPOSAL SYSTEMS,	DUMPSTER&RECYCLING - APRIL 2016	38.14	
101-335.000-851.000	RADIO MAINTENANCE	CYNERGY PRODUCTS	20 AMP POWER SUPPLY	268.30	
101-335.000-863.000	VEHICLE MAINTENANCE	EMERGENCY VEHICLES PLUS	AIR SWITCH FOR LADDER 1 PUMP	218.35	
101-335.000-863.000	VEHICLE MAINTENANCE	KENSINGTON DIESEL TRUCK&	WHEEL SEALS/BRAKE SHOES-2001 BLUE BIR	1,433.18	
101-335.000-863.000	VEHICLE MAINTENANCE	KENSINGTON DIESEL TRUCK&	L1 BRAKE REPAIR	1,338.75	
101-335.000-863.000	VEHICLE MAINTENANCE	TIME EMERGENCY EQUIPMENT	VALVE CAP - ENGINE 2	155.60	
101-335.000-931.000	BUILDING MAINTENANCE	BRUTTELL ROOFING	ROOF REPAIR	449.00	
101-335.000-931.000	BUILDING MAINTENANCE	HEINANEN ENGINEERING	ROOF VENTING	887.13	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC	OMNI PRO BLS/ALS SYSTEM, GLOVES	322.76	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	353.18	
101-335.000-977.000	EQUIPMENT	DOUGLASS SAFETY SYSTEMS	AKRON DISCHARGE PIPE	351.71	
101-335.000-977.000	EQUIPMENT	RHINO PRODUCTS, INC.	OXYGEN TANK BAG	92.45	
		Total For Dept 335.000 FIRE		6,757.24	
Dept 440.000 DEPT. OF PUBLIC WORKS					
101-440.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	47.01	
101-440.000-740.000	OPERATING EXPENSE	BUSCH'S	SUPPLIES	36.35	
101-440.000-740.000	OPERATING EXPENSE	COUGAR SALES & RENTAL, I	CONCRETE BLADE & TOOLS	69.82	
101-440.000-740.000	OPERATING EXPENSE	ETNA SUPPLY	SLOAN VALVE	116.16	
101-440.000-740.000	OPERATING EXPENSE	GRAINGER	GLOVES	48.18	
101-440.000-740.000	OPERATING EXPENSE	INTERSTATE BILLING SERVI	BACKHOE KEYS	5.49	
101-440.000-740.000	OPERATING EXPENSE	LAKELAND PRINTING	PRINT - TIME OFF REQS & P.O.'S	406.60	
101-440.000-740.000	OPERATING EXPENSE	PETER'S TRUE VALUE HARDW	MARCH 2016 STATEMENT	341.17	
101-440.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	1ST AID, PAPER & SAFETY SUPPLIES, GLO	239.96	
101-440.000-802.000	CONTRACTUAL SVCS	DUNCAN DISPOSAL SYSTEMS,	DUMPSTER&RECYCLING - APRIL 2016	119.86	
101-440.000-860.000	GAS & OIL	ADVANCE AUTO PARTS	OIL FOR T2 & T11	109.94	
101-440.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	MISC REPAIR PARTS	35.14	
101-440.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	OIL FILTER T4	3.66	
101-440.000-863.000	VEHICLE MAINTENANCE	BADER & SONS CO.	TIRE REPL - JD1575 TRACTOR	173.35	
101-440.000-863.000	VEHICLE MAINTENANCE	MICHIGAN CAT	TURBO CHARGER REPL - T-9	2,208.97	
101-440.000-863.000	VEHICLE MAINTENANCE	PETER'S TRUE VALUE HARDW	MARCH 2016 STATEMENT	59.19	
101-440.000-935.000	NPDES PHASE 2 STORMWATER	HUBBELL, ROTH, & CLARK,	2015/16 STORM WATER PERMIT ASST	861.81	
		Total For Dept 440.000 DEPT. OF PUBLIC WORKS		4,882.66	
Dept 690.000 PARKS AND RECREATION					
101-690.000-740.000	OPERATING EXPENSE	PETER'S TRUE VALUE HARDW	MARCH 2016 STATEMENT	249.98	
101-690.000-801.000	PROFESSIONAL SERVICE	JOHN'S SANITATION	PORTA JOHNS @ PARKS	290.00	
101-690.000-930.000	REPAIR MAINTENANCE	STONE DEPOT	GRAVEL FOR VOLUNTEER PARK ROAD	288.00	
		Total For Dept 690.000 PARKS AND RECREATION		827.98	
		Total For Fund 101 GENERAL FUND		33,643.91	
Fund 202 MAJOR STREETS					
Dept 478.000 SNOW PLOWING					
202-478.000-740.000	OPERATING EXPENSE	DETROIT SALT COMPANY LLC	ROAD SALT (98.94 TON)	3,672.80	
202-478.000-740.000	OPERATING EXPENSE	DETROIT SALT COMPANY LLC	ROAD SALT (97.6 TON)	3,623.05	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREETS					
Dept 478.000 SNOW PLOWING					
		Total For Dept 478.000 SNOW PLOWING		7,295.85	
Dept 491.000 STORM SEWER					
202-491.000-740.000	OPERATING EXPENSE	COUGAR SALES & RENTAL, I	CONCRETE BLADE & TOOLS	69.81	
202-491.000-740.000	OPERATING EXPENSE	EJ USA, INC.	CATCH BASIN CASTING & GRATE	336.27	
202-491.000-740.000	OPERATING EXPENSE	HORNET CONCRETE CO. INC.	CONCRETE FOR CATCH BASIN REPAIR	507.50	
202-491.000-740.000	OPERATING EXPENSE	HORNET CONCRETE CO. INC.	CONCRETE FOR CATCH BASIN REPAIR	238.00	
202-491.000-740.000	OPERATING EXPENSE	PETER'S TRUE VALUE HARDW	MARCH 2016 STATEMENT	98.61	
202-491.000-740.000	OPERATING EXPENSE	STONE DEPOT	SAND&STONE FOR CATCH BASIN REPAIR	50.50	
		Total For Dept 491.000 STORM SEWER		1,300.69	
		Total For Fund 202 MAJOR STREETS		8,596.54	
Fund 203 LOCAL STREETS					
Dept 478.000 SNOW PLOWING					
203-478.000-740.000	OPERATING EXPENSE	DETROIT SALT COMPANY LLC	ROAD SALT (98.94 TON)	1,977.66	
203-478.000-740.000	OPERATING EXPENSE	DETROIT SALT COMPANY LLC	ROAD SALT (97.6 TON)	1,950.88	
		Total For Dept 478.000 SNOW PLOWING		3,928.54	
Dept 491.000 STORM SEWER					
203-491.000-740.000	OPERATING EXPENSE	COUGAR SALES & RENTAL, I	CONCRETE BLADE & TOOLS	69.82	
203-491.000-740.000	OPERATING EXPENSE	EJ USA, INC.	CATCH BASIN CASTING & GRATE	336.27	
203-491.000-740.000	OPERATING EXPENSE	STONE DEPOT	SAND&STONE FOR CATCH BASIN REPAIR	50.50	
		Total For Dept 491.000 STORM SEWER		456.59	
		Total For Fund 203 LOCAL STREETS		4,385.13	
Fund 592 WATER & SEWER					
Dept 540.000 WATER / REPAIR					
592-540.000-740.000	OPERATING EXPENSE	PETER'S TRUE VALUE HARDW	MARCH 2016 STATEMENT	27.05	
592-540.000-930.000	REPAIR MAINTENANCE	COUGAR SALES & RENTAL, I	CONCRETE BLADE & TOOLS	69.82	
		Total For Dept 540.000 WATER / REPAIR		96.87	
Dept 550.000 SEWER / REPAIR					
592-550.000-740.000	OPERATING EXPENSE	JACK DOHENY SUPPLIES INC	VACTOR PARTS	87.06	
592-550.000-930.000	REPAIR MAINTENANCE	COUGAR SALES & RENTAL, I	CONCRETE BLADE & TOOLS	69.82	
592-550.000-930.000	REPAIR MAINTENANCE	PLUMBERS SERVICE	CABLED SANITARY LINE - 379 STANFORD	198.00	
592-550.000-930.000	REPAIR MAINTENANCE	PLUMBERS SERVICE	SERVICE CHARGE - 322 HARVARD	103.50	
		Total For Dept 550.000 SEWER / REPAIR		458.38	
Dept 555.000					
592-555.000-818.100	REFUSE COLLECTION(CONTRACTUAL	DUNCAN DISPOSAL SYSTEMS,	APRIL 1, 2016 STATEMENT	41,800.70	
		Total For Dept 555.000		41,800.70	
Dept 556.000 WATER					
592-556.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	92.28	
592-556.000-740.000	OPERATING EXPENSE	ARBOR SPRINGS WATER CO.,	LAB SUPPLIES	29.00	
592-556.000-740.000	OPERATING EXPENSE	BUSCH'S	SUPPLIES	10.58	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER					
Dept 556.000 WATER					
592-556.000-740.000	OPERATING EXPENSE	C.E.S.	FUSES	36.63	
592-556.000-740.000	OPERATING EXPENSE	ELHORN ENGINEERING COMPA	PHOSPHATE	2,228.00	
592-556.000-740.000	OPERATING EXPENSE	FERGUSON ENTERPRISES	SLOAN VALVE	61.91	
592-556.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	155.01	
592-556.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	26.00	
592-556.000-740.000	OPERATING EXPENSE	HACH COMPANY	LAB SUPPLIES	87.79	
592-556.000-740.000	OPERATING EXPENSE	JCI JONES CHEMICALS INC.	CHLORINE	135.80	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	WTR ANALYSIS	40.00	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	WATER ANALYSIS	645.00	
592-556.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	PAPER SUPPLIES & GLOVES	50.72	
592-556.000-740.000	OPERATING EXPENSE	ZEP MANUFACTURING CO.	CLEANING SUPPLIES	105.53	
592-556.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH, & CLARK,	WATER RELIABILITY STUDY	1,391.34	
592-556.000-802.000	CONTRACTUAL SVCS	DUNCAN DISPOSAL SYSTEMS,	DUMPSTER&RECYCLING - APRIL 2016	49.05	
592-556.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	VEHICLE MAINT SUPPLIES	42.58	
		Total For Dept 556.000 WATER		5,187.22	
Dept 557.000 WASTEWATER					
592-557.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	92.27	
592-557.000-740.000	OPERATING EXPENSE	ARBOR SPRINGS WATER CO.,	LAB SUPPLIES	29.00	
592-557.000-740.000	OPERATING EXPENSE	ARBOR SPRINGS WATER CO.,	LAB SUPPLIES	13.00	
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL, INC	WW ANALYSIS	82.50	
592-557.000-740.000	OPERATING EXPENSE	BUSCH'S	SUPPLIES	10.58	
592-557.000-740.000	OPERATING EXPENSE	CHEMCO PRODUCTS INC.	POLYMER	4,198.50	
592-557.000-740.000	OPERATING EXPENSE	CHEMTRADE CHEMICALS US L	ALUMINUM SULFATE	5,023.75	
592-557.000-740.000	OPERATING EXPENSE	DIVERSIFIED SPEC. SALES,	YARD HYDRANT REPAIR PART	264.87	
592-557.000-740.000	OPERATING EXPENSE	ENVIRONMENTAL RESOURCE A	WW TESTING SAMPLES	1,090.85	
592-557.000-740.000	OPERATING EXPENSE	FERGUSON ENTERPRISES	SLOAN VALVE	61.90	
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	155.00	
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	26.00	
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	PERISTALTIC PUMP (INV#7517757/9738126	438.00	
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	70.20	
592-557.000-740.000	OPERATING EXPENSE	LYDEN OIL COMPANY	BLOWER GEAR OIL	175.43	
592-557.000-740.000	OPERATING EXPENSE	PETER'S TRUE VALUE HARDW	MARCH 2016 STATEMENT	26.48	
592-557.000-740.000	OPERATING EXPENSE	QUALITY FIRE SERVICES	RECHARGE FIRE EXTINGUISHER	74.00	
592-557.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	PAPER SUPPLIES & GLOVES	50.71	
592-557.000-740.000	OPERATING EXPENSE	REPUBLIC SERVICES #241	PLANT SCREENINGS REMOVAL	717.23	
592-557.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	POLYMER PUMP	696.71	
592-557.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	SLUDGE SAMPLER	148.75	
592-557.000-740.000	OPERATING EXPENSE	ZEP MANUFACTURING CO.	CLEANING SUPPLIES	105.53	
592-557.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH, & CLARK,	DOROTHY STREET SANITARY SEWER	1,654.40	
592-557.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH, & CLARK,	WATERS EDGE SANITARY SEWER ER REPAIR	3,108.45	
592-557.000-802.000	CONTRACTUAL SVCS	DUNCAN DISPOSAL SYSTEMS,	DUMPSTER&RECYCLING - APRIL 2016	49.04	
592-557.000-962.000	MISCELLANEOUS EXPENSE	UTILITIES INSTRUMENTATIO	SECONDARY EFFLUENT TOTALIZER RESET BU	640.00	
592-557.000-962.000	MISCELLANEOUS EXPENSE	UTILITIES INSTRUMENTATIO	SLUDGE DIGESTER PANEL SCADA CARD	2,468.00	
592-557.000-970.000	CAPITOL IMPROVEMENTS+	UTILITIES INSTRUMENTATIO	WETWELL LEVEL TRANSDUCER INSTALLED	480.00	
592-557.000-970.000	CAPITOL IMPROVEMENTS+	UTILITIES INSTRUMENTATIO	11 MILE LIFT STATION SCADA UPGRADE	5,884.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER					
Dept 557.000 WASTEWATER					
592-557.000-977.000	EQUIPMENT	HECO PREDICTIVE SERVICE	REPAIR & INSTALL VFD	3,575.00	
		Total For Dept 557.000 WASTEWATER		31,410.15	
		Total For Fund 592 WATER & SEWER		78,953.32	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL FUND	33,643.91	
			Fund 202 MAJOR STREETS	8,596.54	
			Fund 203 LOCAL STREETS	4,385.13	
			Fund 592 WATER & SEWER	78,953.32	
			Total For All Funds:	125,578.90	

The above checks have been approved for payment.

