



Building Permit Application
 City of South Lyon
 335 S. Warren
 South Lyon, MI 48178
 248-437-5255 Fax: 248-486-0049

Building Permit # _____
Application Date: _____
ZBA Case#: _____
SPR# _____

Applicant to Complete all items in Sections I, II, III, V, VI, VII and VIII Note: Separate Applications Must be Completed for Plumbing, Mechanical and Electrical Work Permits			
I. PROJECT OR FACILITY INFORMATION		ALL INFORMATION MUST BE LEGIBLE	
Project Name			
Address			
Subdivision	Tax I.D. #	Lot #	
II. APPLICANT/FACILITY CONTACT INFORMATION			
A. APPLICANT			
Name		Address	
City		State	ZIP Code
Telephone	Fax	E-mail	
B. OWNER OR LESSEE			
Name		Address	
City		State	ZIP Code
Phone	Fax	E-mail	
C. CONTRACTOR			
Name		Address	
City		State	Zip Code
Phone	Fax	E-mail	
Builders License Number		Expiration Date	
Federal Employer ID Number (or reason for exemption)			
Workers Comp Insurance Carrier (or reason for exemption)			
UIA Number (or reason for exemption)			
D. ARCHITECT OR ENGINEER			
Name		Address	
License Number		Expiration Date	
City		State	ZIP Code
Phone	Fax	E-mail	



III. TYPE OF IMPROVEMENT

<input type="checkbox"/> New Building	<input type="checkbox"/> Alteration	<input type="checkbox"/> Demolition	<input type="checkbox"/> Foundation Only	<input type="checkbox"/> Relocation
<input type="checkbox"/> Addition	<input type="checkbox"/> Repair	<input type="checkbox"/> Mobile Home Set-Up	<input type="checkbox"/> Premanufactured	<input type="checkbox"/> Special Inspection

IV. PLAN REVIEW REQUIRED

A set of construction documents are required with each application for a permit, unless waived by the Building Official when code compliance can be determined based on the description in the application.

Construction documents must be sealed and signed by an architect or professional engineer in accordance with 1980, PA 299 as amended. The seal and signature is not required for one and two family dwellings less than 3,500 sq. ft. of calculated floor area and public works less than \$15,000 in total construction costs.

V. PLAN REVIEW INFORMATION

A. RESIDENTIAL – BUILDINGS REGULATED BY THE MICHIGAN RESIDENTIAL CODE

<input type="checkbox"/> One Family	<input type="checkbox"/> Townhouse-#of units _____	<input type="checkbox"/> Detached Garage
<input type="checkbox"/> Two or More Family Number of Units _____	<input type="checkbox"/> Attached Garage	<input type="checkbox"/> Other _____

B. NON-RESIDENTIAL – BUILDINGS REGULATED BY THE MICHIGAN BUILDING CODE

<input type="checkbox"/> (A-1) Assembly (Theatres, etc.)	<input type="checkbox"/> (H-1) High Hazard (Detonation)	<input type="checkbox"/> (M) Mercantile
<input type="checkbox"/> (A-2) Assembly (Restaurants, Bars, etc.)	<input type="checkbox"/> (H-2) High Hazard (Deflagration)	<input type="checkbox"/> (R-1) Residential 1 (Hotels, Motels)
<input type="checkbox"/> (A-3) Assembly (Churches, Libraries, etc.)	<input type="checkbox"/> (H-3) High Hazard (Combustion)	<input type="checkbox"/> (R-2) Residential 2 (Multiple Family)
<input type="checkbox"/> (A-4) Assembly (Indoor Sports, etc.)	<input type="checkbox"/> (H-4) High Hazard (Health Hazard)	<input type="checkbox"/> (R-3) Residential 3 (Single-Family, Child & Adult Care)
<input type="checkbox"/> (A-5) Assembly (Outdoor Sports, etc.)	<input type="checkbox"/> (H-5) High Hazard (HPM)	<input type="checkbox"/> (R-4) Residential 4 (Assisted Living)
<input type="checkbox"/> (B) Business	<input type="checkbox"/> (I-1) Institutional 1 (Supervised)	<input type="checkbox"/> (S-1) Storage 1 (Moderate Hazard)
<input type="checkbox"/> (E) Education	<input type="checkbox"/> (I-2) Institutional 2 (Hospitals, etc.)	<input type="checkbox"/> (S-2) Storage 2 (Low Hazard)
<input type="checkbox"/> (F-1) Factory (Moderate Hazard)	<input type="checkbox"/> (I-3) Institutional 3 (Prisons, etc.)	<input type="checkbox"/> (U) Utility (Miscellaneous)
<input type="checkbox"/> (F-2) Factory (Low Hazard)	<input type="checkbox"/> (I-4) Institutional 4 (Day Care, etc.)	

