

**CITY OF SOUTH LYON  
ZONING BOARD OF APPEALS  
January 21, 2016**

Chairman Weipert called the meeting to order at 7:04 p.m.

**ROLL CALL:**

**PRESENT:** Chairman Phil Weipert and Commissioners Frank Fogarty, Steve Mosier, Ron Morelli, Michael Joseph and Carmine Avanti (Planning Commission). Also present Kelly McIntyre (Director of Community Development).

**ABSENT:** Joe Rzyzi and Brian Dunn (Commissioners).

**ZBA 01-21-16 MEMBER ABSENCE**

Motion by Morelli, supported by Fogarty

To excuse Commissioners Rzyzi and Dunn's absence from the meeting.

**VOTE:**

**MOTION CARRIED UNANIMOUSLY**

Chairman Weipert led the committee into the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Morelli suggested we move to table the hearing until the next meeting which can be schedule when everyone is available since we did not meet the 15 day notice time line for advertisement in the newspaper for this public meeting.

Discussion continued as to a date and time to hold the next hearing. The public meeting is scheduled six days from today.

**ZBA 01-21-16 APPROVAL OF AGENDA**

Motion by Morelli, supported by Fogarty

To amend the agenda to reflect the new date and time of the Tabled Meeting to **Wednesday, January 27, 2016 at 7:00 pm.**

ZBA Mins.  
Page Two  
January 21 2016

**APPROVAL OF MINUTES:**

**ZBA 01-21-16 APPROVAL OF MINUTES**

Motion by Fogarty, supported by Mosier

A couple of clerical errors were noted; on page two the spelling of Culligen to **Culligan** and on page four the spelling of Delany to **Delaney**. I move to approve the minutes of August 20, 2015 with corrections.

**VOTE:**

**MOTION CARRIED UNANIMOUSLY**

**ZBA Case 01-21-16 Setting ZBA Calendar Dates**

The ZBA meetings are held at the City Hall the 3<sup>rd</sup> Thursday of each month at 7:00 pm (as needed) and are as follows:

January 21	April 21	July 21	October 20
February 18	May 19	August 18	November 17
March 17	June 16	September 15	December 15

**ZBA 01-21-16 – SETTING ZBA CALENDAR DATES**

Motion by Morelli, supported by Avanti

Move to approve the dates set forth in the memo from Kelly McIntyre dated January 14, 2015 for the ZBA calendar year 2016.

**VOTE:**

**MOTION CARRIED UNANIMOUSLY**

**OLD BUSINESS**

**ZBA 01-21-16 – ZBA By-Laws**

ZBA Minutes  
Page Three  
January 21, 2016

Planner Avanti informed the committee that it is something that has been worked on by our attorney and he just finished up for the Planning Commission and has to distribute it to the Zoning Board of Appeals. I will be meeting up with him next week myself.

Chairman Weipert replied that he took it upon himself and did the ZBA By-laws and I gave it to Tim and he is fine tuning them. We are supposed to have by-laws per the statute. Last time we did them, Ron you had Attorney Parvin review it so that is how long ago it was done.

Director McIntyre acknowledged that the current By-laws are from June 18, 2015.

Commissioner Morelli noted that it is a draft.

Director McIntyre agreed.

Chairman Weipert noted that we should have By-laws in place and should only need to clean them up. That is 2006 law. Why don't we put these in place and we will have a By-law Review Committee clean them up.

#### **ZBA 01-21-16 – ZBA BY-LAWS**

Motion by Morelli, supported by Fogarty

Put the By-laws that are currently in the binders in place until they can be reviewed.

**VOTE:**

**MOTION CARRIED UNANIMOUSLY**

Chairman Weipert asked that the committee go through the by-laws with thought as to the formats of our meetings, for example, we give each case a number, items such as that.

#### **STAFF REPORTS**

Planner Avanti informed the committee that we are in the final stages of "Zoning Ordinance" update and then will be going through that with the Planning Commission. What we would like to do is look for a joint meeting with the Zoning Board of Appeals to talk about those things in the ordinance that apply to you.

One of our goals is to make sure that we eliminate the number of cases that come to you because that means people are following the ordinance. The area where you are likely to see more of in the future is sign requests. With the Court's ruling it requires us to condense everything down to a couple of different sign categories that fit everything. We cannot differentiate based on messages. They are all clumped together. They are either permanent or temporary signs. We have to keep some of the sizes smaller for that reason and if folks need something bigger than they would come seek a variance.

You will also have some different criteria to work with than you have had in the past too which will make it a little easier to work with.

Commissioner Fogarty inquired about the sign at Phillips Funeral Home noting it was down and wondered if they had applied to install perhaps a new electronic sign.

Commissioner Mosier replied that it rotted out and fell over.

Planner Avatini noted that he had not seen anything new come over.

Chairman Weipert had Kelly introduce herself to the committee members whom she had not yet met.

Director McIntyre informed the group she was available 9 am – 3 pm Monday through Thursday. She noted that now she is the contact person at City Hall for the committee. Any absences can be reported to her. She will also e-mail Rzyzi and Dunn to inform them of the special meeting scheduled for Wednesday, January 27, 2016.

**ZBA 01/21/16 – ADJOURNMENT**

Motion by Fogarty, supported by Morelli

Motion to adjourn the meeting at 7:28 pm until Wednesday.

**VOTE**

**MOTION CARRIED UNANIMOUSLY**

Respectfully Submitted,

---

Phil Weipert, Chairman

---

Marianne Jamison, Recording Secretary