_____ Lisa Deaton, City Clerk/Treasurer

_____ John Galeas, Jr., Mayor

REVENUE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 03/31/2016

FINANCIAL REPORT FOR MARCH 2016

ACCOUNT	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
402.000	REAL PROPERTY TAX	3,355,935.00	3,355,935.00	3,414,719.62	0.00	(58,784.62)	101.75
423.000	SOUTH LYON WOODS TAX	920.00	920.00	719.50	78.50	200.50	78.21
444.000	PAYMENT IN LIEU OF TAXES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
446.000	PENALTIES AND INTEREST	30,000.00	30,000.00	10,522.23	0.00	19,477.77	35.07
451.000	BUILDING PERMITS	150,000.00	150,000.00	48,619.75	4,797.00	101,380.25	32.41
452.000	HEATING & PLUMB. REFG. PERMI	0.00	0.00	21,870.50	4,635.00	(21,870.50)	100.00
453.000	ELECTRICAL PERMITS	0.00	0.00	10,454.00	778.00	(10,454.00)	100.00
454.000	LICENSES & BUSINESS MISC.	0.00	0.00	2,285.00	215.00	(2,285.00)	100.00
570.000	STATE SHARED REV.	954,210.00	954,210.00	471,256.20	151,081.00	482,953.80	49.39
600.000	BOARD OF APPEALS	0.00	0.00	400.00	0.00	(400.00)	100.00
630.000	ADMIN FEE PROPERTY TAX	92,047.00	92,047.00	89,372.39	0.00	2,674.61	97.09
634.000	GRAVE OPENINGS & FOUNDATIONS	30,000.00	30,000.00	22,815.00	2,200.00	7,185.00	76.05
642.000	POLICE	0.00	0.00	38,918.06	2,683.91	(38,918.06)	100.00
661.000	PARKING VIOLATION	2,500.00	2,500.00	990.00	360.00	1,510.00	39.60
662.000	LOCAL COURT FINES	25,000.00	25,000.00	22,826.62	2,452.10	2,173.38	91.31
664.000	INTEREST	6,000.00	6,000.00	2,481.56	276.03	3,518.44	41.36
664.200	PARK AND REC. INTEREST	0.00	0.00	266.11	35.06	(266.11)	100.00
665.200	INTEREST-TRANSFER FROM C&S	0.00	0.00	1,167.61	1,167.61	(1,167.61)	100.00
666.000	INTEREST-EQUALIZ.& CONTINGENC	0.00	0.00	359.60	38.00	(359.60)	100.00
668.200	RENTS AND ROYALITIES-CABLE	144,000.00	144,000.00	118,318.19	0.00	25,681.81	82.17
668.300	LEASE--ANTENNA	50,000.00	50,000.00	34,029.88	3,484.34	15,970.12	68.06
668.400	RENTAL PROPERTIES	8,800.00	8,800.00	6,723.81	747.09	2,076.19	76.41
669.209	CONTRIBUTION-PERPETUAL CARE	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
675.600	CULTURAL ARTS REVENUES	1,000.00	1,000.00	425.00	0.00	575.00	42.50
698.000	MISCELLANEOUS	125,000.00	125,000.00	174,830.33	65,842.10	(49,830.33)	139.86
698.600	GRANT MONIES--FIRE DEPT.	0.00	0.00	22,315.00	18,678.00	(22,315.00)	100.00
TOTAL REVENUES - FUND 101		4,996,912.00	4,996,912.00	4,516,685.96	259,548.74	480,226.04	

EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 03/31/2016

FINANCIAL REPORT FOR MARCH 2016

ACCOUNT DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
200.000-ADMINISTRATION	1,268,692.00	1,268,692.00	913,388.30	77,586.26	355,303.70	71.99
276.000-CEMETERY	91,125.00	91,125.00	63,539.30	4,278.16	27,585.70	69.73
295.000-SENIOR TRANSPORTATION	72,480.00	72,480.00	36,240.00	6,040.00	36,240.00	50.00
300.000-POLICE	2,451,146.00	2,451,146.00	1,777,459.26	231,441.48	673,686.74	72.52
335.000-FIRE	998,090.00	998,090.00	657,728.37	52,042.08	340,361.63	65.90
346.000-AMBULANCE	2,075.00	2,075.00	842.45	259.98	1,232.55	40.60
440.000-DEPT. OF PUBLIC WORKS	806,725.00	806,725.00	603,120.80	72,319.29	203,604.20	74.76
690.000-PARKS AND RECREATION	129,785.00	129,785.00	90,194.89	8,426.03	39,590.11	69.50
732.000-HISTORICAL DEPOT	30,275.00	30,275.00	18,267.52	3,584.06	12,007.48	60.34
800.000-CABLE COMMISSION	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
802.000-CULTURAL ARTS	1,750.00	1,750.00	621.96	125.00	1,128.04	35.54
TOTAL EXPENDITURES	5,857,143.00	5,857,143.00	4,161,402.85	456,102.34	1,695,740.15	71.05

EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 03/31/2016

FINANCIAL REPORT FOR MARCH 2016

ACCOUNT DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREETS						
212.000-ACCOUNTANT	3,500.00	3,500.00	4,080.00	0.00	(580.00)	116.57
451.000	200,000.00	200,000.00	134.62	0.00	199,865.38	0.07
463.000-STREET-ROUTINE MAINT.	145,560.00	145,560.00	112,601.50	8,301.97	32,958.50	77.36
474.000-TRAFFIC SERVICES	12,400.00	12,400.00	10,294.35	2,597.44	2,105.65	83.02
478.000-SNOW PLOWING	85,550.00	85,550.00	60,322.88	22,492.63	25,227.12	70.51
479.000-SNOW REMOVAL	3,700.00	3,700.00	766.46	0.00	2,933.54	20.72
485.000-TRANSFER BETWEEN FUNDS	146,113.00	146,113.00	0.00	0.00	146,113.00	0.00
491.000-STORM SEWER	7,350.00	7,350.00	8,393.00	1,264.74	(1,043.00)	114.19
TOTAL EXPENDITURES	604,173.00	604,173.00	196,592.81	34,656.78	407,580.19	32.54
Fund 203 - LOCAL STREETS						
212.000-ACCOUNTANT	3,500.00	3,500.00	4,080.00	0.00	(580.00)	116.57
451.000	100,000.00	100,000.00	762.92	0.00	99,237.08	0.76
463.000-STREET-ROUTINE MAINT.	135,045.00	135,045.00	95,806.14	8,297.98	39,238.86	70.94
474.000-TRAFFIC SERVICES	6,600.00	6,600.00	4,990.31	1,249.75	1,609.69	75.61
478.000-SNOW PLOWING	73,750.00	73,750.00	45,072.87	16,981.13	28,677.13	61.12
491.000-STORM SEWER	13,600.00	13,600.00	12,706.73	1,243.68	893.27	93.43
TOTAL EXPENDITURES	332,495.00	332,495.00	163,418.97	27,772.54	169,076.03	49.15

EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 03/31/2016

FINANCIAL REPORT FOR MARCH 2016

ACCOUNT DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER & SEWER						
452.000	0.00	0.00	1,173.58	267.63	(1,173.58)	100.00
540.000-WATER / REPAIR	158,100.00	158,100.00	69,422.85	5,513.39	88,677.15	43.91
550.000-SEWER / REPAIR	145,500.00	145,500.00	142,701.60	65,108.20	2,798.40	98.08
555.000	490,000.00	490,000.00	375,851.48	41,806.24	114,148.52	76.70
556.000-WATER	1,031,060.00	1,031,060.00	912,285.67	88,749.61	118,774.33	88.48
557.000-WASTEWATER	1,543,267.00	1,543,267.00	901,589.58	103,490.29	641,677.42	58.42
TOTAL EXPENDITURES	3,367,927.00	3,367,927.00	2,403,024.76	304,935.36	964,902.24	71.35

SOUTH LYON FIRE DEPARTMENT
217 Whipple Street, South Lyon, MI 48178
Phone: 248-437-2616 Fax: 248-437-3025
southlyonfire.com

MEMORANDUM

TO: City Manager Lynne Ladner

FROM: Fire Chief Mike Kennedy

DATE: April 3, 2016

RE: Fire Officer Swearing In

I am requesting time prior to the official agenda of the City Council meeting on Monday, April 11, 2016 to swear in these staff members to their new positions. Earlier this year, the fire department conducted a multi-step promotional process, which included a written examination, oral board interview comprised of outside personnel, and interview with the fire chief.

The employee selected for promotion is below.

- Tim Wilson to lieutenant

Swearing in of fire officer:

1. Brief comments by fire chief.
2. Fire officer comes forward and is sworn in by city clerk.
3. Family member pin badges on fire officer.

AGENDA NOTE

MEETING DATE: April 11, 2016

PERSON PLACING ITEM ON AGENDA: Postponed from March 28, 2016 Council meeting

AGENDA TOPIC: Resolution to Establish and Set Mobile Food Vending Application and License Fees

EXPLANATION OF TOPIC: At its March 28, 2016 Council approved the second reading of the mobile food vending ordinance and considered the resolution to establish and set mobile food vending application and license fees.

There was an inquiry whether the mobile food vendor license fee for a 6-month period could be different for residents of South Lyon, and Council postponed the matter for further input and review.

Generally, a local ordinance discriminating against nonresident businesses in favor of resident businesses is unconstitutional unless the different treatment is rationally related to the advancement of a legitimate governmental interest. The right to engage in a business and a livelihood could arguably be construed as a fundamental right, and setting a different licensing fee for nonresidents would raise concerns regarding validity under the Equal Protection clauses of the United States and Michigan Constitutions as well as the Privileges and Immunities Clause of the United States Constitution, Art IV, §2, and the commerce clause unless a rational basis for doing so is identified.

A licensing fee relating to a business activity is distinguishable from a fee for use of a library or community center which may not involve a fundamental right and would involve a service with a cost to the municipality.

Thus, unless the City can identify and support a reason rationally related to a legitimate city interest which justifies charging different mobile food vending fees for residents and nonresidents, the City should set one fee for mobile food vending licenses for the six-month periods without distinguishing based on residency.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Proposed Resolution

POSSIBLE COURSES OF ACTION: Approve/deny/postpone/table

RECOMMENDATION: Approve Resolution to Establish and Set Mobile Food Vending Application and License Fees with one mobile food vendor license fee without regard to residency.

SUGGESTED MOTION: Motion to approve Resolution to Establish and Set Mobile Food Vending Application and License Fees as follows:

a. Mobile Food Vendor License Application fee - $25, plus $10 for each person requiring a background check

b. Mobile Food Vendor License Renewal Application fee - $25, plus $10 for each person requiring a background check

c. Mobile Food Vendor License fee - $240 per six-month license period

d. Mobile Food Vending Sponsor Application fee - $25, plus $10 for each person requiring a background check

e. Mobile Food Vending Sponsor Renewal Application fee - $25, plus $10 for each person requiring a background check

f. Mobile Food Vending Sponsor License fee - $50 per annual license period

RESOLUTION NO. __-16

CITY OF SOUTH LYON
OAKLAND COUNTY, MICHIGAN

RESOLUTION TO ESTABLISH AND SET MOBILE FOOD VENDING APPLICATION AND LICENSE FEES.

WHEREAS, the City of South Lyon has adopted an ordinance amending the City of South Lyon Code of Ordinances setting forth regulations concerning mobile food vending and the licensing and operations of mobile food vendors and mobile food vending units;

WHEREAS, the City desires to establish and set applicable application and licensing fees relating to mobile food vending;

NOW, THEREFORE, BE IT RESOLVED, that the City of South Lyon hereby establishes and sets the following application and licensing fees relating to mobile food vending:

a. Mobile Food Vendor License Application fee - $_____

b. Mobile Food Vendor License Renewal Application fee - $_____

c. Mobile Food Vendor License fee - $_____ per six-month license period

d. Mobile Food Vending Sponsor Application fee - $_____

e. Mobile Food Vending Sponsor Renewal Application fee - $_____

f. Mobile Food Vending Sponsor License fee - $_____ per annual license period

At a regular meeting of the City of South Lyon City Council, a motion was made by Council Member _____, supported by Council Member _____, to adopt the above resolution.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED [ADOPTED/FAILED] on this ____ day of _____, 2016.

CERTIFICATION

I certify that this resolution was duly adopted by the City Council of the City of South Lyon on _____, 2016.

Lisa Deaton
City Clerk
South Lyon

AGENDA NOTE

New Business: Item #

MEETING DATE: April 11, 2016

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Heritage Day – Historic Village

EXPLANATION OF TOPIC: The organizer submitted an application for the Second Annual Heritage Day at the Witch's Hat Depot. The event is planned for Saturday, June 18, 2016 from 9:00 a.m. to 8:00 p.m. The planned activities will include fundraisers, senior citizen events, entertainment, and food sales.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Application, Hold Harmless Statement, Memo from Chief Collins

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve the Heritage Day event to be held at the Historic Village.

RECOMMENDATION: Approve the event.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the Second Annual Heritage Day event to be held at the Historic Village on June 18, 2016 from 9:00 a.m. to 8:00 p.m.

04/11/16

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins
Chief

Memorandum

To: Lynne Ladner, City Manager

From: Chief Lloyd T. Collins

Subject: Heritage Day – Witch's Hat

Date: April 5, 2016

I have received a permit request for the above-mentioned event. I discussed Heritage Day with Ms. Janet Renwick, one of the organizers. The event is scheduled for Saturday, June 18, 2016, from 9:00 a.m. to 8:00 p.m. The planned activities will include fundraisers, senior citizen events, entertainment, and food sales.

