

**City of South Lyon  
Downtown Development Authority  
Minutes  
February 14, 2013**



The meeting was called to order at 8:35am.

PRESENT: Bifano, Fagin, Grimes, Jarrett, Poole, Stowe  
ABSENT: Childs, Gerdorn, Murphy  
OTHERS PRESENT: Debbie Nogle, Administrative Assistant  
Tim Wilhelm, City Attorney

**APPROVAL OF AGENDA:**

MOTION by Bifano  
SUPPORTED by Stowe  
RESOLVED, to approve the February 14, 2013 Agenda.  
ALL AYES, MOTION CARRIED.

**APPROVAL OF MINUTES:**

MOTION by Bifano  
SUPPORTED by Stowe  
RESOLVED, to approve the meeting minutes of the January 10, 2013.  
ALL AYES, MOTION CARRIED

**PUBLIC COMMENT**

No Comment

**NEW BUSINESS – CHAMBER EVENTS / KIM THOMPSON**

Kim Thompson from the Greater South Lyon Chamber of Commerce discussed the Calendar of events for the 2013 calendar year.

**NEW BUSINESS – LADIES NIGHT OUT**

Stowe will be contacting individuals who helped last year with the Ladies Night Out to help coordinate the event. Stowe requested there be 2-3 Ladies Nights Out events with specific dates. The second Saturday in November, one in March and the other in May, however, since March is approaching quickly there will be no event for that month. There will be a Ladies night out in May 2013 and will implement a committee to start planning the event.

**NEW BUSINESS – BANNERS / RANDY CLARK**

Randy Clark from the Design Committee asked the board to consider purchasing new fall banners for the downtown. Clark gave the board one quote from World Class Flags for an approval amount of 2,854.79. Clark added that new banners have not been purchased was in 2006. The board recommended Nogle to acquire two more bids because the board requires 3 quotes when purchasing items.

**NEW BUSINESS – BY-LAWS**

The board requested Nogle to send out an email asking for feedback and report to the next DDA meeting with Board Members recommendations to the By-Laws. The board reported their changes, however, Fagin requested the City Attorney review the By-Laws and report to the board if/or any changes are required. Fagin also requested that the By-Laws be on the future agendas and the board will spend 15 minutes on a particular section of the document.

**BOARD COMMENT**

No Comment

**ADJOURNMENT**

MOTION by Fagin

SUPPORTED by Jarrett

RESOLVED that the meeting be adjourned due to lack of quorum.

The meeting was adjourned at 9:53am.

The next meeting will be Thursday, March 14, 2013

Respectfully Submitted

*Debbie Nogle*