Alteration, repairs and additions – Provide a description of work to be covered by the building permit. As examples; 20,000 sq. ft. roof covering; building a 2,300 sq. ft. addition; replace 5 exterior doors; renovate basement in residence, etc. **Provide construction costs.**

VI. BUILDING DATA

A. Type of Mechanical System

Will The Building Have A Fire Suppression System? Yes No

B. TYPE OF CONSTRUCTION

<input type="checkbox"/> 1A – NON-COMBUSTIBLE (PROTECTED STRUCTURAL ELEMENTS) 3 HR	<input type="checkbox"/> 3A – NO COMBUSTIBLES (EXTERIOR WALLS ONLY)
<input type="checkbox"/> 1B – NON COMBUSTIBLE (RATED STRUCTURAL ELEMENTS) 2HR	<input type="checkbox"/> 3B – ON COMBUSTIBLE (BEARING WALLS RATED)
<input type="checkbox"/> 2A – NON COMBUSTIBLE (RATED STRUCTURAL ELEMENTS) 1HR	<input type="checkbox"/> 4 – HEAVY TIMBER
<input type="checkbox"/> 2B – NON COMBUSTIBLE (NON RATED STRUCTURAL ELEMENTS)	<input type="checkbox"/> 5A COMBUSTIBLE (STRUCTURAL ELEMENTS RATED) 1HR
	<input type="checkbox"/> 5B – COMBUSTIBLE (ALL ELEMENTS NOT RATED)

C. DIMENSIONS/DATA

FLOOR AREA	EXISTING	ALTERATIONS	NEW
Basement	_____	_____	_____
1 st & 2 nd Floor	_____	_____	_____
3 rd – 10 th Floor	_____	_____	_____
11 th – Above	_____	_____	_____
Total Area	_____	_____	_____

D. NUMBER OF OFF STREET PARKING

ENCLOSED _____ OUTDOORS _____



VIII. SIGNATURE

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the State of Michigan & the City of South Lyon. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Signature of Owner (required) Type or Print:

Signature of Owner's Agent (required) Type or Print:

Project Cost:

\$

IX. LOCAL GOVERNMENT AGENCY TO COMPLETE THIS SECTION

ENVIRONMENTAL CONTROL APPROVALS

	REQUIRED	APPROVED	DATE	NUMBER	BY
A-ZONING	<input type="checkbox"/> Yes <input type="checkbox"/> No				
B-FIRE	<input type="checkbox"/> Yes <input type="checkbox"/> No				
C- POLLUTION CONTROL	<input type="checkbox"/> Yes <input type="checkbox"/> No				
D-NOISE CONTROL	<input type="checkbox"/> Yes <input type="checkbox"/> No				
E-SOIL EROSION	<input type="checkbox"/> Yes <input type="checkbox"/> No				
F-FLOOD ZONE	<input type="checkbox"/> Yes <input type="checkbox"/> No				
G-WATER SUPPLY	<input type="checkbox"/> Yes <input type="checkbox"/> No				
H- SEWER	<input type="checkbox"/> Yes <input type="checkbox"/> No				
I-VARIANCE GRANTED	<input type="checkbox"/> Yes <input type="checkbox"/> No				
J-OTHER	<input type="checkbox"/> Yes <input type="checkbox"/> No				

X. VALIDATION - FOR DEPARTMENT USE ONLY

DEPARTMENT VALUATION:

Zoning District: Use Group: Square Feet:

Type of Construction: Certificate of Occupancy Required? YES NO

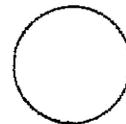


City of South Lyon

ADMINISTRATIVE FEE	\$
ZONING REVIEW	\$
CONTRACTOR REGISTRATION	\$
PERMIT FEE	\$
PLAN REVIEW FEE	\$
SEWER TAP-IN FEE	\$
PERFORMANCE BOND	\$
ENGINEERING ESCROW	\$
CERTIFICATE OF OCCUPANCY	\$
PME	\$
OTHER	\$
	\$
TOTAL DUE	\$
DEPARTMENT APPROVAL SIGNATURE:	
TITLE:	DATE:

SITE PLAN

Indicate direction of North within the circle:





Zoning Review Plot Plan Checklist

Additions

Accessory Buildings (Garage or Shed)

Decks

Swimming Pool

Elevated Patio

Scale: Only use standard scales found on an Engineer's scale (such as 1"=10', 1"=20', etc.)

Size: No plot plans less than an 8.5 x 11 inch page

Each Plot Plan must include:

1. Lot and subdivision name and /or tax lot and parcel number
2. Lot size in square feet
3. North arrow
4. Property lines and dimensions
5. Easements (size, type, and dimensions)
6. Access point/driveway
7. Right of ways (street names)
8. Physical attributes and buffers (wetlands, water, slopes, etc.) Identify proposed structures and features
9. Dimensions of proposed structure and total square feet
10. Labeled setbacks from closest point of proposed structure to property lines, edge of easements, right of ways, water marks/ways, features, and buffers
11. Identify existing structures and features
12. Show and label all existing structures including dimensions
13. For POOLS: All areas poured concrete (dimensions and total square feet)

Plot plans must be legible or your application will NOT be accepted.