The planned event should cause little or no disruption to normal traffic in the area, and no street closures are necessary. The Police Department will monitor the event and provide support, as necessary. Therefore, I have approved the request and have so notified the organizer. I have attached a copy of the application and approval for your information.

ec: Lt. Chris Sovik
Lisa Deaton, City Clerk
Chief Mike Kennedy, SLFD
Bob Martin, DPW

SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

BLOCK PARTY APPLICATION

Date Application Submitted: 3/31/16 Requested Block-off Date: June 18, 2016

Applicant / Contact's Name: Janet Renwick PH #: 248-437-1131

Applicant Address: 61007 Evergreen Ct, South Lyon, MI 48178

Block-off Time: 9:00 AM Block-off removal Time: 8 PM

Street Names to be blocked off: Driveway on Museum Grounds for sale.

1) Print **ALL LAST NAMES and ADDRESSESS** participating in the Block Party. (**ALL** residents within the blocked-off area **must agree** to the block-off)

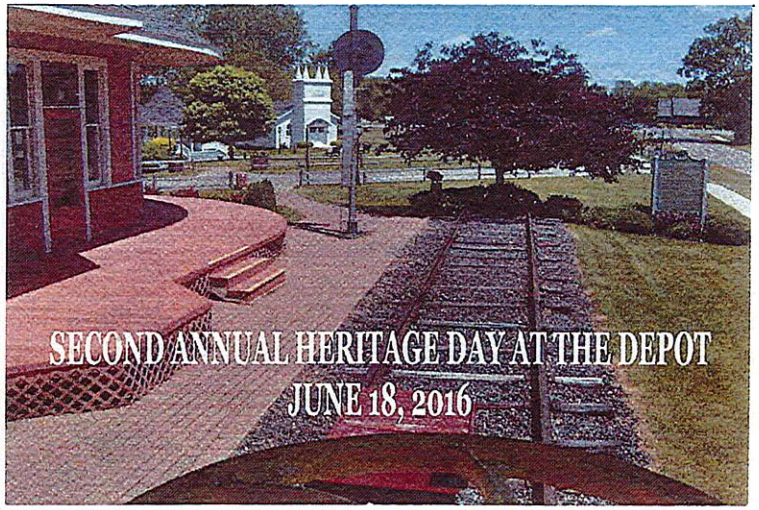
HISTORICAL Society, 300 DOROTHY, SL.

2) ATTACH sheet of paper with **SIGNATURES and ADDRESSESS** of all residents agreeing to the Block Party.

Janet Renwick
Applicant's SIGNATURE

APPROVED [✓] DENIED [ ]

Chief Lloyd T. Collins
Lloyd T. Collins, Chief of Police 04/05/16



SATURDAY, 9 AM– 5 PM

A DAY TO HONOR OUR VETERANS

Proceeds go to Active Faith

Activities for the day will include:

Trunk Sales– spaces available at $15 each or 2 for $25

Freight House Sale– we will begin accepting donations for the Society sale May 31

Entertainment on the Gazebo

Lunch provided by Operation Injured Soldiers, beginning at noon, at $5 per person
A tent, tables, and seating will be provided for lunch and socializing. If you have a game you would like to share, bring it along. Cards, chess, checkers? Let's start something new for next year.

Boy Scouts, Girl Scouts, and much more

If you would like to participate in the Trunk sale, have a booth, or would like to help with a sponsorship donation, please contact witcheshat@southlyonmi.org. Leave an email and phone number or call 248-437-9929 and leave a message, someone will contact you as soon as possible.

HOLD HARMLESS

To the fullest extent permitted by law the **South Lyon Historical Society** agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

Janet Renwick
Signature

4/5/16
Date

AGENDA NOTE

New Business Item:

MEETING DATE: April 11, 2016

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Book'n Trilogy Run

EXPLANATION OF TOPIC: A request was received for a permit for a fundraiser run for the Salem-South Lyon District Library. The requested permit necessitates a closure of Nine Mile from Millennium Middle School to the South Lyon Rail Trail from 9:00 a.m. to 9:15 a.m., on Saturday, May 21, 2016.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:
Parade/Demonstration Application, (including route detail); memo from Chief Collins, Insurance Certificate, Hold Harmless Document

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve the requested road closure.

RECOMMENDATION: Approve the requested road closure.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the closure of Nine Mile Road from Millennium Middle School to the South Lyon Rail Trail from 9:00 a.m. to 9:15 a.m. on Saturday, May 21, 2016.

04/11/16

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins
Chief

Memorandum

To: Lynne Ladner, City Manager

From: Chief Lloyd T. Collins

Subject: Book'n Trilogy Run

Date: April 05, 2016

I have received a permit request for the above-mentioned event. I reviewed the proposed route and find it to be acceptable. The event is scheduled to begin at 9:00 a.m. on Saturday, May 21, 2016. It will conclude by 10:00 a.m. The anticipated road closure will be between 9:00 a.m. and 9:15 a.m. A copy of the application for permit is attached for your information.

The planned event should cause only minimal disruption to normal traffic in the area. The Police Department will provide support for the event, including the requested road closure, (9 Mile from Millennium Middle School to the Rail Trail). Therefore, I have approved the request and have so notified the organizers.

c: Lt. Chris Sovik
Chief M. Kennedy, SLFD
Supt. Bob Martin, DPW
Lisa Deaton, Clerk/Treasurer

SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: 4/4/16 Requested Date of Event: 5/21/16

Applicant / Contact's Name: Ed Bartone PH #: 248-946-1501

Applicant Address: 49651 Deer Run Northville Mi 48167

Business / Organizations Name (if Applicable): Salem South Lyon District Library

Bus. Ph#: 248-437-6431 Bus. Address: 9800 Pontiac Trail South Lyon Mi 48178

President /CEO (**Responsible for Event**): Doreen Hannon Direct Ph#: 248-437-6431

Parade START Time: 9:00 (a.m) / p.m. Parade END Time: 10:00 (a.m) / p.m

Approximate Number of PERSONS: 200 Organization Names: Book'n Trilogy 5k Race

Approximate Number of VEHICLES: Ø Types of Vehicles: N/A

Approximate Number of ANIMALS: Ø SPECIFIC Animals: N/A

Amount of space to be maintained between and /all units in Parade: N/A

Route to be traveled (**Include Street Names and Turning Directions**):

- Please see Attached route
- This year Only 5k
- Please need 9 mile from school to Path Closed from 9:00 Am until approx 9:15 Am → Same as Previous years

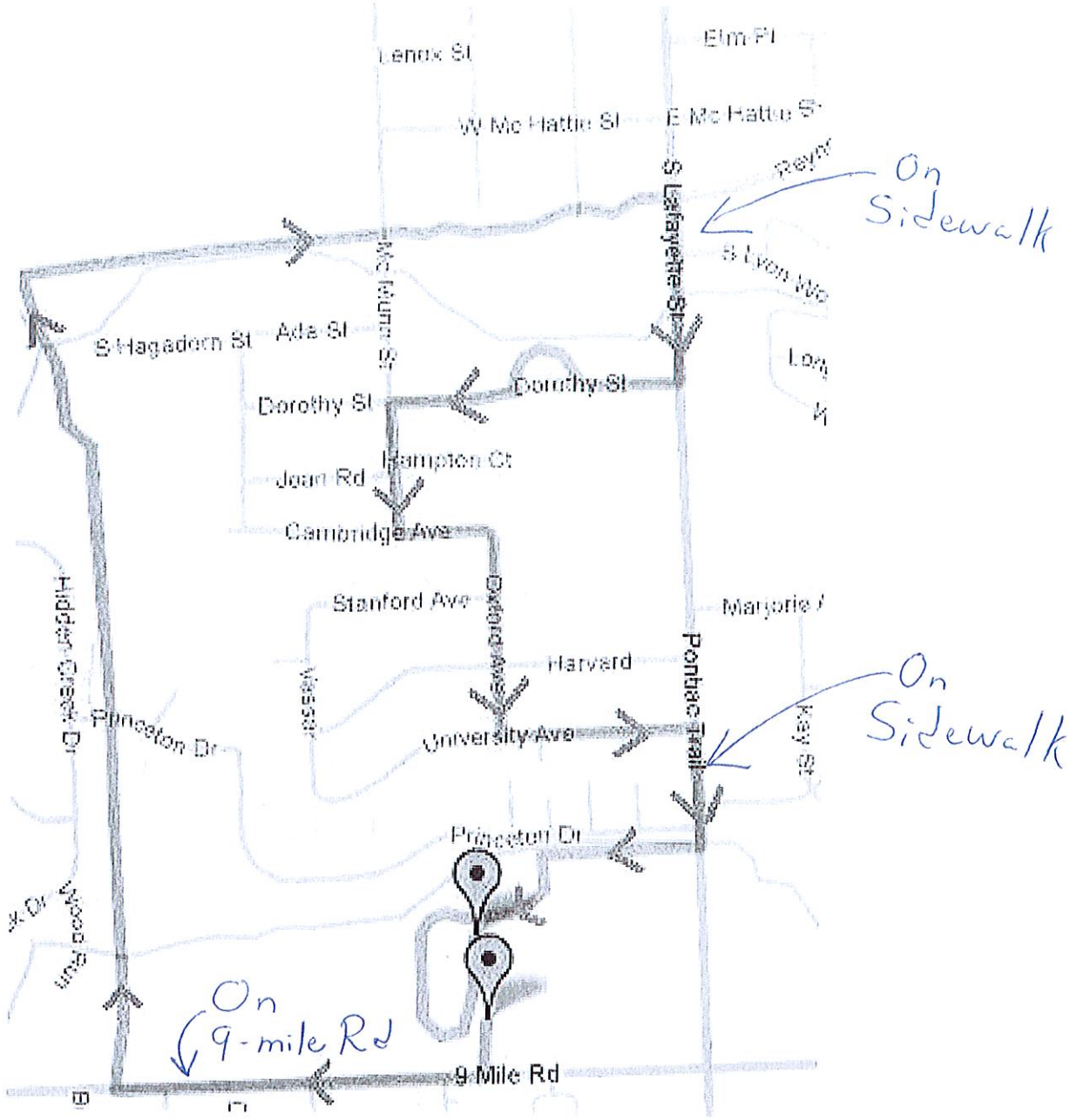
04/05/16 1140 hrs. - O.T. for 1 officer auth'd by Mr. Bartone. JTC

Applicant's SIGNATURE

Doreen S. Hannon
Responsible Party's SIGNATURE

APPROVED [✓] DENIED [ ]

Chief Lloyd T. Collins 04/05/16
Lloyd T. Collins, Chief of Police


Lenox St
Elm Pl
W Mc Hattie St
E Mc Hattie St
S Lafayette St
On Sidewalk
S Hagadorn St
Ada St
Dorothy St
Dorothy St
Hampton Ct
Joan Rd
Cambridge Ave
Stanford Ave
Oxford Ave
Harvard
Pontiac Trail
On Sidewalk
Hidden Creek Dr
Princeton Dr
University Ave
Princeton Dr
On 9-mile Rd
9 Mile Rd

Hold Harmless Clause:

To the fullest extent permitted by the law the "Salem-South Lyon District Library" agrees to defend, pay on behalf of, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

Doreen Hannon

Doreen Hannon
Library Director

4. 1. 2016

Date

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/4/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Kenrick Corporation
1700 Opdyke court
Auburn Hills, 48326

CONTACT NAME: Kevin Decker
PHONE (A/C, No, Ext): 269-327-2700 FAX (A/C, No): 269-327-8578
E-MAIL ADDRESS: info@dkragency.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: U.S. Specialty Ins. Co.	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

Salem South Lyon Library
9800 Pontiac Trail
South Lyon, MI 48178

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC	X		HMTP:232281	10/1/2015	10/1/2016	EACH OCCURRENCE	$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ Included
							GENERAL AGGREGATE	$ Unlimited
							PRODUCTS - COMP/OP AGG	$ Included
								$
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of South Lyon and South Lyon Schools are an Additional Insured regarding the 'Book'n Trilogy' event, including a 5K walk and story time taking place on City property May 21, 2016.

CERTIFICATE HOLDER

City of South Lyon
335 S. Warren Street
South Lyon, MI 48178

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins
Chief

Memorandum

To: Lynne Ladner, City Manager

From: Chief Lloyd T. Collins

Subject: Depot Day – Witch's Hat

Date: March 31, 2016

I have received a permit request for the above-mentioned event. I discussed Depot Day with Mr. Larry Ledbetter, one of the organizers. The event is scheduled for Saturday, September 10, 2016, 9:00 a.m. to 3 p.m. The planned activities will be similar to those of prior Depot Days.

The planned event should cause little or no disruption to normal traffic in the area, and no street closures are necessary. The Police Department will monitor the event and provide support, as necessary. Therefore, I have approved the request and have so notified the organizer. I have attached a copy of the application and approval for your information.

ec: Lt. Chris Sovik
Lisa Deaton, City Clerk
Chief Mike Kennedy, SLFD
Bob Martin, DPW

SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

36th ANNUAL DEPOT DAY 2016

~~PARADE~~ / DEMONSTRATION APPLICATION

Date Application Submitted: MARCH 24, 2016 Requested Date of Event: SATURDAY SEPT 10, 2016

Applicant / Contact's Name: LARRY LEDBETTER PH #: cell 248-613-7579

Applicant Address: 11343 CLOVIS PTE SOUTH LYON, MI 48178

Business / Organizations Name (if Applicable): SOUTH LYON HISTORICAL SOCIETY

Bus. Ph#: 248-437-9929 Bus. Address: 300 DOROTHY ST. SOUTH LYON

President /CEO (**Responsible for Event**): LARRY LEDBETTER Direct Ph#: 248-613-7579

~~Parade~~ EVENT START Time: 9:00 (a.m.) / p.m. ~~Parade~~ EVENT END Time: 3:00 a.m. / (p.m)

Approximate Number of PERSONS: 1000 Organization Names: COMMUNITY GUESTS KIDS & ADULTS

Approximate Number of VEHICLES: 8 Types of Vehicles: ANTIQUE VEHICLES ON DISPLAY ONLY (NO PARADE)

Approximate Number of ANIMALS: 0 SPECIFIC Animals:

Amount of space to be maintained between and /all units in Parade: N/A

Route to be traveled (**Include Street Names and Turning Directions**): EVENT WILL CONSIST OF MODEL RAILROAD DISPLAY, ANTIQUE CARS/TRUCK/TRACTORS, FIRE ENGINE AND SMOKE HOUSE (BY S.L. FIRE DEPT.) BEE KEEPER, BUTTER MAKING, KIDS GAMES, BUBBLE MAN SHOW, YO-YO MAN (ZEMO), MAGIC SHOW, KIDS GAMES, TOURS OF MUSEUM, CRAFT DEMOS, HOT DOGS & COLD DRINKS BY KIWANIS

Larry E. Ledbetter
Applicant's SIGNATURE

Larry E. Ledbetter
Responsible Party's SIGNATURE

APPROVED [✓] DENIED [ ]

Chief Lloyd T. Collins
Lloyd T. Collins, Chief of Police 03/31/16

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law the South Lyon Historical Society agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

South Lyon Historical Society

Larry E. Ledbetter

Larry Ledbetter on behalf of
Historical Society

Resolution For Council Censure

At a regular meeting of the City Council of South Lyon, Michigan, held at the City Hall on Monday April 11, 2016;

The following resolution was offered by member _____, and supported by member_____.

Whereas the City of South Lyon is governed by the City Charter adopted October 5, 1970, as amended;

Whereas the Charter, as amended provides, for 6 City Council members to be elected for four year terms and the Mayor to be elected for two year terms;

Whereas city elections take place in odd numbered years for half the Council and the Mayor;

Whereas at the election held November 3, 2015 Margaret Kurtzweil won election to City Council, and on November 9, 2015 took the oath of office and was seated as a member of the South Lyon City Council;

Whereas a Memorandum to the Mayor and City Council by the City Attorney dated January 4, 2016 was labeled **ATTORNEY-CLIENT PRIVILEGE AND CONFIDENTIAL** discussed a possible legal action by the City against two citizens;

Whereas Section 2-75(b) of the City Code prohibits any member of Council from disclosing confidential information concerning the property, government, or affairs of the City without proper legal authorization;

Whereas Margaret Kurtzweil unilaterally disclosed the contents of that confidential memorandum while making a criminal complaint saying that there could be some type of "cover-up" occurring between City Officials she believes to be the City Manager and City Attorney;

Whereas a subsequent investigation by the Oakland County Sheriff Department reported Detectives did not find any evidence of a criminal offense having been committed by the applicant's poverty exemption petitions or any person working for the City of South Lyon to conceal information ; and

Whereas Councilwomen Kurtzweil's action violated the Attorney - Client privilege, and caused embarrassment to the City, its City Attorney and City Manager; now, therefore, be it

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of South Lyon proclaims censure on Councilwomen Margaret Kurtzweil.

Resolution duly adopted.

_____

City Clerk

Certified to be a true copy, _____.

(date)

_____

City Clerk

OAKLAND COUNTY SHERIFF OFFICE

1200 N TELEGRAPH ROAD
PONTIAC MI 48341
248-858-5000

Case Report

Administrative Details:

CR No 160012225	Subject C3399 Miscellaneous All Other
Report Date/Time 01/22/2016 14:37	Occurrence Date/Time 01/22/2016 14:37
Location [redacted]	Call Source FOP
Dispatched Offense C3399 Miscellaneous All Other	Verified Offense C3399 Miscellaneous All Other
OIC Cole, Christopher (OSCOLEC-00277)	OIC Contact Number
County 63 - Oakland	City/Twp/Village 55 - South Lyon
Division SIU	

Action Requested:

[ ] Arrest warrant	[ ] Review only
[ ] Search warrant	[ ] Forfeiture
[ ] Juvenile petition	[ ] Other

Offenses:

C3330 - Assist Other Law Enforcement Agency [OSSCHROEDERG (00971)]

IBR Code / IBR Group	Offense File Class	
/		
Crime Against	Location Type	Offense Completed
	11 - Government/Public Building	Not Applicable
Domestic Violence	Hate/Bias	
No	00 - None (No Bias)	
Using		Cargo Theft
A-Alcohol: No C-Computer Equipment: No D-Drugs/Narcotics: No		

People:

GODOSHIAN, JACKIE (O-OTHER) (X-MISCELLANEOUS) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Godoshian	Jackie			

Aliases	Driver License#	DL State	DL Country	Personal ID#
			USA	

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
	F	WHITE				

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted] 1			USA	UNKNOWN	

	State	Zip	Cell Phone	Email
	[redacted] 1		UNKNOWN	

Phone/Email

Type	Description
BU-Business Phone #1	2488580776

Notes
Equalization Appraiser

HIEBER, DAVID (O-OTHER) (X-MISCELLANEOUS) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Hieber	David			

Aliases	Driver License#	DL State	DL Country	Personal ID#
			USA	

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
	M	WHITE				

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted] 1			USA	UNKNOWN	

	State	Zip	Cell Phone	Email
	[redacted] 1		UNKNOWN	

Phone/Email

Type	Description
BU-Business Phone #1	2488580760

Notes
Manager Equalization Division, Oakland County

SCHULTZ, TERRY (O-OTHER) (X-MISCELLANEOUS) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Schultz	Terry			

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
	M	WHITE				

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted] 1			USA		

City	State	Zip	Cell Phone	Email
[redacted]			UNKNOWN	

Phone/Email

Type	Description
BU-Business Phone #1	2488581699

Notes
Chief of Equalization, Oakland County

(O-OTHER) (GOVERNMENT INSTITUTION) [OSSCHROEDERG (00971)]

PE:	W.Type:	Name	Suffix	Mr/Mrs/Ms
		City of South Lyon		

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
		UNKNOWN				

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted]			USA		

State	Zip	Cell Phone	Email
[redacted]			

Phone/Email

Type	Description
BU-Business Phone #1	2484371735

PIEPER, MICHAEL JASON (O-OTHER) (X-MISCELLANEOUS) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Pieper	Michael	Jason		

Aliases	Driver License#	DL State	DL Country	Personal ID#
	[redacted]	[redacted]	USA	

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
[redacted] 50)	M	WHITE				

Eye Color	Hair Color	Hair Style	Hair Length	Facial Hair
Green				

Complexion	Build	Teeth	Height	Weight	Attire
			5' 10"	240	

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted]			USA	UNKNOWN	

State	Zip	Cell Phone	Email
		[redacted]	

PIEPER, JUDY LEE (O-OTHER) (X-MISCELLANEOUS) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Pieper	Judy	Lee		

Aliases	Driver License#	DL State	DL Country	Personal ID#
	[redacted]	[redacted]	USA	

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
[redacted] (51)	F	WHITE				

Eye Color	Hair Color	Hair Style	Hair Length	Facial Hair
Green				

Complexion	Build	Teeth	Height	Weight	Attire
			5' 3"	199	

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted]			USA	UNKNOWN	

State	Zip	Cell Phone	Email
		[redacted]	

Phone/Email

Type	Description

BU-Business Phone #1	2484371785

DEATON, LISA (O-OTHER) (X-MISCELLANEOUS) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Deaton	Lisa			

Aliases	Driver License#	DL State	DL Country	Personal ID#
		MI	USA	

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
	F	WHITE				

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted] 1			USA	UNKNOWN	

State	Zip	Cell Phone	Email
[redacted] 1		UNKNOWN	

Phone/Email

Type	Description
BU-Business Phone #1	2484371735

Notes
City of South Lyon Clerk/Treasurer

LADNER, LYNNE (O-OTHER) (X-MISCELLANEOUS) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Ladner	Lynne			

Aliases	Driver License#	DL State	DL Country	Personal ID#
		MI	USA	

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
	F	WHITE				

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted] 1			USA	UNKNOWN	

State	Zip	Cell Phone	Email
[redacted] 1		UNKNOWN	

Phone/Email

Type	Description
BU-Business Phone #1	2484371785

Notes
City Manager for South Lyon

RYZYI, TIMOTHY (O-OTHER) (X-MISCELLANEOUS) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Ryzyi	Timothy			

Aliases	Driver License#	DL State	DL Country	Personal ID#
		MI	USA	

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
	M	WHITE				

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted] 1			USA	UNKNOWN	

State	Zip	Cell Phone	Email
[redacted] 1		UNKNOWN	

Phone/Email

Type	Description
BU-Business Phone #1	2484371785

Notes
South Lyon City Councilman

WILHELM, TIMOTHY (O-OTHER) (X-MISCELLANEOUS) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Wilhelm	Timothy			City Attorney

Aliases	Driver License#	DL State	DL Country	Personal ID#
		mi	USA	

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
	M	WHITE				

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted]	[redacted]		USA	UNKNOWN	

State	Zip	Cell Phone	Email
[redacted]		UNKNOWN	

Phone/Email

Type	Description
BU-Business Phone #1	2484894100

Notes

South Lyon City Attorney/works for the law firm: Johnson, Rosati, Schultz and Joppich P.C.

NUSSBAUM, BRUCE HENRY (O-OTHER) (X-MISCELLANEOUS) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Nussbaum	Bruce	Henry		

Aliases	Driver License#	DL State	DL Country	Personal ID#
	[redacted]	[redacted]	USA	

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
[redacted] (80)	M	WHITE				

Eye Color	Hair Color	Hair Style	Hair Length	Facial Hair
Hazel				

Complexion	Build	Teeth	Height	Weight	Attire
			5' 8"	194	

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted]			USA	UNKNOWN	

State	Zip	Cell Phone	Email
[redacted]		UNKNOWN	

HARRIS, RAMONA MARIE (O-OTHER) (X-MISCELLANEOUS) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Harris	Ramona	Marie		

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
[redacted] 35)	F	WHITE				

Eye Color	Hair Color	Hair Style	Hair Length	Facial Hair
Brown				

Complexion	Build	Teeth	Height	Weight	Attire
			5' 4"	125	

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted]			USA	UNKNOWN	

State	Zip	Cell Phone	Email
[redacted]		UNKNOWN	

GURSKI, JOSEPH GILES (O-OTHER) (X-MISCELLANEOUS) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Gurski	Joseph	Giles		

Aliases	Driver License#	DL State	DL Country	Personal ID#
	[redacted]	[redacted]	USA	

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
[redacted] (69)	M	WHITE				

Eye Color	Hair Color	Hair Style	Hair Length	Facial Hair
Green				

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted] 1			USA	UNKNOWN	

State	Zip	Cell Phone	Email
	[redacted] 1	UNKNOWN	

KURTZWEIL, MARGARET JEAN (O-OTHER) (C-COMPLAINANT) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Kurtzweil	Margaret	Jean		

Aliases	Driver License#	DL State	DL Country	Personal ID#
			[redacted] 1	

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
[redacted] 1 (61)	F	WHITE				

Eye Color	Hair Color	Hair Style	Hair Length	Facial Hair
Blue				

Complexion	Build	Teeth	Height	Weight	Attire
			5' 2"	180	

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted] 1			USA	UNKNOWN	

State	Zip	Cell Phone	Email
	[redacted] 1		

Notes
South Lyon City Council Member

WALTON, T (O-OTHER) (L-POLICE OFFICER) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
	OF	Walton	T			OFFICER

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
	M	UNKNOWN				

Street Address	Apt #	County	Country	Home Phone	Work Phone
[redacted] 1			USA	UNKNOWN	

State	Zip	Cell Phone	Email
	[redacted] 1	UNKNOWN	

Phone/Email

Type	Description
BU-Business Phone #1	2484371773

Notes
South Lyon PD Officer who took the initial report #16-895

SCHROEDER, GERALD (O-OTHER) (L-POLICE OFFICER) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms
		Schroeder	Gerald			

DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
		UNKNOWN				

Street Address	Apt #	County	Country	Home Phone	Work Phone
1200 N Telegraph Road		OAKLAND	USA	UNKNOWN	

City	State	Zip	Cell Phone	Email
Pontiac	MI	48341	UNKNOWN	

Phone/Email

Type	Description
BU-Business Phone #1	248-858-5000

COLE, CHRISTOPHER (O-OTHER) (L-POLICE OFFICER) [OSSCHROEDERG (00971)]

PE:	W.Type:	Last Name	First Name	Middle Name	Suffix	Mr/Mrs/Ms

	Cole	Christopher				
DOB (Age)	Sex	Race	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
		UNKNOWN				

Street Address	Apt #	County	Country	Home Phone	Work Phone
1200 N Telegraph Road		OAKLAND	USA	UNKNOWN	

City	State	Zip	Cell Phone	Email
Pontiac	MI	48341	UNKNOWN	

Phone/Email

Type	Description
BU-Business Phone #1	248-858-5000

Narrative:

CR No: 160012225-001 Written By: OSSCHROEDERG (00971) Date: 02/23/2016 10:14 AM

SOURCE: Lt. B. Wilson

INFORMATION: South Lyon Police Chief Lloyd Collins requested the Sheriff's Office to investigate a complaint that was filed with South Lyon PD by a South Lyon City Councilmember Margaret Kurtzweil. Margaret reported that she had received an e-mail from the City Manager (Lynne Ladner) that concerned a letter (attached to the e-mail) from the City of South Lyon Attorney (Timothy Wilhelm). In this letter Mr. Wilhelm references two individuals who work for the City applying for and receiving a property tax exemption. The exemption was approved by the City's Board of Review. The letter was dated January 4, 2016. The letter was heavily redacted but the readable sections concerned the Assistant City Clerk (Judy Pieper) applying for a poverty exemption concerning her property tax, but appearing to have left out information that may have influenced the Board of Review ruling.

The letter mentions that Judy Pieper is not listed. She is noted as a signer though on the document. Both Judy and her husband signed the form which was notarized by the City Clerk (Lisa Deaton). Mr. Wilhelm goes on to indicate in the letter that the Pieper's failed to state all of their income on the form and also failed to disclose their mortgage (loan) debt.

Margaret said that she is concerned about this information for two reasons. Her first concern is that a crime could have been committed a she feels that she could be found at fault for not reporting knowledge of this. Margaret said that besides being a City Councilmember she is also an attorney. Margaret also said that there could be some type of "cover-up" occurring between City Officials to not report this matter. Margaret said that City Officials she believes this of is the City Manager and City Attorney.

The date the South Lyon report was taken was 1-20-16 and the reporting Officer (Walton) states that the PD is not aware of this incident being previously reported.

Detective Sergeant's Cole and Schroeder were assigned to this case on Friday January 22, 2016.

Both Sergeant's met with members from the Oakland County Equalization Department on this date also. The meeting was with David Hieber (Manager of the Equalization Division), Terry Schultz (Chief of Equalization) and Jackie Godoshian (Equalization Appraiser). The City of South Lyon does not have an

accessor. Instead the City contracts out with Oakland County to provide a person for this position. This person is currently Jackie Godoshian. Jackie has an office at the City Town Hall. One of Jackie's responsibilities is observing the Board of Review to make sure they are reviewing the applications correctly.

Both Sergeants were provided with the paperwork that the Board of Review had looked over and ultimately approved concerning both the Piepers and Bruce Nussbaum's request for a poverty exemption in regards to their property tax. Note; Bruce Nussbaum is a member of the City's Board of Review. The City has 3 members on the board (Ramona Harris, James Gurski and Mr. Nussbaum). All three have been on the Board for numerous years. Mr. Nussbaum apparently excused himself from the reviewing of his application and the two remaining Board members reviewed and approved his request (Only a percentage was approved, 50%, not the full 100% exemption as the Pieper's received).

The Oakland County personnel thought the matter was closed because both the Pieper's and Nussbaum had withdrawn their request for the exemption after being told by City of South Lyon Reps that they did not qualify.

The personnel had the paperwork concerning both of the exemption applications. Upon looking at the forms several issues immediately stood out regarding the City of South Lyon poverty exemption form. Reviewing the South Lyon Police Report it was made apparent that there were possible problems cited with what information was provided in the application. Specifically that concerning the Pieper's there was no spousal information provided. The problem with the form though is that spousal information is not required on the form. The form asks for the petitioner information and asks if there are other persons residing at the home besides the petitioner and spouse. There is a section of the application that asks for the spouse's occupation but never asks for the spouse's name.

In the loan debt section nothing is listed. In the expense section though, in the section listed rent/house payment an amount of $1272 is listed. So if the monthly mortgage is listed does this satisfy the loan debt section? The form is signed by both of the Pieper's and is notarized by the City of South Lyon Clerk Lisa Deaton.

The Nussbaum application was noted as having been over the amount of income permitted under the City's income guidelines.

The Oakland County personnel advised Detective Cole and Schroeder that the South Lyon Board of Review had applied the wrong guidelines when looking at the income stated on both applications. The Oakland County personnel showed us the form which has a set of figures under the 2015 Federal Poverty Guidelines and then underneath these figures is another 3 column set of numbers listed under the 2015 Income Limits of Housing and Urban Development (HUD). The HUD figures allow a higher amount of income to be considered then the Federal Poverty Guidelines. Oakland County provides this form which incorporates both sets of guidelines. The City of South Lyon has approved the top figures (Federal Poverty Guidelines) to be used by the Board of Review when looking at the Poverty Exemption Applications. Per the Oakland County personnel though, the Board used the bottom HUD guidelines.

If you apply the given figures on the top figures neither application would pass the review. Using the bottom figures though, both qualify for some type of reduction.

Jackie Godoshian said that she is the assessor for the City of South Lyon and was present during the Board of Review's ruling on the above two applications. Jackie said when the Board approved these applications she advised the Board that they were applying the wrong set of guidelines but the Board still presented the paperwork with the wrong information. Jackie said that she reported this to her home office (Equalization) which eventually looked over the application and started the process of appealing the Board of Review rulings.

The appeal is started by a letter written by Equalization Manager Terry Schultz. Terry writes the letter to South Lyon City Manager Lynne Ladner stating that the two approved applications does not meet the City's guidelines and Oakland County Equalization is recommending the City challenge the Board of Review decisions. The letter is dated January 11, 2016.

INTERVIEW WITH CITY COUNCIL MEMBER MARGARET KURTZWEIL: Margaret was interviewed at the Sheriff's Office Detective Bureau by Sergeant Cole and Sergeant Schroeder on Sunday January 24, 2016. Margaret said that she was elected to the City Council on November 3 of last year and started attending City Council meetings right after that. Margaret said that the board consists of 6 city council members and 1 mayor. Margaret said that the board gets along, but everyone does have their own "agenda". Margaret said hers is the development of the downtown area. Margaret said she does ask a lot of questions because she is new and learning as she goes along.

Margaret said that she has problems with the City Attorney (Tim Wilhelm) though because he always wants to go into closed session. Margaret said that when Tim (City Attorney) wanted to go into closed session over the letter about the poverty exemption problem, she fought against it. Margaret said the Mayor was not present for this meeting. Margaret said that she is also an attorney and works on real estate related cases. Margaret said because of her knowledge concerning real estate, she has had issues with several real estate deals the City has been involved in and Tim's handling of these transactions. Margaret then starts to talk about the letter saying that Tim wanted to go into a closed discussion to discuss the Board of Review and if they knowingly approved the poverty exemptions or did so because they made a mistake. Margaret said nothing was mentioned concerning a crime being committed. This issue per Margaret concerns policy and should not have been considered for a closed session. Margaret said that Tim uses the attorney client privilege as his reasoning for wanting to go into a closed session frequently.

Margaret said that the Board or Review met in December (12-15-2015) and approved the poverty exemptions made by both the Pieper's and Bruce Nussbaum. Sometime between this meeting and the Jan. 4 letter from Tim Wilhelm, this issue was reviewed. Margaret said the Police were not notified of a possible crime occurring. Margaret said she brought this up with a fellow attorney Carl Christoph (Defense Attorney) who asked her why the City Attorney (Wilhelm) is not recommending prosecution. Margaret said she did not know and Carl advised her that she should not go into a closed session meeting

about this issue. So Margaret said that her major concern is going into a closed meeting (session) and learning about a crime. Per the law, concerning closed meeting, no information from this meeting is public knowledge and is to be held in confidentiality. Margaret said then what is her responsibility being a lawyer to report this. Margaret said she could not get an answer to this question.

Sergeant Cole started going over the problems concerning the City of South Lyon Poverty Exemption form and Margaret said she did not know about this that she was basing all her information on the letter from Tim. Sergeant Cole told Margaret that the City of South Lyon Poverty exemption form had numerous problems and was difficult to interpret. Sergeant Cole went over the numerous issues and Margaret said those were issues the petitioner would have to take up as a defense. Sergeant Cole and Schroeder also addressed the problems the City had concerning the Board of Review applying the wrong set of guidelines for the poverty exemption limits. Margaret said the only document she had concerning the issue was the Wilhelm letter. Margaret said that on the night of the Council meeting a vote was called to go into closed session but the 2/3 required number was not reached so the Council did not convene for the closed session. Margaret said the reason her police report did not include Bruce Nussbaum was because the information from Tim Wilhelm was that the Board just applied the wrong guidelines in issuing the exemption and this was a Board of Review problem. The information from the Wilhelm letter did not appear to be criminal regarding this issue. The problem with the Pieper application though per the letter was potentially an issue.

Margaret again stated that she was only basing her information at the time on the Wilhelm letter. Sgt Schroeder asked Margaret about her police statement that the City Manager (Elizabeth Ladner) has a friendship with Judy Pieper. Margaret said that she knew the two knew each other from working through a school organization.

Margaret said that she has been told that the City Attorneys called both the Pieper's and Nussbaum in for a meeting and they withdrew their petition's. This prevented the City from going to the Tax Tribunal to formal fight the Board of Review rulings.

Margaret said that she tried to put on the City Council agenda a discussion about the Board of Review but was told by the City Manager (Elizabeth Ladner) that she could not.

Margaret also mentioned that she had spoken with Bruce Nussbaum and asked him how much training he had received regarding the duties of working on the Board of Review. Bruce told Margaret he hadn't received any training. The City of South Lyon per Margaret does not require any training for the Board of Review either. Margaret said that she had also spoken with the Oakland County Assessor's Office and was told that they provide training on a voluntary basis to Board of Review members.

INTERVIEW WITH JOSEPH RYZYI: Joseph is a City of South Lyon Council Member along with Margaret Kurtzweil. Joseph was interviewed at his home by Sergeant's Cole and Schroeder on Tuesday January 26, 2016. Joseph was interviewed because during Margaret's interview she advised both Sergeant's that Joseph had information concerning the poverty exemption case also.

Joseph said he has been a council member for the past 4 years. Joseph said he talks with all the council

members and has a good rapport with all of them. Joseph said that historically the City Council has always had a contentious relationship with each other. Joseph said that just recently he had received several e-mails from the Mayor asking all the board members to get along. Joseph said the letter also addressed the Board of Review and Joseph felt that the Mayor was asking the Council Members to look into what the Board may or may not have done and keep this information within City Council only. Joseph said he did have a problem with this though.

Joseph said that the City Council has had numerous closed session meetings that Joseph felt were not necessary.

Sergeant Cole went over the poverty exemption form the City of South Lyon provides citizens to apply for the reduction. Sergeant Cole also spoke with Joseph about the issues concerning the Board of Review and how they were operating. Joseph was provided with the concerns that the investigators had with the above issues.

INTERVIEW WITH RAMONA HARRIS: Ramona Harris is a member of the City of South Lyon Board of Review (Ramona is the Secretary). Ramona signed both of the poverty of exemption forms that were being contested. Ramona was interviewed by Sergeant's Cole and Schroeder outside her home on Monday January 25, 2016. Sergeant Cole advised Ramona that he wanted to speak to her concerning a couple of poverty exemption petitions. Ramona said that she knew what he was talking about and had just met with a City of South Lyon attorney about the same thing.

Ramona said that she has been on the Board of Review since 2008. Ramona said that she went to the City and asked about jobs and was hired for the Board of Review position. Ramona said that Bruce Nussbaum and Joseph Gurski have been on the Board for around 5 years now. Ramona said she has a background in property assessing. The City has never sent her to any training for her position but every year the County does have a luncheon for Board of Review members to go over their job responsibilities. Ramona said she never felt she had to go because of her background. Ramona did not know if the other two had ever gone to training. Ramona said that they always relied on her. Ramona said that she did remember going to training once at the City of Novi. Ramona said the exemptions were not granted intentionally but in error. Ramona said that she did not know that on the supplied form with the two guidelines that the Board was only supposed to use the top (Federal) guidelines. The bottom (HUD) guidelines were also used by the Board.

Ramona said that she did not know the Board was only supposed to use the top guidelines when reviewing the petitions. Ramona said that included documents besides the application were also tax forms for the petitioner and the Boards job was to review these documents to see if they fell within the guidelines. Ramona said that the Board would compare the expenses to the income to see why the petitioner was applying for an exemption. Ramona said as an example that someone may have extremely high medical expenses that would take away from their income.

Ramona said that the Board is allowed to deviate from the guidelines under certain circumstances. Ramona said that the applications are considered for this tax year but the Board uses the tax forms from

the previous years. This is because the current year tax forms would not be available. The Board per Ramona uses the tax forms from the previous year to determine the income of the petitioner.
Ramona said the County Assessor is sometimes with the Board at the time of review. Ramona said that the assessor's office is basically across the hallway from the meeting room the Board of Review uses. In this way if the assessor is not present the Board can just walk across the hall to get clarification on a question. Ramona said that the Board needs to adjust their poverty level guidelines because the listed guidelines are too low.
Ramona said since 2008 the Board has probably averaged around 3 poverty exemptions a year. Ramona said not all of these were approved either. Ramona said that the applications are reviewed by the applications only the applicant does not appear. Sgt. Schroeder also asked Ramona about the Nussbaum application. In particular did the Board use a hybrid estimate to make a decision on his application? Ramona said that the Board did adjust the guidelines to give Nussbaum and percentage off. Ramona said that after talking with the City Attorney (Stephanie Morita) though she realized that the City of South Lyon has to change the accepted guidelines used to come out with these figures. Ramona said that while the Nussbaum application was being accepted, Bruce Nussbaum had stepped out of the room. Ramona said that Nussbaum's application was not very much over the stated poverty guidelines and that led to the percentage ruling by the Board.
INFORMATION: Sgt. Schroeder spoke with Terry Schultz (Chief of Equalization) at Oakland County and he confirmed that yes a Board of Review team can deviate from the listed guidelines but the reasons have to be clearly documented for the assessor. Terry said that usually a letter is attached to the application explaining this deviation or some type of explanation is included by the Board in the poverty application documenting their reasoning for the deviation. These were not included in either of the submitted poverty applications (Pieper and Nussbaum).
INTERVIEW WITH JOSEPH GURSKI: Joseph was interviewed at his home by Sergeant's Cole and Schroeder on Tuesday January 26, 2016. Joseph spoke to the Sergeant's at the entrance door to his home. Joseph was reluctant to speak with the officers and asked several times why they were there and what this had to do with him. Joseph was advised each time that his signature was included on the poverty exemption application forms and that there were questions concerning how the Board granted the exemptions with the information they were supplied with. The only thing that Joseph would say is the Board acted properly with the information they were presented with. Joseph said that he does not represent the City and that we would have to speak with the City not him.
Joseph said that the Board reviews the application together. Joseph said that the Board used the guidelines that were supplied to them. Joseph said that the Mayor had asked him to be on the Board back in 2010. Joseph said that he has never had any formal training regarding guidelines to use. Joseph then said "why are you guys going through this bullshit". Joseph asked if he was under arrest and was advised that he was not. Joseph said that "if this bullshit continues" he would reconsider being on the board. Joseph said he does not believe any crime was committed.

INTERVIEW WITH TIM WILHELM: Tim was interviewed at his office (the law firm: Johnson, Rosati, Schultz and Joppich PC) in Farmington Hills MI. Tim was represented by his attorney Gerald Gleeson. The interview was conducted by Sergeant's Cole and Schroeder.

Sergeant Cole went over the City of South Lyon poverty exemption forms and also the letter dated January 4, 2016 that was signed by Tim Wilhelm. Sergeant Cole indicated his concerns concerning the information contained within the letter. Tim and his attorney both voiced their opposition to Sergeant Cole's interpretation of this information and the reasoning behind it. Tim advised that the letter was drafted using the information he had at the time.

Sergeant Schroeder asked Tim that at this time after looking into the poverty exemption forms does he believe anything intentional was committed by the applicants or Board to deceive the City of South Lyon. Tim said he did not.

INTERVIEW WITH STEPHANIE MORITA: Stephanie is an attorney with Johnson, Rosati, Schultz and Joppich. Stephanie was asked to look into the matter concerning the Board of Review's approval of the two poverty exemption applications. Stephanie was also represented at this interview by attorney Gerald Gleeson. The interview was conducted on January 26, 2016 at the above law firm in Farmington Hills. Stephanie advised both Sergeant's Cole and Schroeder that she basically drafted the January 4, 2016 letter to the City Manager. Stephanie was also advised of the problems the Sergeant's found with the wording of the letter. Stephanie along with her attorney both objected to the Sergeant's interpretation of the letter. Stephanie advised the Sergeant's that she had spoken with both the applicant's (Judy Pieper and Bruce Nussbaum) and believes nothing intentional was done by the applicant's to deceive the Board of Review for the City of South Lyon.

INFORMATION: After this interview Sergeant's Cole and Schroeder were also advised that Stephanie had drafted a second letter with her findings after speaking with the applicant's. This letter is addressed to the City Manager and dated January 21, 2016. In this letter Stephanie indicates that after her investigation into the poverty exemption applications that the "grantees did not intentionally misrepresent their respective financial situations for the calendar year 2014". Stephanie also goes on to say "The City should consider editing the application form to clearly set out which portions are to contain current information, and which portions only relate to the calendar year under consideration". Stephanie also notes that Board of Review member Joseph Gurski refused to cooperate and speak with her concerning this matter.

INTERVIEW WITH BRUCE NUSSBAUM: Bruce was interviewed at his home by Sergeant's Cole and Schroeder on January 26, 2016. Bruce said he has been on the Board of Review since 2011. Bruce said the mayor of South Lyon at the time asked him to serve on the Board. Bruce said that Ramona and Joseph were already on the Board when he started. The Board of Review per Bruce reviews applications from citizens requesting poverty exemptions. Bruce said that someone told him that he might qualify for an exemption because of his income.

Bruce said that whenever the Board convenes a County Assessor would also be in the room. Ramona

Harris per Bruce had prior assessor experience and the other two would ask her questions. If she didn't know they would ask the County Assessor. Bruce said that he did not receive any training for the Board position but relied on Ramona and Joseph who had been trained. All the paperwork would be turned over to the County Assessor after the decision is made.

Bruce said that his poverty exemption application was made using his 2014 tax form because he did not have his 2015 forms. Bruce said he did not remember the Pieper application being discussed or that Judy Pieper was a City employee. Bruce said that no one (Board of Review) did anything to deceive the City. Bruce said he applied after being told that he may qualify for an exemption. Bruce said that if he didn't meet the qualifications he thought the Board would not approve the application. Bruce said he filled the form out with all the correct information requested. Bruce said he asked for an application from the City employee working the front counter. The employee per Bruce even didn't know where the applications were and had to ask around to find them.

INTERVIEW WITH LISA DEATON: Lisa is the City of South Lyon's Clerk and Treasurer. Lisa was interviewed on January 26 at the Lyon Twp. Sub Station by Sergeant Schroeder. Lisa said that Judy Pieper is the assistant clerk and has worked in the position since last summer. Lisa said that the poverty exemption forms are online and also available in the assessor's office. Lisa said that the forms are gathered and put into the assessor's office. Lisa said that the clerk's office personnel do not review the forms, just collects them and gives them to the assessor. The assessor (Jackie Godoshian) then keeps the forms until the Board of Review meets to review them.

Sergeant Schroeder asked Lisa if she knew of any people talking around City Hall about the poverty exemptions to explain why both the Piepers and Bruce Nussbaum applied around the same time. Lisa didn't know about anyone at the City Hall talking about the exemptions. Lisa said that she does remember Bruce Nussbaum mentioning applying for the exemption before though, but couldn't remember the exact date. Lisa does not believe the forms were intentionally filled out incorrectly by the applicants.

Lisa said that she did notarize both of the applications and that this is a service offered for free for citizens of the City.

INTERVIEW WITH SOUTH LYON CITY MANAGER LYNNE LADNER: On Monday January 25, 2016 Sgt. Schroeder and I (Sgt. Cole) had the opportunity to speak with South Lyon City Manager Lynne Ladner in an interview room at the Lyon Township Substation. Ladner was informed that the Oakland County Sheriff's Office-Special Investigations Unit was requested to investigate an incident at the request of the South Lyon Police Chief (Lloyd Collins). Ladner was informed that Council Woman Margaret Kurtzweil filed a complaint about an incident that occurred involving the Board of Review.

Ladner said that she has been the City Manager for the past 19 months (June 2014) and she reports to the City Council. Ladner said that Board for Review reports to City Council and the County Assessor as well. Ladner was asked if she received a letter regarding the incident from the City Attorney and she replied that she received Attorney-Client documents from the City Attorney (Tim Wilhelm) and

she refused to discuss the content because she has not received permission from the City Council. Ladner was asked if she was aware that a police report was made by Kurtzweil. Ladner said she was provided a copy of the police report from South Lyon Police Chief Collins and she read it. Ladner said that she spoke to Wilhelm on the way to the interview and he recommended that she not speak with us without legal counsel or a rep from his office. Ladner was asked if she (or anyone else) did nothing wrong, why is she hiding behind the attorney-client privilege. Ladner said she is not trying to hide behind the attorney client privilege, but she said the documents she received along with another attorney client letter from another attorney (Stephanie Morita) she said because she is the City Manager and it is the City's privilege that she cannot talk about the letters. Ladner was asked if she saw the poverty exemption document the Pieper submitted and she said that she did.

Ladner was asked where the Board of Review meets and she said it was at City Hall. Ladner was asked if a member from Oakland County Equalization (Jackie) was present at the meetings and she said it is her duty to be there as the Assessor for the City. Ladner said that she has received conflicting reports if Oakland County's rep was actually there for the full duration of the meeting. She said the meeting lasted 51 minutes. Ladner said the BOR reviewed 2 poverty exemptions. Ladner was asked if the BOR gets many requests for the exemption and she said no. Ladner said that Pieper (Judy) is the Deputy City Clerk. Ladner said that she attended a meeting (Wednesday Jan. 20 at 2pm) last with Morita, Nussbaum and Harris last week about the BOR and all the members are subject to re-appointment at this time. Ladner said that Joseph Gurski said that he would not cooperate with the investigation. Ladner said the City posted a job notice to citizens if anyone was interested in serving on the BOR to inquire. She was asked when the notice was posted and she said she did not know and we would have to ask the City Clerk. Ladner was asked if it was after the December 15 BOR meeting and she said it was after that. Ladner was asked who created the Poverty Exemption Form and she did not know. Ladner was asked if she knew of any another supporting documents that were attached to the application and she said the income tax documents were submitted. She was asked if applicants have to provide supporting documents at the time of application and she said yes that was her understanding of how it works. Ladner was asked where the applications are located at City Hall and she said that they are behind the counter and a citizen would have to ask for it. Ladner was informed that there are some issues with the form and its format. Ladner was told that it appears as though the form is lacking in its structure. Ladner said that during the interview of Ms. Pieper with Attorney Morita she discovered that Ms. Pieper was under the impression that the information being requested of her was for the income tax year of 2014 not 2015. Ladner was informed that this same issue would be an issue for a criminal investigation. Ladner said that she attends all the city council meetings and it is required and she often attends closed session meetings. She said that at January 11 meeting a request was made to go into closed session and there were not enough members to vote to into a closed session so they did not. Ladner said that she did not understand why Kurzweil only made an issue with the Pieper's and not Mr. Nussbaum. Ladner said the BOR is offered training by Oakland County every year. Ladner was also reminded that this training is

not mandatory training and is only voluntary. Ladner was asked if the Pieper's application would have been approved how they would have benefited and she said she did not how much they would have gained by not having to pay their taxes. Ladner was asked if she believed based on what she knows if the Pieper's were trying to commit a crime and she said no.

Ladner was asked if she had any questions. She stated she was concerned about the allegation that she conspired with Attorney Wilhelm to failing to report a crime. Ladner was informed that there is no evidence supporting such a claim.

INTERVIEW WITH JUDY PIEPER: Judy Pieper was interviewed by Sergeant's Cole and Schroeder on 2-2-2016 at the Lyon Twp. Sub Station. Judy said that she started working at the City of South Lyon on July 15, 2015 in the position as Deputy City Clerk. Sgt. Schroeder asked Judy how she had found out about the poverty exemption form and Judy said that because of her position citizens are frequently asking her for the forms. Judy said this is how she found out about the forms. Judy said that her husband has a closed head injury and stays at home also last year her parents both passed away. Judy said that she spoke with the County Assessor (Jackie Godoshian) and asked her if she would qualify for the year 2014. Judy said that she knew she wouldn't qualify for the year 2015 because she had started working full time. Judy said when she filled out the application it contained information for the year 2014.

Judy said that she gave the form to Jackie after filling it out. Judy said she usually give the forms to the City Clerk (Lisa Deaton). Judy said that the forms are on file in her office. After she gave the form to Jackie she was notified a short time later saying that Judy had to also supply her tax form. Judy said after supplying the tax form she thought that Jackie had told her she probably wouldn't get it because her husband (Michael) get Social Security Benefits due to his injury. Note: we asked to speak with Michael also but Judy said that he was not doing very well right now and was not available to be interviewed. Judy said that Jackie said because the SSI Benefits (for Michael) were around $1,000 a month she did not think Judy would qualify. Judy said that when the Board reviewed her application she was working but did not appear before the Board and they did not call her in. Judy said that she had not heard anything else until she received a letter from the City saying that she had been approved for the exemption. Judy said that she was excited that she had been approved and took the letter into work. Judy said that she did not know that the City had already received the letter from the County saying the City needed to appeal this exemption approval.

Judy said she e-mailed Jackie asking her what the next step was. Jackie said that she would receive the exemption shortly. Judy said the next thing she did was meet with the Attorney reviewing the application and the City Manager (Lynne Ladner). At this meeting Judy was informed that she did not meet the guidelines to receive the exemption. Stephanie said that the Board did not look at the tax form correctly to make their decision. Judy said that Stephanie also brought up that the form did not state that Judy was working for the City of South Lyon. Judy said that she thought the information required was for the tax year 2014 and she (Judy) was not working for the City of South Lyon at that time.

Sgt. Schroeder asked Judy if she had reported her mortgage information on the form and Judy said yes

and showed him on the form the section in which she put down the monthly mortgage payment she was paying. In terms of the lender Judy said she did not put this information down. Judy said that her husband had run a tattoo parlor in the city but because of his illness the business had not been open since last September and has not made any money. Judy said that they (she and Michael) rent the office for the business and do not own it.

Judy said she was surprised how basic the poverty exemption form was. Judy said she was expecting a more detailed form. Judy said that she also figured that all her information was correct on her tax forms and the Board would have reviewed these thoroughly. Judy said that she did not try to intentionally leave out information to be enabled to receive the poverty exemption.

Judy said that she looked up how much she would have received back and said it was around $4,000. Sgt. Cole showed Judy the form with the column for loan information and Judy pointed out that it said "other" loans outstanding. Judy said she interpreted this to mean other than her current mortgage. Judy said that she was surprised that someone at the City level would not review the application for being properly filled out before giving it to the Board of Review. Judy said that after being shown the guidelines and that she did not qualify, she readily withdrew her application.

CONCLUSION: No evidence of any criminal violation occurring from the applicant's poverty exemption petitions. Regarding any evidence of a cover up by any person working for the City of South Lyon there is no indication of any concerted attempt to conceal the information.

The City of South Lyon Police Chief was advised of the findings of this report.

ACTION TAKEN: This report was investigated and closed as no act or omission of any criminal law violations was found.

STATUS: Closed.

CR No: 160012225-002 Written By: OSSCHROEDERG (00971) Date: 03/01/2016 02:57 PM

INFORMATION: An overview of the case was presented to APA Slevin on Tuesday March 1, 2016. APA Slevin was advised that the reporting Detectives did not find any evidence of a criminal offense having been committed.

STATUS: Closed.

Redaction Date: Wednesday, March 16, 2016 9:50:53 AM

Total Number of Redactions: 47

By Exemption:

"<<Unspecified redaction code>>" (<<Unspecified redaction code>>): 47 instances

By Page:

Page 1 - "<<Unspecified redaction code>>" (<<Unspecified redaction code>>): 1 instance
Page 2 - "<<Unspecified redaction code>>" (<<Unspecified redaction code>>): 5 instances
Page 3 - "<<Unspecified redaction code>>" (<<Unspecified redaction code>>): 13 instances
Page 4 - "<<Unspecified redaction code>>" (<<Unspecified redaction code>>): 6 instances
Page 5 - "<<Unspecified redaction code>>" (<<Unspecified redaction code>>): 14 instances
Page 6 - "<<Unspecified redaction code>>" (<<Unspecified redaction code>>): 8 instances

Cub Scout

Tour of P.D.

Dear Seargant Baker
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the tower! (tour) I
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connor!

Cub Sukot
Pack 38
Den 4
Visit Sunday March 13

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356

March 10, 2016

City of South Lyon
Attn: Lisa Deaton, Clerk/Treasurer
335 S. Warren Street
South Lyon, MI 48178

Invoice # 1067113

In Reference To: City Attorney Retainer Work

Professional Services Rendered Through February 29, 2016

			Hours	Amount
		City Council		
2/4/2016	TSW	Receipt/review of Council Agenda and packet	0.20	
	TSW	Receipt/review correspondence from Council Member Kivell regarding abatements	0.20	
2/5/2016	TSW	Telephone conference with Council Member Kivell regarding DDA, incentives, abatements, investigation, dangerous building ordinance	0.10	No Charge
2/7/2016	TSW	Review of Council packet	0.70	
	TSW	Correspondence to City Clerk regarding revisions to minutes	0.20	
2/8/2016	TSW	Attend City Council meeting	1.90	
2/16/2016	TSW	Telephone conference with Council Member Kivell regarding poverty exemptions, ethics, fibertech, SLARA lease, incentives, Pullum Windows	0.10	No Charge

			Hours	Amount
2/18/2016	TSW	Receipt/review of Council packet	0.10	
2/21/2016	TSW	Review of Council packet	0.50	
2/22/2016	TSW	Preparation for Council meeting	0.40	
	TSW	Attend Council meeting	2.30	
	SUBTOTAL:		[6.70	]
	District Court Prosecutions			
2/1/2016	DWG	Receipt/review of Appearance of Counsel and Demand for Discovery ([redacted])	0.10	
	DWG	Receipt/review of Notice to Appear ([redacted])	0.10	
	DWG	Receipt/review of Order of Acquittal/Dismissal ([redacted])	0.10	
	DWG	Receipt/review of Motion and Order for Discharge from Probation ([redacted])	0.10	
	DWG	Receipt/review of Amended Order for Pretrial Release ([redacted])	0.10	
2/2/2016	DWG	Prosecute morning docket of Pretrial Conferences	1.30	
	DWG	Receipt/review of Judge Bondy's updated 2/3/16 docket	0.10	
	DWG	Receipt/review of Judge Law's updated 2/3/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' updated 2/3/16 docket	0.10	
	DWG	Receipt/review of Judge Bondy's 2/8/16 docket	0.10	
	DWG	Receipt/review of Judge Law's 2/8/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 2/8/16 docket	0.10	

			Hours	Amount
2/3/2016	DWG	Receipt/review of Judgment of Sentence ([redacted]	0.10	
	DWG	Receipt/review of Notice to Appear ([redacted]	0.10	
	DWG	Receipt/review of Notice to Appear ([redacted])	0.10	
	DWG	Receipt/review of Notice to Appear ([redacted]	0.10	
	DWG	Receipt/review of Judge Bondy's 2/9/16 docket	0.20	
	DWG	Receipt/review of Judge Law's 2/9/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 2/9/16 docket	0.10	
	DWG	Receipt/review of Judge Bondy's 2/10/16 docket	0.10	
	DWG	Receipt/review of Judge Law's 2/10/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 2/10/16 docket	0.10	
2/4/2016	DWG	Receipt/review of Judge Bondy's updated 2/10/16 docket	0.10	
	DWG	Receipt/review of Judge Law's updated 2/10/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' updated 2/10/16 docket	0.10	
	DWG	Receipt/review Order of Acquittal/Dismissal ([redacted])	0.10	
	DWG	Receipt/review of Motion and/or Order for Discharge from Probation ([redacted]	0.10	
	DWG	Receipt/review of Judge Batchik's 2/11/16 docket	0.10	
	DWG	Receipt/review of Judge Bondy's 2/11/16 docket	0.10	
	DWG	Receipt/review of Judge Law's 2/11/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 2/11/16 docket	0.10	
2/5/2016	DWG	Receipt/review of Judge Bondy's updated 2/9/16 docket	0.10	

			Hours	Amount
2/5/2016	DWG	Receipt/review of Judge Law's updated 2/9/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' updated 2/9/16 docket	0.10	
	DWG	Receipt/review of Notice to Appear ([redacted]	0.10	
	DWG	Receipt/review of Motion and/or Order to Show Cause ([redacted]	0.10	
2/8/2016	DWG	Receipt/review of Motion and/or Order to Show Cause ([redacted])	0.10	
	DWG	Receipt/review of Judgment of Sentence ([redacted]	0.10	
	DWG	Receipt/review of Order of Acquittal/Dismissal ([redacted]	0.10	
	DWG	Receipt/review of Judgment of Sentence ([redacted]	0.10	
	DWG	Receipt/review of 2/9/16 arraignment docket	0.10	
	DWG	Receipt/review of Judge Bondy's 2/9/16 docket	0.10	
	DWG	Receipt/review of Judge Law's 2/9/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 2/9/16	0.10	
2/9/2016	DWG	Prosecute morning docket of Pretrial Conferences	1.10	
	DWG	Receipt/review of Petition and Order for Amendment of Order of Probation ([redacted]	0.10	
	DWG	Receipt/review of updated 2/10/16 arraignment docket	0.10	
	DWG	Receipt/review of Judge Bondy's updated 2/10/16 docket	0.10	
	DWG	Receipt/review of Judge Law's updated 2/10/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' updated 2/10/16 docket	0.10	
2/10/2016	DWG	Receipt/review of 2/16/16 arraignment docket	0.10	

			Hours	Amount
2/10/2016	DWG	Receipt/review of Judge Bondy's 2/16/16 docket	0.10	
	DWG	Receipt/review of Judge Law's 2/16/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 2/16/16 docket	0.10	
	DWG	Receipt/review of Notice to Appear ([redacted]	0.10	
	DWG	Receipt/review of multiple emails between T. Wilhelm and Code Enforcement Officer T. Lyon regarding enforcement action concerning 450 N. Lafayette; Review written report from T. Lyon regarding same	0.30	
2/11/2016	DWG	Telephone conference with complainant A. Humphrey regarding 2/25/16 Jury Trial [redacted])	0.20	
	DWG	Receipt/review of Motion and/or Order to Show Cause ([redacted]	0.10	
	DWG	Receipt/review of email from T. Lyon with additional information regarding condition of property at 450 N. Lafayette	0.20	
2/15/2016	DWG	Telephone conference with complainant A. Humphrey regarding 2/25/16 Jury Trial ([redacted]	0.20	
	DWG	Receipt/review of Judgment of Sentence [redacted] (3)	0.10	
	DWG	Receipt/review of Petition and Order for Amendment of Order of Probation ([redacted]	0.10	
	DWG	Receipt/review of updated 2/16/16 arraignment docket	0.10	
	DWG	Receipt/review of Judge Bondy's updated 2/16/16 docket	0.10	
	DWG	Receipt/review of Judge Law's updated 2/16/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' updated 2/16/16 docket	0.10	

			Hours	Amount
2/15/2016	DWG	Receipt/review of 2/17/16 arraignment docket	0.10	
	DWG	Receipt/review of Judge Bondy's 2/17/16 docket	0.10	
	DWG	Receipt/review of Judge Law's 2/17/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 2/17/16 docket	0.10	
	DWG	Telephone conference with Defendant's Attorney M. Savich regarding pending jury Trial [redacted]	0.30	
2/16/2016	DWG	Prosecute morning docket of Pretrial Conferences	1.00	
	DWG	Receipt/review of Sentencing Order [redacted]	0.10	
	DWG	Receipt/review of Judgment of Sentence [redacted] (2)	0.10	
	DWG	Receipt/review of Motion and Order for Discharge from Probation [redacted]	0.10	
	DWG	Telephone conference with Defendant's Attorney M. Savich regarding 2/25/16 Jury Trial [redacted]	0.20	
	DWG	Receipt/review of Judge Bondy's updated 2/17/16 docket	0.10	
	DWG	Receipt/review of Judge Law's updated 2/17/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' updated 2/17/16 docket	0.10	
2/17/2016	DWG	Telephone conference with complainant A. Humphrey regarding 2/25/16 Jury Trial [redacted]	0.20	
2/18/2016	DWG	Receipt/review of Judge Bondy's 2/24/16 docket	0.10	
	DWG	Receipt/review of Judge Law's 2/24/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 2/24/16 docket	0.10	
	DWG	Receipt/review of Judge Bondy's 2/23/16 docket	0.10	

			Hours	Amount
2/18/2016	DWG	Receipt/review of Judge Law's 2/23/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 2/23/16 docket	0.10	
	DWG	Receipt/review of Appearance and Request for Discovery [redacted])	0.20	
	DWG	Receipt/review of Judge Bondy's updated 2/23/16 docket	0.10	
	DWG	Receipt/review of Judge Law's updated 2/23/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' updated 2/23/16 docket	0.10	
	DWG	Receipt/review of Judge Batchik's 2/25/16 docket	0.10	
	DWG	Receipt/review of Judge Bondy's 2/25/16 docket	0.10	
	DWG	Receipt/review of Judge Law's 2/25/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 2/25/16 docket	0.10	
2/22/2016	DWG	Receipt/review of Notice to Appear ([redacted])	0.10	
	DWG	Receipt/review of Notice to Appear [redacted]	0.10	
	DWG	Receipt/review of Motion and Order for Discharge from Probation [redacted]) (3)	0.10	
	DWG	Receipt/review of Notice to Appear ([redacted]	0.10	
	DWG	Receipt/review of Notice to Appear ([redacted])	0.10	
	DWG	Receipt/review of Witness Certificate ([redacted]	0.10	
	DWG	Telephone conference with Det. J. Tomanek regarding dangerous dog complaint ([redacted])	0.20	
	DWG	Receipt/review of hard copy of Appearance and Demand for Discovery ([redacted]	0.10	

			Hours	Amount
2/22/2016	DWG	Receipt/review of Notice to Appear [redacted]	0.10	
	DWG	Receipt/review of Notice to Appear [redacted]	0.10	
	DWG	Receipt/review of Motion and/or Order to Show Cause [redacted]	0.10	
	DWG	Receipt/review of Motion and/or Order to Show Cause [redacted]	0.10	
	DWG	Receipt/review of Notice to Appear [redacted]	0.10	
	DWG	Receipt/review of Motion and/or Order to Show Cause [redacted]	0.10	
	DWG	Receipt/review of Motion and/or Order to Show Cause [redacted]	0.10	
	DWG	Receipt/review of 2/23/16 arraignment docket	0.10	
	DWG	Receipt/review of Judge Bondy's updated 2/23/16 docket	0.10	
	DWG	Receipt/review of Judge Law's updated 2/23/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' updated 2/23/16 docket	0.10	
2/23/2016	CDS	Prosecute morning docket	3.00	
	CDS	Receipt/review of clearances (x5) [redacted]	0.20	
	DWG	Receipt/review of 2/29/16 arraignment docket	0.10	
	DWG	Receipt/review of Judge Bondy's 2/29/16 docket	0.10	
	DWG	Receipt/review of Judge Law's 2/29/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 2/29/16 docket	0.10	
	DWG	Receipt/review of warrant request; Legal research regarding dangerous animals [redacted]	0.70	

			Hours	Amount
2/24/2016	DWG	Receipt/review of 3/1/16 arraignment docket	0.20	
	DWG	Receipt/review of Judge Bondy's 3/1/16 docket	0.10	
	DWG	Receipt/review of Judge Law's 3/1/16 docket	0.20	
	DWG	Receipt/review of Judge Reeds' 3/1/16 docket	0.20	
	DWG	Receipt/review of Appearance and Demand for Discovery [redacted]	0.10	
	DWG	Receipt/review of Notice to Appear [redacted]	0.10	
	DWG	Receipt/review of Judgment of Sentence [redacted]	0.10	
	DWG	Continued legal research regarding dangerous animals [redacted]	0.90	
	DWG	Receipt/review of 3/2/16 arraignment	0.10	
	DWG	Receipt/review of Judge Bondy's 3/2/16 docket	0.10	
	DWG	Receipt/review of Judge Law's 3/2/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 3/2/16 docket	0.10	
2/25/2016	DWG	Receipt/review of Sentencing Order [redacted]	0.10	
	DWG	Receipt/review of Notice to Appear [redacted]	0.10	
2/26/2016	DWG	Receipt/review of Order of Acquittal/Dismissal [redacted]	0.10	
	DWG	Receipt/review of Order of Acquittal/Dismissal [redacted]	0.10	
	DWG	Receipt/review of Sentencing Order ([redacted]	0.10	
	DWG	Receipt/review of Sentencing Order [redacted]	0.10	
	DWG	Receipt/review of Notice to Appear [redacted]	0.10	

			Hours	Amount
2/26/2016	DWG	Receipt/review of Sentencing Order [redacted]	0.10	
	DWG	Receipt/review of Order of Acquittal/Dismissal [redacted]	0.10	
	DWG	Receipt/review of Motion and/or Order to Show Cause [redacted]	0.10	
	DWG	Receipt/review of Judgment of Sentence [redacted]	0.10	
	DWG	Receipt/review of Judgment of Sentence [redacted]	0.10	
	DWG	Receipt/review of Judge Law's 3/4/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 3/4/16 docket	0.10	
2/29/2016	DWG	Receipt/review of Judge Bondy's 3/7/16 docket	0.10	
	DWG	Receipt/review of Judge Law's 3/7/16 docket	0.10	
	DWG	Receipt/review of Judge Reeds' 3/7/16 docket	0.10	
	SUBTOTAL:		[23.90]	
	Elections			
2/26/2016	TSW	Attend public accuracy test	0.60	
	SUBTOTAL:		[0.60]	
	General City Attorney Work			
2/2/2016	TSW	Review and redact JRSJ legal invoice for December 2015	0.30	No Charge
	TSW	Telephone conference with Fire Chief regarding dangerous building ordinance, mobile home park	0.30	
2/3/2016	TSW	Telephone conference with City Manager regarding various issues, Council agenda	0.50	

			Hours	Amount
2/7/2016	TSW	Correspondence to City Manager regarding federal injunction on enforcement of Act 269	0.20	
2/8/2016	TSW	Review of materials from G. King from Arcadis regarding additional assurances from BP Amoco for restrictive covenant	0.60	
	TSW	Research and investigation regarding redevelopment incentives and options	0.50	
	TSW	Receipt/review correspondence from Fire Chief regarding Fire Code requirements for fire hydrants - South Lyon Woods	0.30	
	TSW	Research regarding ethics ordinance and related issues and Council request for options	1.20	
2/9/2016	TSW	Research regarding special assessment districts	0.80	
2/10/2016	TSW	Receipt/review correspondence from and correspondence to City Manager regarding Open Meetings Act issue	0.30	
	TSW	Review of information from Arcadis regarding restrictive covenant and options for additional assurances from BP Amoco	0.80	
	TSW	Receipt/review of multiple correspondence from and correspondence to Code Enforcement Officer regarding BP Amoco car wash 450 N. Lafayette	0.60	
	TSW	Correspondence to City Manager regarding special assessment districts	0.70	
2/11/2016	TSW	Assign Council request for options regarding ethics ordinance to DWG	0.10	No Charge
	TSW	Telephone conference with City Manager regarding Glen Meadows, Arcadis, SOCMA, DDA, South Lyon Woods, Grande Trunke, BP car wash, escrow ordinance, SLARA lease, parks	1.00	

			Hours	Amount
2/11/2016	TSW	Receipt/review correspondence from City Manager regarding building official review of Grande Trunke plans	0.20	
	TSW	Receipt/review correspondence from Code Enforcement Office regarding BP car wash	0.10	
2/12/2016	TSW	Continued review of materials from Arcadis regarding proposed restrictive covenant	0.20	
	TSW	Receipt/review correspondence from City Engineer regarding Pullum Windows site plan	0.10	
2/15/2016	TSW	Review of Building Official response to Grande Trunke submission; Research regarding building code and state construction code	0.50	
	TSW	Research and analysis regarding nonconforming use and structure and storm water requirements for Pullum Windows; Multiple correspondence to and from City Planning Consultant and City Engineer	1.30	
2/16/2016	TSW	Receipt/review of multiple correspondence regarding plan review of Grande Trunke	0.20	
	TSW	Review of Glen Meadows files relating to condo association request for dedication of roads	1.00	
	TSW	Receipt/review correspondence from City Engineer regarding Glen Meadows road dedication issues	0.20	
	TSW	Correspondence to City Manager regarding Arcadis options for additional assurances relating to proposed restrictive covenant for 128 S. Lafayette	0.10	
	TSW	Correspondence regarding South Lyon Square and issue related to tax appeal	0.10	
2/17/2016	TSW	Receipt/review of multiple correspondence regarding utility dedication at Village of Eagle Heights	0.10	

			Hours	Amount
2/17/2016	TSW	Receipt/review correspondence from Planning Consultant regarding DDA plan	0.10	
	TSW	Receipt/review correspondence from City Clerk regarding Board of Review membership	0.10	
2/18/2016	TSW	Telephone conference with City Manager regarding Notice of Administrative proceeding for health code violation - Colonial Acres/Meals on Wheels	0.20	
	TSW	Telephone conference with City Manager regarding South Lyon Square	0.10	
2/19/2016	TSW	Receipt/review of multiple correspondence regarding South Lyon Square tax appeal	0.30	
	TSW	Research regarding Board of Review and incompatible offices	0.30	
	TSW	Receipt/review correspondence from City Manager regarding Art Craft building	0.10	
2/20/2016	TSW	Continued research of regarding Board of Review and incompatible office	0.60	
2/22/2016	TSW	Research regarding options for environmental liability assurances	0.30	
	TSW	Correspondence to and from Police Chief regarding LUNGevity special event application and insurance certificate	0.30	
	TSW	Correspondence to Police Chief and City Manager regarding Glen Meadows	0.10	No Charge
	TSW	Research regarding road and utility dedication for Glen Meadows	1.00	
2/23/2016	TSW	Receipt/review of and revise employment application	0.70	

			Hours	Amount
2/23/2016	TSW	Receipt/review correspondence from and correspondence to G. King regarding Arcadis and proposed restrictive covenant for 128 S. Lafayette	0.10	
	TSW	Receipt/review correspondence from City Manager regarding fireworks	0.10	
	TSW	Research regarding economic development director and administrative assistant and Collective Bargaining Agreements	0.40	
	DAK	Revisions to Employment Application: Receipt/review of proposed revisions to Application for Employment	0.20	
	DAK	Revisions to Employment Application: Legal research regarding language required to be used for Employment applications for public entities	1.10	
2/24/2016	TSW	Correspondence to and from City Manager regarding Arcadis request for meeting on proposed restrictive covenant for 128 S. Lafayette	0.10	
	TSW	Correspondence to City Manager regarding employment application	0.20	
	DAK	Revisions to Employment Application: Preparation of revised Employment Application	0.70	
2/25/2016	DWG	Review of video of 2/8/16 Council meeting; Legal research regarding removal of elected official from office under State law, City Charter and City Code	2.00	
2/26/2016	TSW	Attend meeting with City Manager regarding Lexington Place utility easement, SLARA lease, tobacco vapor products ordinance, employment application and gas franchise ordinance	0.50	
	TSW	Continued review of employment application	0.10	
2/29/2016	TSW	Correspondence to City Manager regarding revised employment application	0.10	

			Hours	Amount
	SUBTOTAL:		[22.10	]
	Glen Meadows			
2/11/2016	TSW	Continued review of Glen Meadows background documents	0.60	
	TSW	Research and analysis of requirements for dedication roads for Glen Meadows	1.00	
	TSW	Receipt/review correspondence from and correspondence to condo association regarding status of dedication process	0.40	
	TSW	Correspondence to and from City Engineer regarding Glen Meadows	0.20	
	TSW	Correspondence to City regarding Glen Meadows files	0.10	
	TSW	Receipt/review correspondence from City regarding yield sign in Glen Meadows	0.10	No Charge
	SUBTOTAL:		[2.40	]
	Lexington Place			
2/2/2016	TSW	Telephone conference with K. Shierk regarding Lexington Place surety status	0.10	
	TSW	Continued analysis of Lexington Place utilities and materials relating to cash surety bond	0.50	
	TSW	Correspondence to opposing counsel regarding utility dedication for Lexington Place	0.10	
	TSW	Correspondence to City Manager regarding Lexington Place surety bond and utility dedication	0.80	

			Hours	Amount
2/3/2016	TSW	Telephone conference with City Manager regarding Lexington Place utility dedication	0.20	
	TSW	Continued preparation of correspondence to City Manager regarding Lexington Place utility dedication and release of surety	1.20	
	TSW	Correspondence to opposing counsel regarding Lexington Place utility dedication	0.20	
2/4/2016	TSW	Continued preparation of correspondence to City Manager and Agenda note for consideration of request to accept water and sewer utilities in Lexington Place and release surety bond; Correspondence to Clerk regarding same	1.80	
	SUBTOTAL:		[4.90	]
	Ordinance Amendment			
2/1/2016	TSW	Correspondence to City regarding mobile food vending ordinance	0.30	
	TSW	Correspondence to Fire Chief regarding locations on city or public property for mobile food vending	0.30	
	TSW	Receipt/review of multiple correspondence from Planning Consultant regarding meetings for review of Zoning Ordinance Amendments	0.10	
2/2/2016	TSW	Receipt/review correspondence from Police Chief regarding mobile food vending ordinance and revision of ordinance per comments	0.50	
2/3/2016	TSW	Preparation of Agenda Note for dangerous building ordinance and revision of dangerous building ordinance	0.70	
	TSW	Preparation of Agenda Note for Ordinance to Adopt 2012 IPMC	0.20	

			Hours	Amount
2/3/2016	TSW	Correspondence to City Manager Regarding ordinances and materials for Council Agenda	0.20	
	TSW	Continued preparation of mobile food vending ordinance; Correspondence to Director of Community Economics and Development regarding ordinance	0.70	
	TSW	Preparation of Agenda Note for Lexington Place utility dedication	0.70	
2/4/2016	TSW	Review of General Provisions of Zoning Ordinance Amendment	0.80	
	TSW	Attend Zoning Ordinance Review meeting	2.00	
2/15/2016	TSW	Continued preparation of mobile food vending ordinance	0.70	
	TSW	Correspondence to and from City regarding mobile food vending ordinance and location issue	0.20	
	TSW	Continued preparation and revision of review fee escrow deposit ordinance	0.80	
2/16/2016	TSW	Attend meeting for review of draft Zoning Ordinance amendment	3.00	
	TSW	Legal research regarding Michigan Zoning Enabling Act for Zoning Ordinance amendment	0.30	
	TSW	Correspondence to City Manager and planning regarding review fee escrow deposit ordinance	0.20	
	TSW	Correspondence to City Manager regarding mobile food vending ordinance	0.20	
	TSW	Correspondence to Fire Chief regarding exhibit for mobile food vending ordinance	0.20	
	TSW	Receipt/review correspondence from Police Chief regarding mobile food vending ordinance	0.20	

			Hours	Amount
2/17/2016	TSW	Receipt/review correspondence from Fire Chief regarding exhibit for mobile food vending ordinance	0.10	
	TSW	Receipt/review of multiple correspondence regarding fee escrow deposit ordinance	0.10	
	TSW	Receipt/review correspondence from City Manager regarding mobile food vending ordinance	0.20	
2/18/2016	TSW	Telephone conference with City Manager regarding mobile food vending ordinance	0.20	
2/19/2016	TSW	Receipt/review correspondence from and correspondence to Planning Commission Chair regarding mobile food vending ordinance	0.10	
2/21/2016	TSW	Research regarding natural gas franchise ordinance	1.80	
2/22/2016	TSW	Research regarding natural gas franchise ordinance	0.90	
2/23/2016	TSW	Review of Lyon Township vapor products ordinance	0.30	
	TSW	Research regarding Youth Tobacco Act	0.70	
	TSW	Receipt/review correspondence from City Clerk regarding 1986 Consumers Energy gas franchise ordinance	0.30	
2/24/2016	TSW	Continued research regarding natural gas franchise ordinance amendments	0.80	
	TSW	Continued research regarding tobacco vapor products ordinance and preparation of proposed ordinance amendment	1.80	
	TSW	Research regarding Ordinance adoption procedure and timing	0.40	
	TSW	Research regarding resolutions for mobile food vending ordinance	0.50	

			Hours	Amount
2/26/2016	TSW	Receipt/review correspondence from and correspondence to City Manager regarding fireworks event; Revise and edit response; Legal research regarding Michigan Fireworks Safety Act and City fireworks ordinance	0.80	
	TSW	Preparation of revisions to natural gas franchise ordinance	0.50	
2/28/2016	TSW	Continued preparation of vapor products Ordinance Amendment	0.30	
	SUBTOTAL:		[22.10]	
	Planning Commission			
2/4/2016	TSW	Receipt/review of Planning Commission Agenda and packet	0.20	
2/11/2016	TSW	Preparation for Planning Commission meeting and review of agenda and packet	0.90	
	TSW	Attend Planning Commission meeting	2.20	
	SUBTOTAL:		[3.30]	
	Poverty Exemptions			
2/4/2016	TSW	Telephone conference with Council Member Kramer regarding status of investigation	0.10	No Charge
2/8/2016	SSM	Receipt/review of Order Setting Aside Nussbaum Default; Correspondence regarding same	0.30	
	SSM	Review of Order Settling Aside Pieper Default; Correspondence regarding same	0.30	
2/10/2016	SSM	Preparation for filing and file Nussbaum Stipulation; note to file	0.60	

			Hours	Amount
2/11/2016	SSM	Review/receipt of Pieper Stipulation; Preparation of email to client; Preparation of email to to OCED; Review of Nussbaum Docket for status	0.60	
	TSW	Receipt/review of Consent Judgment on poverty exemption case	0.20	No Charge
2/12/2016	TSW	Receipt/review correspondence from C. Christoph regarding ethics investigation relating to disclosures and complaint relating to poverty tax exemptions	1.70	
2/15/2016	TSW	Receipt/review correspondence from C. Christoph regarding correction to previous email	0.10	
	SUBTOTAL:		[3.90	]
	SLARA			
2/22/2016	TSW	Receipt/review correspondence from and conference with City Manager regarding SLARA position on lease renewal	0.20	
2/23/2016	TSW	Review of revised SLARA lease; Prepare for meeting with SLARA Board	0.80	
2/24/2016	TSW	Preparation for and attend SLARA meeting	2.00	
	TSW	Receipt/review correspondence from City Manager regarding SLARA lease	0.10	
	SUBTOTAL:		[3.10	]
	Zoning Board of Appeals			
2/25/2016	TSW	Research regarding Zoning Board of Appeals voting and MCL 125.3605	0.10	
	TSW	Attend Zoning Board of Appeals meeting	0.80	

		Hours	Amount
	SUBTOTAL:	[0.90	]
	For professional services rendered	93.90	$10,728.00
	Additional charges:		
		Qty/Price	
	Poverty Exemptions		
2/23/2016	Photocopies - City Council Meeting Agenda	31 0.20	6.20
	SUBTOTAL:		[6.20]
	Total costs		$6.20
	Total amount of this bill		$10,734.20
	Previous balance		$15,660.10
2/18/2016	Payment - thank you. Check No. 68552		($15,660.10)
	Balance due		$10,734.20

Please include your Invoice Number on your payment. All payments should be mailed to the Farmington Hills' office listed above. Thank you.

Monthly flat fee of $9,000.00 for first 80 hours of work. Anything over 80 hours to be billed at the hourly rate of $135.00